

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

May 10, 2016, 7:30 p.m.

CALL TO ORDER

INVOCATION: High Councilor Lary Carlton, Church of Jesus Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE: Boy Scouts Troop 65

ROLL CALL: Mayor Ron Piazza
Vice Mayor Diane DuBois
Council Member Steve Croft
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation to John Kelsall on his retirement as President and Chief Executive Officer of the Greater Lakewood Chamber of Commerce

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meeting held April 26, 2016

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Adoption of Resolution No. 2016-17; Directing the Preparation of a Report of Delinquent Fees for Garbage, Waste and Refuse Collection

RI-5 Approval of Adjustment to Utility Users Tax Low-Income Exemption, Resolution No. 2016-18

RI-6 Approval to Establish a Low-Income Exemption Hardship Waiver for the Administrative or Parking Citation Hearing Procedure, Resolution No. 2016-19

RI-7 Adoption of Resolution No. 2016-20; Amending Resolution Establishing Compensation, Rules and Regulations for Full-time Employees

PUBLIC HEARINGS:

1.1 Approval of Community Development Block Grant 2016-17 Action Plan

City Council Agenda

May 10, 2016

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REPORTS:

3.1 Memorial Day Ceremony Preview

AGENDA LAKEWOOD SUCCESSOR AGENCY

1. Approval of Register of Demands

AGENDA LAKEWOOD HOUSING SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Govt. Code §54957.6

Designated Representative: City Manager Howard Chambers

Employee Organization: Lakewood City Employees' Association

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

**Routine Item 1 - City Council Minutes
will be available prior to the meeting**

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COUNCIL AGENDA
May 10, 2016

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A. Appointments				
	Didier Murillo	Planning Technician	16B	04/25/2016
	Tawny Ruiz	Sr Account Clerk	10A	05/02/2016
B. Changes	None			
C. Separations	None			
2. PART-TIME EMPLOYEES				
A. Appointments				
	Art De La Rosa	Maintenance Services Aide I	B	04/24/2016
B. Changes				
	Eric Walker	Recreation Leader II	A to	04/24/2016
		Community Services Specialist	B	
C. Separations	None			

MOB

Lisa Novotny
Assistant City Manager

 **Howard L. Chambers**
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 4/21/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 69609 through 69713. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	256,679.20
1020	CABLE TV	759.99
1030	CDBG CURRENT YEAR	750.00
1050	COMMUNITY FACILITY	12,745.45
1710	PROPOSITION "A" RECREATION	2,002.04
3060	PROPOSITION "A"	29.96
3070	PROPOSITION "C"	387.18
5010	GRAPHICS AND COPY CENTER	3,372.61
5020	CENTRAL STORES	2,179.25
5030	FLEET MAINTENANCE	9,107.21
6020	GEOGRAPHIC INFORMATION SYSTEM	1,279.84
7500	WATER UTILITY FUND	31,327.67
8020	LOCAL REHAB LOAN	11,590.50
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		332,210.90

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
69609	04/21/2016	61307	A & G SALES - FENCE & SUPPLY	1,885.50	0.00	1,885.50
69610	04/21/2016	4842	A T & T CORP	215.91	0.00	215.91
69611	04/21/2016	1000	ADVANCED ELECTRONICS INC	779.46	0.00	779.46
69612	04/21/2016	4855	ALLEGIS GROUP HOLDINGS. INC.	1,044.00	0.00	1,044.00
69613	04/21/2016	4848	AFFORDABLE GENERATOR SERVICE. INC.	4,530.00	0.00	4,530.00
69614	04/21/2016	4208	AIRGAS INC	277.51	0.00	277.51
69615	04/21/2016	4765	ALAN'S LAWN AND GARDEN CENTER. INC.	206.23	0.00	206.23
69616	04/21/2016	46678	AUTOLIFT SERVICES INC	337.50	0.00	337.50
69617	04/21/2016	4126	AUTOZONE PARTS INC	43.16	0.00	43.16
69618	04/21/2016	443	B&M LAWN AND GARDEN INC	64.00	0.00	64.00
69619	04/21/2016	4800	BISHOP COMPANY	532.65	0.00	532.65
69620	04/21/2016	7500	CENTRAL BASIN MUNICIPAL WATER	2,070.00	0.00	2,070.00
69621	04/21/2016	51331	CERRITOS POOL SUPPLY	35.76	0.00	35.76
69622	04/21/2016	4542	CHAO. MICHELLE	80.00	0.00	80.00
69623	04/21/2016	45894	CINTAS CORPORATION	53.39	0.00	53.39
69624	04/21/2016	4380	CAPITAL ONE NATIONAL ASSOCIATION	491.05	0.00	491.05
69625	04/21/2016	2548	DAY. KATHY	370.50	0.00	370.50
69626	04/21/2016	65096	DELAROSA. BEN	47.00	0.00	47.00
69627	04/21/2016	4660	ZW USA INC.	425.10	0.00	425.10
69628	04/21/2016	52316	FEDERAL EXPRESS CORP	39.12	0.00	39.12
69629	04/21/2016	3946	FERGUSON ENTERPRISES INC	1,406.10	0.00	1,406.10
69630	04/21/2016	63519	FLUE STEAM INC	262.00	0.00	262.00
69631	04/21/2016	3934	FREEMAN. MARK	784.73	0.00	784.73
69632	04/21/2016	3188	GALLS LLC/OUARTEMASTER LLC	190.15	0.00	190.15
69633	04/21/2016	59433	GANAHL LUMBER COMPANY	29.96	0.00	29.96
69634	04/21/2016	2153	GOETTEL & ASSOCIATES INC	1,156.25	0.00	1,156.25
69635	04/21/2016	65779	GOLDEN STATE WATER COMPANY	6,781.42	0.00	6,781.42
69636	04/21/2016	4836	GONZALEZ. RAMIRO	300.00	0.00	300.00
69637	04/21/2016	61769	GRAUTEN. EVELYN R	450.45	0.00	450.45
69638	04/21/2016	62491	HANDS ON MAILING &	198.95	0.00	198.95
69639	04/21/2016	65575	HAP'S AUTO PARTS	30.62	0.00	30.62
69640	04/21/2016	35477	HARA M LAWNMOWER CENTER	145.33	0.00	145.33
69641	04/21/2016	4871	HD SUPPLY CONSTRUCTION SUPPLY. LTD	11,807.97	0.00	11,807.97
69642	04/21/2016	42031	HOME DEPOT	470.78	0.00	470.78
69643	04/21/2016	41897	HOSE-MAN THE	14.01	0.00	14.01
69644	04/21/2016	4688	HUNTER. JOHN L & ASSOCIATES	125.00	0.00	125.00
69645	04/21/2016	36589	IMMEDIATE MEDICAL CARE	265.00	0.00	265.00
69646	04/21/2016	4414	KNOWBE4 LLC	1,522.35	0.00	1,522.35
69647	04/21/2016	53849	LAKEWOOD ROTARY CLUB	54.00	0.00	54.00
69648	04/21/2016	18400	LAKEWOOD. CITY WATER DEPT	11,575.84	0.00	11,575.84
69649	04/21/2016	271	LOS ANGELES CO DEPT OF HEALTH SVCS	465.00	0.00	465.00
69650	04/21/2016	4827	LUKKES STRIPING INC.	850.00	0.00	850.00
69651	04/21/2016	1340	M & M LIFTS INC	107.15	0.00	107.15
69652	04/21/2016	4705	MAG-TROL. INC.	2,640.60	0.00	2,640.60

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
69653	04/21/2016	46658	MARTUCCI. CHUCK	156.00	0.00	156.00
69654	04/21/2016	4625	MERCHANT'S BUILDING MAINTENANCE LLC	13,229.38	0.00	13,229.38
69655	04/21/2016	64245	MICON CONSTRUCTION. INC	110,544.41	0.00	110,544.41
69656	04/21/2016	60834	MULTIOUIP INC	5,606.20	0.00	5,606.20
69657	04/21/2016	4798	MURTISHAW. JESSICA	136.50	0.00	136.50
69658	04/21/2016	47554	OFFICE DEPOT BUSINESS SVCS	298.67	0.00	298.67
69659	04/21/2016	63708	DY-JO CORPORATION	635.00	0.00	635.00
69660	04/21/2016	65659	PHASE II SYSTEMS INC	4,057.97	0.00	4,057.97
69661	04/21/2016	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
69662	04/21/2016	50512	PATHWAYS VOLUNTEER HOSPICE	250.00	0.00	250.00
69663	04/21/2016	66116	PETERSEN. LOUISE	163.80	0.00	163.80
69664	04/21/2016	15600	LONG BEACH PUBLISHING CO	600.00	0.00	600.00
69665	04/21/2016	41284	RANCH HANDS INC	4,167.89	0.00	4,167.89
69666	04/21/2016	45437	S & J SUPPLY CO	72.60	0.00	72.60
69667	04/21/2016	50796	S C P L R C	150.00	0.00	150.00
69668	04/21/2016	240	SGS TESTCOM	9.75	0.00	9.75
69669	04/21/2016	52279	SMART & FINAL INC	437.23	0.00	437.23
69670	04/21/2016	29400	SOUTHERN CALIFORNIA EDISON CO	80,321.26	0.00	80,321.26
69671	04/21/2016	29500	SOUTHERN CALIFORNIA GAS CO	3,246.90	0.00	3,246.90
69672	04/21/2016	49529	SPICERS PAPER INC	369.11	3.39	365.72
69673	04/21/2016	64602	STAPLES CONTRACT & COMMERCIAL INC	1,356.73	0.00	1,356.73
69674	04/21/2016	55947	STOVER SEED COMPANY	991.90	0.00	991.90
69675	04/21/2016	1676	U S TELEPACIFIC CORP	415.96	0.00	415.96
69676	04/21/2016	528	TIME WARNER CABLE	4,831.66	0.00	4,831.66
69677	04/21/2016	65737	U S BANK NATIONAL ASSOCIATION	3,006.89	0.00	3,006.89
69678	04/21/2016	60685	TURF STAR	672.76	0.00	672.76
69679	04/21/2016	1568	ULINE	239.31	0.00	239.31
69680	04/21/2016	49848	USA BLUE BOOK A DIVISION OF	315.00	0.00	315.00
69681	04/21/2016	64652	CELLCO PARTNERSHIP	3,161.70	0.00	3,161.70
69682	04/21/2016	33200	WALTERS WHOLESALE ELECTRIC CO	478.17	0.00	478.17
69683	04/21/2016	17640	WAXIE ENTERPRISES INC	820.59	0.00	820.59
69684	04/21/2016	53992	WEINGART-LAKEWOOD YMCA	125.00	0.00	125.00
69685	04/21/2016	37745	WESTERN EXTERMINATOR CO	328.00	0.00	328.00
69686	04/21/2016	50058	WHITE HOUSE FLORIST INC	528.65	0.00	528.65
69687	04/21/2016	35146	WILLDAN ASSOCIATES	13,115.00	0.00	13,115.00
69688	04/21/2016	3699	ADMIRAL PEST CONTROL	10,788.00	0.00	10,788.00
69689	04/21/2016	3699	BERRINGER. JENNIFER	250.00	0.00	250.00
69690	04/21/2016	3699	CASINGAL. ZHEDA	250.00	0.00	250.00
69691	04/21/2016	3699	COLE. DERON	250.00	0.00	250.00
69692	04/21/2016	3699	DIETRICH. YOLANDA	250.00	0.00	250.00
69693	04/21/2016	3699	ELENES. DIANE	250.00	0.00	250.00
69694	04/21/2016	3699	FLORES. BRYAN	250.00	0.00	250.00
69695	04/21/2016	3699	GARLICHS. SHADE'	405.00	0.00	405.00
69696	04/21/2016	3699	GONZALEZ. MARTHA	250.00	0.00	250.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
69697	04/21/2016	3699	HERRERA. CONNIE	250.00	0.00	250.00
69698	04/21/2016	3699	JONES. THOMAS	250.00	0.00	250.00
69699	04/21/2016	3699	JORDAN. CYNTHIA	83.00	0.00	83.00
69700	04/21/2016	3699	KENNEDY. KELLY	165.00	0.00	165.00
69701	04/21/2016	3699	KOTA. HARI KRISHNA	250.00	0.00	250.00
69702	04/21/2016	3699	LAMPLEY. JAMIE	250.00	0.00	250.00
69703	04/21/2016	3699	LIM. VICTOR	250.00	0.00	250.00
69704	04/21/2016	3699	LOPEZ. MIRIAM	250.00	0.00	250.00
69705	04/21/2016	3699	MUNOZ. OMAR	250.00	0.00	250.00
69706	04/21/2016	3699	RAMOS LABUTONG. CARYL	250.00	0.00	250.00
69707	04/21/2016	3699	REYNOLDS. KRISTINA	802.50	0.00	802.50
69708	04/21/2016	3699	RUGER. PILIPINA	250.00	0.00	250.00
69709	04/21/2016	3699	ULLOA. BRIANNA	250.00	0.00	250.00
69710	04/21/2016	3699	WILLIAMS. WILLIE	170.00	0.00	170.00
69711	04/21/2016	4443	O'REILLY AUTOMOTIVE STORES INC	185.51	3.41	182.10
69712	04/21/2016	60195	CR TRANSFER INC	3,944.26	0.00	3,944.26
69713	04/21/2016	66457	BRENNTAG PACIFIC INC	672.94	0.00	672.94
Totals:				<u>332,217.70</u>	<u>6.80</u>	<u>332,210.90</u>

**CITY OF LAKEWOOD
FUND SUMMARY 4/28/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 69714 through 69836. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,283,175.22
1020	CABLE TV	16,149.00
1050	COMMUNITY FACILITY	2,705.92
1070	RETIREE MEDICAL	4,000.00
1336	STATE COPS GRANT	15,291.83
3060	PROPOSITION "A"	343.34
3070	PROPOSITION "C"	33.89
5010	GRAPHICS AND COPY CENTER	530.79
5020	CENTRAL STORES	3,833.46
5030	FLEET MAINTENANCE	5,332.65
6020	GEOGRAPHIC INFORMATION SYSTEM	1,440.37
7500	WATER UTILITY FUND	46,298.46
8000	BUS DEV REVOLVING LOAN PROG	207.79
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		1,379,342.72

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
69714	04/28/2016	4113	SHAKER NERMINE	1,750.00	0.00	1,750.00
69715	04/28/2016	4855	ALLEGIS GROUP HOLDINGS. INC.	1,313.00	0.00	1,313.00
69716	04/28/2016	4084	AIR CONTROL SYSTEMS INC	1,122.80	0.00	1,122.80
69717	04/28/2016	4684	AMAZON.COM LLC	3,481.19	0.00	3,481.19
69718	04/28/2016	1003	AMER.SOCIETY OF COMPOSERS	812.33	0.00	812.33
69719	04/28/2016	57770	B & H FOTO & ELECTRONICS CORP	15,849.00	0.00	15,849.00
69720	04/28/2016	443	B&M LAWN AND GARDEN INC	222.53	0.00	222.53
69721	04/28/2016	1935	BREA. CITY OF	43,284.30	0.00	43,284.30
69722	04/28/2016	63208	BRIGHT. KEVIN S.	80.00	0.00	80.00
69723	04/28/2016	4812	BURNS & PARTNERS INC	3,148.28	0.00	3,148.28
69724	04/28/2016	307	CALIF. STATE DISBURSEMENT UNIT	155.07	0.00	155.07
69725	04/28/2016	53983	CALIF STATE FRANCHISE TAX BOARD	1,132.28	0.00	1,132.28
69726	04/28/2016	7600	CENTRAL BASIN WATER ASSN	150.00	0.00	150.00
69727	04/28/2016	7800	CERRITOS CITY	3,238.12	0.00	3,238.12
69728	04/28/2016	36746	CERRITOS DODGE	165.68	0.00	165.68
69729	04/28/2016	45894	CINTAS CORPORATION	62.56	0.00	62.56
69730	04/28/2016	50988	CITY CLERKS ASSN OF CALIFORNIA	175.00	0.00	175.00
69731	04/28/2016	4380	CAPITAL ONE NATIONAL ASSOCIATION	261.58	0.00	261.58
69732	04/28/2016	60946	CULVER COMPANY	2,028.64	0.00	2,028.64
69733	04/28/2016	4442	DANIEL'S TIRE SERVICE INC	32.70	0.00	32.70
69734	04/28/2016	27200	DICKSON R F CO INC	3,100.00	0.00	3,100.00
69735	04/28/2016	61035	DURAN. NICOLE	95.64	0.00	95.64
69736	04/28/2016	730	ECONOMIC DEVELOPMENT ADMINISTRATION	207.79	0.00	207.79
69737	04/28/2016	3199	EDCO WASTE SERVICES LLC	376,824.74	0.00	376,824.74
69738	04/28/2016	4852	GOVINVEST INC.	4,000.00	0.00	4,000.00
69739	04/28/2016	3830	GRADY. WILLIAM	69.59	0.00	69.59
69740	04/28/2016	14000	GRAYBAR ELECTRIC CO	189.13	0.00	189.13
69741	04/28/2016	38311	H & H NURSERY	61.04	0.00	61.04
69742	04/28/2016	65575	HAP'S AUTO PARTS	30.20	0.00	30.20
69743	04/28/2016	35477	HARA M LAWNMOWER CENTER	349.94	0.00	349.94
69744	04/28/2016	34354	HI-WAY SAFETY RENTALS INC	1,425.28	0.00	1,425.28
69745	04/28/2016	51384	LOS ANGELES PHILHARMONIC ASSOC	1,281.00	0.00	1,281.00
69746	04/28/2016	42031	HOME DEPOT	973.18	0.00	973.18
69747	04/28/2016	4622	JHM SUPPLY INC	107.35	0.00	107.35
69748	04/28/2016	4180	JONES RICHARD D. A PROF LAW CORP	16,750.00	0.00	16,750.00
69749	04/28/2016	36167	KARTER. JANET	66.30	0.00	66.30
69750	04/28/2016	2956	KICK IT UP KIDZ. LLC	179.40	0.00	179.40
69751	04/28/2016	44339	KIDSGUIDE INC	280.00	0.00	280.00
69752	04/28/2016	4733	SABLE COMPUTER INC.	7,753.00	0.00	7,753.00
69753	04/28/2016	45001	KLOPPING ROY J	333.92	0.00	333.92
69754	04/28/2016	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
69755	04/28/2016	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	2,100.00	0.00	2,100.00
69756	04/28/2016	40124	GRTR LAKEWOOD CHAMBER OF COMMERCE	370.00	0.00	370.00
69757	04/28/2016	53849	LAKEWOOD ROTARY CLUB	72.00	0.00	72.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
69758	04/28/2016	18400	LAKWOOD. CITY WATER DEPT	9,681.98	0.00	9,681.98
69759	04/28/2016	3491	TRUCK LIGHTHOUSE THE	396.38	0.00	396.38
69760	04/28/2016	34532	LITZINGER. PAUL	81.25	0.00	81.25
69761	04/28/2016	21600	LOS ANGELES CO SHERIFFS DEPT	772,318.96	0.00	772,318.96
69762	04/28/2016	4882	MAX RACKS INC.	1,858.16	0.00	1,858.16
69763	04/28/2016	23130	MC MASTER-CARR SUPPLY CO	104.99	0.00	104.99
69764	04/28/2016	57391	MINI COACH INC	1,156.20	0.00	1,156.20
69765	04/28/2016	52344	MMASC	85.00	0.00	85.00
69766	04/28/2016	61672	MUSCULAR DYSTROPHY ASSOC INC	20.00	0.00	20.00
69767	04/28/2016	74708	NATIONAL BASEBALL CONGRESS	476.22	0.00	476.22
69768	04/28/2016	4320	NEHRU. ARTI	150.00	0.00	150.00
69769	04/28/2016	2546	NIFTY AFTER FIFTY	50.40	0.00	50.40
69770	04/28/2016	47554	OFFICE DEPOT BUSINESS SVCS	520.53	0.00	520.53
69771	04/28/2016	3888	RP AUTOMOTIVE UAG CERRITOS 1 LLC	29.02	0.00	29.02
69772	04/28/2016	51171	PERS LONG TERM CARE PROGRAM	282.40	0.00	282.40
69773	04/28/2016	1615	PFM ASSET MANAGEMENT LLC	3,061.66	0.00	3,061.66
69774	04/28/2016	4330	RON'S MAINTENANCE INC	1,864.00	0.00	1,864.00
69775	04/28/2016	47285	ROTARY CORP	183.72	0.00	183.72
69776	04/28/2016	45437	S & J SUPPLY CO	574.65	0.00	574.65
69777	04/28/2016	1841	SAFETY DRIVER'S ED. LLC	55.90	0.00	55.90
69778	04/28/2016	4468	SHERRARD. DONNA HOUSTON	230.10	0.00	230.10
69779	04/28/2016	52279	SMART & FINAL INC	126.73	0.00	126.73
69780	04/28/2016	29400	SOUTHERN CALIFORNIA EDISON CO	21,087.29	0.00	21,087.29
69781	04/28/2016	50299	SPENCER. GORDON	150.00	0.00	150.00
69782	04/28/2016	49529	SPICERS PAPER INC	535.70	4.91	530.79
69783	04/28/2016	44104	STATE WATER RESOURCES CONTROL BOARD	105.00	0.00	105.00
69784	04/28/2016	2995	STRICTLY BACKFLOW INC	728.00	0.00	728.00
69785	04/28/2016	60359	CNS INDUSTRIES INC	491.45	0.00	491.45
69786	04/28/2016	66215	SUPERIOR COURT OF CALIFORNIA	8,411.00	0.00	8,411.00
69787	04/28/2016	66215	SUPERIOR COURT OF CALIFORNIA	9,562.50	0.00	9,562.50
69788	04/28/2016	38679	WESTERN EXTERMINATOR COMPANY	895.34	0.00	895.34
69789	04/28/2016	59212	TETRA TECH INC	19,539.20	0.00	19,539.20
69790	04/28/2016	2372	TGIS CATERING SVCS INC	168.37	0.00	168.37
69791	04/28/2016	4364	THE RINKS-LAKEWOOD ICE	58.50	0.00	58.50
69792	04/28/2016	65224	TUMBLE-N-KIDS. INC	1,014.00	0.00	1,014.00
69793	04/28/2016	60685	TURF STAR	499.77	0.00	499.77
69794	04/28/2016	31800	U S POSTMASTER	1,220.00	0.00	1,220.00
69795	04/28/2016	53760	UNITED WAY- GREATER LOS ANGELES	22.00	0.00	22.00
69796	04/28/2016	17640	WAXIE ENTERPRISES INC	1,608.01	0.00	1,608.01
69797	04/28/2016	1939	WAYNE HARMEIER INC	201.66	0.00	201.66
69798	04/28/2016	1311	WEBER PRINTING	6,420.10	0.00	6,420.10
69799	04/28/2016	62628	WELLS C. PIPELINE MATERIALS	238.71	0.00	238.71
69800	04/28/2016	49425	ACURITY SPECIALTY PRODUCTS INC	249.31	0.00	249.31
69801	04/28/2016	3699	ALLEN. EREENE	250.00	0.00	250.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
69802	04/28/2016	3699	ALVARADO. FRANCISCA	250.00	0.00	250.00
69803	04/28/2016	3699	CALIFORNIA REPIPE SPECIALIST	33.20	0.00	33.20
69804	04/28/2016	3699	CHAU. WILLIAM	250.00	0.00	250.00
69805	04/28/2016	3699	FELDER. LAURA	250.00	0.00	250.00
69806	04/28/2016	3699	FELIX. DIANA	250.00	0.00	250.00
69807	04/28/2016	3699	FOSTER. GEORGANN	250.00	0.00	250.00
69808	04/28/2016	3699	GIRL SCOUTS OF GREATER L.A.	250.00	0.00	250.00
69809	04/28/2016	3699	GIST. DARLENE	25.00	0.00	25.00
69810	04/28/2016	3699	GONZALEZ. ROCHELLE	250.00	0.00	250.00
69811	04/28/2016	3699	GUARDIAN. GRACE	45.00	0.00	45.00
69812	04/28/2016	3699	HARPER. DESIRAE	250.00	0.00	250.00
69813	04/28/2016	3699	HARRIS. TIFFANY	15.00	0.00	15.00
69814	04/28/2016	3699	HERNANDEZ VICTOR. PATRICIA	250.00	0.00	250.00
69815	04/28/2016	3699	JENKIINS. RAYMOND	250.00	0.00	250.00
69816	04/28/2016	3699	JIMENEZ. REBECCA	250.00	0.00	250.00
69817	04/28/2016	3699	KONG. ELOISA	250.00	0.00	250.00
69818	04/28/2016	3699	KUBACHKA. PEGGY A	19.09	0.00	19.09
69819	04/28/2016	3699	LECOMPTE. STEPHANIE	250.00	0.00	250.00
69820	04/28/2016	3699	NELSON. JOHN	250.00	0.00	250.00
69821	04/28/2016	3699	PRESTON. SOVIRNY	250.00	0.00	250.00
69822	04/28/2016	3699	PULIDO. BIANCA	250.00	0.00	250.00
69823	04/28/2016	3699	ROJAS. JOANNA	250.00	0.00	250.00
69824	04/28/2016	3699	SALDANA. GUADALUPE	250.00	0.00	250.00
69825	04/28/2016	3699	SAPINOSO. EDMON	250.00	0.00	250.00
69826	04/28/2016	3699	SNIDER. SCOTT	250.00	0.00	250.00
69827	04/28/2016	3699	VALLEJO. NORMA	250.00	0.00	250.00
69828	04/28/2016	3699	VERBUM DEI HIGH SCHOOL	500.00	0.00	500.00
69829	04/28/2016	3699	WILLIAMS. CHALAOUE	250.00	0.00	250.00
69830	04/28/2016	3699	WILLIAMS. JASMINE	250.00	0.00	250.00
69831	04/28/2016	2279	AMERICAN PACIFIC PRINTERS COLLEGES	1,209.91	0.00	1,209.91
69832	04/28/2016	4443	O'REILLY AUTOMOTIVE STORES INC	366.42	6.74	359.68
69833	04/28/2016	47854	TRUESDAIL LABORATORIES INC	70.00	0.00	70.00
69834	04/28/2016	57070	CITY LIGHT & POWER LKWD INC	3,857.92	0.00	3,857.92
69835	04/28/2016	60195	CR TRANSFER INC	2,650.06	0.00	2,650.06
69836	04/28/2016	66457	BRENNTAG PACIFIC INC	1,130.72	0.00	1,130.72
Totals:				<u>1,379,354.37</u>	<u>11.65</u>	<u>1,379,342.72</u>

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COUNCIL AGENDA

May 10, 2016

TO: The Honorable Mayor and City Council

SUBJECT: Delinquent Fees and Charges for Garbage, Waste and Refuse

INTRODUCTION

The Lakewood Municipal Code provides that unpaid balances for trash, waste and refuse accounts may be collected on the tax roll.

STATEMENT OF FACT

The attached resolution authorizes the Director of Administrative Services to prepare a report of delinquent trash fees of \$39.00 or more as of May 31, 2016.

It also sets a public hearing for July 26, 2016, where the Council shall hear any objections regarding the assessment of delinquent trash fees. A notice of this hearing will be mailed to property owners listed on the report of delinquent fees. A sample copy of this Notice of Hearing is attached.

STAFF RECOMMENDATION

It is recommended that the City Council adopt the attached resolution.



Diane Perkin
Director of Administrative Services



Howard L. Chambers
City Manager

RESOLUTION NO. 2016-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 26, 2016

WHEREAS, the City Council of the City of Lakewood, in accordance with the provisions of Chapter 3 of Article V of the Lakewood Municipal Code, commencing with Section 5300, did on and prior to May 31, 2016, provide to and remove from the parcels of land within the City of Lakewood, garbage, waste, and refuse for which a fee was charged pursuant to the terms and provisions of the Lakewood Municipal Code; and

WHEREAS, any fees which remain unpaid for a period of sixty or more days after the date upon which they were billed may be collected thereafter by the City pursuant to Government Code Section 25831; and

WHEREAS, a public hearing on a report of said delinquent fees should be set before the City Council for July 26, 2016;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD THAT:

SECTION 1. The Director of Administrative Services of the City of Lakewood is hereby directed to cause to be prepared a Report of Delinquent Fees of \$39.00 or more existing on May 31, 2016, The City Council does hereby fix July 26, 2016, at 7:30 p.m., or as soon thereafter at the Centre at Sycamore Plaza, 5000 Clark Avenue, Lakewood, California, as the time, date and place for a hearing on said Report, and any objections or protests thereto.

SECTION 2. The City Clerk shall cause notice of this hearing in the form and fashion of that attached hereto to be mailed to the landowners listed on the Report not less than ten (10) days prior to the date of said hearing.

SECTION 3. At the hearing the City Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees. The City Council may make such revisions or corrections to the Report as it deems just, after which by resolution the report shall be confirmed.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

ADOPTED AND APPROVED THIS 10TH DAY OF MAY, 2016.

Mayor

ATTEST:

City Clerk

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TO: The Honorable Mayor and City Council

SUBJECT: Low-Income Exemption from Utility Users Tax

INTRODUCTION

The City Council has established certain classes of exemptions from the Utility Users Tax, including service users who qualify for low-income exemptions.

STATEMENT OF FACT

Resolution No. 92-36, which established a low-income exemption based on a service user’s total annual income and household size, was last amended on June 9, 2015 by Resolution No. 2015-17. Said Resolution conformed to the income criteria, as defined by the California Public Utilities Commission (PUC), to the levels expiring May 31, 2016 being used statewide by other utility companies. The attached Resolution increases the amount of annual income to be used in determining eligibility for exemption from the utility users tax effective June 1, 2016. Adoption of this resolution will conform to the income criteria used by the City to the current levels as set by the California Public Utilities Commission.

Household Size	2015 Income Limit		2016 Income Limit
1-2	\$31,860	0.56%	\$32,040
3	\$40,180	0.35%	\$40,320
4	\$48,500	0.21%	\$48,600
5	\$56,820	0.11%	\$56,880
6	\$65,140	0.03%	\$65,160
7	\$73,460	0.00%	\$73,460
8	\$81,780	0.00%	\$81,780
Each additional	\$8,320		\$8,320

Income limits are effective June 1, 2016 through May 31, 2017.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution pertaining to the low-income exemption of the utility users tax.


Diane Perkin
Director of Administrative Services

 Howard L. Chambers
City Manager

RESOLUTION NO. 2016-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING RESOLUTION NO. 92-36 PERTAINING TO THE LOW-INCOME EXEMPTION OF THE UTILITY USERS TAX

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Section 1.F. of Resolution No. 92-36 establishing classes of exemption from the Utility Users Tax is hereby amended to read as follows:

F. Any individual service user who has qualified for Low-Income Exemption in the form and manner established in writing by the Director of Administrative Services, where said service user's total annual income for the number of persons in the service user's household is not more than the following:

Number of Persons in Household	Total Annual Household Income cannot be more than:
1-2	\$32,040
3	\$40,320
4	\$48,600
5	\$56,880
6	\$65,160
7	\$73,460
8	\$81,780
Each additional person add	\$8,320

SECTION 2. Resolution No. 2015-17 of the City Council of the City of Lakewood, amending Resolution No. 92-36 pertaining to Low-Income Exemption of the Utility Users Tax, is hereby repealed.

SECTION 3. Except as amended Resolution No. 92-36 is hereby reaffirmed in all other aspects, and this Resolution shall be effective June 1, 2016.

ADOPTED AND APPROVED THIS 10TH DAY OF MAY, 2016.

Mayor

ATTEST:

City Clerk

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TO: The Honorable Mayor and City Council

SUBJECT: Hardship Waiver - Low-Income Exemption

INTRODUCTION

The City has implemented a Hardship Waiver for the administrative or parking citation hearing procedure based on the low-income guidelines issued each year in the Federal Register by the Department of Health and Human Services (HHS)

STATEMENT OF FACT

The Hardship Waiver utilizes a low-income table based on the annually published federal household 200 percent of poverty guideline, which lists households' total annual income and household size eligible for waiver.

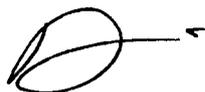
The attached Resolution establishes the amount of annual household income to be used in determining eligibility for hardship waiver from one of the administrative and parking citation hearing requirements; the requirement that the citation be paid prior to being granted a hearing. Adoption of this resolution will establish the household income criteria used by the City to the below current levels:

Household Size	2015 Income Limit		2016 Income Limit
1-2	\$31,860	0.56%	\$32,040
3	\$40,180	0.35%	\$40,320
4	\$48,500	0.21%	\$48,600
5	\$56,820	0.11%	\$56,880
6	\$65,140	0.03%	\$65,160
7	\$73,460	0.00%	\$73,460
8	\$81,780	0.00%	\$81,780
Each additional	\$8,320		\$8,320

Income limits are effective June 1, 2016 through May 31, 2017.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution pertaining to the hardship waiver for granting an administrative hearing.



Diane Perkin
Director of Administrative Services



Howard L. Chambers
City Manager

RESOLUTION NO. 2016-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A HARDSHIP WAIVER FROM ONE OF THE REQUIREMENTS FOR AN ADMINISTRATIVE HEARING REGARDING AN ADMINISTRATIVE OR PARKING CITATION

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby find and determine that any individual who has submitted for a Hardship Waiver in the form and manner established in writing by the Director of Administrative Services, where said individual's total annual income for the number of persons in the individual's household is not more than the following shall be eligible for a hardship waiver; this waiver relieves the individual of the requirement that the parking or administrative citation must be paid prior to being granted an administrative hearing:

Number of Persons in Household	Total Annual Household Income cannot be more than:
1-2	\$32,040
3	\$40,320
4	\$48,600
5	\$56,880
6	\$65,160
7	\$73,460
8	\$81,780
Each additional person add	\$8,320

SECTION 2. Resolution No. 2015-18 of the City Council of the City of Lakewood, pertaining to the establishment of a Low-Income level for determining Hardship Waiver, is hereby repealed.

SECTION 3. This Resolution shall be effective June 1, 2016.

ADOPTED AND APPROVED THIS 10TH DAY OF MAY, 2016.

Mayor

ATTEST:

City Clerk

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RESOLUTION NO. 2016-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD
ADDING A JOB CLASSIFICATION AND AMENDING EXISTING PAY
RATE IN ATTACHMENT B OF RESOLUTION NO 2014-27

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS
FOLLOWS:

SECTION 1. The following job classification and monthly pay rate is hereby added to
Schedule A, attached to Resolution No. 2014-27:

<u>Schedule</u>	<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
31B	Senior Human Resources Analyst	6,307	6,620	6,952	7,302	7,663

ADOPTED AND APPROVED THIS 10TH DAY OF MAY, 2016.

Mayor

ATTEST:

City Clerk

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Public Hearings

TO: Honorable Mayor and Members of the Council

SUBJECT: Community Development Block Grant Action Plan Fiscal Year 2016-2017

INTRODUCTION

The U.S. Department of Housing and Urban Development (HUD) requires the submission of a Five-Year Consolidated Plan for the Community Planning and Development Programs for entitlement cities, such as the City of Lakewood, who receive Community Development Block Grant (CDBG) funding. The City of Lakewood's current Five-Year Consolidated Plan was adopted in 2015 for Fiscal Years 2015-2019.

In addition to the Five-Consolidated Plan, HUD requires preparation of an Annual Action Plan that lists the activities the jurisdiction is proposing to fund. The Action Plan explains how it will address both the priority needs and the local objectives within the upcoming fiscal year on an annual basis. The Action Plan includes the anticipated program income and funds that are expected to be received during the program year that are allocated to both meet housing and community development objectives. In preparing the Action Plan for Fiscal Year (FY) 2016-2017, the City is required to hold at least one public hearing to obtain citizen input prior to the adoption of the Action Plan.

STATEMENT OF FACT

The proposed Action Plan identifies the activities that will be undertaken during FY 2016-2017 using CDBG Entitlement Funds. The City will receive \$529,085 of CDBG funds for FY 2016-2017. This is a \$10,374 or 1.92% decrease in funding from the FY 2015-2016 allocation. The City anticipates receiving \$33,000 in program income this Fiscal Year (FY 2016-2017) from the repayment of housing rehabilitation loans made from CDBG funds. In addition to this funding, the City will carryover \$65,544 of unspent allocations, \$34,804 additional monies from program income and approximately \$595,000 of entitlement/capital carryover. This brings the total amount of funding available to disperse in FY 2016-2017 to \$1,257,433. These funds are allocated for use in carrying out activities that meet the mandates of the Housing and Community Development (HCD) Act.

The HCD Act requires that not less than 70% of the CDBG funds be used for activities that either 1) benefit low to moderate income individuals, 2) support activities to eliminate slum and blight, or 3) are designed to meet community development needs having a particular urgency. The primary objectives listed in the Action Plan must be activities that meet at least one of these three criteria.

Based on the objectives of the HCD Act, the City’s short-term goals under the Action Plan are:

- A. Conduct a program of community conservation in conjunction with rehabilitation to eliminate deterioration and potential blight.
- B. Conduct a program to increase public awareness for Federal Laws relating to fair housing and equal opportunity.
- C. Maintain those programs that provide for the services and therapy needs of the low- and moderate- income persons, seniors, youth, and disabled residents.
- D. Provide improvements to public facilities and streets in neighborhoods that contain a predominance of low and moderate income persons.
- E. Expand economic opportunities.

Proposed Projects

The proposed projects within Lakewood’s Action Plan for FY 2016-2017 are listed in the table below with the proposed respective portion of the budgeted \$1,257,433 CDBG entitlement.

<u>PROJECTS</u>	<u>AMOUNT</u>	<u>PERCENTAGE</u>
Code Enforcement	\$ 46,733	3.70
Rehabilitation Delivery Costs	\$ 91,985	7.30
Burns Center Improvements (FY 16-17 \$355,758 & Carryover \$595,000)	\$ 950,758	75.60
Fair Housing	\$ 35,240	2.80
Community Family Guidance	\$ 9,000	0.71
Meals on Wheels	\$ 10,500	0.84
Pathways Volunteer Hospice	\$ 9,000	0.71
Human Services Association	\$ 5,500	0.44
<u>Program Administration</u>	<u>\$ 98,717</u>	<u>7.90</u>
TOTAL	\$ 1,257,433	100%

In FY 2015-2016, the City anticipates receiving \$180,000 from repayment of Lakewood Housing Successor Agency Loans. This fund will be used for the Lakewood Single Family Residential Rehabilitation Loan and Fix-Up Paint-Up Grant programs.

Public Notice

HUD requires and has approved the City of Lakewood’s Citizen Participation Plan. Pursuant to this Plan, a notice of the public hearing and commencement of a 30-day comment period to obtain citizen input to the proposed FY 2016-2017 Action Plan was published in the Press Telegram, posted at Lakewood City Hall in the City Clerk’s office, and posted in two Lakewood public parks, Bloomfield Park and Mayfair Park, on March 21, 2016.

The notice advertised that the FY 2016-2017 Action Plan would be considered by the Planning and Environment Commission during their April 7, 2016 meeting and at the City Council meeting on May 10, 2016. A copy of the Action Plan was made available for public review on Thursday, April 7, 2016 through Tuesday, May 10, 2016 in the City Clerk’s office and Community Development Department at Lakewood City Hall, and at the Angelo M. Iacoboni

Library. All comments received will be reviewed and considered at the public hearing by the City Council on May 10, 2016.

SUMMARY

The proposed CDBG estimated allocation for FY 2016-2017 will provide funds for Public Services, Community Conservation, Fair Housing and Public Facility improvements. Each of the projects fulfills the City's goals under the Action Plan.

STAFF RECOMMENDATION

Staff recommends that the City Council conduct a public hearing to receive comments on the proposed Action Plan and following the public hearing, approve the FY 2016-2017 Action Plan, and authorize the City Manager to direct staff to submit HUD the CDBG funding application Form 424 and approved Action Plan along with the required CDBG certifications, no later than May 15, 2016.

Sonia Dias Southwell, AICP
Director of Community Development

Howard L. Chambers
City Manager

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Reports

Item 3.1 - Memorial Day Ceremony Preview
will be an oral presentation

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*Successor
Agency*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 4/28/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 80 through 80. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

2902	ENFORCEABLE OBLIGATIONS	<u>580,509.00</u>
		580,509.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
80	04/28/2016	50972	CAL PERS	580,509.00	0.00	580,509.00
Totals:				<u>580,509.00</u>	<u>0.00</u>	<u>580,509.00</u>

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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 4/28/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 80 through 80. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	3,000.00
		<hr/>
		3,000.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
80	04/28/2016	2177	SINDAHA SAMIR	3,000.00	0.00	3,000.00
Totals:				<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>