



CITY OF LAKEWOOD

SUGGESTED PROCEDURE FOR FILING A GENERAL PLAN AMENDMENT

In order to accomplish a change in the General Plan, the applicant must first submit to the Planning and Environment Commission a letter requesting the General Plan change and a preliminary plan of the proposed project. The letter should show that:

1. Such a change is warranted.
2. Such a change will be in the interest of furtherance of the public welfare.
3. Such a change will not be materially detrimental to the property of other persons located in the vicinity thereof.
4. Such a change will be within the economic interests of the City.

With the letter of request, the following should be submitted to the Planning and Environment Commission:

1. Land use map (500-foot radius)
2. Property owners list (300-foot radius)
3. Title Report for the property.
4. Authorization from the property owner(s) for such a request.
5. Fifteen (15) copies of a plot plan showing the area covered in the legal description and all existing and proposed improvements.
6. An Initial Study for the change in the General Plan, prepared pursuant to the 1984 CEQA Guidelines, as amended. If the project could have a significant effect on the environment based on CEQA Guidelines, an Environmental Impact Report will be required.
7. An economic report, with supporting data that the project will be self-supportive.
8. Any other information that may support the request for the General Plan amendment.
9. Fee of \$1,700.00

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

**COMMUNITY DEVELOPMENT DEPARTMENT
LAKEWOOD CITY HALL
5050 CLARK AVENUE
LAKEWOOD, CALIFORNIA 90712
(562) 866-9771**