

About Weblink

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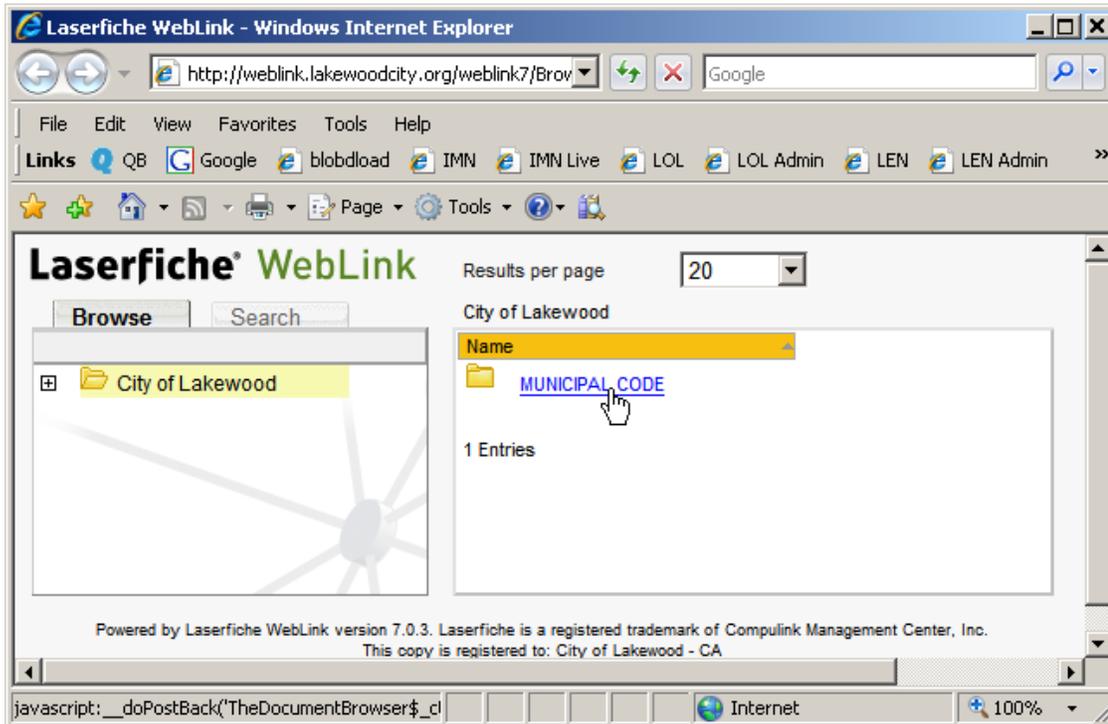
Lakewood Online features [Laserfiche's](#) "Weblink" tool for browsing, searching, and printing the municipal code. This document explains some of the basic uses of Weblink. [FAQs on the document center homepage explain more about the city municipal code and include links to related government document libraries.](#)

Weblink is part of city efforts to make information and services accessible to residents online--[Lakewood Connect Service Center](#), [city recreation program registration](#), [eMagazine subscriptions](#), and the [Club Lakewood city store](#). Plans are in the works to offer added service features like online trash and water billing--expected in late 2008.

How to use Weblink

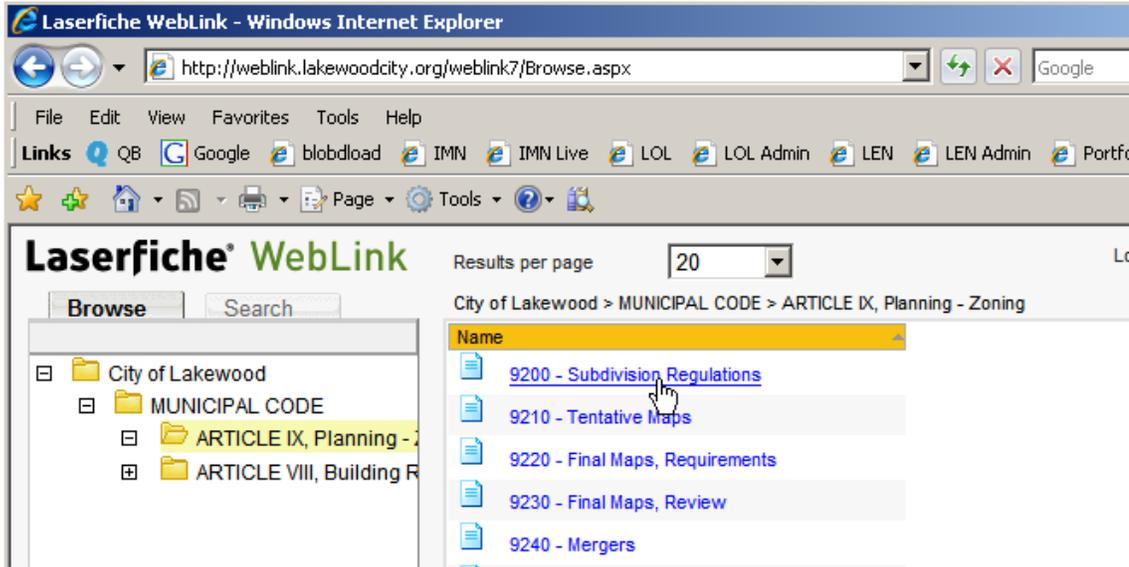
Under Lakewood Online's "Finding Out More" menu is the link to the Weblink document center. The Laserfiche Weblink document browser gives Web site visitors a way to see files using a typical Web browser. Also, browse to the library at this link: www.lakewoodcity.org/weblink.

Using the Weblink browser is similar browsing files on the Web or your computer. Click on the **"MUNICIPAL CODE"** link on page-right to reach the complete code along with zoning and building related sections and files.

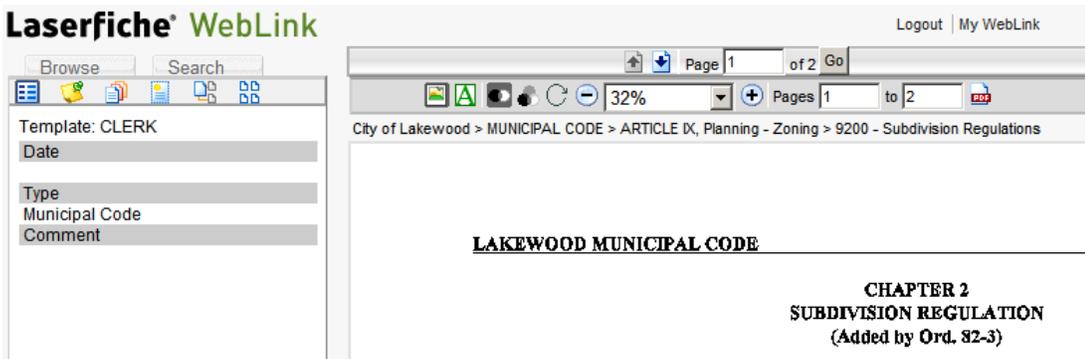


For instance, once you are in the “**ARTICLE IX, Planning – Zoning**” section of the city code, you’ll find a list of the various numbered subsections of the document. This is a good way to quickly get to general information.

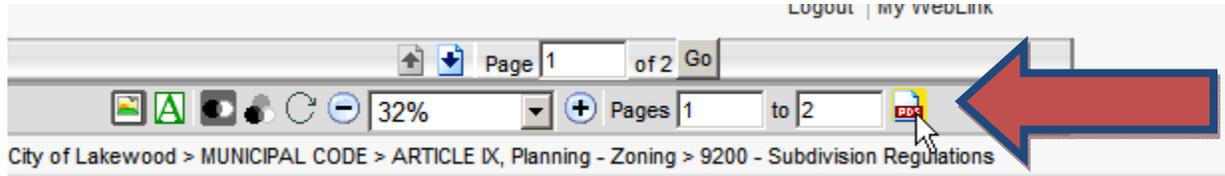
Clicking on “**9200 – Subdivision Regulations**” will bring up that particular section of city code.



Initially, users will see scanned files they can quickly page through and zoom into using the controls in the screenshot below. They are very similar to controls in many word processors and Adobe Acrobat Reader.



Once a document is found, it is easy to convert it to a PDF. The PDF button is shown below. Using the PDF feature often gives the user a cleaner reading document and printable version.



LAKEWOOD MUNICIPAL CODE

Weblink Search

Weblink's search function is one of its most powerful features. Hit "Search" in the main header bar to switch from "Browse" mode to search-mode. Note the "Search for:" field comes up on screen-left. It works like many Web search tools.

The screenshot shows the Laserfiche WebLink search interface. On the left, there is a search panel with a "Search" button and a "Text" search section. The search phrase "zoning" is entered. Below the search panel, there is a "WebLink Search" section with an "Enter search" field. On the right, there is a table of search results. The table has two columns: "Name" and "Hits".

Name	Hits
8000 - Building Code	4
8100 - Uniform Building Code	2
8700 - Trip Reduction Reg.	1
9210 - Tentative Maps	5
9220 - Final Maps, Requirements	1
9240 - Mergers	1
9300 - Zoning	7
9310 - Establishment of Zones	15
9320 - R-1 Zone	1
9326 - R-A Zone	1
9328 - MHP Zone	1

In this case we are searching on the word "zoning."

On screen-right we can see how many potential documents contain the word and how many times it appears in the document.

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