



City of Lakewood
 Recreation & Community Services
 5050 Clark Avenue
 Lakewood, CA 90712
 Phone: (562) 866-9771 ext. 2497



APPLICATION AND AGREEMENT FOR USE OF SWIMMING POOLS

Request for use of: Mayfair Pool McCormick Pool

Date (s): _____ Time: _____ AM / PM _____ AM / PM
 _____ Time: _____ AM / PM _____ AM / PM

PURPOSE OF USE

PERMITEE INFORMATION AND WAIVER

Organization _____

Permit Holder's Name _____

Title _____

Mailing Address _____

City, Zip Code _____

Main Phone # _____

EXPECTED ATTENDANCE

Adults _____ Minors _____

Will a room or picnic shelter be reserved in connection with this event? Yes No
 Is the public invited? Yes No
 Will admission be charged? Yes No
 Will donations be accepted? Yes No
 If yes, what will the proceeds be used for?

I/We shall indemnify, defend, and hold harmless the City of Lakewood, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with my use or occupancy of the facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Lakewood, its officers, employees, or agents. I/we agree to abide by and enforce the rules and regulations of the City of Lakewood, and certify that I/We have read the rules and regulations on the back of this application.

Signature _____

Date _____

POOL PARTY PACKAGE OPTIONS

Game #1 _____

Game #2 _____

Equipment ONLY

FOR CITY USE ONLY

Application For Use of Recreation Facilities is Approved:	PERMIT PROCESSING FEE (non-refundable)	\$ 10
By _____ Approved Subject To Conditions Listed on the Back	RENTAL RATE: \$ _____/hour X _____ hours = \$ _____	
Date: _____	FACILITY DEPOSIT	\$ 250
	POOL PARTY PACKAGE:	\$ _____
	TOTAL FEES:	\$ _____
	Non-Refundable Permit Processing and Cancellation Fee (\$35)	
	PAID ON: _____ / _____ / _____	---\$ _____
	BALANCE DUE: _____ / _____ / _____	\$ _____

1. Swimming pools may be reserved for use by individuals and organizations for non-profit recreational purposes. Permits are accepted beginning April 1, and if received at least seven (7) business days in advance of requested date. Priority is given to Lakewood residents and is determined on a first-come, first served basis.
2. Permit applicants must be 21 years of age or older, and be authorized by their organization to sign the reservation agreement.
3. **All fees and deposits must be paid 1 month (30 calendar days) prior to event date.** Payments must be made by the applicant. For payments made by check, **the name and address on the check must be the same as listed on the permit application.** If a request is made less than 30 days prior to the rental date, full payment is due at the time the request is made and must be paid with cash, money order or credit card.
4. There is a \$10 administrative fee charged for each amendment to the rental agreement. Cancellations and refund requests must be received at least 1 month (30 calendar days) prior to the date of the event to receive a refund. Cancellations and refunds requested less than 30 calendar days prior to the date of the event will be charged 50% of the rental fee. Refunds will not be issued for cancellations or revisions made 7 business days or less of event date. No refunds will be given for any unused portion of time stated on the permit. The permit-processing fee is not refundable and all cancellations are subject to a \$25 cancellation fee.
5. **Vehicles are NOT allowed to be driven onto City property to unload/load equipment, supplies etc.**
6. The pool shall be used for the purpose stated and no other use will be permitted. The permit may be revoked by the City of Lakewood for failure to observe the rules and regulations, improper conduct, or when cancellation is necessary for other reasons. The City of Lakewood has priority use of all facilities.
7. For single use permits for private groups, **the individual taking out the permit or the designated alternate who was approved ahead of time, must be present during the entire use of the pool and must check in with the pool staff with ID prior to entering the pool.** This person accepts full responsibility for any damage to City property. A Lakewood Resident permit holder who is not present for an event for any length of time and has a non-resident become the alternate permit holder will be charged the non-resident rate. The balance will be deducted from the facility deposit. Under no circumstance shall the permit holder sublease or allow any other organization or individual to use the pool.
8. Lakewood Municipal Codes will be strictly enforced and the Lakewood Sheriff's Department will be contacted for groups failing to comply. For the purpose of renting a recreation facility, a select group of rules have been identified below.
 - a. Possession or consumption of alcohol, including beer, is forbidden in all recreation facilities and parks. Article IV, Chapter 5, Section 4500 and 4500.2 of the Lakewood Municipal Code.
 - b. Lakewood Municipal Code Section 9503 prohibits the posting of any signs on public property including temporary group identification/location signs.
 - c. The following equipment is not allowed at any City park facility: portable barbecues/grills/cooking devices (LMC 4220.H), portable dance floors, generators, fog machines, merry-go-rounds, pony rides, dunk tanks, inflatable "bounce" machines (LMC 4220.J).
9. All permit holders approved for pool use, must observe the following guidelines and requirements:
 - a. Permit groups shall agree to have at least one adult (age 18 or older) present for every fifteen minors in the group.
 - b. The permit group agrees to leave the permitted facility space in a clean and orderly condition.
 - c. The permit holder must immediately report any accident and/or damage to City property to recreation staff on duty.
 - d. Smoking is prohibited inside any recreation facility.
 - e. For safety reasons, music is not allowed in the pool area.
 - f. No food or beverages are allowed in the pool area.
 - g. No re-admittance to pool after permit begins.
 - h. No private pool equipment allowed.
10. Unaccompanied swimmers are required to be at least 48 inches tall, or have a valid level 4 (Minnow) swimming card. Youngsters not meeting this requirement must be accompanied into the pool area by an adult (18 years of age or older) on a one-on-one basis, and remain with-in arms length of them. Children under 3 years of age must wear swim diapers and must be supervised by an adult on a one-on-one basis.
11. Swimsuits must be worn. No cut-offs, shorts, leotards, aerobic suits, basketball shorts, etc. No t-shirts, rash guards only. No swim shoes allowed. Individuals without proper attire will not be allowed in the pool and must remain in the designated area (i.e., grass area or bleachers).
12. A. Mayfair Pool locker rooms have pay lockers that cost \$.25 per use or lockers are available which can be secured with your own lock. Towels may be brought out on the grassy area on the north side of the pool.
B. McCormick Pool also has coin-operated security lockers that cost \$.25 per use.
13. The City of Lakewood is not responsible for lost or stolen items.
14. Whenever additional rules are deemed advisable for the proper conduct of the pool and the protection of the health and safety of its patrons, the management is authorized to issue and put into effect such rules, either printed or verbal. Objectionable behavior or failure to observe written rules or verbal requests may result in the cancellation of your permit.

I have read the rules and regulations governing the use of recreation facilities. I understand my responsibilities and agree to comply with all requirements. I further understand that a portion of or all of my deposit may be withheld and is dependent upon, and not limited to, the condition in which a facility is left, damage and/or loss of City property, failure to comply with rules and regulations, costs incurred by the City as a result of damage or noncompliance with rules, and the use of the facility before or beyond the scheduled reservation time. Financial liability is not limited by the amount of the security deposit and the City reserves the right to bill the permit holder for all damages accordingly. I shall report any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with my permitted use or occupancy of the reserved facility and adjoining property to the recreation staff on duty, in writing and as soon as practicable.

Signature _____ Date _____