

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

November 8, 2016, 7:30 p.m.

CALL TO ORDER

INVOCATION: Mr. David Montgomery, Church of Jesus Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE: Zitupi Waku Camp Fire Club

ROLL CALL: Mayor Ron Piazza
Vice Mayor Diane DuBois
Council Member Steve Croft
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Annette Norwood, Senior Manager, Marketing, Lakewood Center, Regarding Community Appreciation Day Wrap-up

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meeting held October 25, 2016

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Agreement with G2 Construction, Inc. to Provide Purchase and Installation of Catch Basin Inserts

RI-5 Ratification of Termination of Agreement for Architectural Services with Meyer and Associates

RI-6 Adoption of Resolution No. 2016-66; Authorizing Lakewood's Participation in Voting for Central Basin Municipal Water District's Board of Directors

RI-7 Approval of Agreement for Cloud Hosted Parking Control Software Program with T2 System

REPORTS:

3.1 Approval of Professional Services Agreement for Water Master Plan and Water Rate Study

3.2 Approval of Professional Services Agreement for Asset Management Program

City Council Agenda

November 8, 2016

Page 2

AGENDA LAKEWOOD HOUSING SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

**Routine Item 1 - City Council Minutes
will be available prior to the meeting**

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COUNCIL AGENDA
November 8, 2016

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

| | <u>Name</u> | <u>Title</u> | <u>Schedule</u> | <u>Effective Date</u> |
|-------------------------------|-------------------|--|-----------------|-----------------------|
| 1. FULL-TIME EMPLOYEES | | | | |
| A. Appointments | None | | | |
| B. Changes | Randy Meyer | Senior Project Manager City Architect | 36B to 39B | 11/06/2016 |
| C. Separations | None | | | |
| 2. PART-TIME EMPLOYEES | | | | |
| A. Appointments | None | | | |
| B. Changes | Jonathan Siordia | Paratransit Vehicle Operator III Paratransit Vehicle Operator V | B to B | 10/24/2016 |
| C. Separations | Jalyn Alexander | Community Services Leader II | B | 10/23/2016 |
| | Troy Doran | Maintenance Trainee I | B | 10/20/2016 |
| | Briannon Mahr | Community Services Specialist | B | 10/23/2016 |
| | Anna Quattlebaum | Community Services Leader III | B | 10/23/2016 |
| | Ricmartin Reveche | Community Services Specialist | B | 10/23/2016 |
| | Jeremy Thurston | Maintenance Services Aide I | B | 10/23/2016 |
| | Arnold Vaughn | Community Services Specialist | B | 10/23/2016 |

Lisa Novotny 
Assistant City Manager

Howard L. Chambers 
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 10/20/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 72911 through 72995. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|----------------------------|-------------------|
| 1010 | GENERAL FUND | 242,981.01 |
| 1015 | SPECIAL OLYMPICS | 349.98 |
| 1020 | CABLE TV | 663.86 |
| 1030 | CDBG CURRENT YEAR | 750.00 |
| 1050 | COMMUNITY FACILITY | 14,518.44 |
| 1710 | PROPOSITION "A" RECREATION | 2,002.04 |
| 3070 | PROPOSITION "C" | 1,947.79 |
| 5010 | GRAPHICS AND COPY CENTER | 3,201.50 |
| 5020 | CENTRAL STORES | 1,054.61 |
| 5030 | FLEET MAINTENANCE | 6,569.50 |
| 7500 | WATER UTILITY FUND | 259,290.82 |
| | | <hr/> |
| | | 533,329.55 |

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|-------------------------------------|--------------|--------------|---------------------|
| 72911 | 10/20/2016 | 4855 | ALLEGIS GROUP HOLDINGS. INC. | 3,364.00 | 0.00 | 3,364.00 |
| 72912 | 10/20/2016 | 48210 | AIRFLITE INC | 4,331.02 | 0.00 | 4,331.02 |
| 72913 | 10/20/2016 | 4684 | AMAZON.COM LLC | 2,450.78 | 0.00 | 2,450.78 |
| 72914 | 10/20/2016 | 36225 | APT ASSN CALIFORNIA SOUTHERN CITIES | 169.00 | 0.00 | 169.00 |
| 72915 | 10/20/2016 | 51467 | BADGER METER INC | 615.88 | 0.00 | 615.88 |
| 72916 | 10/20/2016 | 49803 | BANG DAVID ASSOCIATES INC | 4,708.37 | 0.00 | 4,708.37 |
| 72917 | 10/20/2016 | 66012 | BARTKUS. KRISTIN | 39.00 | 0.00 | 39.00 |
| 72918 | 10/20/2016 | 64282 | BELTRAN. PAOLO | 100.00 | 0.00 | 100.00 |
| 72919 | 10/20/2016 | 66044 | BENNETT-BOWEN & LIGHTHOUSE INC | 127.53 | 0.00 | 127.53 |
| 72920 | 10/20/2016 | 42144 | BROEKER. CANDACE | 15.60 | 0.00 | 15.60 |
| 72921 | 10/20/2016 | 4817 | CALTECH LABS. INC. | 612.00 | 0.00 | 612.00 |
| 72922 | 10/20/2016 | 7600 | CENTRAL BASIN WATER ASSN | 100.00 | 0.00 | 100.00 |
| 72923 | 10/20/2016 | 45894 | CINTAS CORPORATION | 68.54 | 0.00 | 68.54 |
| 72924 | 10/20/2016 | 53451 | COMMUNITY FAMILY GUIDANCE CTR | 750.00 | 0.00 | 750.00 |
| 72925 | 10/20/2016 | 60195 | CR TRANSFER INC | 3,307.87 | 0.00 | 3,307.87 |
| 72926 | 10/20/2016 | 42699 | CROFT. STEVE | 135.76 | 0.00 | 135.76 |
| 72927 | 10/20/2016 | 4859 | CUSTOM PINS INC | 745.00 | 0.00 | 745.00 |
| 72928 | 10/20/2016 | 4442 | DANIEL'S TIRE SERVICE INC | 1,224.48 | 0.00 | 1,224.48 |
| 72929 | 10/20/2016 | 4890 | DATABASE SYSTEMS CORP | 65.69 | 0.00 | 65.69 |
| 72930 | 10/20/2016 | 27200 | DICKSON R F CO INC | 44,731.55 | 0.00 | 44,731.55 |
| 72931 | 10/20/2016 | 3946 | FERGUSON ENTERPRISES INC | 455.95 | 0.00 | 455.95 |
| 72932 | 10/20/2016 | 66217 | MAGNASYNC-MOVIOLA CORP | 338.86 | 0.00 | 338.86 |
| 72933 | 10/20/2016 | 1681 | FORTEL TRAFFIC INC | 976.75 | 0.00 | 976.75 |
| 72934 | 10/20/2016 | 4289 | FRAZIER. ROBERT C | 68.90 | 0.00 | 68.90 |
| 72935 | 10/20/2016 | 3188 | GALLS LLC/OUARTEMASTER LLC | 39.13 | 0.00 | 39.13 |
| 72936 | 10/20/2016 | 4938 | MARTI. INC. | 1,982.50 | 0.00 | 1,982.50 |
| 72937 | 10/20/2016 | 65779 | GOLDEN STATE WATER COMPANY | 14,123.80 | 0.00 | 14,123.80 |
| 72938 | 10/20/2016 | 62491 | HANDS ON MAILING & | 521.66 | 0.00 | 521.66 |
| 72939 | 10/20/2016 | 65575 | HAP'S AUTO PARTS | 48.65 | 0.00 | 48.65 |
| 72940 | 10/20/2016 | 42031 | HOME DEPOT | 160.28 | 0.00 | 160.28 |
| 72941 | 10/20/2016 | 4149 | INFOSEND INC | 6,255.61 | 0.00 | 6,255.61 |
| 72942 | 10/20/2016 | 62707 | JACOBY. MARK | 87.70 | 0.00 | 87.70 |
| 72943 | 10/20/2016 | 4622 | JHM SUPPLY INC | 284.22 | 0.00 | 284.22 |
| 72944 | 10/20/2016 | 4180 | JONES RICHARD D. A PROF LAW CORP | 3,145.64 | 0.00 | 3,145.64 |
| 72945 | 10/20/2016 | 2453 | LAKEWOOD EDUCATION FOUNDATION | 3,757.51 | 0.00 | 3,757.51 |
| 72946 | 10/20/2016 | 2409 | LIFTECH ELEVATOR SERVICES INC | 507.00 | 0.00 | 507.00 |
| 72947 | 10/20/2016 | 45069 | LOS ANGELES CO/DEPT PW BLDG SVCS | 44,788.59 | 0.00 | 44,788.59 |
| 72948 | 10/20/2016 | 36844 | LA COUNTY DEPT OF PUBLIC WORKS | 16,365.23 | 0.00 | 16,365.23 |
| 72949 | 10/20/2016 | 62080 | MARKLEY. ELIZABETH | 195.00 | 0.00 | 195.00 |
| 72950 | 10/20/2016 | 4224 | MATT-CHLOR INC | 2,628.28 | 0.00 | 2,628.28 |
| 72951 | 10/20/2016 | 4625 | MERCHANT'S BUILDING MAINTENANCE LLC | 13,229.38 | 0.00 | 13,229.38 |
| 72952 | 10/20/2016 | 57391 | MINI COACH INC | 319.05 | 0.00 | 319.05 |
| 72953 | 10/20/2016 | 4443 | O'REILLY AUTOMOTIVE STORES INC | 355.74 | 6.55 | 349.19 |
| 72954 | 10/20/2016 | 47554 | OFFICE DEPOT BUSINESS SVCS | 22.13 | 0.00 | 22.13 |

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|-------------------------------------|--------------------------|--------------------|--------------------------|
| 72955 | 10/20/2016 | 63708 | DY-JO CORPORATION | 635.00 | 0.00 | 635.00 |
| 72956 | 10/20/2016 | 65659 | PHASE II SYSTEMS INC | 4,057.97 | 0.00 | 4,057.97 |
| 72957 | 10/20/2016 | 4797 | PASCAL & LUDWIG CONSTRUCTORS | 242,640.45 | 0.00 | 242,640.45 |
| 72958 | 10/20/2016 | 3888 | RP AUTOMOTIVE UAG CERRITOS 1 LLC | 80.12 | 0.00 | 80.12 |
| 72959 | 10/20/2016 | 4869 | PLAY FOUNDATIONS. INC. | 3,127.56 | 0.00 | 3,127.56 |
| 72960 | 10/20/2016 | 4459 | READWRITE EDUCATIONAL SOLUTIONS INC | 359.45 | 0.00 | 359.45 |
| 72961 | 10/20/2016 | 47285 | ROTARY CORP | 334.41 | 0.00 | 334.41 |
| 72962 | 10/20/2016 | 4309 | SAFESHRED | 25.00 | 0.00 | 25.00 |
| 72963 | 10/20/2016 | 51723 | SCMAF OFFICE | 345.00 | 0.00 | 345.00 |
| 72964 | 10/20/2016 | 52279 | SMART & FINAL INC | 719.19 | 0.00 | 719.19 |
| 72965 | 10/20/2016 | 26900 | SO CALIF SECURITY CENTERS INC | 180.00 | 0.00 | 180.00 |
| 72966 | 10/20/2016 | 29400 | SOUTHERN CALIFORNIA EDISON CO | 86,315.34 | 0.00 | 86,315.34 |
| 72967 | 10/20/2016 | 29500 | SOUTHERN CALIFORNIA GAS CO | 4,157.69 | 0.00 | 4,157.69 |
| 72968 | 10/20/2016 | 4026 | SPASEFF TED C | 287.50 | 0.00 | 287.50 |
| 72969 | 10/20/2016 | 49529 | SPICERS PAPER INC | 196.41 | 1.80 | 194.61 |
| 72970 | 10/20/2016 | 1676 | U S TELEPACIFIC CORP | 385.66 | 0.00 | 385.66 |
| 72971 | 10/20/2016 | 4364 | THE RINKS-LAKEWOOD ICE | 175.50 | 0.00 | 175.50 |
| 72972 | 10/20/2016 | 65737 | U S BANK NATIONAL ASSOCIATION | 3,006.89 | 0.00 | 3,006.89 |
| 72973 | 10/20/2016 | 4873 | TRANSAMERICA LIFE INSURANCE COMPANY | 2,577.46 | 0.00 | 2,577.46 |
| 72974 | 10/20/2016 | 47854 | TRUESDAIL LABORATORIES INC | 952.00 | 0.00 | 952.00 |
| 72975 | 10/20/2016 | 17640 | WAXIE ENTERPRISES INC | 134.64 | 0.00 | 134.64 |
| 72976 | 10/20/2016 | 37745 | WESTERN EXTERMINATOR CO | 589.50 | 0.00 | 589.50 |
| 72977 | 10/20/2016 | 3837 | WORTHINGTON FORD | 28.47 | 0.00 | 28.47 |
| 72978 | 10/20/2016 | 3699 | ALVARADO. FRANCISCA | 250.00 | 0.00 | 250.00 |
| 72979 | 10/20/2016 | 3699 | ANDERSON. AMBER | 500.00 | 0.00 | 500.00 |
| 72980 | 10/20/2016 | 3699 | ARCEO. MYRA | 250.00 | 0.00 | 250.00 |
| 72981 | 10/20/2016 | 3699 | GEORGI. TIFFANY | 60.00 | 0.00 | 60.00 |
| 72982 | 10/20/2016 | 3699 | GIRL SCOUT TROOP 113-3433 | 250.00 | 0.00 | 250.00 |
| 72983 | 10/20/2016 | 3699 | GIRL SCOUTS OF GREATER LONG BEACH | 250.00 | 0.00 | 250.00 |
| 72984 | 10/20/2016 | 3699 | GUTIERREZ. STTAY | 69.00 | 0.00 | 69.00 |
| 72985 | 10/20/2016 | 3699 | HARRISON. CHRIS L | 95.62 | 0.00 | 95.62 |
| 72986 | 10/20/2016 | 3699 | HULETT. RICHARD | 250.00 | 0.00 | 250.00 |
| 72987 | 10/20/2016 | 3699 | KALOLO. KASINI | 250.00 | 0.00 | 250.00 |
| 72988 | 10/20/2016 | 3699 | MADRID. KIM S | 260.20 | 0.00 | 260.20 |
| 72989 | 10/20/2016 | 3699 | MARR. MASAMI | 27.00 | 0.00 | 27.00 |
| 72990 | 10/20/2016 | 3699 | OH. STEVE | 61.00 | 0.00 | 61.00 |
| 72991 | 10/20/2016 | 3699 | OPPORTUNITIES FOR LEARNING | 250.00 | 0.00 | 250.00 |
| 72992 | 10/20/2016 | 3699 | PARAMO. JUANITA | 250.00 | 0.00 | 250.00 |
| 72993 | 10/20/2016 | 3699 | PINALES. SANDRA | 250.00 | 0.00 | 250.00 |
| 72994 | 10/20/2016 | 3699 | RELOSA. JOSEPHINE | 250.00 | 0.00 | 250.00 |
| 72995 | 10/20/2016 | 3699 | WHEELER. VICTOR A. | 134.24 | 0.00 | 134.24 |
| Totals: | | | | <u>533,337.90</u> | <u>8.35</u> | <u>533,329.55</u> |

**CITY OF LAKEWOOD
FUND SUMMARY 10/27/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 72996 through 73123. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-------------------------------|---------------------|
| 1010 | GENERAL FUND | 1,628,838.62 |
| 1015 | SPECIAL OLYMPICS | 1,295.20 |
| 1020 | CABLE TV | 797.54 |
| 1030 | CDBG CURRENT YEAR | 2,338.01 |
| 1050 | COMMUNITY FACILITY | 5,248.32 |
| 1070 | RETIREE MEDICAL | 3,750.00 |
| 1336 | STATE COPS GRANT | 16,228.45 |
| 1630 | USED OIL GRANT | 161.96 |
| 1744 | LA COUNTY REGIONAL OPEN SPACE | 233,946.13 |
| 3001 | CAPITAL IMPROV PROJECT FUND | 9,141.43 |
| 3070 | PROPOSITION "C" | 1,530.00 |
| 5010 | GRAPHICS AND COPY CENTER | 187.13 |
| 5020 | CENTRAL STORES | 1,705.49 |
| 5030 | FLEET MAINTENANCE | 8,214.04 |
| 7500 | WATER UTILITY FUND | 43,764.75 |
| 8000 | BUS DEV REVOLVING LOAN PROG | 269.79 |
| 8020 | LOCAL REHAB LOAN | 74.90 |
| 8030 | TRUST DEPOSIT | 96.00 |
| | | 1,957,587.76 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|-------------------------------------|--------------|--------------|---------------------|
| 72996 | 10/27/2016 | 4842 | A T & T CORP | 212.28 | 0.00 | 212.28 |
| 72997 | 10/27/2016 | 59447 | A-1 STEEL FENCE COMPANY | 8,170.00 | 0.00 | 8,170.00 |
| 72998 | 10/27/2016 | 1000 | ADVANCED ELECTRONICS INC | 105.92 | 0.00 | 105.92 |
| 72999 | 10/27/2016 | 4855 | ALLEGIS GROUP HOLDINGS. INC. | 1,276.00 | 0.00 | 1,276.00 |
| 73000 | 10/27/2016 | 2701 | AIRE RITE A/C & REFRIGERATION INC | 368.00 | 0.00 | 368.00 |
| 73001 | 10/27/2016 | 4208 | AIRGAS INC | 111.19 | 0.00 | 111.19 |
| 73002 | 10/27/2016 | 4126 | AUTOZONE PARTS INC | 46.17 | 0.00 | 46.17 |
| 73003 | 10/27/2016 | 48108 | BERG. APRIL | 1,594.00 | 0.00 | 1,594.00 |
| 73004 | 10/27/2016 | 1935 | BREA. CITY OF | 35,261.50 | 0.00 | 35,261.50 |
| 73005 | 10/27/2016 | 66457 | BRENNTAG PACIFIC INC | 1,489.92 | 0.00 | 1,489.92 |
| 73006 | 10/27/2016 | 48469 | BURWELL MICHAEL RAY | 2,625.00 | 0.00 | 2,625.00 |
| 73007 | 10/27/2016 | 315 | CALIF PUBLIC PARKING ASSOCIATION | 675.00 | 0.00 | 675.00 |
| 73008 | 10/27/2016 | 307 | CALIF. STATE DISBURSEMENT UNIT | 155.07 | 0.00 | 155.07 |
| 73009 | 10/27/2016 | 53983 | CALIF STATE FRANCHISE TAX BOARD | 243.13 | 0.00 | 243.13 |
| 73010 | 10/27/2016 | 7600 | CENTRAL BASIN WATER ASSN | 8,178.26 | 0.00 | 8,178.26 |
| 73011 | 10/27/2016 | 59274 | CERTIFIED PLANT GROWERS INC | 122.95 | 0.00 | 122.95 |
| 73012 | 10/27/2016 | 45894 | CINTAS CORPORATION | 62.56 | 0.00 | 62.56 |
| 73013 | 10/27/2016 | 64932 | CJ CONSTRUCTION INC | 98,300.02 | 0.00 | 98,300.02 |
| 73014 | 10/27/2016 | 4948 | COCHRAN. JACQUELINE | 96.00 | 0.00 | 96.00 |
| 73015 | 10/27/2016 | 4776 | CORELOGIC. INC. | 100.75 | 0.00 | 100.75 |
| 73016 | 10/27/2016 | 4380 | CAPITAL ONE NATIONAL ASSOCIATION | 183.92 | 0.00 | 183.92 |
| 73017 | 10/27/2016 | 60195 | CR TRANSFER INC | 3,213.96 | 0.00 | 3,213.96 |
| 73018 | 10/27/2016 | 4442 | DANIEL'S TIRE SERVICE INC | 46.69 | 0.00 | 46.69 |
| 73019 | 10/27/2016 | 4641 | DAO. THAO | 374.40 | 0.00 | 374.40 |
| 73020 | 10/27/2016 | 4895 | DAYMONT. JEFFREY | 500.00 | 0.00 | 500.00 |
| 73021 | 10/27/2016 | 27200 | DICKSON R F CO INC | 7,130.00 | 0.00 | 7,130.00 |
| 73022 | 10/27/2016 | 730 | ECONOMIC DEVELOPMENT ADMINISTRATION | 269.79 | 0.00 | 269.79 |
| 73023 | 10/27/2016 | 3199 | EDCO WASTE SERVICES LLC | 390,020.85 | 0.00 | 390,020.85 |
| 73024 | 10/27/2016 | 4947 | FILE KEEPERS. LLC | 216.00 | 0.00 | 216.00 |
| 73025 | 10/27/2016 | 4884 | FRONTIER CALIFORNIA INC. | 79.99 | 0.00 | 79.99 |
| 73026 | 10/27/2016 | 3188 | GALLS LLC/OUARTEMASTER LLC | 697.94 | 0.00 | 697.94 |
| 73027 | 10/27/2016 | 3820 | PLAYCORE WISCONSIN INC | 410,431.80 | 0.00 | 410,431.80 |
| 73028 | 10/27/2016 | 4422 | GARIBALDO'S NURSERY | 525.93 | 0.00 | 525.93 |
| 73029 | 10/27/2016 | 33150 | GRAINGER W W INC | 112.49 | 0.00 | 112.49 |
| 73030 | 10/27/2016 | 65575 | HAP'S AUTO PARTS | 199.09 | 0.00 | 199.09 |
| 73031 | 10/27/2016 | 35477 | HARA M LAWNMOWER CENTER | 410.15 | 0.00 | 410.15 |
| 73032 | 10/27/2016 | 65593 | HASS. BARBARA | 240.50 | 0.00 | 240.50 |
| 73033 | 10/27/2016 | 42031 | HOME DEPOT | 1,225.07 | 0.00 | 1,225.07 |
| 73034 | 10/27/2016 | 65891 | HUMAN SERVICES ASSOCIATION | 458.33 | 0.00 | 458.33 |
| 73035 | 10/27/2016 | 50338 | INTL INST OF MUNICIPAL CLERKS | 350.00 | 0.00 | 350.00 |
| 73036 | 10/27/2016 | 40994 | JACOBY. CAROL FLYNN | 96.12 | 0.00 | 96.12 |
| 73037 | 10/27/2016 | 4622 | JHM SUPPLY INC | 803.79 | 0.00 | 803.79 |
| 73038 | 10/27/2016 | 59873 | JJS PALOMO'S STEEL INC | 81.75 | 0.00 | 81.75 |
| 73039 | 10/27/2016 | 51513 | JOBS AVAILABLE INC | 45.00 | 0.00 | 45.00 |

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|------------------------------------|--------------|--------------|---------------------|
| 73040 | 10/27/2016 | 4180 | JONES RICHARD D. A PROF LAW CORP | 16,750.00 | 0.00 | 16,750.00 |
| 73041 | 10/27/2016 | 53365 | KENNY'S AUTO SERVICE | 134.00 | 0.00 | 134.00 |
| 73042 | 10/27/2016 | 18300 | LAKEWOOD CHAMBER OF COMMERCE | 1,833.33 | 0.00 | 1,833.33 |
| 73043 | 10/27/2016 | 55469 | LAKEWOOD CITY EMPLOYEE ASSOCIATION | 2,160.00 | 0.00 | 2,160.00 |
| 73044 | 10/27/2016 | 2409 | LIFTECH ELEVATOR SERVICES INC | 3,000.00 | 0.00 | 3,000.00 |
| 73045 | 10/27/2016 | 3491 | TRUCK LIGHTHOUSE THE | 224.54 | 4.12 | 220.42 |
| 73046 | 10/27/2016 | 34532 | LITZINGER. PAUL | 130.00 | 0.00 | 130.00 |
| 73047 | 10/27/2016 | 20300 | LONG BEACH CITY GAS & WATER DEPT | 378.97 | 0.00 | 378.97 |
| 73048 | 10/27/2016 | 21600 | LOS ANGELES CO SHERIFFS DEPT | 829,978.48 | 0.00 | 829,978.48 |
| 73049 | 10/27/2016 | 64697 | LOS ANGELES CO SHERIFF DEPT | 659.62 | 0.00 | 659.62 |
| 73050 | 10/27/2016 | 36844 | LA COUNTY DEPT OF PUBLIC WORKS | 18,067.29 | 0.00 | 18,067.29 |
| 73051 | 10/27/2016 | 4745 | LUNDERVILLE. GERALD P | 160.00 | 0.00 | 160.00 |
| 73052 | 10/27/2016 | 1340 | M & M LIFTS INC | 42.80 | 0.00 | 42.80 |
| 73053 | 10/27/2016 | 66074 | MARKSMAN MANUFACTURING | 377.43 | 0.00 | 377.43 |
| 73054 | 10/27/2016 | 65220 | STEVEN MAHR PRINTING INC. | 163.50 | 0.00 | 163.50 |
| 73055 | 10/27/2016 | 22600 | MARTIN & CHAPMAN CO | 1,408.00 | 0.00 | 1,408.00 |
| 73056 | 10/27/2016 | 4224 | MATT-CHLOR INC | 7,166.93 | 0.00 | 7,166.93 |
| 73057 | 10/27/2016 | 23130 | MC MASTER-CARR SUPPLY CO | 141.05 | 0.00 | 141.05 |
| 73058 | 10/27/2016 | 332 | MERRIMAC PETROLEUM INC | 2,022.81 | 0.00 | 2,022.81 |
| 73059 | 10/27/2016 | 52588 | MILLER DON & SONS | 564.49 | 0.00 | 564.49 |
| 73060 | 10/27/2016 | 64141 | MILLER. JOEL M | 88.68 | 0.00 | 88.68 |
| 73061 | 10/27/2016 | 64333 | MOSES-CALDERA. ISABEL | 436.80 | 0.00 | 436.80 |
| 73062 | 10/27/2016 | 59102 | MOST DEPENDABLE FOUNTAINS | 10,301.10 | 0.00 | 10,301.10 |
| 73063 | 10/27/2016 | 61672 | MUSCULAR DYSTROPHY ASSOC INC | 20.00 | 0.00 | 20.00 |
| 73064 | 10/27/2016 | 47481 | N R P A | 165.00 | 0.00 | 165.00 |
| 73065 | 10/27/2016 | 4713 | NATIONAL PACIFIC ISLANDER EDUCATOR | 100.00 | 0.00 | 100.00 |
| 73066 | 10/27/2016 | 4443 | O'REILLY AUTOMOTIVE STORES INC | 784.36 | 14.50 | 769.86 |
| 73067 | 10/27/2016 | 47554 | OFFICE DEPOT BUSINESS SVCS | 211.98 | 0.00 | 211.98 |
| 73068 | 10/27/2016 | 3975 | OUTDOOR CREATIONS INC | 3,082.13 | 0.00 | 3,082.13 |
| 73069 | 10/27/2016 | 65659 | PHASE II SYSTEMS INC | 3,750.00 | 0.00 | 3,750.00 |
| 73070 | 10/27/2016 | 50512 | PATHWAYS VOLUNTEER HOSPICE | 750.00 | 0.00 | 750.00 |
| 73071 | 10/27/2016 | 4794 | DUCOING ENTERPRISES. INC. | 2,998.08 | 0.00 | 2,998.08 |
| 73072 | 10/27/2016 | 51171 | PERS LONG TERM CARE PROGRAM | 301.10 | 0.00 | 301.10 |
| 73073 | 10/27/2016 | 1615 | PFM ASSET MANAGEMENT LLC | 2,975.68 | 0.00 | 2,975.68 |
| 73074 | 10/27/2016 | 4685 | PLAYSAFE. LLC | 1,582.00 | 0.00 | 1,582.00 |
| 73075 | 10/27/2016 | 4926 | RAM AIR ENGINEERING. INC. | 865.07 | 0.00 | 865.07 |
| 73076 | 10/27/2016 | 4602 | REID. CHARLOTTE ALISON | 80.00 | 0.00 | 80.00 |
| 73077 | 10/27/2016 | 4333 | REYES. MICHELLE | 124.80 | 0.00 | 124.80 |
| 73078 | 10/27/2016 | 4949 | ROSSI. GEORGE | 250.00 | 0.00 | 250.00 |
| 73079 | 10/27/2016 | 4468 | SHERRARD. DONNA HOUSTON | 230.10 | 0.00 | 230.10 |
| 73080 | 10/27/2016 | 4736 | SKILL SURVEY. INC. | 288.00 | 0.00 | 288.00 |
| 73081 | 10/27/2016 | 26900 | SO CALIF SECURITY CENTERS INC | 6.54 | 0.00 | 6.54 |
| 73082 | 10/27/2016 | 4898 | SOLINST CANADA LTD. | 1,093.92 | 0.00 | 1,093.92 |
| 73083 | 10/27/2016 | 29400 | SOUTHERN CALIFORNIA EDISON CO | 23,598.34 | 0.00 | 23,598.34 |

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|---------------------------------|---------------------|--------------|---------------------|
| 73084 | 10/27/2016 | 29500 | SOUTHERN CALIFORNIA GAS CO | 91.15 | 0.00 | 91.15 |
| 73085 | 10/27/2016 | 1737 | SOUTHERN COUNTIES LUBRICANTS | 326.68 | 0.00 | 326.68 |
| 73086 | 10/27/2016 | 49529 | SPICERS PAPER INC | 23.85 | 0.22 | 23.63 |
| 73087 | 10/27/2016 | 3957 | SUNSET MAGAZINE INC | 21.00 | 0.00 | 21.00 |
| 73088 | 10/27/2016 | 60359 | CNS INDUSTRIES INC | 579.74 | 0.00 | 579.74 |
| 73089 | 10/27/2016 | 57912 | SURI. KAREN | 104.00 | 0.00 | 104.00 |
| 73090 | 10/27/2016 | 38679 | WESTERN EXTERMINATOR COMPANY | 410.74 | 0.00 | 410.74 |
| 73091 | 10/27/2016 | 2372 | TGIS CATERING SVCS INC | 716.22 | 0.00 | 716.22 |
| 73092 | 10/27/2016 | 4364 | THE RINKS-LAKEWOOD ICE | 234.00 | 0.00 | 234.00 |
| 73093 | 10/27/2016 | 66451 | TRICOM FIRE AND ELECTRIC CO | 945.00 | 0.00 | 945.00 |
| 73094 | 10/27/2016 | 60685 | TURF STAR | 172.93 | 0.00 | 172.93 |
| 73095 | 10/27/2016 | 1437 | U S BANK NATIONAL ASSOCIATION | 27,586.84 | 0.00 | 27,586.84 |
| 73096 | 10/27/2016 | 53760 | UNITED WAY- GREATER LOS ANGELES | 22.00 | 0.00 | 22.00 |
| 73097 | 10/27/2016 | 17640 | WAXIE ENTERPRISES INC | 459.99 | 0.00 | 459.99 |
| 73098 | 10/27/2016 | 35146 | WILLDAN ASSOCIATES | 3,255.00 | 0.00 | 3,255.00 |
| 73099 | 10/27/2016 | 3837 | WORTHINGTON FORD | 32.92 | 0.00 | 32.92 |
| 73100 | 10/27/2016 | 63471 | XANTHE CORP | 22.75 | 0.00 | 22.75 |
| 73101 | 10/27/2016 | 3699 | AGUILAR. ANGELICA | 250.00 | 0.00 | 250.00 |
| 73102 | 10/27/2016 | 3699 | BAILEY. SUE | 74.90 | 0.00 | 74.90 |
| 73103 | 10/27/2016 | 3699 | CASILLAS. JACOUELINE | 693.00 | 0.00 | 693.00 |
| 73104 | 10/27/2016 | 3699 | COLE. MERCEDES | 250.00 | 0.00 | 250.00 |
| 73105 | 10/27/2016 | 3699 | DE VERA. ELENITA | 250.00 | 0.00 | 250.00 |
| 73106 | 10/27/2016 | 3699 | DUNN. LYNNE | 250.00 | 0.00 | 250.00 |
| 73107 | 10/27/2016 | 3699 | ELOI. RHONA | 112.61 | 0.00 | 112.61 |
| 73108 | 10/27/2016 | 3699 | JONES. ANITA | 250.00 | 0.00 | 250.00 |
| 73109 | 10/27/2016 | 3699 | LAKEWOOD AOUATICS | 250.00 | 0.00 | 250.00 |
| 73110 | 10/27/2016 | 3699 | LOPEZ. DENNIS | 250.00 | 0.00 | 250.00 |
| 73111 | 10/27/2016 | 3699 | LOZA. VERONICA | 250.00 | 0.00 | 250.00 |
| 73112 | 10/27/2016 | 3699 | MACIAS. LORENA | 250.00 | 0.00 | 250.00 |
| 73113 | 10/27/2016 | 3699 | MADDOCK. DORIS | 250.00 | 0.00 | 250.00 |
| 73114 | 10/27/2016 | 3699 | MENDOZA. NOE | 250.00 | 0.00 | 250.00 |
| 73115 | 10/27/2016 | 3699 | MORALES. RONNETTE | 250.00 | 0.00 | 250.00 |
| 73116 | 10/27/2016 | 3699 | NATIVIDAD. SAMMY | 250.00 | 0.00 | 250.00 |
| 73117 | 10/27/2016 | 3699 | NGUYEN. DANH KHAC | 775.00 | 0.00 | 775.00 |
| 73118 | 10/27/2016 | 3699 | NOVOTNY. LISA | 250.00 | 0.00 | 250.00 |
| 73119 | 10/27/2016 | 3699 | RAFFERTY. KAREN | 250.00 | 0.00 | 250.00 |
| 73120 | 10/27/2016 | 3699 | RAMIREZ. BRIAN | 250.00 | 0.00 | 250.00 |
| 73121 | 10/27/2016 | 3699 | RUIZ SR. ERICK | 250.00 | 0.00 | 250.00 |
| 73122 | 10/27/2016 | 3699 | SERVICE CHAMPIONS | 92.08 | 0.00 | 92.08 |
| 73123 | 10/27/2016 | 3699 | SIMON-CORPUS. PATRICIA | 250.00 | 0.00 | 250.00 |
| Totals: | | | | 1,957,606.60 | 18.84 | 1,957,587.76 |

**CITY OF LAKEWOOD
SUMMARY WIRE REGISTER OCTOBER 2016**

| Wire date | Amount | Recipient | Purpose | Period |
|------------------|---------------|--------------------|--------------------------|----------------------|
| 10/7/16 | 135,991.99 | CalPERS | PERS contribution | Sep 11-24, 2016 |
| 10/7/16 | 5,057.82 | CalPERS | PERS 457 | Sep 11-24, 2016 |
| 10/11/16 | 102,562.17 | IRS via BofA | Fed taxes | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 7,215.65 | Southland C/U | employee savings account | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 19,940.74 | ICMA | ICMA 457 | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 3,045.31 | MidAmerica | ARS aka APPLE | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 3,425.00 | PARS via U.S. Bank | excess stackable plan | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 7,638.14 | PARS via U.S. Bank | stackable plan | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 12,558.47 | PARS via Citibank | defined contribution | Sep 25 - Oct 8, 2016 |
| 10/12/16 | 5,548.50 | F&A Fed C/U | employee savings account | Sep 25 - Oct 8, 2016 |
| 10/14/16 | 25,142.49 | EDD | State taxes | Sep 25 - Oct 8, 2016 |
| 10/19/16 | 131,113.69 | CalPERS | PERS contribution | Sep 25 - Oct 8, 2016 |
| 10/19/16 | 5,107.82 | CalPERS | PERS 457 | Sep 25 - Oct 8, 2016 |
| 10/26/16 | 105,623.54 | IRS via BofA | Fed taxes | Oct 9-22, 2016 |
| 10/26/16 | 7,215.65 | Southland C/U | employee savings account | Oct 9-22, 2016 |
| 10/26/16 | 19,233.66 | ICMA | ICMA 457 | Oct 9-22, 2016 |
| 10/26/16 | 2,736.91 | MidAmerica | ARS aka APPLE | Oct 9-22, 2016 |
| 10/26/16 | 3,425.00 | PARS via U.S. Bank | excess stackable plan | Oct 9-22, 2016 |
| 10/26/16 | 7,728.01 | PARS via U.S. Bank | stackable plan | Oct 9-22, 2016 |
| 10/26/16 | 20,034.67 | PARS via Citibank | defined contribution | Oct 9-22, 2016 |
| 10/26/16 | 5,548.50 | F&A Fed C/U | employee savings account | Oct 9-22, 2016 |
| 10/28/16 | 26,047.96 | EDD | State taxes | Oct 9-22, 2016 |
| 10/28/16 | 134,275.70 | CalPERS | PERS contribution | Oct 9-22, 2016 |
| 10/28/16 | 5,107.82 | CalPERS | PERS 457 | Oct 9-22, 2016 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

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TO: The Honorable Mayor and City Council

SUBJECT: Agreement with G2 Construction, Inc. to Provide Purchase and Installation of Catch Basin Inserts

INTRODUCTION

As a part of the city's compliance with the municipal storm water permit, the purchase and installation of full capture devices in 10% of the city catch basins located in high priority uses is required every year over a period of 10 years.

STATEMENT OF FACT

Trash discarded on land can be transported into gutters and storm drains and from there into channels and rivers discharging into the ocean. The State Water Resources Control Board (State Board) and Los Angeles Regional Water Quality Control Board (Regional Board) consider trash to be a significant pollutant in California's waters and have made trash management in waterways a priority. On April 7, 2015, the State Board adopted an amendment to the Water Quality Control Plan for the Ocean Waters of California (Ocean Plan) intended to provide statewide consistency in regulating trash to protect aquatic life, public health and provide other beneficial uses, and to reduce environmental issues associated with trash in State waters (known as the "Trash Amendments").

As an owner and operator of a municipal storm drain system, Lakewood is required to comply with the Trash Amendments. Cities have 10 years to demonstrate full compliance with the Trash Amendments by installing, operating and maintaining full capture systems for storm drains that capture runoff from priority land uses in their respective jurisdictions. Full capture systems are defined as treatment controls that trap all particles five millimeters or greater in size and allow water to flow at a certain rate. In order to facilitate compliance with the storm water permit requirements, the city joined Watershed Management Programs (WMPs) in the Lower Los Angeles River Watershed, Los Cerritos Channel Watershed and the Lower San Gabriel River Watershed. Under the respective WMPs, the city made a commitment to install full capture systems on catch basins within the city.

BACKGROUND

In late 2014, the County of Orange released Request for Proposals No. 080-P08019 for trash and debris capture devices (RFP). The County of Orange's evaluation committee for the RFP scored and ranked six submitted proposals in January 2015. The evaluation committee issued a memorandum of recommendation that scored G2 Construction, Inc. (G2) as the top ranked proposer. The County of Orange then entered into a Master Agreement with for trash and debris capture devices (MA-080-15011198), which includes a clause for cooperative agreements, extending the provisions and pricing to other California local or State government agencies wishing to procure trash and debris capture devices.

Public agencies will often utilize other agencies' formal bidding results (piggy-backing on the contract) when the agreement between the agency and the vendor meets the needs of the using agency. In this case, the city would select G2 solicited as part of the County of

Orange's bid process and use the approved pricing to establish an agreement with the vendor to purchase and install 48 catch basin inserts in Lakewood.

DISCUSSION

On August 25, 2016, Public Works staff met with G2 to discuss their catch basin inserts, which have been certified as full capture systems by the Regional Board. Representatives from the Cities of Bellflower and Cerritos, and staff from Richard Watson and Associates and John Hunter and Associates were also in attendance.

Public Works was satisfied with G2's presentation and requested a proposal from G2 for the purchase and installation of 48 catch basin inserts utilizing pricing from the County of Orange Master Agreement. The City of Bellflower and the City of Cerritos are also utilizing G2 for the purchase and installation of catch basin inserts. G2 would invoice those cities separately for their respective purchases and installations. G2 provided the requested proposal, which Public Works has reviewed for conformance with the County of Orange Master Agreement. The proposed scope of work will consist of the purchase and installation of 48 full capture catch basins inserts in City-owned catch basins. G2 will be providing all of the services and materials necessary for the installation of the catch basin inserts in all 48 locations, including traffic control. Installation is anticipated to be completed by the end of this calendar year. Staff is focusing on high priority land use areas with city-owned catch basins and in the future will need to purchase and install inserts in County-owned catch basins located with Lakewood.

FISCAL IMPACT

The cost to the city for G2 to purchase and install 48 catch basin inserts in City-owned catch basins will be an amount not to exceed \$29,000.

RECOMMENDATION

Staff recommends that:

1. City Council approve an agreement with G2 Construction, Inc., utilizing pricing from the County of Orange Master Agreement authorizing the purchase and installation of inserts in city-owned catch basins;
2. Appropriate \$29,000 from the general fund for the cost of the project.

Lisa Ann Rapp 
Director of Public Works

Howard L. Chambers 
City Manager

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COUNCIL AGENDA
November 8, 2016

TO: The Honorable Mayor and City Council

SUBJECT: Ratify Termination of Agreement for Architectural Services – Meyer and Associates

INTRODUCTION

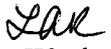
The City of Lakewood has maintained an agreement for Architectural Services with Meyer and Associates since June 28, 2005. Staff provided Meyer and Associates a notice of termination on September 12, 2016.

STATEMENT OF FACT

The Public Works Department has used the services of Architect Randy Meyer for many years, and has maintained an on-call agreement with his professional firm since June 28, 2005. Mr. Meyer has provided outstanding services to the city over the years, designing most of our park and facility projects. The departure of a high level Public Works staff member provided an opening to hire Randy Meyer directly on staff as the City Architect. Since Mr. Meyer will be working for the City directly as an employee, it was necessary to terminate his professional agreement with the City. The contract required 15 days notice from the City prior to the effective termination date of September 30, 2016. Since the agreement was approved by the Council, ratification of the termination completes the process.

RECOMMENDATION

Staff recommends that the City Council ratify termination of the Agreement for Architectural Services with Meyer and Associates, effective September 30, 2016.

Lisa Ann Rapp 
Director of Public Works

Howard L. Chambers 
City Manager

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COUNCIL AGENDA

November 8, 2016

TO: Honorable Mayor and City Council

SUBJECT: Resolution Authorizing Lakewood's Participation in Voting for Central Basin Municipal Water District's Board of Directors

INTRODUCTION

The Central Basin Municipal Water District (District) was established by a vote of the people in 1952 to help mitigate the overpumping of groundwater in southeast Los Angeles County. The district wholesales imported water from the Metropolitan Water District of Southern California (Metropolitan) to cities and other water purveyors in Los Angeles County. In addition, the District owns and operates a recycled water distribution system.

On September 21, 2016, AB 1794 was signed by Governor Brown to add technical expertise and oversight of the District by adding three (3) new Directors to the publicly elected five-member Board. This reform allows the water purveyors of the District to appoint three new Directors from the water purveyors.

STATEMENT OF FACT

Assembly Bill 1794 expands the District's Board to an eight-member board, with five publicly elected members and three appointed members from the water purveyors of the District. However, beginning in 2022, the Board will be restructured to a seven-member governing body with four publicly elected members and three appointed from among the District's water purveyors.

The District's General Manager will accept nominations for appointment of individuals to the Board of Directors from the water purveyors every four years under the following categories:

- A. One Director is selected by all large water purveyors from the nominees of large water purveyors with each having one vote.
- B. One Director is selected by all cities that are water purveyors of the District from the nominees of cities with each city having one vote.
- C. One Director is selected by all of the water purveyors of the District from any nominee with the vote of each purveyor weighted to reflect the number of service connections of that water purveyor within the District at the time of the elections.

As a water purveyor of the District, the City of Lakewood is entitled to vote in categories "B" and "C" and may nominate a Lakewood employee to run for a seat to serve on the Board of Directors. As such, staff recommends that the City Council authorize the City Manager or designee to vote in the District Board elections for the Directors from the water purveyors and to nominate a Lakewood employee to run for and if elected, hold office for a Board position on behalf of the City of Lakewood.

Resolution Authorizing Lakewood's Participation in
Voting for Central Basin Municipal Water District's Board of Directors
November 8, 2016
Page 2

RECOMMENDATION

Staff recommends that the City Council approve the proposed resolution appointing the City of Lakewood's City Manager or designee to vote in the Central Basin Municipal Water District's Board elections for the Directors from the water purveyors and to nominate a Lakewood employee to run for and if elected, hold office for a Board position on behalf of the City of Lakewood.



Jason J. Wen, Ph.D., P.E.
Water Resources Director



Howard L. Chambers
City Manager

RESOLUTION NO. 2016-66

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AUTHORIZING LAKEWOOD'S PARTICIPATION
IN VOTING FOR CENTRAL BASIN MUNICIPAL WATER
DISTRICT'S BOARD OF DIRECTORS

WHEREAS, on September 21, 2016, AB 1794 was signed by Governor Brown to add technical expertise and oversight of the Central Basin Municipal Water District's Board of Directors by adding three (3) new Directors from the water purveyors to the member board; and,

WHEREAS, the General Manager of the Central Basin Municipal Water District will accept nominations for appointment of individuals to the Board of Directors from the water purveyors every four years; and,

WHEREAS, the City of Lakewood, is a water purveyors of the Central Basin Municipal Water District's service area; and,

NOW THEREFORE, the City Council of the City of Lakewood does hereby resolve as follows:

SECTION 1. The City of Lakewood is entitled to vote for one Director that is selected by all cities that are water purveyors of the District and for one Director that is selected by all of the water purveyors of the District from any nominee with the vote of each purveyor weighted to reflect the number of service connections of that water purveyor within the Central Basin Municipal Water District at the time of the elections.

SECTION 2. The City Council of the City of Lakewood authorizes the City Manager or designee to vote in the Central Basin Municipal Water District Board elections for the Directors from the water purveyors and to nominate a Lakewood employee to run for and if elected, hold office for a Board position on behalf of the City of Lakewood.

ADOPTED AND APPROVED THIS 8TH DAY OF NOVEMBER, 2016.

Mayor

ATTEST:

City Clerk

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TO: The Honorable Mayor and City Council

SUBJECT: T2 System Agreement a Cloud Hosted Parking Control Software Program

INTRODUCTION

The Administrative Services Department Parking Control and IT Divisions have determined a need to upgrade the parking control software. The current system has shown operational weaknesses both in the field and in the office.

STATEMENT OF FACT

Request for proposals were sent to seven parking control software vendors and was posted it online on the California Public Parking Association (CPPA) website, of which seven responded. Of the seven responders, three were selected to provide a demonstration of their product. The proposals and demonstrations were reviewed by parking and IT staff for functionality, efficiency, operational ease in the field, management tools, and security. Based on this review T2 System was deemed the best fit for the City.

T2 System’s software is a hosted system, which would eliminate the cost of the two servers utilized by the current software. Because T2 System would be responsible for all updating, maintenance, and support for the software system, there would also be a reduction in in-house IT costs. Upgrading the parking control software to T2 System would automate processes that are now manually completed. T2 System uses cellular connected handhelds where all uploading (photos, online payments, and citations) will be done instantly and automatically. Additionally, the handhelds are fully functioning cell phones with an integrated camera. Currently, staff uses a separate camera when taking photos. The T2 System handheld application (app) has fewer screens to navigate, more user friendly, and operates on a faster processing smart phone that reduces the time to issue a citation. The projected savings in not having the system on-site (servers) and in staff time is \$17,500. Staff checked references and T2 System has a strong company history with 25 California customers. T2 System is familiar with California DMV rules and regulations, and their software is designed to ensure DMV compliance with citation, notice and appeal tracking. T2 System support team is available 5:00 am through 5:00 pm PST.

Proposed T2 System Solution:

- One-time implementation \$53,411.00
- Annual Maintenance, includes credit card processing fees \$21,254.00 (starts in FY 2018)

The Adopted Fiscal Year 2016-2017 Budget includes funding for this purchase. The parking control software, hardware and IT cost for Fiscal Year 2015-2016 was \$16,892.

STAFF RECOMMENDATION

It is recommended that the City Council authorize entering into an Agreement with T2 System for a one-time implementation cost of \$53,411, and annual maintenance fee of \$21,254 starting in FY 2017-18; and have the City Attorney approve as to form.


Diane Perkin
Director of Administrative Services

Howard L. Chambers 
City Manager

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Reports

COUNCIL AGENDA

November 8, 2016

TO: Honorable Mayor and City Council

SUBJECT: Award a Professional Services Agreement (PSA)
Water Master Plan and Water Rate Study

INTRODUCTION

On June 28, 2016, the City Council approved the FY 2016-17 Budget, which included a project for a Water Master Plan and Water Rate Study. This will develop a long-term capital improvement program and review of the City’s water fees and rates to ensure adequate funding for the proposed capital improvements.

STATEMENT OF FACT

On September 2, 2016, staff published a Request for Proposals (RFP) #DWR01_2016 and invited 14 qualified engineering firms to respond.

On October 10, 2016 staff received four proposals from the following companies:

| Firm | Cost |
|--|-----------|
| Stetson Engineers Inc. | \$192,100 |
| Infrastructure Engineering Corporation | \$230,685 |
| Black and Veatch | \$439,000 |
| MWH | \$440,750 |

A staff selection committee evaluated and ranked the proposals. The selection criteria included project understanding and approach, project team qualifications, project management, and budget/schedule. The selection process followed the City of Lakewood’s Purchasing Policy and Government Code Section 4526, in ranking the firms based on “adequate competence”.

Stetson Engineers Inc. was invited to interview with the staff selection committee on October 20, 2016. After the interview, a more comprehensive task list was developed along with a revised budget negotiated at \$200,900. The revised budget, task list, and milestones are detailed in Attachment “A” of the PSA.

After review of the proposal and in person interview, staff recommends that the City Council award a PSA not to exceed \$200,900 to Stetson Engineers Inc. for the Water Master Plan and Water Rate Study.

SUMMARY

City Council approval is requested to authorize a PSA with Stetson Engineers Inc. for a Water Master Plan and Water Rate Study.

Award a Professional Services Agreement (PSA)
Water Master Plan and Water Rate Study
November 8, 2016
Page 2

FISCAL IMPACT

Funds are budgeted in Capital Improvement Accounts 75009923-58870-50046 and 75009923-50047.

RECOMMENDATION

The City Council Water Resources Committee and staff recommend that the City Council:

1. Award a Professional Services Agreement in an amount not to exceed \$200,900 to Stetson Engineers Inc. of Covina for the preparation of a Water Master Plan and Water Rate Study; and authorize the Mayor to sign the Agreement in a form approved by the City Attorney.
2. Authorize staff to approve, if needed, additional consulting costs to complete the Water Master Plan and Water Rate Study in an amount not to exceed 15% or \$30,135 of Stetson Engineers Inc. contract award.



Jason J. Wen, Ph.D., P.E.
Water Resources Director

Howard L. Chambers
City Manager



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COUNCIL AGENDA

November 8, 2016

TO: Honorable Mayor and City Council

SUBJECT: Award a Professional Services Agreement (PSA)
Asset Management Program

INTRODUCTION

Staff retained GHD Inc. to perform a pilot asset management program of Plant 4 located at 5812 Arbor Road. The pilot project focused on water supply facilities at Plant 4 which is a part of Lakewood Department of Water Resources water supply network consisting of: one treatment plant, four wells, three reservoir tanks, seven booster pumps, and associated valves and pipelines.

STATEMENT OF FACT

An Asset Management Program is a long-range planning document which can better support city's investment decisions and master planning by gaining a better understanding of the long-term investment needs of its water facilities and associated risks.

In October 2016, GHD completed a pilot asset management program of Plant 4 and apparatus. The consultant identified 302 assets with a total value of \$48 million. The purpose of the pilot project was to:

1. Develop a list of assets
2. Conduct a condition assessment and verification
3. Provide long-range capital needs projection
4. Summarize best operating and capital improvement infrastructure investment strategies

The Program lists approximately \$14 million in costs that should be budgeted for repair or replacement over a span of 20 years. These assets will be made a part of the Water Master Plan long-term capital improvement budget. However, to have a more complete picture of the department's water supply assets, staff is requesting to complete the asset management program to include the remaining water supply facilities for their documentation and evaluation. To date, staff has authorized \$19,500 to GHD for the pilot program and very satisfied with the results. Staff is requesting that the City Council authorize a PSA with GHD in an amount not to exceed \$20,000 to complete the remaining portions of water supply facilities asset management program.

SUMMARY

City Council approval is requested to authorize a PSA with GHD for an Asset Management Program for all of water supply facilities.

Award a Professional Services Agreement (PSA)
Asset Management Program
November 8, 2016
Page 2

FISCAL IMPACT

Funds are budgeted in Capital Improvement Accounts 75009923-58870-50046 and 75009923-50047.

RECOMMENDATION

That the City Council:

1. Award a Professional Services Agreement in an amount not to exceed \$20,000 to GHD for the competition of a System-wide Asset Management Program for water supply facilities; and authorize the Mayor to sign the Agreement in a form approved by the City Attorney.
2. Authorize staff to approve, if needed as contingency, additional consulting costs to complete the Asset Management Program for water supply facilities in an amount not to exceed 15% or \$3,000 of GHD's contract award.



Jason J. Wen, Ph.D., P.E.
Water Resources Director

Howard L. Chambers
City Manager



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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 10/27/2016**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 97 through 98. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|--------------------------|-----------------|
| 3901 | HOUSING SUCCESSOR AGENCY | 3,031.00 |
| | | <hr/> |
| | | 3,031.00 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

| <u>CHECK #</u> | <u>CHECK DATE</u> | <u>VEND #</u> | <u>VENDOR NAME</u> | <u>GROSS</u> | <u>DISC.</u> | <u>CHECK AMOUNT</u> |
|----------------|-------------------|---------------|--------------------|-----------------|--------------|---------------------|
| 97 | 10/27/2016 | 40572 | CHICAGO TITLE CO | 31.00 | 0.00 | 31.00 |
| 98 | 10/27/2016 | 2177 | SINDAHA SAMIR | 3,000.00 | 0.00 | 3,000.00 |
| Totals: | | | | <u>3,031.00</u> | <u>0.00</u> | <u>3,031.00</u> |