

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

July 9, 2024

ADJOURNED MEETING:

6:30 p.m.

CLOSED SESSION:

EXECUTIVE BOARD ROOM

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

City Council will recess to a closed session to discuss significant exposure to litigation pursuant to §54956.9(d)(2) in one case.

CALL TO ORDER

7:30 p.m.

INVOCATION: Reverend Tamara John, Christ Presbyterian Church Lakewood

PLEDGE OF ALLEGIANCE: Scout Pack 134

ROLL CALL: Mayor Todd Rogers
Vice Mayor Cassandra Chase
Council Member David Arellano
Council Member Steve Croft
Council Member Jeff Wood

ANNUAL REORGANIZATION OF CITY COUNCIL

Election of Mayor and Vice Mayor

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Executive Director Hector De La Torre Regarding an Update on the Gateway Cities Council of Governments

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-2 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-3 PERMIT FOR STREET CLOSURE FOR BLOCK PARTY ON GREENMEADOW ROAD - Staff recommends City Council approve permit be issued to responsible applicant authorizing temporary closure at the requested location on Saturday, July 20, 2024.

RI-4 DESIGNATION OF VOTING DELEGATE FOR LEAGUE ANNUAL CONFERENCE - Staff recommends City Council appoint a Council Member to represent the City as delegate for voting purposes at League Annual Business Meeting, or, in lieu of a Council Member, the City Manager.

City Council Agenda

July 9, 2024

Page 2

ROUTINE ITEMS: - Continued

RI-5 AGREEMENT WITH COUNTY OF LOS ANGELES FOR HELICOPTER PATROL LAW ENFORCEMENT SERVICES - Staff recommends City Council approve the Helicopter Patrol Law Enforcement Services agreement with the County of Los Angeles for an additional five-year term commencing July 1, 2024, and expiring June 30, 2029, and authorize the Mayor to sign the agreement as approved by the City Attorney.

RI-6 AGREEMENT WITH MACERICH LAKEWOOD LP FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES AT LAKEWOOD CENTER MALL - Staff recommends City Council approve the agreement with Macerich Lakewood LP for Supplemental Law Enforcement Services through the Public Safety Department commencing July 18, 2024 through June 30, 2025, and authorize the Mayor to sign the agreement approved as to form by the City Attorney.

RI-7 DECLARING JULY AS PARKS MAKE LIFE BETTER! MONTH; RESOLUTION NO. 2024-40 – Staff recommends City Council sign the resolution declaring the month of July as Parks Make Life Better! month as part of the CPRS campaign to encourage cities to maintain parks and recreation programs and facilities in the forefront of public policy.

PUBLIC HEARINGS:

1.1 CONFIRMING REPORT OF DELINQUENT FEES AND CHARGES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL, RESOLUTION NO. 2024-41 - Staff recommends City Council hold a public hearing and adopt proposed resolution confirming Report of Delinquent Fees.

1.2 COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN FISCAL YEAR 2024-2025 - Staff recommends City Council conduct a public hearing to receive comments on the proposed Action Plan and following the public hearing, approve the FY 2024-2025 Action Plan, and authorize the City Manager to direct staff to submit to HUD the approved Action Plan along with the required CDBG certifications.

LEGISLATION:

2.1 SECOND READING AND ADOPTION OF ORDINANCE NO. 2024-4; AMENDING THE LAKEWOOD MUNICIPAL CODE TO AUTHORIZE BACKYARD BEEKEEPING FOR HONEYBEES ON NO MORE THAN TEN LOTS AT ANYTIME CITYWIDE WITHIN BOTH THE R-1 (SINGLE FAMILY RESIDENTIAL) AND R-A (RESIDENTIAL AGRICULTURE) ZONING DISTRICTS SUBJECT TO DEVELOPMENT STANDARDS - Staff recommends City Council adopt the proposed ordinance.

REPORTS:

3.1 APPOINTMENT OF MEASURE L CITIZENS OVERSIGHT COMMITTEE MEMBERS - Staff recommends City Council approve the appointments of Catherine Tolentino and Joy Janes for the Measure L Citizens Oversight Committee.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Items

COUNCIL AGENDA

July 9, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
FULL-TIME EMPLOYEES			
A. Appointments			
None			
B. Changes			
Luis Carrion	Community Safety Specialist Public Safety Specialist	10A to 10A	06/23/2024
Nadhia Flores	Personnel Clerk Human Resources Clerk	12A to 12A	06/23/2024
Deborah Giemont	Personnel Technician Human Resources Technician	15A to 15A	06/23/2024
Claire Pierson	Senior Accountant Accounting & Grants Manager	31B to 37B	06/23/2024
Thomas Selvidge	Maintenance Plumber Senior Maintenance Plumber	16A to 18A	06/23/2024
Elisa Todd	Administrative Secretary Water Resources Admin. Secretary	15A to 17A	06/23/2024
Joan Truong	Accounting Technician Payroll Technician	13A to 15A	06/23/2024
Elizabeth Williams	Public Utility Customer Rep. Senior Public Utility Customer Rep.	08A to 10A	06/23/2024
C. Separations			
None			

PART-TIME EMPLOYEES

A. Appointments

None

B. Changes

Joseph Alvarado-Paniagua	Community Services Officer IV Public Safety Officer IV	B to B	06/23/2024
Jazmine Andrade	Community Services Officer I Public Safety Officer I	B to B	06/23/2024
Elaine Murphy Brooks	Paratransit Vehicle Operator IV Paratransit Vehicle Operator III	B to B	06/23/2024
Kylie Cervantes	Paratransit Vehicle Operator IV Paratransit Vehicle Operator III	B to B	06/23/2024
Theresa Graves	Paratransit Vehicle Operator IV Paratransit Vehicle Operator III	B to B	06/23/2024
Sophia Holguin	Recreation Leader II Community Services Leader III	A to B	07/07/2024
Jessica Huertas	Community Services Officer I Public Safety Officer I	B to B	06/23/2024
Joseph Johnson	Paratransit Vehicle Operator II Paratransit Vehicle Operator I	B to B	06/23/2024
Andrea Larry	Paratransit Vehicle Operator IV Paratransit Vehicle Operator III	B to B	06/23/2024
Lisa Macias	Community Services Leader III Community Services Leader IV	B to B	06/23/2024
Marcus Mayhew	Community Services Officer I Public Safety Officer II	B to B	06/23/2024
Sofia McCoy	Recreation Leader II Community Services Leader IV	A to B	06/23/2024
Greogory Miller	Community Services Officer III Public Safety Officer IV	B to B	06/23/2024

Ryan Phung	Community Services Officer I Public Safety Officer I	B to B	06/23/2024
Raymond Reilly	Paratransit Vehicle Operator IV Paratransit Vehicle Operator III	B to B	06/23/2024
Diego Ruiz	Community Services Officer I Public Safety Officer I	B to B	06/23/2024
Jayson Sanchez Reyes	Community Services Leader IV Community Services Leader III	B to B	06/23/2024
George Schwarz	Paratransit Vehicle Operator IV Paratransit Vehicle Operator III	B to B	06/23/2024
Jeremiah Skippis	Community Services Specialist Community Services Leader III	B to B	06/23/2024
C. Separations			
Robert Chapdelaine	Maintenance Trainee II	B	06/18/2024
Maribel Farina	Graphic Design Aide I	B	06/27/2024
Frederick Kapella	Interim Tree & Hardscape Supervisor	B	06/28/2024


Thaddeus McCormack
City Manager

**D
I
V
I
D
E
R
S
H
E
E
T**

**CITY OF LAKEWOOD
FUND SUMMARY 6/20/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,611,978.39
1015	SPECIAL OLYMPICS	1,200.00
1020	CABLE TV	1,383.33
1030	CDBG CURRENT YEAR	1,959.99
1035	CASP CERTIFICATION & TRNG FUND	4.00
1050	COMMUNITY FACILITY	4,421.62
1070	RETIREE BENEFITS	854,736.79
1090	LAKEWOOD EQUESTRIAN CENTER	29,945.84
1336	STATE COPS GRANT	16,666.66
1500	MISC-SPECIAL REVENUE FUND	91.64
1621	LA CNTY MEASURE R	1,281.75
1622	LA CNTY MEASURE M	5,230.33
3001	CAPITAL IMPROV PROJECT FUND	1,934.00
3070	PROPOSITION "C"	1,920.00
5010	GRAPHICS AND COPY CENTER	82.00
5020	CENTRAL STORES	6,184.86
5030	FLEET MAINTENANCE	22,771.74
7500	WATER UTILITY FUND	64,581.86
8030	TRUST DEPOSIT	44,828.27
		2,671,203.07

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
06/17/2024	HACIENDA SOSEGADO LLC	10,836.50
06/19/2024	605 ALL STAR BAND	5,000.00
06/19/2024	AEF SYSTEMS CONSULTING INC	835.00
06/19/2024	COASTAL OCCUPATIONAL MEDICAL GROUP	490.00
06/19/2024	ALL CITY MANAGEMENT SERVICES INC	11,399.71
06/19/2024	ALLEN, JOHNNY	292.50
06/19/2024	ALS GROUP USA CORP	2,840.29
06/19/2024	AMAZON CAPITAL SERVICES INC	1,784.21
06/19/2024	ARDURRA GROUP INC	460.00
06/19/2024	B & H FOTO & ELECTRONICS CORP	1,689.17
06/19/2024	BIG STUDIO INC	2,527.22
06/19/2024	BRIZUELA XOCHITL	565.50
06/19/2024	BROWN, BONNIE	207.35
06/19/2024	BUCKNAM PETER JOSEPH	6,058.00
06/19/2024	CAL STATE AUTO PARTS INC	433.76
06/19/2024	CALIF. STATE DISBURSEMENT UNIT	838.14
06/19/2024	CALIF STATE FRANCHISE TAX BOARD	234.51
06/19/2024	CALIFORNIA STATE DEPT OF JUSTICE	704.00
06/19/2024	CINTAS CORPORATION	51.45
06/19/2024	CINTAS CORPORATION	857.50
06/19/2024	CLAVERIE, COURTNEY DAY	58.50
06/19/2024	CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG	465.00
06/19/2024	CAMERON WELDING SUPPLY	361.53
06/19/2024	COCHICO, WILFRED Z	51.96
06/19/2024	COLOR CARD ADMINISTRATOR CORP	37.54
06/19/2024	COMMUNITY FAMILY GUIDANCE CTR	548.33
06/19/2024	CORELOGIC INC	59.50
06/19/2024	D&J INTERNATIONAL INC	796.56
06/19/2024	DANIEL'S TIRE SERVICE INC	579.01
06/19/2024	EDCO WASTE SERVICES LLC	11,472.75
06/19/2024	EDCO WASTE SERVICES LLC	13,581.26
06/19/2024	EEC ACQUISITION LLC	2,441.75
06/19/2024	EMPLOYMENT DEVELOPMENT DEPT	40.00
06/19/2024	EMPLOYMENT DEVELOPMENT DEPT	40.00
06/19/2024	FAIRWAY FORD SALES INC	208,390.39
06/19/2024	FEDERAL EXPRESS CORP	132.54
06/19/2024	GARIBALDO'S NURSERY	79.38
06/19/2024	GLOBE GAS CORPORATION	204.40
06/19/2024	GRAINGER W W INC	35.86
06/19/2024	HARA M LAWNMOWER CENTER	2,251.30
06/19/2024	HEATON, KATHRYN	273.00
06/19/2024	HINDERLITER DE LLAMAS & ASSOC	4,385.82
06/19/2024	HIER JOSEPH ALBERT	2,000.00
06/19/2024	HOME DEPOT	179.86
06/19/2024	HUMAN SERVICES ASSOCIATION	598.33

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
06/19/2024	INFOSEND INC	258.24
06/19/2024	JAKSE SECOND STORE LLC	1,200.00
06/19/2024	JHM SUPPLY INC	443.67
06/19/2024	JOHNSTONE SUPPLY INC	4,082.59
06/19/2024	JONES RICHARD D. A PROF LAW CORP	25,299.96
06/19/2024	KICK IT UP KIDZ LLC	943.80
06/19/2024	NORTH AMERICAN YOUTH ACTIVITIES LLC	1,501.50
06/19/2024	KIM, YVONNE	268.80
06/19/2024	LAKEWOOD CHAMBER OF COMMERCE	1,833.33
06/19/2024	LOMBERA, RICKY	1,250.00
06/19/2024	LONG BEACH, CITY OF	1,765.80
06/19/2024	LOS ANGELES CO CLERK	75.00
06/19/2024	LOS ANGELES CO FIRE DEPT	1,508.29
06/19/2024	LOS ANGELES CO SHERIFFS DEPT	1,151,108.07
06/19/2024	LA COUNTY DEPT OF PUBLIC WORKS	5,158.56
06/19/2024	MAG-TROL INC	978.91
06/19/2024	LEON MANUEL	360.00
06/19/2024	MARKLEY, ELIZABETH	156.00
06/19/2024	MC ENROE, BARBARA	616.20
06/19/2024	MERRIMAC PETROLEUM INC	2,898.13
06/19/2024	MOSES-CALDERA, ISABEL	182.00
06/19/2024	NADA BUS INC	1,460.00
06/19/2024	O'REILLY AUTOMOTIVE STORES INC	1,271.02
06/19/2024	ODP BUSINESS SOLUTIONS LLC	1,565.57
06/19/2024	ORANGE COUNTY TANK TESTING INC	922.67
06/19/2024	PHASE II SYSTEMS INC	986.79
06/19/2024	PATHWAYS VOLUNTEER HOSPICE	548.33
06/19/2024	US BANCORP ASSET MANAGEMENT INC	3,047.58
06/19/2024	PLAYPOWER LT FARMINGTON INC	2,812.47
06/19/2024	PRECISION AERIAL RENTALS LLC	5,503.88
06/19/2024	S & J SUPPLY CO	2,302.62
06/19/2024	S.T.E.A.M.	35,043.45
06/19/2024	SAN JUAN, CLYDE J	221.00
06/19/2024	SATELLITE PHONE STORE	1,232.00
06/19/2024	SECTRAN SECURITY INC	225.97
06/19/2024	SERVICEWEAR APPAREL INC	218.92
06/19/2024	SITEONE LANDSCAPE SUPPLY LLC	3,543.19
06/19/2024	SKYHAWKS SPORTS ACADEMY LLC	1,383.52
06/19/2024	SMART & FINAL INC	1,816.93
06/19/2024	SNAP-ON INDUSTRIAL	647.49
06/19/2024	SO CALIF SECURITY CENTERS INC	64.06
06/19/2024	SOMERS ENTERPRISES INC	6,820.00
06/19/2024	SOUTHERN CALIFORNIA EDISON CO	9,837.44
06/19/2024	SOUTHERN CALIFORNIA EDISON CO	182.35

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
06/19/2024	SOUTHERN CALIFORNIA GAS CO	44.86
06/19/2024	SOUTHLAND INDUSTRIES	1,316.55
06/19/2024	SOUTHWEST PATROL INC	21,648.00
06/19/2024	STATE WATER RESOURCES CONTROL BOARD	90.00
06/19/2024	STEIN, ANDREW T	2,156.84
06/19/2024	STEVEN ENTERPRISES	1,524.29
06/19/2024	SU CASA ENDING DOMESTIC VIOLENCE	265.00
06/19/2024	SUPERIOR COURT OF CALIFORNIA	7,831.50
06/19/2024	SUPERIOR COURT OF CALIFORNIA	11,092.50
06/19/2024	TENG, WHEA-FUN	149.76
06/19/2024	TETRA TECH INC	22,895.00
06/19/2024	THE SALVATION ARMY	14,136.00
06/19/2024	THURSTON ELEVATOR CONCEPTS INC	149.00
06/19/2024	TOM'S TRUCK CENTER NORTH COUNTY LLC	5,876.12
06/19/2024	TOP HAT BALLOON WERKS LLC	959.18
06/19/2024	TRAFFIC MANAGEMENT INC	549.00
06/19/2024	TUMBLE-N-KIDS INC	18,840.25
06/19/2024	TURF STAR	1,314.42
06/19/2024	U S BANK PARS ACCT #6746022500	853,750.00
06/19/2024	U S BANK NATIONAL ASSOCIATION	64,528.51
06/19/2024	CELLCO PARTNERSHIP	1,374.08
06/19/2024	WALLACE MICHAEL P	2,500.00
06/19/2024	WAMBA, DIANE B	339.30
06/19/2024	WATANABE, BRYCE	2,582.45
06/19/2024	WATERLINE TECHNOLOGIES INC	9,864.07
06/19/2024	WAXIE ENTERPRISES INC	4,478.01
06/19/2024	WESTERN EXTERMINATOR CO	348.10
06/19/2024	WESTERN WATER WORKS SUPPLY CO	14,524.45
06/19/2024	WILLDAN ASSOCIATES	7,172.00
06/19/2024	WOOD RODGERS INC	13,035.00
06/19/2024	WYNN, LAKYN	65.00
06/19/2024	YOUNG CHAMPIONS RECREATION PROGRAMS INC	3,458.00
06/19/2024	YOUTH EVOLUTION ACTIVITIES	779.35
06/19/2024	ZUMAR INDUSTRIES INC	454.08
06/19/2024	AAA CALVERT	123.22
06/19/2024	RM NUMBER 1 CONSTRUCTION INC	149.70
06/19/2024	RODELL, DR. ALEXA M	124.00
	Total:	2,671,203.07

**CITY OF LAKEWOOD
FUND SUMMARY 6/27/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	475,643.42
1020	CABLE TV	167.17
1050	COMMUNITY FACILITY	3,913.38
1070	RETIREE BENEFITS	2,000.00
1090	LAKEWOOD EQUESTRIAN CENTER	20,664.82
1610	TDA ARTICLE-3 (SB821)	0.96
1621	LA CNTY MEASURE R	116,503.97
1623	LA CNTY MEASURE W-REGIONAL	23,469.14
1640	BEV CONTAINER REC GRANT	17,256.00
3001	CAPITAL IMPROV PROJECT FUND	17,296.20
3015	ROAD MAINTC & REHAB ACCT	39,037.98
3060	PROPOSITION "A"	6,000.00
3070	PROPOSITION "C"	152,427.08
5020	CENTRAL STORES	4,143.70
5030	FLEET MAINTENANCE	18,592.94
7500	WATER UTILITY FUND	103,768.88
8030	TRUST DEPOSIT	300.00
		1,001,185.64

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
06/20/2024	U S BANK NATIONAL ASSOCIATION	796.25
06/27/2024	4IMPRINT	2,581.35
06/27/2024	AGRI-TURF DISTRIBUTING	980.91
06/27/2024	ALAN'S LAWN AND GARDEN CENTER INC	427.47
06/27/2024	ALLENSWORTH JASON	15,048.05
06/27/2024	AMAZON CAPITAL SERVICES INC	2,998.49
06/27/2024	B&M LAWN AND GARDEN INC	487.28
06/27/2024	BAY AREA DRIVING SCHOOL INC	133.25
06/27/2024	BEAR COMMUNICATIONS INC	420.05
06/27/2024	BRIZUELA XOCHITL	2,437.50
06/27/2024	C A C E O	730.00
06/27/2024	CAL STATE AUTO PARTS INC	150.54
06/27/2024	CALIFORNIA ELECTRIC SUPPLY CO	87.97
06/27/2024	CAMACHO. ANDREW	115.51
06/27/2024	CDW LLC	3,069.10
06/27/2024	CERRITOS. CITY OF	25,254.16
06/27/2024	CINTAS CORPORATION	62.71
06/27/2024	CINTAS CORPORATION	565.55
06/27/2024	CJ CONCRETE CONSTRUCTION INC	120,928.72
06/27/2024	COUCH. RON JR	240.00
06/27/2024	CUOMO. BIAGIO	41.90
06/27/2024	DUNRITE PEST CONTROL INC	750.00
06/27/2024	EDCO WASTE SERVICES LLC	453.69
06/27/2024	FED EX OFFICE & PRINT SVCS INC	442.93
06/27/2024	FERGUSON ENTERPRISES INC	2,145.00
06/27/2024	GARIBALDO'S NURSERY	275.62
06/27/2024	GOLDEN STATE WATER COMPANY	22,140.08
06/27/2024	GRAINGER W W INC	452.36
06/27/2024	HARA M LAWNMOWER CENTER	1,162.67
06/27/2024	HASS. BARBARA	975.00
06/27/2024	HERMAN. LINDA	225.00
06/27/2024	HOME DEPOT	4,858.29
06/27/2024	INFOSEND INC	9,079.89
06/27/2024	JHM SUPPLY INC	179.90
06/27/2024	JJS PALOMO'S STEEL INC	463.55
06/27/2024	LAKEWOOD. CITY OF	200.00
06/27/2024	LAKEWOOD. CITY WATER DEPT	11,783.99
06/27/2024	LANDCARE HOLDINGS INC	8,315.00
06/27/2024	LA COUNTY DEPT OF PUBLIC WORKS	91,242.80
06/27/2024	LA COUNTY DEPT OF PUBLIC WORKS	71,023.69
06/27/2024	LOPEZ VAN METER KARLA	2,616.25
06/27/2024	LEON MANUEL	1,200.00
06/27/2024	STEVEN MAHR PRINTING INC	639.95
06/27/2024	MATHESON TRI-GAS INC	65.54
06/27/2024	MC MASTER-CARR SUPPLY CO	465.05

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
06/27/2024	MIDWEST MOTOR SUPPLY CO INC	776.98
06/27/2024	MOORE IACOFANO GOLTSMAN INC	37,941.26
06/27/2024	MOSES-CALDERA, ISABEL	1,006.20
06/27/2024	CRON, ASHLEY	5,555.00
06/27/2024	NOVAK, NORA	150.00
06/27/2024	O'REILLY AUTOMOTIVE STORES INC	12.76
06/27/2024	ODP BUSINESS SOLUTIONS LLC	157.51
06/27/2024	OPUS INSPECTION INC	1,405.69
06/27/2024	PACIFIC EH & S SERVICES INC	1,000.00
06/27/2024	PHASE II SYSTEMS INC	2,000.00
06/27/2024	PETTY CASH/ ANDREW CAMACHO	4,380.55
06/27/2024	POLLARD JOSEPH G COMPANY INC	695.27
06/27/2024	PRECISION AERIAL SERVICES INC	17,879.98
06/27/2024	RAYVERN LIGHTING SUPPLY CO INC	96.80
06/27/2024	RESOURCE BUILDING MATERIALS	698.24
06/27/2024	RON'S MAINTENANCE INC	8,675.00
06/27/2024	S & J SUPPLY CO	274.04
06/27/2024	SECURITAS TECHNOLOGY CORPORATION	7,088.18
06/27/2024	SIEGEL, THEODORE	350.00
06/27/2024	SIGNAL HILL AUTO ENTERPRISES INC	462.39
06/27/2024	SITEONE LANDSCAPE SUPPLY LLC	620.85
06/27/2024	SO CALIF SECURITY CENTERS INC	51.82
06/27/2024	SOLID SURFACE CARE INC	6,243.35
06/27/2024	SOUTHERN CALIFORNIA EDISON CO	53,167.85
06/27/2024	SPASEFF TED C	240.00
06/27/2024	STEIN, ANDREW T	4,107.38
06/27/2024	STEPHENS, ERIC	78.00
06/27/2024	T-MOBILE USA INC	515.20
06/27/2024	TETRA TECH INC	16,853.27
06/27/2024	TRANSAMERICA LIFE INSURANCE COMPANY	1,038.19
06/27/2024	TUMBLE-N-KIDS INC	6,540.95
06/27/2024	TURF STAR	295.68
06/27/2024	URBAN CONSTRUCTION AND DESIGN SOLUTIONS	17,256.00
06/27/2024	VITAL RECORDS HOLDING LLC	84.36
06/27/2024	WALTERS WHOLESALE ELECTRIC CO	49.02
06/27/2024	WATERLINE TECHNOLOGIES INC	3,519.18
06/27/2024	WAXIE ENTERPRISES INC	1,411.18
06/27/2024	WEST COAST ARBORISTS INC	107,056.85
06/27/2024	WESTERN EXTERMINATOR CO	80.00
06/27/2024	COMPREHENSIVE PRINT GROUP LLC	18,704.05
06/27/2024	WESTERN WATER WORKS SUPPLY CO	5,962.32
06/27/2024	WILLDAN ASSOCIATES	255,244.50
06/27/2024	SYKAHUA TEMUJIN	702.00
06/27/2024	YOUTH EVOLUTION ACTIVITIES	1,098.50

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
06/27/2024	ALEXANDER, ANTIONETTE	250.00
06/27/2024	CHAVEZ, CELIA ARGUELLO	250.00
06/27/2024	CUSTOM ADU BUILDER LLC	96.28
06/27/2024	FESTIN, JOY	250.00
06/27/2024	HIRT, CHRIS AND JULIE	100.00
	Total:	1,001,185.64

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER JUNE 2024**

ACH date	Amount	Recipient	Purpose	Period
6/3/24	\$2,300,000.00	CAMP	City Investment Deposit	June 2024
6/7/24	\$129,782.77	CalPERS	Employee Medical Premiums	June 2024
6/7/24	\$2,314.93	The Technology Depot	Communications Services 1 of 3	June 2024
6/7/24	\$130,831.25	CalPERS	Payroll - Retirement Plan	Apr 28-May 11, 2024
6/12/24	\$691,243.93	Various	Employee Payroll	May 26-Jun 8, 2024
6/12/24	\$116,025.43	IRS via F&M	Payroll - Federal Taxes	May 26-Jun 8, 2024
6/13/24	\$31,168.51	EDD	Payroll - State Taxes	May 26-Jun 8, 2024
6/14/24	\$13,518.92	VOYA	Payroll -Deferred Compensation	May 26-Jun 8, 2024
6/14/24	\$32,611.31	VOYA	Payroll - Deferred Compensation	May 26-Jun 8, 2024
6/14/24	\$6,410.46	MidAmerica	Retiree Medical Benefit	May 26-Jun 8, 2024
6/14/24	\$3,425.00	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 2	May 26-Jun 8, 2024
6/14/24	\$4,419.50	PARS via U.S. Bank	Payroll - Retirement Plan 2 of 2	May 26-Jun 8, 2024
6/21/24	\$26,002.63	MidAmerica	Retiree Medical Benefit	June 2024
6/21/24	\$525,672.29	Edco Waste	Residential Waste Pick Up	June 2024
6/21/24	\$60,329.21	The Technology Depot	Communications Services 2 of 3	June 2024
6/21/24	\$706.66	LB Meals on Wheels	Monthly Contribution	May 2024
6/24/24	\$131,427.08	CalPERS	Payroll - Retirement Plan	May 12-25, 2024
6/26/24	\$1,210,477.08	Various	Employee Payroll	Jun 9-22, 2024
6/26/24	\$175,521.68	IRS via F&M	Payroll - Federal Taxes	Jun 9-22, 2024
6/27/24	\$43,108.79	EDD	Payroll - State Taxes	Jun 9-22, 2024
6/27/24	\$254,074.00	CalPERS	Retirmnt-Unfunded Accrued Liab	June 2024
6/28/24	\$120,582.42	VOYA	Payroll -Deferred Compensation	Jun 9-22, 2024
6/28/24	\$33,186.31	VOYA	Payroll - Deferred Compensation	Jun 9-22, 2024
6/28/24	\$7,845.87	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 1	Jun 9-22, 2024
6/28/24	\$8,823.38	MidAmerica	Retiree Medical Benefit	Jun 9-22, 2024
6/28/24	\$125.00	The Technology Depot	Communications Services 3 of 3	June 2024

Council Approval

Date

City Manager

Attest:

City Clerk

Director of Finance & Administrative Services

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

July 9, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Application for Street Closure (Block Party)

INTRODUCTION

The City Council adopted Resolution No. 2008-5, establishing rules and regulations pertaining to the temporary closing of local City streets. The resolution was adopted pursuant to provisions of the Vehicle Code authorizing the City Council to adopt rules and regulations for the temporary closing of a portion of the street for celebrations or special events when the City Council finds such closing necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

STATEMENT OF FACT

The City Clerk's Office was contacted by a resident, Bert Johnson, with a request to hold a block party at 2702-2757 Greenmeadow Road, including adjacent 4155 Brock Avenue, from 1:00 p.m. to 4:00 p.m. on Saturday, July 20. A copy of the resolution outlining the rules and regulations pertaining to the temporary closure of local City streets was given to the applicant, together with the forms for obtaining signatures of all residents within the area to be closed (map attached).

The staff of the Public Works Department has reviewed the map and canvassed the area of proposed closure for traffic safety conditions. They will provide a determination regarding the appropriate types and placement of barricades and warning devices to be utilized at the location.

Should the Council approve the request for temporary street closure, the Public Works Department will arrange for the placement and removal of the barricades for the event. Notification of said closure will be provided to the Sheriff's Station and the appropriate Fire Station.

SUMMARY

A resident has complied with all the necessary requirements to obtain a street closure permit for a block party to be held on July 20, 2024. Such closing would provide a measure of safety and protection for persons who are to use a portion of the street during the temporary closure.

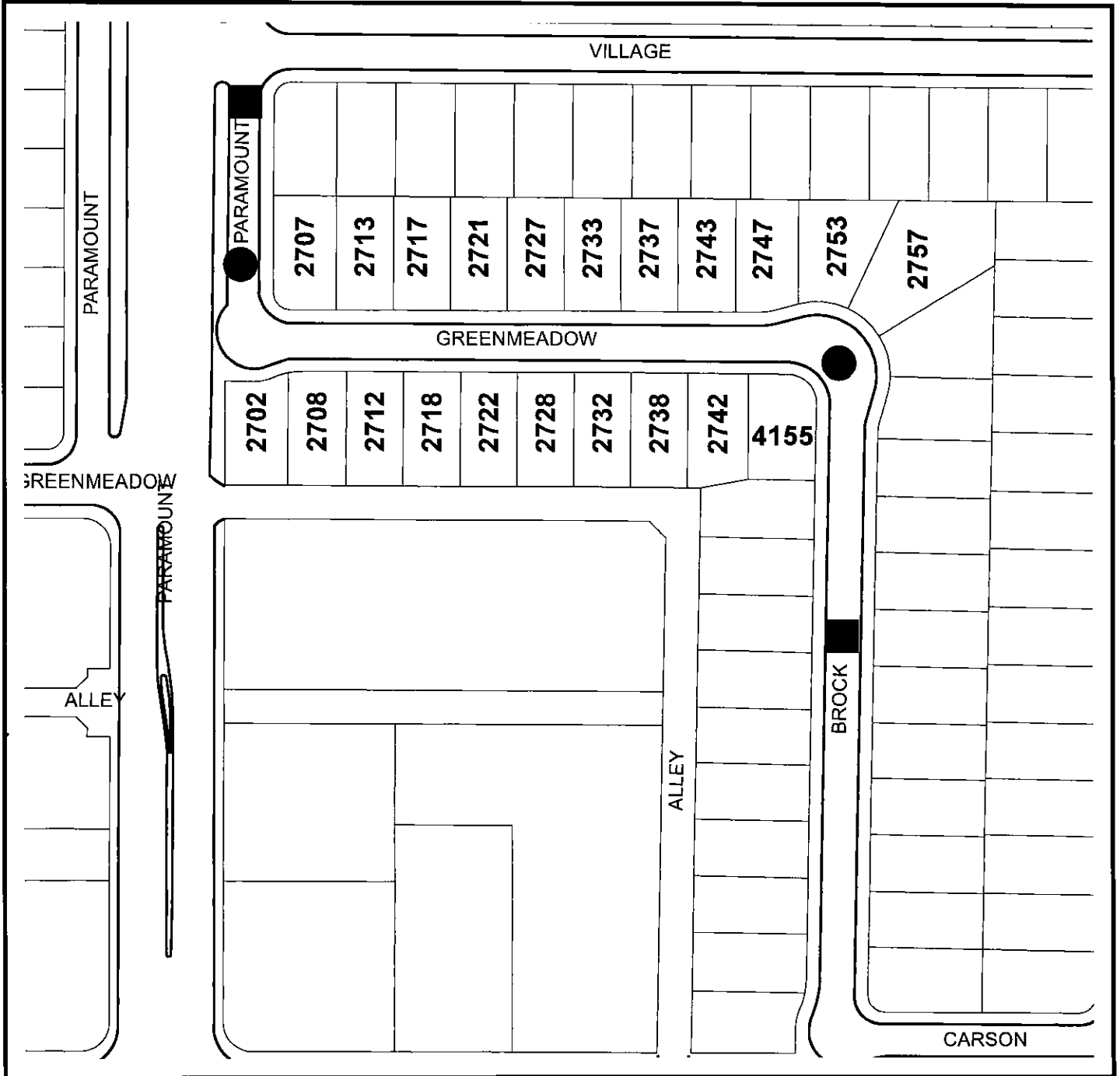
RECOMMENDATION

Staff recommends that a permit be issued to the responsible applicant, Bert Johnson, authorizing temporary closure at 2702-2757 Greenmeadow Road, including adjacent 4155 Brock Avenue, from 1:00 p.m. to 4:00 p.m. on Saturday, July 20.



Thaddeus McCormack
City Manager

BLOCK PARTY
JULY 20, 2024
1:00PM to 4:00PM
2702-2757 GREENMEADOW ROAD
4155 BROCK AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGN
- 2 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 0 "NO RIGHT TURN" SIGN
- ▲ 0 "NO LEFT TURN" SIGN
- 6 BARRICADES
- 8 DELINEATORS



**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

July 9, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Designation of Voting Delegate for League Annual Conference

STATEMENT OF FACT

The League of California Cities will hold its Annual Conference from October 16-18, 2024 in Long Beach. The Annual Business Meeting portion of the conference will be held on the morning of October 18. League bylaws require that the City Council designate a representative and alternate to vote on behalf of the City of Lakewood at the Annual Business Meeting.

RECOMMENDATION

It is recommended that the City Council appoint Council Members to represent the City as the delegate and alternate respectively for voting purposes at the League Annual Business Meeting. In lieu of a Council Member, the City Manager could serve as the alternate if needed.



Thaddeus McCormack
City Manager

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

July 9, 2024

TO: Honorable Mayor and City Council

SUBJECT: Agreement with County of Los Angeles for Helicopter Patrol Law Enforcement Services

INTRODUCTION

The County of Los Angeles and City of Lakewood have had an agreement for Helicopter Patrol Law Enforcement Services for several years. The agreement is for deputy observer services for the Sky Knight program.

STATEMENT OF FACTS

The Sky Knight program, founded in June 1966, is a premier airborne law enforcement program providing quality service for the cities of Cerritos, Hawaiian Gardens and Lakewood. Sky Knight provides pro-active patrol services to Cerritos and Lakewood, and demand response for all three cities to provide air support to patrol deputies. A civilian pilot and a deputy sheriff observer work as partners to provide coverage five nights per week.

The current term of the Agreement with the County commenced July 1, 2019, and expired June 30, 2024. The agreement may be renewed or extended at the option of the County Board of Supervisors and with the consent of the City Council for additional five-year term. All other terms and conditions of the agreement remain the same.

RECOMMENDATION

Staff recommends the City Council approve the Helicopter Patrol Law Enforcement Services agreement with the County of Los Angeles for an additional five-year term commencing July 1, 2024, and expiring June 30, 2029, and authorize the Mayor to sign the agreement as approved by the City Attorney.

Joshua Yordt
Director of Public Safety



Thaddeus McCormack
City Manager

**HELICOPTER PATROL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF LAKEWOOD**

TABLE OF CONTENTS

SECTION	TITLE	PAGE
	RECITALS.....	2
1.0	SCOPE OF SERVICES.....	2
2.0	ADMINISTRATION OF PERSONNEL.....	3
3.0	DEPLOYMENT OF PERSONNEL.....	4
4.0	PERFORMANCE OF AGREEMENT.....	5
5.0	INDEMNIFICATION.....	5
6.0	TERM OF AGREEMENT.....	6
7.0	RIGHT OF TERMINATION.....	6
8.0	BILLING RATES.....	6
9.0	PAYMENT PROCEDURES.....	7
10.0	NOTICES.....	8
11.0	AMENDMENTS.....	8
12.0	AUTHORIZATION WARRANTY.....	9
13.0	ENTIRE AGREEMENT.....	9
	SIGNATURES.....	10
ATTACHMENT A:	Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form	
ATTACHMENT B:	Contract City Law Enforcement Services and Equipment Master Rate Sheet	

**HELICOPTER PATROL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF LAKEWOOD**

This Helicopter Patrol Law Enforcement Services Agreement ("Agreement") is made and entered into this _____ day of _____, 2024 by and between the County of Los Angeles ("County") and the City of Lakewood ("City").

RECITALS

- A. Whereas, the City is desirous of contracting with the County for the performance of law enforcement services by a sworn observer of the Los Angeles County Sheriff's Department ("Sheriff's Department") for the City's law enforcement helicopter patrol; and
- B. Whereas, the County is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and
- C. Whereas, this Agreement is authorized by Section 56½ and 56¾ of the County Charter and California Government Code Section 51301.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County, by and through the Sheriff's Department, agrees to provide law enforcement services to the extent and in the manner hereinafter set forth in this Agreement. The County shall provide Sheriff's Department personnel to perform sworn observer duties in a City-owned, maintained, and piloted helicopter that patrols the City and the city of Cerritos.
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff's Department under the County Charter, State of California statutes, and the City municipal codes.

2.0 ADMINISTRATION OF PERSONNEL

- 2.1 The rendition of the services performed by the Sheriff's Department, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 2.2 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the City shall be consulted and a mutual determination thereof shall be made by both the Sheriff's Department and the City.
- 2.3 With regard to Paragraphs 2.1 and 2.2 above, the Sheriff's Department, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 2.4 All City employees who work in conjunction with the Sheriff's Department pursuant to this Agreement shall remain employees of the City and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No City employees as such shall become employees of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted by the City and the County.
- 2.5 The City shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for said City. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her performance under this Agreement.
- 2.6 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

3.0 DEPLOYMENT OF PERSONNEL

- 3.1 Services performed hereunder and specifically requested by the City shall be developed in conjunction with the Sheriff's Department and indicated on a Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, attached hereto as Attachment A and incorporated herein by this reference.
- 3.2 City, or its designated City representative, shall meet with its respective Sheriff's Department Station Captain when requesting helicopter law enforcement services to be performed in the City, and provide direction to the Sheriff's Department Station Captain regarding the method of deployment for such services. The Sheriff's Department shall ensure that all services are delivered in a manner consistent with the priorities, annual performance objectives, and goals established by the City.
- 3.3 A new Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be authorized and signed annually by the City and the Sheriff or his designee each July 1, and attached hereto as an Amendment to this Agreement.
- 3.4 Should the City request a change in level of service other than pursuant to the annual July 1 readjustment, a revised Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be signed and authorized by the City and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 3.5 The most recent dated and signed Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be the staffing level in effect between the County and the City.
- 3.6 The County shall provide law enforcement services consisting of a sworn observer in a City-owned, maintained, and piloted helicopter. Ground assistance may be provided, as determined necessary by the Sheriff's Department, to augment the use of the helicopter as a law enforcement vehicle pursuant to and in accordance with the Municipal Law Enforcement Services Agreement then in effect between the County and the City.

4.0 PERFORMANCE OF AGREEMENT

- 4.1 For the purpose of performing said functions, the City shall furnish and supply all helicopters and helicopter pilots necessary to operate said helicopters.
- 4.2 It is understood that the City will procure its helicopter pilots from an independent source, and the qualifications and ability of said pilots shall meet the minimum standards of the Sheriff's Department.
- 4.3 Said helicopters shall remain the property of the City, and the City shall supply all maintenance, fuel, repairs, insurance, and equipment related to the ownership, maintenance, and use of said helicopters for law enforcement services.
- 4.4 The helicopters shall be of a type and in a condition satisfactory to the Sheriff's Department.
- 4.5 It is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of the City, the same shall be supplied by the City at its own cost and expense.

5.0 INDEMNIFICATION

- 5.1 The City agrees to indemnify, defend and hold harmless the County, its officers, employees, and agents from and against any and all liability, expenses, including defense costs and legal fees, and claims for damages of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with the City use, maintenance, or ownership of helicopter or other aircraft used in connection with this Agreement.
- 5.2 Without limiting the City's indemnification of the County, the City shall obtain and maintain aviation liability insurance with a combined single limit of not less than \$20,000,000.00 per occurrence and shall cause the County, its officers and employees, to be named therein as additional insureds. The City shall provide a copy of the liability insurance policy to the Sheriff's Department's Contract Law Enforcement Bureau.
- 5.3 Without limiting the City's indemnification of the County as stated in Paragraphs 5.1 and 5.2 above, the parties hereto have executed an Assumption of Liability Agreement approved by the Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Agreement approved by the Board of Supervisors on October 8,

1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Agreement as if set out in full herein.

5.4 In the event the Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

6.0 TERM OF AGREEMENT

6.1 The term of this Agreement shall commence upon execution by the Sheriff and shall terminate on June 30, 2029, unless sooner terminated or extended as provided for herein.

6.2 At the option of the County Board of Supervisors and with the consent of the City Council, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.

7.0 RIGHT OF TERMINATION

7.1 Notwithstanding any provision herein to the contrary, the City or the County may terminate this Agreement upon notice in writing to the given party within sixty (60) calendar days with or without cause, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the notice.

7.2 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

8.1 The City shall pay the County for the services provided under the terms of this Agreement at the billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement, as established by the County Auditor-Controller.

8.2 The rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall be readjusted by the County Auditor-Controller annually effective July 1 of each year, published by the

County, and attached hereto as an Amendment to this Agreement, to reflect the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the County Board of Supervisors.

- 8.3 The City shall be billed at the current fiscal year's billing rates based on the service level provided within the parameters of Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement.

9.0 PAYMENT PROCEDURES

- 9.1 The County, through the Sheriff's Department, shall render to the City, after the close of each calendar month, a summarized invoice which covers all services performed during said month, and the City shall pay County for all undisputed amounts within sixty (60) calendar days after date of the invoice.
- 9.2 If such payment is not delivered to the County office which is described on the invoice within sixty (60) calendar days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the City shall provide County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.
- 9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.
- 9.4 Notwithstanding the provisions of California Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) calendar days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the City on deposit with the County without giving further notice to the City of the County's intention to do so.

10.0 NOTICES

10.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

10.2 Notices to County of Los Angeles shall be addressed as follows:

Los Angeles County Sheriff's Department
Contract Law Enforcement Bureau
Attn: Unit Commander
211 West Temple Street, 7th Floor
Los Angeles, California 90012

10.3 Notices to City of shall be addressed as follows:

City of Lakewood
Attn: City Manager
5050 Clark Avenue
Lakewood, California 90712

11.0 AMENDMENTS

11.1 Except for changes pursuant to Paragraph 8.2 of this Agreement all changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the County Board of Supervisors and an authorized representative of the City.

11.2 Notwithstanding Paragraph 11.1 above, the Sheriff or his designee is hereby authorized to execute on behalf of the County any Amendments and/or supplemental agreements referenced in Sections 3.0 and 9.0 of this Agreement.

11.3 In accordance with Paragraph 8.2, of this Agreement, the Sheriff or his designee is hereby authorized to publish, on behalf of the County, the annual revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement. The revised Attachment B, Contract City Law

Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall serve as an Amendment to this Agreement, but shall not require the signature of either party.

12.0 AUTHORIZATION WARRANTY

12.1 The City represents and warrants that the person executing this Agreement for the City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.

12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, including Attachment A and Attachment B, and any executed Amendments hereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

**HELICOPTER PATROL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF LAKEWOOD**

IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors, has caused this Agreement to be executed by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, and the City has caused this Agreement to be executed on its behalf by its duly authorized representative.

COUNTY OF LOS ANGELES

By _____
ROBERT G. LUNA
Sheriff

CITY OF LAKEWOOD

By _____
City of Lakewood Mayor

ATTEST:

By _____
City Clerk

APPROVED AS TO FORM:
Dawyn R. Harrison
County Counsel

By __Approval on file_____
Senior Deputy County Counsel

APPROVED AS TO FORM:
CITY ATTORNEY

By _____

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

July 9, 2024

TO: Honorable Mayor and City Council

SUBJECT: Agreement with Macerich Lakewood LP for Supplemental Law Enforcement Services at Lakewood Center Mall

INTRODUCTION

For many years, Lakewood has maintained an agreement with Macerich Lakewood LP (Macerich), owner and operator of Lakewood Center mall, to provide for deputy sheriff personnel to perform dedicated law enforcement services at the mall, known as the Mall Deputy program. Cost of the deputies is shared equally with Macerich.

STATEMENT OF FACTS

In an effort to enhance public safety and add another layer of public safety services at Lakewood Center, staff proposed to implement a Mall Public Safety Officer (PSO) program modeled after the Mall Deputy program. The Mall PSOs would serve to provide additional highly visible uniformed patrols by vehicle throughout the mall property and on foot within the main mall and outlying businesses. PSOs would perform the same duties as are normally performed throughout the city to include response to calls for service regarding crime and non-crime reports, community engagement with businesses and patrons, parking enforcement, and assist and coordinate with Sheriff's personnel and contracted mall security. Similar to the Mall Deputy program, there would be two PSOs assigned to provide coverage seven days per week and Macerich would share the cost of the Mall PSO program 50%, based on actual hours worked by PSOs.

The proposal was presented to the Public Safety Committee in December 2022. The Committee supported the proposal and directed staff to work on implementing the program. However, implementation of the program was delayed due to staffing and recruitment challenges. The Public Safety Department is now sufficiently staffed with PSOs to begin implementation of the program.


The initial implementation would entail one PSO assigned to work 28 hours per week on a schedule determined by city and mall management that provides best coverage considering mall visitor counts, crime trends, and other activities occurring at the mall. This initial implementation would commence on July 18. A second PSO is expected to be added to the program in the following 1-2 months as newly hired staff complete training and can be assigned to patrol on their own.

Staff and mall management will work closely to monitor the program to gauge the effectiveness and provide regular updates to the Public Safety Committee and City Council.

Macerich – Supplemental Law Enforcement Services
July 9, 2024
Page 2

RECOMMENDATION

Staff recommends that the City Council approve the agreement with Macerich Lakewood LP for Supplemental Law Enforcement Services through the Public Safety Department commencing July 18, 2024 through June 30, 2025, and authorize the Mayor to sign the agreement approved as to form by the City Attorney.


Joshua Yordt
Director of Public Safety


Thaddeus McCormack
City Manager

SUPPLEMENTAL LAW ENFORCEMENT SERVICES AGREEMENT

This Supplemental Law Enforcement Services Agreement (referred to herein as this "Agreement"), is made as of July ____, 2024, by and between **Macerich Lakewood LP**, a Delaware limited partnership (referred to herein as "Manager"), and the **City of Lakewood**, a municipal corporation (referred to herein as "City"), based upon the following facts and circumstances:

A. Manager is the managing agent on behalf of the owner(s) of the shopping center located at 500 Lakewood Center Mall, Lakewood, CA 90712 and commonly known as Lakewood Center (referred to herein as the "Center"); and,

B. City employs Public Safety Officers to perform supplemental law enforcement services within City's territorial jurisdiction; and,

C. Manager desires to enhance existing security and law enforcement services by collaborating with City to obtain the services of Public Safety Officers to perform Supplemental Law Enforcement Services (as defined below) at the Center, as set forth in this Agreement.

In consideration of the fees to be paid by Manager to City and the covenants to be performed by each of the parties hereunder, Manager and City do hereby enter into this Agreement upon the terms and conditions hereinafter set forth.

1. Supplemental Law Enforcement Services. Subject to the terms and conditions set forth in this Agreement, City hereby agrees to provide Manager with uniformed Public Safety Officers (PSO) to perform supplemental law enforcement functions at the Center (referred to herein as the "Supplemental Law Enforcement Services") at the times and for the amounts set forth and further described in Exhibit A, attached hereto and incorporated herein by this reference, which may be modified by the parties from time to time to meet the specific needs of the Center. PSO working at the Center are subject to the City's policies and procedures and, as such, are required to observe the City's standards of conduct and uniform and shall not be required to perform tasks that are outside the normal and routine services provided by PSO to the general public. Discipline for PSO will be initiated by the City only and Manager shall have no liability with respect to any disciplinary action taken against any PSO. It is understood by the parties that the City and its PSO do not owe a greater level of supplemental law enforcement services or protection under this Agreement than is owed to the public generally.

2. Term. The term ("Term") of this Agreement shall commence on effective date above and shall expire on June 30, 2025, unless sooner terminated as provided for herein. Either party may terminate this Agreement at any time and without cause upon thirty (30) days' prior written notice. City may, at its discretion, cancel any or all Supplemental Law Enforcement Services at any time due to unavailability of PSO, or due to emergencies.

3. Payment for Services. Manager shall pay to City, within thirty (30) days of receipt of an invoice from City, the agreed upon costs (as set forth in Exhibit A) to City for providing the Supplemental Law Enforcement Services at the Center.

4. Notices. All notices, demands, requests and other communications hereunder shall be in writing either personally delivered or mailed, via certified mail, return receipt requested, or sent by reputable overnight courier to the following addresses:

If to Manager, to: c/o The Macerich Company
401 Wilshire Boulevard, Suite 700
Santa Monica, CA 90401
Attn: General Counsel

If to City, to: City of Lakewood
5050 Clark Avenue
Lakewood, CA 90712
Attn: Joshua Yordt, Director of Public Safety

or to such other address as either party may direct by notice given to the other as hereinabove provided. Notices will be deemed to have been given upon either receipt or rejection. For notices to be delivered to Manager, a copy shall also be sent to the manager for the Center.

5. Miscellaneous.

a. If any term of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

b. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

c. In the event of any dispute or legal proceeding between the parties arising out of or relating to this Agreement or its breach, the prevailing party shall be entitled to recover from the non-prevailing party all fees, costs and expenses, including but not limited to attorneys' and expert witness fees, incurred in connection with such dispute or legal proceeding.

d. Except as the parties may specify in writing, neither party shall have the authority, express or implied, to act on behalf of the other party in any capacity whatsoever as an agent. Neither party shall have any authority, express or implied, pursuant to this Agreement to bind the other to any obligation whatsoever.

e. All PSO will be employees of the City only, and will at all times be subject to the direct supervision and control of the City. Manager shall not have any

responsibility for paying the salaries, statutory benefits (including Worker's Compensation), insurance, taxes (including, but not limited to, Federal Social Security Taxes and Federal and State Unemployment Taxes) and any other expenses relating to each such employee of the City.

f. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent or any other right thereunder.

g. This Agreement constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations and other agreements. There are no representations or understandings of any kind not set forth herein. Any amendment to this Agreement must be in writing and executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date aforesaid.

Manager

MACERICH LAKEWOOD LP,
a Delaware limited partnership
By: Macerich Lakewood GP LLC,
a Delaware limited liability company
its general partner

City

CITY OF LAKEWOOD,
a municipal corporation

By: _____

By: _____

Name: _____

Name: Todd Rogers

Title: _____

Title: Mayor

EXHIBIT A

1. Payment:

- a. Provided City is discharging its obligations hereunder, as full payment for all Services rendered under this Agreement, Manager shall pay City in accordance with the following:
 - i. Manager shall pay to City as the service fee (the "Service Fee") an hourly rate not to exceed \$42.64, which shall be due and payable in accordance to Section 3 of the agreement. City shall invoice Manager for 50% of the actual hours worked by PSO on a monthly basis.
 - ii. In the event that this Agreement is terminated by either party, with or without cause, Manager will receive a pro-rata refund of the then applicable Service Fee, to the extent applicable.

2. Services:

- a. City shall be responsible to staff the Center during the Term with two PSO for up to a total of 56 hours per week, to be scheduled as agreed by the parties. It is the intent of the parties for the PSO to be solely stationed at the Center and not to leave the Center unless it pertains to Center business. Manager and City shall periodically confer with respect to scheduling, patrolling, and other related supplemental law enforcement services so as to arrange for proper coverage within the Center building and adjacent parking areas coincident with those days and times during which supplemental law enforcement police services are required by the Manager. The parties shall designate representatives and establish appropriate lines of communication.
- b. Manager shall exercise its own discretion and control over its private security personnel.
- c. The PSO shall be supervised by the City's Director of Public Safety, or his/her designee. Any requests for specific activities or modification to schedules involving the PSO shall be submitted to and approved by the Director of Public Safety, or his/her designee.

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

July 9, 2024

TO: The Honorable Mayor and City Council

SUBJECT: July is Parks Make Life Better! Month

INTRODUCTION

The California Park & Recreation Society (CPRS) created the Parks Make Life Better! brand initiative to provide member agencies with the tools and resources to brand parks and recreation as an essential community service. July is deemed Parks Make Life Better! month in order to communicate the positive aspects that parks and recreation programs provide to communities.

STATEMENT OF FACT

Branding the parks and recreation profession helps to build loyalty for parks and recreation services, heighten the profession’s bargaining power and independence, stimulate growth of programs and services, and attract talented people to the profession. CPRS has encouraged member agencies to adopt the Parks Make Life Better! month resolution to help promote to residents the positive impact parks, recreation and community services play in their daily lives through programs and active and passive spaces.

The City of Lakewood’s Recreation and Community Services Department has maintained a long-standing tradition of excellence in offering top tier recreation programs and events, while providing safe, clean and fun parks and community centers. This resolution resounds with the many values Lakewood residents have come to expect from their parks and recreation experiences; and is the embodiment of the city’s slogan, “Times change, values don’t.”

SUMMARY

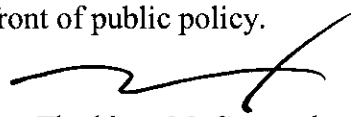
The Recreation and Community Services Department incorporates the Parks Make Life Better! brand promise in the marketing and promotions of its programs and services. This message can be seen throughout the department’s marketing materials. The department will emphasize this message in the month of July, but is committed to this principle all year long.

RECOMMENDATION

Staff recommends the mayor and City Council sign the resolution declaring the month of July as Parks Make Life Better! month as part of the CPRS campaign to encourage cities to maintain parks and recreation programs and facilities in the forefront of public policy.

Valarie Frost, Director
Recreation & Community Services

AA,



Thaddeus McCormack
City Manager

RESOLUTION NO. 2024-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD DECLARING JULY AS PARKS MAKE LIFE
BETTER!® MONTH

WHEREAS, Parks and Recreation makes lives and communities better now and in the future; and

WHEREAS, Parks and Recreation promotes physical, emotional, and mental health and wellness through organized and self-directed fitness, play, and activity; and

WHEREAS, Parks and Recreation supports safe, vibrant, attractive, progressive communities that make life better through positive alternatives offered in their recreational opportunities; and

WHEREAS, parks preserve and protect the historic, natural and cultural resources in our community; and

WHEREAS, recreation fosters human development, providing positive alternatives for children and youth during non-school hours to reduce crime and mischief thereby helping children and youth develop and grow into healthy and productive adults; and

WHEREAS, Parks and Recreation offer places, spaces and programs that facilitate social connections, human development, therapy, the arts, and lifelong learning; and

WHEREAS, Parks and Recreation strengthen community image, sense of place and increase cultural unity; and

WHEREAS, Parks and Recreation provide opportunities for directed and self-directed activities which encourage healthy movement; and

WHEREAS, Parks and Recreation remains versatile and innovative in providing vital services to communities through local, national, or global emergencies, all while adhering to guidelines set forth by governing agencies; and

WHEREAS, tens of thousands of Lakewood children, adults and seniors benefit from the wide range of services, facilities and programs including 12 parks, two community centers, a nature trail, and cultural, sports and human services programs provided by the City of Lakewood, Department of Recreation and Community Services; and

WHEREAS, the City of Lakewood has received national recognition for its recreation facilities and programs with awards for Playful City USA and Sportstown USA; and

WHEREAS, the City of Lakewood urges all its residents to recognize that Parks and Recreation enrich the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lakewood hereby proclaims July 2024 as Parks Make Life Better!® Month and in doing so, urges all citizens to use and enjoy our Parks and Recreational opportunities.

APPROVED AND ADOPTED THIS 9TH DAY OF JULY, 2024

Mayor

ATTEST:

City Clerk

**D
I
V
I
D
E
R

S
H
E
E
T**

Public Hearings

COUNCIL AGENDA
July 9, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Delinquent Fees and Charges for Garbage, Waste and Refuse

INTRODUCTION

The City Council reaffirmed the policy relative to unpaid charges for garbage, waste and refuse accounts at their regular meeting of May 28, 2024. The City Council adopted Resolution 2024-17 directing the Director of Finance and Administrative Services to prepare a Report of Delinquent Fees as of May 31, 2024, and setting a public hearing date.

STATEMENT OF FACT

A notice of public hearing has been mailed to all property owners owing at least two months of service or more (minimum of \$54.00) as of May 31, 2024. Staff mailed 353 notices, representing \$85,600.58 in delinquent charges. As a result of these notices, payments have been made reducing the revised delinquent charges to TBD* (as of the time of this writing).

A comparison of this year with the preceding three years is shown below:

	<u>2024 Lien</u> <u>2023-24</u>	<u>2023 Lien</u> <u>2022-23</u>	<u>2022 Lien</u> <u>2021-22</u>	<u>2021 Lien</u> <u>2020-21</u>
Notices Mailed:	353	565	426	432
Delinquent Accounts as of Public Hearing:	335*	262	259	210
Liens Recorded at County:	TBD	199	181	198
	\$81,972.94*	\$51,136.62	\$46,170.28	\$42,486.94

*As of the time of writing

Delinquent Fees and Charges for Garbage, Waste and Refuse

July 9, 2024

Page 2

While the majority of the proposed lien amounts are less than \$324.00 (approximately one year's worth of basic service charges for most accounts), accounts with a greater lien amount largely include other unpaid fees/charges (i.e. service initiation fee, bounced checks, etc.). Lastly, it is important to note that those parcels which have been transferred/conveyed to bona fide purchasers will be removed from the list.

STAFF RECOMMENDATION

It is recommended that the City Council conduct a public hearing and adopt the Resolution confirming the Report of Delinquent Fees.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

RESOLUTION NO. 2024-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD CONFIRMING THE REPORT OF DELINQUENT FEES AND CHARGES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, MAY 31, 2024

WHEREAS, the City Council of the City of Lakewood, in accordance with the provisions of Chapter 3 of Article V of the Lakewood Municipal Code, commencing with Section 5300, did on and prior to May 31, 2024, provide to and remove from the parcels of land described on the Report, attached hereto and made a part hereof, the collection of garbage, waste, and refuse, and for which a fee was charged pursuant to the terms and provisions of the Lakewood Municipal Code; and

WHEREAS, said fees and charges for said services so provided by the City of Lakewood, and as hereinafter set forth, have remained unpaid for a period of sixty (60) or more days after the date upon which they were billed; and

WHEREAS, the City of Lakewood on May 28, 2024, by Resolution Number 2024-17 directed the Director of Finance and Administrative Services to prepare a Report of Delinquent Fees as of May 31, 2024, of at least two months of service or more, and to report upon the same at the time of the public hearing thereon set for July 9, 2024 at 7:30 p.m., in the City Council Chambers of the City of Lakewood, 5000 Clark Avenue, Lakewood, California; and

WHEREAS, pursuant to said direction of the City Council of the City of Lakewood the Director of Finance and Administrative Services has prepared such a Report, and caused the same to be filed in his office, and the City Clerk has, in accordance with Section 25831 of the Government Code of the State of California, and the direction of the City Council, given notice in writing by mail to the landowners listed on the Report not less than ten days prior to the date of said hearing; and

WHEREAS, the City Council did hear any objection or protest of landowners liable to be assessed for said delinquent fees at a regular meeting of the City Council meeting and a said hearing held for that purpose on July 9, 2024; and

WHEREAS, said Report, as prepared by the Director of Finance and Administrative Services with such revisions or corrections to the Report made by the City Council as it deems just at said hearing, should be confirmed as hereinafter set forth, and a certified copy of the confirmed Report filed with the Los Angeles County Auditor-Controller and the amount thereof collected at the same time and in the same manner as ad valorem taxes are collected, and shall be subject to the same penalties and the same procedures and sale.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD THAT:

SECTION 1. The Report of the Director of Finance and Administrative Services of Delinquent Garbage, Waste, Refuse and Disposal Fees within the City of Lakewood, California, of at least two months of service or more existing on May 31, 2024, as amended and revised and attached hereto, is hereby confirmed and approved. The delinquent fees therein set forth are confirmed and shall constitute a special assessment against the respective parcels of land as therein stated, and are a lien of said respective parcels of land in the amount of such delinquent fees. The City Clerk is directed to file a certified copy of said Confirmed Report attached hereto with the County Auditor-Controller for the amount of the respective assessments against the respective parcels of land, as they appear on the current assessment rolls. The City Clerk is further directed to forward a copy of this resolution with said Confirmed Report attached thereto to the County Auditor-Controller so that the same may be collected at the same time and in the same manner as ordinary ad valorem taxes are collected, and shall be subject to the same penalties and the same procedure and sale, in case of delinquency, as provided for such taxes. All laws applicable to the levy, collection and enforcement of ad valorem taxes shall be applicable to such assessments, and further subject to the terms and provisions of Section 25831 of the Government Code of the State of California.

SECTION 2. Said assessment shall constitute a lien against the property if not paid prior to the delivery of such Report to the County Auditor-Controller. Any assessment paid on or before the delivery of such Report to the County Auditor-Controller may be deleted by the City Clerk prior to delivery of such Report.

SECTION 3. If any real property to which such lien would be attached has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrance for value has been created and attached thereto, prior to the date on which the first installment of such taxes will become delinquent, then the lien which would otherwise be imposed by this section shall not attach to such real property, and the delinquent fees, as confirmed, relating to such property shall be transferred to the unsecured rolls for collection.

SECTION 4. The City Clerk is hereby authorized to certify to said Report, and cause a copy of this Resolution and said Report to be filed with the County Auditor-Controller on or after the 1st day of August, 2024. In any case, where said lien cannot be collected on the tax rolls, the City Clerk is directed to file a Notice of Lien of said assessment in the Office of the County Auditor-Controller and the lien thereby created attached upon recordation of said Notice.

ADOPTED AND APPROVED THIS 9TH DAY OF JULY, 2024.

Mayor

ATTEST:

City Clerk

**D
I
V
I
D
E
R
S
H
E
E
T**

CITY COUNCIL AGENDA

July 9, 2024

TO: Honorable Mayor and Members of Council

SUBJECT: Community Development Block Grant Action Plan Fiscal Year 2024-2025

INTRODUCTION

The U.S. Department of Housing and Urban Development (HUD) requires the submission of a Five-Year Consolidated Plan for the Community Planning and Development Programs for entitlement cities, including the City of Lakewood (City), who receive Community Development Block Grant (CDBG) funding. The City's current Five-Year Consolidated Plan was adopted in 2020 for Fiscal Years 2020-2024.

In addition to the Five-Year Consolidated Plan, HUD requires preparation of an Annual Action Plan (Action Plan) for each year of the Consolidated Plan that lists the activities the jurisdiction is proposing to fund. The Action Plan explains how it will address both the priority needs and the local objectives within the upcoming fiscal year. The Action Plan also includes the anticipated program income and funds expected to be received during the program year which will be used to meet housing and community development objectives. The City is required to hold at least one public hearing to obtain citizen input prior to the adoption of the Fiscal Year 2024-2025 Action Plan.

Generally, HUD releases the allocation amounts in February to allow entitlement communities to prepare an accurate Action Plan for the upcoming fiscal year to meet the historical submission deadline of May 15, 2024. This year, the City did not receive notice of the entitlement amount until May 8, 2024, and HUD advised entitlement communities not to submit their Action Plans until the allocations have been released. According to HUD, the revised submission deadline is August 16, 2024.

STATEMENT OF FACTS

The City will receive \$442,613 of CDBG funds and approximately \$18,000 in program income from the repayment of housing rehabilitation loans during Fiscal Year 2024-2025. The total amount of available funding in FY 2024-2025 is expected to be \$460,613.

HUD requires that not less than 70% of the CDBG funds be used for activities that either, 1) benefit low to moderate income individuals, 2) support activities to eliminate slum and blight, or 3) are designed to meet community development needs having a particular urgency. The primary objectives listed in the Action Plan must be activities that meet at least one of these three criteria.

Based on these objectives, the City’s short-term goals under the Action Plan are:

- A. Conduct a program of community conservation in conjunction with rehabilitation to eliminate deterioration and potential blight.
- B. Conduct a program to increase public awareness for Federal Laws relating to fair housing and equal opportunity.
- C. Maintain those programs that provide for the services and therapy needs of the low-and moderate income persons, seniors, youth, and disabled residents.
- D. Provide improvements to public facilities and streets in neighborhoods that contain a predominance of low and moderate income persons.
- E. Expand economic opportunities in neighborhoods that contain a predominance of low and moderate income persons.
- F. Coordinate with agencies that provide Continuum of Care to address the needs of homeless persons and persons at risk of homelessness.

Proposed Projects

The proposed projects within Lakewood’s Action Plan for FY 2024-2025 are listed in the table below with the proposed respective portion of the anticipated \$460,613 CDBG entitlement:

<u>PROJECTS</u>	<u>AMOUNT</u>	<u>PERCENTAGE</u>
Code Enforcement	\$ 36,395	7.9
Fair Housing	\$ 38,231	8.3
Weingart Senior Center Improvements	\$148,539	32.3
Community Family Guidance	\$ 7,000	1.5
Meals on Wheels	\$ 8,360	1.8
Pathways Volunteer Hospice	\$ 7,000	1.5
Human Services Association	\$ 8,500	1.9
Rehabilitation Delivery Costs	\$118,070	25.6
<u>Planning and Administration</u>	<u>\$ 88,518</u>	<u>19.2</u>
TOTAL	\$460,613	100%

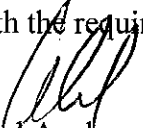
Public Notice

HUD has previously approved the City’s required Citizen Participation Plan. Pursuant to the Participation Plan, a notice of the public hearing and commencement of a 30-day comment period to obtain citizen input on the Action Plan was published in the Press Telegram, posted at Lakewood City Hall in the City Clerk’s office, and posted in two Lakewood public parks, Bloomfield Park and Mayfair Park on May 17, 2024.

The notice advertised that the FY 2024-2025 Action Plan would be considered by the Planning and Environment Commission during their June 6, 2024 meeting and at the City Council meeting on July 9, 2024. A copy of the Action Plan has been made available for public review on Thursday, June 6, 2024 through Tuesday July 9, 2024 in the City Clerk’s office and Community Development Department at Lakewood City Hall and at the Angelo M. Iacoboni Library. All comments received will be reviewed and considered at the public hearing by the City Council on July 9, 2024.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing to receive comments on the proposed Action Plan and following the public hearing, approve the FY 2024-2025 Action Plan, and authorize the City Manager to direct staff to submit to HUD the approved Action Plan along with the required CDBG certifications.


Abel Avalos
Director of Community Development


Thaddeus McCormack
City Manager

CDBG ANNUAL ACTION PLAN

FY 2024-2025

**L
A
K
E
W
O
O
D**

CDBG Grantee Number: B-24-MC-06-0521
UEI PPJ8LS5XBN34
DUNS Number: 076943638

Prepared By:
City of Lakewood
Community Development Department
5050 Clark Avenue
Lakewood, CA 90712

July 9, 2024

City Lakewood

FY 2024-2025 Action Plan

TABLE OF CONTENTS

Standard Form 424-M.....	1
AP-05 Executive Summary.....	2
1. Introduction	2
2. Summary of Objectives and Outcomes	2
3. Evaluation of Past Performance	3
4. Summary of Citizen Participation and Consultation Process	4
5. Summary of Public Comments.....	5
6. Summary of Comments not Accepted.....	5
7. Summary	5
PR-05 Lead and Responsible Agencies	6
AP-10 Consultation	7
AP-12 Participation.....	12
AP-15 Expected Resources	13
AP-20 Annual Goals and Objectives	15
AP-35 Projects	18
AP-38 Projects Summary	19
AP-50 Geographic Distribution.....	24
AP-55 Affordable Housing	27
AP-60 Public Housing.....	29
AP-65 Homeless and Other Special Needs Activities	30
AP-75 Barriers to Affordable Housing	33
AP-85 Other Actions	34
AP-90 Program Specific Requirements.....	36
Certifications	37
Assurances.....	38
Application for Federal Assistance (SF -424).....	39
Site Location Maps.....	40
Citizen Participation Plan	41
Residential Anti-Displacement and Relocation Plan	42

HUD-424-M Funding Matrix

The applicant must provide the funding matrix shown below, listing each program or program component for which HUD funding is being requested and submit this information with the application for federal financial assistance.

Grant Program*	HUD Share	Matching Funds	Carry-over CDBG Funds	Other Federal Share	State Share	Local/Tribal Share	Other Funds	Program Income	Total
CDBG	\$442,613		\$550,000					\$18,000	\$1,010,613
CPFCDs	\$1,122,279								\$1,122,279
Dept of Parks & Rec					\$2,700,000				\$2,700,000
Dept of Aging					\$2,000,000				\$2,000,000
Grand Totals	\$1,564,892		\$550,000		\$4,700,000			\$18,000	\$6,832,892

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Fiscal Year (FY) 2024-2025 Action Plan for the City of Lakewood (“City”) satisfies the statutory Department of Housing and Urban Development (HUD) requirements for the Community Development Block Grant (CDBG) Program. The Action Plan is prepared as an annual implementing tool for the 2020-2024 Consolidated Plan to establish current year priorities, resources and strategies.

The City is an entitlement community for the CDBG Program. The CDBG Program is authorized under Title I of the Housing and Community Development Act of 1974, as amended. Pursuant to the Act, the primary objective of the CDBG Program is to develop viable urban communities by providing decent housing, promoting a suitable living environment, and expanding economic opportunities, primarily for low and moderate income persons. To achieve these goals, CDBG activities must meet at least one of the three national objectives:

- Benefit low to moderate income persons.
- Aid in the prevention of slum and blight.
- Meet other community development needs having a particular urgency.

CDBG activities implemented by the City are used to pursue the above-listed statutory goals for CDBG as detailed by the Community Development and Housing programs listed in the City’s FY 2020-2024 Consolidated Plan. These activities are designed to improve Lakewood’s neighborhoods and increase its capacity to address the needs of low and moderate income households, including special needs groups, seniors, and persons with disabilities.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Lakewood has prepared a strategy for addressing the housing and community development needs described in the Consolidated Plan during the fiscal years 2020-2024.

During FY 2024-2025, the City of Lakewood will assist the homeless through a contract with the Los Angeles County Sheriff Department and partnerships with People Assisting the Homeless (PATH), Los Angeles Homeless Services Authority (LAHSA), Housing Authority of the County of Los Angeles (HACOLA), and Gateway Cities Council of Governments (COG). Lakewood will also assist homeless persons at the Burns Community Center by providing referrals to services, bus vouchers, and use of the phone. The City also partners with Su Casa Ending Domestic Violence, a non-profit organization providing a continuum of care program for victims of domestic violence. Su Casa provides emergency and temporary shelter to women and their children who would otherwise be homeless.

The City uses CDBG funds to help support other various public service organizations including Human Services Association, a non-profit organization that provides congregate and home delivered meals to Lakewood's elderly residents; Meals on Wheels which provides home delivered meals to Lakewood's elderly residents; Community Family Guidance, an organization that provides counseling to emotionally disturbed children; and to Pathways Volunteer Hospice, an organization that provides care to terminally ill patients. Lakewood also contracts with a Fair Housing consultant to assist Lakewood's residents in housing discrimination, complaints, and education.

The City is in preparation for a renovation of the Weingart Senior Center. Structural plan have been approved and construction is expected to begin by summer 2024. The improvements include removing the existing barriers to the disabled, replacing the flooring, converting excess assembly space to offices for social service delivery, enclosing the billiards room, remodeling the lobby and installing a new HVAC system designed to eliminate viruses including Corona Virus.

Lakewood will continue its efforts to eliminate slum and blight throughout the City through the use code enforcement. Other means to eliminate slum and blight include providing loans and grants to low income residents to rehabilitate their homes.

See Table 9 under AP 38 Projects Summary.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Lakewood, in partnership with non-profit organizations continues to monitor and evaluate the performance of the City's CDBG Programs to ensure regulatory compliance. The following list identifies some of the accomplishments realized during FY 2015-2019 (five year period covered by the previous Consolidated Plan) and FYs 2020-2022:

- During Fiscal Years 2015-2019 Five-Year Consolidated Plan:
 - 42 Single-Family Rehabilitation Loans and 28 Fix-Up, Paint-Up Grants were processed to assist Lakewood's low income residents improve their homes.
 - 1,481 households received services from Lakewood's public service providers. Services include delivered meals through Meals on Wheels, congregate meals with Human Services Association, non-medical hospice care with Pathways Volunteer Hospice, and counseling services for children with Community Family Guidance. Lakewood's Fair Housing Consultant served 1,199 residents.
 - Burns Community Center received necessary upgrades to provide a safe and modernized ADA compliant building.
- During Fiscal Year 2020-2021:
 - Nine Single-Family Rehabilitation Loans and six Fix-Up, Paint-Up Grants were processed to assist Lakewood's Low income residents improve their homes.
 - 375 households received services from Lakewood's public services providers. Services include delivered meals through Meals on Wheels, and Human Services Association, non-medical hospice care with Pathways Volunteer Hospice, child care services from Mothers At work,

continuum of care for victims of domestic violence through Su Casa Ending Domestic Violence, and counseling services for children with Community Family Guidance. Lakewood's Fair Housing Consultant served 229 residents.

- During Fiscal Year 2021-2022:
 - Eight Single-Family Rehabilitation Loans and six Fix-Up, Paint-Up Grants were processed to assist Lakewood's Low income residents improve their homes.
 - 338 households received services from Lakewood's public services providers. Services include delivered meals through Meals on Wheels, congregate meals with Human Services Association, non-medical hospice care with Pathways Volunteer Hospice, and counseling services for children with Community Family Guidance. Lakewood's Fair Housing Consultant served 272 residents.
- During Fiscal Year 2022-2023:
 - Ten Single-Family Rehabilitation Loans and six Fix-Up, Paint-Up Grants were processed to assist Lakewood's Low income residents improve their homes.
 - 422 households received services from Lakewood's public services providers. Services include delivered meals through Meals on Wheels, congregate meals with Human Services Association, non-medical hospice care with Pathways Volunteer Hospice, counseling services for children with Community Family Guidance, and Continuum of Care with Su Casa Ending Domestic Violence. Lakewood's Fair Housing Consultant served 180 residents.
- During Fiscal Year 2023-2024 to date:
 - Ten Single-Family Rehabilitation Loans and four Fix-Up, Paint-Up Grants have been processed to assist Lakewood's Low income residents improve their homes.
 - 325 households received services from Lakewood's public services providers. Services include delivered meals through Meals on Wheels, congregate meals with Human Services Association, non-medical hospice care with Pathways Volunteer Hospice, counseling services for children with Community Family Guidance. Lakewood's Fair Housing consultant served 159 households and Su Casa Ending Domestic Violence provided Continuum of Care services for 34 individuals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City has developed a detailed Citizen Participation Plan, which encourages the participation of all citizens and emphasizes the involvement of low to moderate income persons, particularly where housing and community development funds are spent. The citizen participation process includes a public review period of a minimum of 30 days to obtain citizen input on the projects or strategy proposed. The Citizen Participation Plan is available for public inspection through the City's Community Development Department, the City Clerk's Office, and the Angelo M. Iacoboni Library.

In accordance with the Lakewood Citizen Participation Plan, the following hearings were conducted for the development of the Action Plan:

- Public Hearing #1 (Planning and Environment Commission): June 6, 2024
- Public Hearing #2 (Lakewood City Council): July 9, 2024
- 30-Day Public Review Period: June 6, 2024 – July 9, 2024

On May 17, 2024, a notice was published in the Press Telegram announcing the public hearing before the Planning and Environment Commission on June 6, 2024 and announced a 30-day public comment period that concluded on July 9, 2024 at the Lakewood City Council meeting. The Draft Action Plan was available for public review at the following locations:

- Lakewood City Website www.lakewoodcity.org
- Lakewood City Hall, Community Development Department, 5050 Clark Avenue, Lakewood, CA 90712
- Lakewood City Hall, City Clerk’s Office, 5050 Clark Avenue, Lakewood, CA 90712
- Angelo M. Iacoboni Library, 4990 N. Clark Avenue, Lakewood, CA 90712

The City welcomed any written recommendations, suggestions, or other input. Any opinions or comments related to the Action Plan were to be addressed to the following person:

Abel Avalos, Director of Community Development City of Lakewood 5050 North Clark Avenue Lakewood, CA 90712 (562) 866-9771 extension 2301.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Lakewood did not receive any public comments related to the Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Lakewood did not received any public comments related to the Annual Action Plan and therefore did not reject any comments.

7. Summary

The City of Lakewood FY 2024-2025 Action Plan was considered by the Planning and Environment Commission on June 6, 2024 and by the Lakewood City Council on July 9, 2024. In accordance with the City of Lakewood Citizen Participation plan, notice of the public hearings was published in the Press Telegram on May 17, 2024, posted in three locations throughout the City, and draft copies of the FY 2024-2025 Action Plan were available for public review between June 6, 2024 and July 9, 2024.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	Lakewood	Community Development Department

Narrative (optional)

Community Development staff are responsible for the administration of the CDBG grant.

Consolidated Plan Public Contact Information

Carolyn Lehouillier
Housing Specialist
5050 Clark Avenue
Lakewood, CA 90712
(562) 866-9771, ext. 2320
clehouillier@lakewoodcity.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Consolidated Plan was prepared by the City of Lakewood Community Development Department. In preparing the Plan, input was sought from a variety of public agencies and non-profit and for-profit housing groups to determine the housing needs for the community. The Department facilitated consultation with, and participation of, public and private social and homeless services agencies as well as citizens concerned with these services.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City is located within Service Planning Area (SPA) 7, a division within Los Angeles County designated by LAHSA to target the specific needs of the homeless in the community. City staff attends regular monthly SPA meetings to address homeless issues through the Continuum of Care (CoC) Model. The City along with LAHSA conduct an annual Point-In-Time Homeless Count (count). The official numbers from the count in January 2024 are 66 persons experiencing homelessness within the City of Lakewood.

Services are provided to people experiencing homelessness in Lakewood by multiple non-profit agencies, which include PATH, LAHSA Jovenes, Salvation Army and Pacific Clinic. Services begin with outreach and continue until a person is permanently housed and supportive services are in place. The Homeless Services Deputy and Homeless Services Liaison refer and connect homeless individuals to the agency that best suits their housing and health needs. Agencies focus on decreasing the barriers to housing and include:

- Providing **Basic Needs** such as: clothing, hygiene products and showers and transportation.
- Assistance **obtaining documents** necessary for housing i.e. social security card, picture identification, DD214, proof of income, disability verification etc.
- **Emergency and temporary housing** via SPA 7 facilities and motel placements.
- **Liaison and referral** to subsidy providers that include: Los Angeles Homeless Services Authority, Veteran’s Administration, Department of Mental Health and non-profit providers like PATH Ventures.
- **Access** to medical and mental health, substance addiction treatment services, and primary care home establishment i.e. Department of Mental Health, Veterans Administration, and federally qualified health centers located in the SPA.
- **Benefit establishment assistance** for General Relief, Social Security programs, Temporary Assistance to Needy Families, and Veteran’s Administration.
- **Referral** to employment and education services i.e. Goodwill Industries and local centers of the Workforce Investment Board.
- **Housing** location and re-location and rapid re-housing assistance.

Once a person is permanently housed, support services can continue until the individual can successfully maintain housing:

- **Household** set up assistance
- **Case management**, including prevention assistance to maintain housing
- **Home** visits
- **Linkage** to mainstream support services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City coordinates with Su Casa Family Crisis and Support Center, a private non-profit organization in the City which operates a CoC Program. Su Casa provides both short-term emergency housing and transitional housing in two different locations within the City. The City has secured the transitional shelter with affordable housing covenants, which run through December 2063.

Burns Community Center staff will also provide information and referrals to social service agencies, emergency food, assistance for transportation and use of the telephone to approximately 15 homeless individuals and families when specific needs arise as part of the CoC Model.

LAHSA's 2023 Los Angeles CoC Housing Inventory Count includes a total of 46,470 county wide units with 59,112 beds available within emergency shelters, transitional housing, safe havens, rapid re-housing, permanent supportive housing and other forms of permanent housing and 4,303 beds for chronically homeless. SPA 7 has a total of 2,765 units with 3,893 beds available.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Emergency Solutions Grants (ESG) are grants offered through HUD. The City does not receive ESG funds for the operation and administration of Homeless Management Information Systems (HMIS).

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Los Angeles Homeless Services Authority
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Lakewood staff attends monthly LAHSA meetings to discuss strategies to assist the homeless population. The anticipated outcomes of the consultation are to devise a strategy to end homelessness.
2	Agency/Group/Organization	Su Casa Ending Domestic Violence
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City coordinates with Su Casa Ending Domestic Violence, a private non-profit organization in the City which operates a CoC Program. Su Casa provides both short-term emergency housing and transitional housing in two different locations within the City. The City has secured the transitional shelter with affordable housing covenants, which run through December 2063. The anticipated outcome of the consultation is a total of 40 Lakewood residents will be provided shelter served by Su Casa- Ending Domestic Violence.
3	Agency/Group/Organization	PATH (People Assisting the Homeless)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Lakewood staff regularly attends PATH meetings to discuss strategies to assist the homeless population. The anticipated outcomes of the consultation are to devise a strategy to end homelessness.
4	Agency/Group/Organization	Community Family Guidance Center
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Family Guidance Center was provided an application that requested extensive information regarding its operation. The anticipated outcome of the consultation is a total of 71 Lakewood residents will receive services by Community Family Guidance Center.
5	Agency/Group/Organization	Pathways Volunteer Hospice
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pathways Volunteer Hospice was provided an application that requested extensive information regarding its operation. The anticipated outcome of the consultation is a total of 30 Lakewood residents will be served by Pathways Volunteer Hospice.
6	Agency/Group/Organization	Human Services Association
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Human Services Association was provided an application that requested extensive information regarding its operation. The anticipated outcome of the consultation is a total of 75 Lakewood residents will be served by Human Services Association
7	Agency/Group/Organization	Long Beach Meals on Wheels
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meals on Wheels was provided an application that requested extensive information regarding its operation. The anticipated outcome of the consultation is a total of 70 Lakewood residents will be served by Meals on Wheels.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	LAHSA	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan’s goal to provide supportive services for homeless individuals and families.

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Lakewood's citizen participation process involves a published notice in the local paper (Long Beach Press Telegram) advertising two public hearings. One with the Planning and Environment Commission which makes a recommendation to the City Council of either approval or denial of the Action Plan and the other hearing is with the City Council.

The Notice is also posted online, in two parks (Mayfair and Bloomfield parks) and in the City of Lakewood's City Clerks office. Copies of the draft Action Plan were made available for public review on line, at lacaboni Library and in City Hall.

This process of advertising the public hearing and making available the Draft Action Plan in various ways impacts Lakewood's goal of serving its aging residents.

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public meeting	Broad Community	n/a	n/a	n/a	

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City will receive \$442,613 in CDBG allocation and approximately \$18,000 in program income for FY 2024-2025. With the allocation, program income and carry-over funding from the previous year, the City will fund subrecipients that serve Lakewood's low income residents, support a Code Enforcement Program, a Fair Housing Program, a loan and grant program, and a Capital Improvement Project.

Anticipated Resources

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Admin and Planning Economic Development Housing Public Improvements Public Services	442,613	18,000	550,000	1,010,613	0	
CPF	Public-Federal	Capital Improvement				1,100,000		
Dept of Parks and Rec	Public-State of CA	Capital Improvement				2,700,000		
Dept of Aging	Public-State of CA	Capital Improvement				2,000,000		

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will use CDBG funds to leverage funds from other sources for the Weingart Senior Center Improvement Project, including:

- State funds from the Department of Parks and Recreation
- State funds from the Department of Aging
- Other Federal funds

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Lakewood's City facilities that are used to address the needs identified in the plan includes the Weingart Senior Center and Burns Community Center. Both facilities serve Lakewood's senior population. The Weingart Senior Center hosts a wide variety of services for Lakewood's 50 plus population. Services include educational and social engagement programs, fitness programs, special events, passive recreational programs, case management referrals, food assistance programs such as the congregate meals provided by Human Services Association, tax assistance and volunteer opportunities. Burns Community Center provides many services, including Meals on Wheels, senior exercise programs, Continuum of Care, and Mothers At Work, a day care operation.

Discussion

See discussion above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Equal Housing Opportunity	2024	2025	Non-Homeless Special Needs	City Wide	Equal Housing Opportunity	CDBG: \$38,231 GF: \$469	Public service activities for a Fair Housing Program Low/Moderate Income Housing Benefit : 250 Households Assisted
2	Housing Preservation and Improvement	2024	2025	Affordable Housing	City Wide	Housing Preservation and Improvement	CDBG: \$118,070	Homeowner Housing Rehabilitated: 16 Household Housing Unit
3	Housing Preservation and Improvement	2024	2025	Affordable Housing	Census Tracts 5550.01 BG 1, 2, 3 & 4; 5550.02 BG 1&2; 5551.02 BG 1&2; 5551.03 BG 3; 5551.04 BG 1; 5700.01 BG 2&4; 5700.03 BG 1,3,&4; 5708.00 BG 1; 5714.00 BG 3; & 5715.03 BG 1	Housing Preservation and Improvement	CDBG: \$36,395	250 Code Enforcement Cases
4	Housing Development	2024	2025	Affordable Housing	Census Tract 5550.01 BG 4	Housing Development	CDBG: \$0	Homeowner Housing Added: 37 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improve and Provide Community Facilities	2024	2025	Non-Housing Community Development	Census Tract 5707.01 BG 2	Improve and Provide Community Facilities	CDBG: \$148,539	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
6	Provide Assistance to Continuum of Care	2024	2025	Homeless	City Wide	Assistance to the Continuum of Care	CDBG: \$0	Homelessness Prevention: 40 Persons Assisted
7	Provide Community Services	2024	2025	Non-Housing Community Development	City Wide	Provide Community Services	CDBG: \$30,391	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted

Goal Descriptions

Table 7 – Goals Descriptions

1	Goal Name	Equal Housing Opportunity
	Goal Description	Provide CDBG funds to operate a Fair Housing program
2	Goal Name	Housing Preservation and Improvement
	Goal Description	Provide CDBG funds for rehabilitation delivery costs to rehabilitate 16 single-family residential homes
3	Goal Name	Housing Preservation and Improvement
	Goal Description	Provide CDBG funds to operate a code enforcement program
4	Goal Name	Housing Development
	Goal Description	Provide Housing Successor Agency properties for the development of 37 affordable townhomes
5	Goal Name	Improve and Provide Community Facilities
	Goal Description	Provide CDBG funds for a capital improvement project benefiting senior citizens
6	Goal Name	Assistance to Continuum of Care
	Goal Description	Maintain covenants with Su Casa to shelter victims of domestic violence
7	Goal Name	Provide Community Services
	Goal Description	Provide CDBG funds to various non-profit agencies for public services

Projects

AP-35 Projects – 91.220(d)

Introduction

Included in this Action Plan is a Listing of Proposed Projects identifying activities that will be undertaken during the FY 2024-2025 using CDBG funds. Anticipated accomplishments for each activity are also listed. All activities are expected to start and/or be completed during 2024-2025. Each activity identified in the following table includes a description of the FY 2020-2024 Consolidated Plan priority and local Action Plan objectives that will be addressed during the FY 2024-2025.

Projects

Table 8 - Project Information

#	Project Name
1	Code Enforcement
2	Fair Housing Program
3	Community Family Guidance
4	Meals on Wheels
5	Pathways Volunteer Hospice
6	Human Services Association
7	Rehabilitation Delivery Costs
8	Program Administration
9	Weingart Senior Center Improvement Project

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

According to the five year 2011-2015 American Community Survey, the City has about 37% of its households earning low and moderate incomes. Additionally, according to a 2016 Survey conducted by Southern California Association of Governments (SCAG), approximately 13% of Lakewood’s population consists of persons 65 years and older. Programs such as those offered by Human Services Association which provide congregate meals and delivered meals to low income seniors helps low income seniors stay in their homes.

Lakewood is also prioritizing completing improvements for the Weingart Senior Center. This center provides services to over 200 seniors monthly. Services include educational and social engagement programs, fitness programs, special events, passive recreational programs, case management referrals, food assistance programs such as the congregate meals provided by Human Services Association, tax assistance and volunteer opportunities. The biggest obstacle to addressing the underserved needs is lack of funding.

AP-38 Project Summary

Project Summary Information

Table 9 - Project Summary

1	Project Name	Code Enforcement
	Target Area	City Wide
	Goals Supported	Housing Preservation and Improvement
	Needs Addressed	Housing Preservation and Improvement
	Funding	CDBG: \$38,231
	Description	Under this program, the City will continue to enforce existing building codes with Community Conservation Officers working in conjunction with the Crime, Public Nuisance, and Property Abatement Team serving CDBG-eligible areas.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 500 households will be served during FY 2024-2025. Of those 500 households approximately 250 households will be low to moderate income households located within CDBG Eligible Areas.
	Location Description	CDBG Eligible Areas- Census Tract 5550.01, BG 1, 2, 3 and 4; Census Tract 5550.02 BG 1 and 2; Census Tract 5551.02 BG 1 and 2; Census Tract 5551.03, BG 2; Census Tract 5551.04, BG 1; 5700.01, BG 2 and 4; Census Tract 5700.03, BG 3 and 4; Census Tract 5708.00, BG 1; Census Tract 5714.00, BG 3; Census Tract 5715.03, BG 1.
	Planned Activities	Enforce building and zoning codes.
2	Project Name	Fair Housing Program
	Target Area	City Wide
	Goals Supported	Equal Housing Opportunity
	Needs Addressed	Equal Housing Opportunity
	Funding	CDBG: \$38,231 – General Fund: \$469
	Description	Provide CDBG funds for a fair housing counseling program and landlord tenant services for residents and property owners. The Fair Housing Consultant will function as a central source for fair housing information and education; investigate and conciliate housing discrimination complaints; make referrals to appropriate sources for the formal resolution of complaints when information conciliation efforts fail; distribute information on landlord tenant rights and assist low and moderate income families in maintaining suitable housing.
	Target Date	6/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	The City will actively implement the Fair Housing Programs, including conducting education, counseling, and special projects. A total of 250 low to moderate income households shall be assisted annually.
	Location Description	Citywide.
	Planned Activities	Administer a Fair Housing Program.
3	Project Name	Community Family Guidance
	Target Area	City Wide
	Goals Supported	Provide Community Services
	Needs Addressed	Provide Community Services
	Funding	CDBG: \$7,000
	Description	This program provides counseling services for emotionally disturbed children.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Through this program, an estimated 71 children from low to moderate income households, who are emotionally disturbed will receive counseling annually.
	Location Description	City Wide.
	Planned Activities	Counsel emotionally disturbed children.
4	Project Name	Meals on Wheels
	Target Area	City Wide
	Goals Supported	Provide Community Services
	Needs Addressed	Provide Community Services
	Funding	CDBG: \$8,360
	Description	This program provides in-home meal delivery to low income, senior, and disabled persons.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Under this program, the City will serve an estimated 70 low income and special needs individuals.
	Location Description	City Wide
	Planned Activities	Prepare and deliver meals to senior citizens.

5	Project Name	Pathways Volunteer Hospice
	Target Area	City Wide
	Goals Supported	Provide Community Services
	Needs Addressed	Provide Community Services
	Funding	CDBG: \$7,000
	Description	This program provides in-home non-medical services to terminally ill persons.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Through this program, the City will serve 30 low and moderate income households annually with in-home services for terminally ill persons.
	Location Description	Citywide
	Planned Activities	Provide in home non-medical care to terminally ill persons.
6	Project Name	Human Services Association
	Target Area	City Wide
	Goals Supported	Provide Community Services
	Needs Addressed	Provide Community Services
	Funding	CDBG: \$8,500
	Description	This activity will support senior citizen congregate meals at the Weingart Senior Center and home delivered meals to Lakewood residents.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Through this program, Human Services Association will provide congregate and home delivered meals to 75 seniors annually.
	Location Description	City Wide
	Planned Activities	Provide congregate meals to senior citizens.
7	Project Name	Rehabilitation Delivery Costs
	Target Area	City Wide
	Goals Supported	Housing Preservation and Improvement
	Needs Addressed	Housing Preservation and Improvement
	Funding	CDBG: \$118,070

	Description	This program provides funds for the payment of reasonable administrative costs and carrying charges such as rehabilitation counseling, work specifications, loan processing, site inspections, reporting, processing loan paybacks and all administrative work related to loan and grant processing.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	16 low income families will benefit from the proposed activities
	Location Description	City Wide
	Planned Activities	Process 10 Single-Family Rehabilitation Loans and 6 Fix-Up, Paint-Up Grants and process approximately 11 loan paybacks
8	Project Name	Program Administration
	Target Area	N/A
	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	CDBG: \$88,518
	Description	This program ensures the effective use of limited CDBG funds, for the community's priorities and federal regulations. Activities include the preparation of the Consolidated Plan, Action Plan, and Annual Performance Report, and continuous outreach to address the changing needs of the community. Staff is trained on CDBG requirements and future program development.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Citywide
	Planned Activities	Effectively manage CDBG funds
9	Project Name	Weingart Senior Center Improvement Project
	Target Area	City Wide
	Goals Supported	Improve and Provide Community Facilities
	Needs Addressed	Improve and Provide Community Facilities
	Funding	CDBG; \$148,539

Description	Bring facility into compliance with current ADA standards
Target Date	6/30/2025
Estimate the number and type of families that will benefit from the proposed activities	Approximately 2,000 unduplicated low-moderate income senior households will benefit from the proposed improvements.
Location Description	5220 Oliva Avenue
Planned Activities	Conduct improvements to bring facility into ADA compliance

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's housing programs are marketed and available throughout the City which assists in the reduction of concentration of low income persons. The program is not directed to any one geographical area but rather to extremely low to low income (0 to 80% of the County MFI) persons and households. The City wants to promote a balanced and integrated community and is committed to providing assistance throughout the City.

The only exception to this policy is that some activities (Code Enforcement, Public Facilities and Street Improvements) are limited to special CDBG Target Areas, which are known as area benefit activities. An area benefit activity is an activity that meets the identified needs of low income persons residing in an area where at least 51 percent of the residents (or less if the exception criteria are applicable) are low income persons. An area where at least 44.19 percent of the residents are low to moderate income persons is considered an area where the exception criteria are applied. The benefits of the activity are available to everyone in that area despite their income. A map of these Target Areas is included in the Action Plan. The City has traditionally used 80 percent or more of its CDBG resources to benefit these special areas and/or to operate programs available exclusively to low and moderate income people (whereas HUD regulations only require a minimum 70 percent low and moderate benefit for CDBG activities). To continue to achieve this high ratio of low and moderate benefit for its CDBG resources, and because of the compelling need to assist these target areas, the City will continue to target CDBG resources to these special geographic areas. The allocation of funds is evenly distributed to the targeted Census Tracts.

The geographic areas of entitlement include 17 Block Groups within 10 Census Tracts where the majority of land is dedicated to residential uses and are populated with low-income families. There are a total of 5,712 parcels of land within those 17 Block Groups. Of those 5,712 parcels, 4,437 parcels are zoned Single-Family Residential, 1,087 parcels are zoned Multiple-Family Residential, two parcels are located in the Mobile Home Park zone, and the remaining 186 parcels are zoned for open space, agricultural, commercial uses, and manufacturing uses.

Geographic Distribution

Table 10 - Geographic Distribution

Target Area	Percentage of Funds
5550.01	10
5550.02	10
5551.02	10
5551.03	10
5551.04	10
5700.01	10
5700.03	10
5708.00	10
5714.00	10
5715.03	10

Rationale for the priorities for allocating investments geographically

Lakewood’s Housing and Community Development Strategy includes general priorities for allocating funds geographically in the City; the rationale for assigning the priority; the quantifiable objective to meet the priority; the funding sources used to meet the objective; and the activities approved to meet the objectives. To prevent the concentration of low-income persons, the majority of the City’s programs are provided throughout the City and marketed to all neighborhood areas. However, based on federal eligibility issues for low-income households, some areas of the City may experience greater CDBG investment than others.

HUD defines a community’s priority need levels as follows:

- *High Priority:* Activities to address this need will be funded by the City during the five-year period.
- *Medium Priority:* If funds are available, activities to address this need may be funded during the five-year period. Also, the City may take other actions to help this group locate other sources of funds.
- *Low Priority:* The City will not directly fund activities using funds to address this need during the five-year period, but other agencies’ applications for federal assistance might be supported and found to be consistent with this plan.
- *No Such Need:* The City finds there is no need or that this need is already substantially addressed. The City will not support other entities applications for federal assistance for

activities where no such need has been identified.

The Lakewood Consolidated Plan Strategy is outlined and presented as follows:

- Affordable Housing, Homeless, and Other Special Needs Strategy
- Non-Housing Community Development Strategy Plan
- Summary of Eligible Housing and Non-Housing Community Development Block Grant Activities
- Anti-Poverty Strategy
- Reduction of Barriers to Affordable Housing
- Institutional Structure and Intergovernmental Cooperation

Discussion

See above discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Lakewood’s one-year goals for the number of households to be supported are quantified as those homeless assisted by Su Casa Ending Domestic Violence, Burns Center staff, LAHSA, the Department of the Los Angeles County Sheriff, and PATH, and the number of affordable housing units that are located in the City. There are three senior developments, a three-unit Neighborhood Stabilization Program (NSP) development and two Redevelopment Agency properties each with one affordable unit for a total of five affordable units. The senior housing developments include Candlewood Apartments, an 81 one-bedroom unit development, Whispering Fountains, a 201 unit development and Seasons Senior Apartments, an 85 unit development. The special needs to be supported are quantified as Adult Residential Facilities, Residential Care Facilities for the Elderly, Group Homes, and Small Family Homes.

The City amended its zoning ordinance in 2018 to allow the construction of Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) on Single-Family Residentially (R-1) zoned properties as mandated by the State of California. In January of 2022, Senate Bill 9 (SB9) was mandated by the State of California to requiring cities to allow the construction of up to two units on a single lot. SB9 also mandates that cities allow single family lots to be split in two allowing for the construction of two units on each of the newly formed lots for up to four units replacing the one single-family dwelling unit. The City has not yet received an application to split a lot, however, the city has received several applications for a second unit in conjunction with an ADU and JADU.

During FY 22-23 the construction of 43 ADUs were approved by the City and completed. Currently, 92 ADUs have been and approved and completed during FY 23-24. It is anticipated that during FY 24-25, the construction of 75 ADUs will be approved by the City and construction completed.

The one-year goals for the number of households supported through Rental Assistance are quantified through Section 8 Rental Assistance which is operated by HACOLA. The number of households supported through the rehabilitation of existing units is derived from the number of loans and grants the City processes each year.

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	98
Non-Homeless	367
Special Needs	0
Total	465

Table 12 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	75
Rehab of Existing Units	16
Acquisition of Existing Units	0

Discussion

As shown in Table 11, the City proposes to assist 98 homeless persons. This number is derived from the number of victims of domestic violence Su Casa Ending Domestic Violence proposes to house (40), the number of homeless persons (43) PATH proposes to assist in Lakewood during FY 24-25 plus the proposed number of homeless persons (15) to be assisted at Burns Community Center during FY 24-25.

Su Casa provides transitional housing for up to one year in an apartment complex, which facilitates residents’ ability to adapt to independent living and break the cycle of abuse. The City has provided funding for Su Casa operations in the past which included funding for purchasing property and property rehabilitation. This support helped to secure the transitional shelter with affordable housing covenants, which will run through December 2063.

The City anticipates the construction of 75 ADUs which contributes to the City’s low-income housing inventory. Lakewood has one Neighborhood Stabilization Property (NSP) and two Redevelopment Agency properties that are developed with a total of five units and are occupied by extremely low to moderate-income families.

There are three affordable senior housing developments located in the City offering a combined total of 367 affordable units. The City has secured a covenant on each development to maintain as affordable senior housing.

Although Lakewood does not directly provide affordable housing, the City has completed the negotiation process of an affordable housing developer to develop 37 affordable for-sale townhomes on nine vacant properties remaining from the Housing Successor Agency. The properties have been successfully transferred to the developer and construction is expected to begin in July of 2025.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Lakewood does not have public housing units located within city limits. The City continues its participation of the Section Housing Voucher Program through the County of Los Angeles.

Actions planned during the next year to address the needs to public housing

The City of Lakewood does not have public housing units located within city limits. The City continues its participation of the Section Housing Voucher Program through the County of Los Angeles.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Lakewood does not have public housing units located within city limits. The City continues its participation of the Section Housing Voucher Program through the County of Los Angeles.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of Lakewood does not have public housing units located within city limits. The City continues its participation of the Section Housing Voucher Program through the County of Los Angeles.

Discussion

The City of Lakewood does not have public housing units located within city limits. The City continues its participation of the Section Housing Voucher Program through the County of Los Angeles.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City assists the homeless at the Burns Community Center and partners with PATH, Gateway Cities Council of Governments, HACOLA and LAHSA. The City also partners with Su Casa Ending Domestic Violence.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Services are provided to people experiencing homelessness in Lakewood by multiple non-profit agencies, which include PATH, LAHSA Jovenes, Salvation Army and Pacific Clinic. Services begin with outreach and continue until a person is permanently housed and supportive services are in place. The Homeless Services Deputy and Homeless Services Liaison refer and connect homeless individuals to the agency that best suits their housing and health needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Su Casa Family Crisis and Support Center is a private non-profit organization that provides both short term emergency housing and transitional housing in two separate locations in the city. Su Casa's 26 bed and emergency shelter serves 6-8 families at a time and meeting all their needs at no cost. Families receive individual and group counseling, case management, legal social advocacy, and life skills training.

At the second location, Su Casa provides a 24-bed transitional housing with five shared apartments, a children's area, counseling offices, and an outside area that provide families with longer term housing (3-12 months) and space for ongoing services. The maximum capacity at this facility is 24 persons and the residents are provided counseling, parenting classes, life skills training, case management, financial literacy training, household establishment assistance, budgeting and job search assistance. All clients in the shelter programs save 75% of their incomes, which provides the financial resources necessary to help obtain permanent housing in the future.

Admittance to the program is strictly on a referral basis. The City has secured the transitional shelter with affordable housing covenants, which run through December 2063.

The City will continue to coordinate efforts to provide information and resources for transitional housing through the Burns Community Center. It is anticipated that City staff will assist 15 individuals by providing information and referrals to appropriate social service agencies, provide emergency food (canned good and can openers), assistance for transportation on local bus services and use of the telephone for local calls when seeking assistance.

In February 2012, the City amended the Zoning Ordinance to permit emergency shelters by right in the M-2 zone. This is to comply with State law (SB2) requiring that a zone be identified to permit emergency shelters by right. This was also identified as a program in the certified Housing Element.

In January 2023, LAHSA released the Los Angeles Continuum of Care Housing Inventory Count. The Count shows that there are 15,924 emergency shelters within Los Angeles County offering 20,512 beds. There are 3,058 transitional housing units offering 3,929 transitional housing beds. SPA 7 offers 1,413 emergency shelters with 1,773 beds and 320 transitional housing units with 320 beds. The City will continue its work with community non-profit groups and community based organizations interested in providing transitional housing services to the homeless.

Another form of transitional housing in the City is Adult Residential Facilities, Residential Care Facilities for the Elderly, Group Homes and Small Family Homes and is described as follows:

- There are a total of 16 Adult Residential Facilities located in the City of Lakewood. The facilities provide 24 hour non-medical care to individuals who may be physically, mentally or developmentally disabled. Each home can house up to six adults aged 18-59.
- There are a total of 10 Residential Care Facilities for the Elderly located in the City of Lakewood. Each of these facilities house up to six persons aged 60 or older. These facilities were accepted as transitional housing by the State Department of Housing and Community Development during the FY 2013-2021 Housing Element update.
- There is one Small Family Home located in the City of Lakewood that provides 24-hour care for families with less than six children who are in need of assistance because of a physical, mental or developmental disability.

In addition to assisting in providing emergency shelter and transitional housing, the City will continue to provide support services such as job training and counseling. The County of Los Angeles also offers an array of work training programs, housing placement assistance, and other support resources.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Services are provided to people experiencing homelessness in Lakewood by multiple non-profit agencies, which include PATH, LAHSA Jovenes, Salvation Army and Pacific Clinic. Services begin with outreach and continue until a person is permanently housed and supportive services are in place. The Homeless Services Deputy and Homeless Services Liaison refer and connect homeless individuals to the agency that best suits their housing and health needs. Many homeless persons reject the services offered while many accept the support services provided.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will continue its work with community non-profit groups and community based organizations interested in assisting individuals and families avoid becoming homeless by providing rapid-rehousing, emergency shelter and transitional housing, the City will continue to provide support services such as job training and counseling. The County of Los Angeles also offers an array of work training programs, housing placement assistance, and other support resources.

Section 8 Housing Choice Voucher Program was voluntarily transferred back to the Housing Authority of the County of Los Angeles (HACOLA) as of July 1, 2011. Residents on the program's waiting list who are seeking Section 8 Housing Assistance are still given priority over non-residents, even though affordable housing within the city limits is difficult to find. New potential participants who are not currently on the waiting list are referred to the HACOLA for further assistance.

The Assistance Directory at the Burns Community Center enables staff to assist the low-income individuals and families, especially extremely low-income individuals and families, who are likely to become homeless or who are receiving assistance from public or private agencies to address housing, health, social services, employment, education or youth needs.

Discussion

See discussion above

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is committed to addressing the negative effects of public policies over which it has control. In order to promote integration and prevent low income concentrations, the City has designed its affordable housing programs to be available Citywide. This priority also serves to make sure that the City does not have any policies, rules, or regulations that would lead to minority or racial concentrations.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Since 1989, Lakewood has demonstrated a willingness to encourage housing development of all types. It has approved several zone changes to allow the construction of housing including General Commercial (C-4) to Multiple Family Residential (M-F-R) to allow for the building of a 201-unit senior citizen apartment complex in 1989, Light Manufacturing (M-1) to Planned Development Single Family (PDSF), to allow for the building of 184 single family residences in 1994, Open Space (O-S) to MFR, to allow for the building of a 85-unit senior citizen apartment complex in 1996, C-4 to MFR, to allow for the conversion a motel into apartments in 1999, Intermediate Commercial (C-3) to PDSF to all a 20 unit single-family residential project in 2003, C-4 to M-F-R in 2014 allowing an existing apartment complex to expand by adding 22 additional apartments, O-S to M-F-R to allow a three-unit condominium project in 2015, and Code amendments to allow for development of a variety of housing types, including those that benefit low and moderate income people. The City makes an effort to fast track projects and process permits in a timely manner. The City intends to maintain its current posture of openness and willingness to consider new ideas and eliminate any regulatory barriers under its control in the provision of a variety of housing to meet the needs of all income groups.

During 2018, the City amended its zoning ordinance to allow the construction of ADUs in Single-Family Residential (R-1) zoned properties, as mandated by State Law. The California Government Code provides that ADUs facilitate and expedite the construction of affordable housing; they provide housing for family members, students, the elderly, in-home health providers, the disabled, and others at below market prices within existing neighborhoods; they may add income and an increased sense of security to homeowners; they will provide additional rental housing stock; they offer lower cost housing to meet the needs of existing and future residents within existing neighborhoods, while respecting architectural character; and they are an essential component of California's housing supply. The ordinance is consistent with current state law and establishes local control of the regulations related to ADUs.

During the next year, the City will continue to work cooperatively within existing legislatively mandated constraints to develop or encourage public policies that foster affordable housing development and assistance.

Discussion:

See discussion above

AP-85 Other Actions – 91.220(k)

Introduction:

The City continues to address obstacles to meeting underserved needs, to foster and maintain affordable housing, to reduce lead-based paint hazards, to reduce the number of poverty-level families, to develop institutional structure, enhance coordination between public and private housing and social service agencies. These efforts are discussed in more detail below.

Actions planned to address obstacles to meeting underserved needs

Like most communities, a major obstacle to meeting the needs of the community is funding. Over the years, community partnerships with county, state, and federal agencies have been integral to meeting the needs of the underserved community. During the FY 2024-2025 program year, the City intends to continue these relationships as well as foster new ones to ensure that the needs of the community are adequately fulfilled.

The City promotes its housing and community service programs in the areas with the highest concentration of low and moderate income households to address the continuing needs of the underserved population. The City will use the Chamber of Commerce, local newspaper, City newsletter, and community events to promote these services. The City will continue to provide the services listed below for low and moderate income Renter Households and Owner-occupied Households.

Actions planned to foster and maintain affordable housing

As articulated in the Consolidated Plan, the City will implement Coordination with Los Angeles County Housing Authority and will collaborate with the Los Angeles County Community Development Department for the following actions to foster and maintain affordable housing:

- Mortgage assistance program referrals
- Coordination with neighborhood networks to elaborate on the needs of the community
- Code enforcement
- Home Improvement Programs
- Infrastructure improvements
- Provision of Fair Housing Services
- Approve the construction of 75 ADUs
- Partner with a developer for the construction of 37 new for-sale affordable housing units

Actions planned to reduce lead-based paint hazards

To reduce lead-based paint hazards in Lakewood, the City will continue to disseminate information and monitor the lead-poisoning data provided by the County. In addition, the City's Residential Rehabilitation Program will provide funding to low and moderate-income households in making necessary improvements and correcting code violations. Finally, the City will continue to attend HUD training on lead based paint reduction requirements and continue to evaluate City programs to address lead hazards.

Actions planned to reduce the number of poverty-level families

A fundamental way to reduce poverty is through job creation and enhancement. There are a number of local, state and Federal programs that focus on job creation and retention. The most notable is the State of California's welfare reform plan, known as CalWORKS. CalWORKS is designed to move welfare recipients from dependency to self-sufficiency through employment and to divert potential recipients from dependency. Job related education and training are provided through the County of Los Angeles, Department of Public Social Services.

The County's Department of Public Social Services also administers various programs that provide cash aid and other benefits and services to individuals and families in need. These programs are designed to alleviate hardship and promote family health, personal responsibility, and economic independence. According to the County, the majority of persons who seek these programs are primarily in need of medical assistance and in-home support services.

Actions planned to develop institutional structure

The institutions involved in carrying out the aforesaid Priority actions include the Lakewood Community Development Department, the Housing Authority of the County of Los Angeles, and private sector owners of rental property. The City, for its part, will promote and encourage fair housing, housing assistance and single-family home rehabilitation through:

- Continued utilization of the services of a Fair Housing Contractor or organization to promote, educate and enforce fair housing in the community.
- Continued use of the Los Angeles County Housing Authority to refer residents who are interested in receiving affordable housing assistance.
- Continued use of CDBG funds to assist low income homeowners in rehabilitating their homes and in eliminating substandard conditions. The City will continue to encourage the Single Family Residential Rehabilitation Loan Program by advertising in local publications to attract qualified applicants.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's housing programs, which will be administered over the next year, are limited by resources to housing rehabilitation and rental assistance referral (Section 8). These two programs do not require a lot of coordination efforts.

The Single Family Residential Rehabilitation Loan and Fix-Up Paint-Up Grant Program are funded with Housing Successor Agency Loan Payback funds. The Section 8 Existing Housing Program is federally funded and is administered entirely by Housing Authority of County of Los Angeles. City staff continues to refer residents who are interested in affordable housing to contact HACOLA. No other special coordination efforts will be required during the next Federal Fiscal Year to administer these programs.

Discussion:

See discussion above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The sole source of projected program income for the City of Lakewood is rehabilitation loan payback. The City's program income is expected to decline as mortgage interest rates rise. The City anticipates receiving \$18,000 during FY 2024-2025.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|---|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed. | 0 |
| 2. The amount of proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant returned to the line of credit for which the planned use has not been included in a prior statement or plan. | 0 |
| 5. The amount of income from float-funded activities. | 0 |

Other CDBG Requirements

- | | |
|---|-----|
| 1. The amount of urgent need activities. | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. | 80% |

Overall Benefit – A consecutive period of two or three years may be used to determine that minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

Discussion

While the City does not use CDBG funds for urgent need activities, the City is committed to providing comprehensive emergency management and preparedness services to address the needs of the Lakewood community by spending approximately \$127,000 in general fund monies in FY 24-25. The Office of Emergency Management oversees Lakewood's emergency response and preparedness activities and programs for staff and community members. Services and programs are delivered through trainings, educational campaigns and community and staff engagement. During FY 24-25 the City of Lakewood will:

- Provide emergency response and preparedness activities in line with national, state, and county guidance, to prepare Lakewood staff and community members to respond to natural and manmade disasters and emergencies.
- Utilize public education campaigns and engagement to ready Lakewood community members to identify emergency situations, and know how to respond.

CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

7/09/2024
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

7/09/2024
Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

7/09/2024
Date

City Manager
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

7/09/2024
Date

City Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

7/09/2024

Date

City Manager

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

- 1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

7/09/2024
Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE	
APPLICANT ORGANIZATION		DATE SUBMITTED

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
--	--	--

* 3. Date Received: 06/01/2024	4. Applicant Identifier: _____
-----------------------------------	-----------------------------------

5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____
---	--

State Use Only:

6. Date Received by State: _____	7. State Application Identifier: _____
----------------------------------	--

8. APPLICANT INFORMATION:

* a. Legal Name: City of Lakewood	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6005417	* c. Organizational DUNS: 0769436380000

d. Address:

* Street1: 5050 Clark Avenue
Street2: _____
* City: Lakewood
County/Parish: _____
* State: CA: California
Province: _____
* Country: USA: UNITED STATES
* Zip / Postal Code: 907121000

e. Organizational Unit:

Department Name: Community Development	Division Name: Housing
--	------------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____	* First Name: Carolyn
Middle Name: _____	
* Last Name: Lehouillier	
Suffix: _____	

Title: Housing Specialist

Organizational Affiliation: _____

* Telephone Number: (562) 866-9771, ext. 2320	Fax Number: _____
---	-------------------

* Email: clehouillier@lakewoodcity.org
--

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14-218

* Title:

Community Development Block Grant (CDBG)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Fiscal Year 2024-2025 Action Plan for the City's CDBG program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="442,613.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value="18,000.00"/>
* g. TOTAL	<input type="text" value="460,613.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

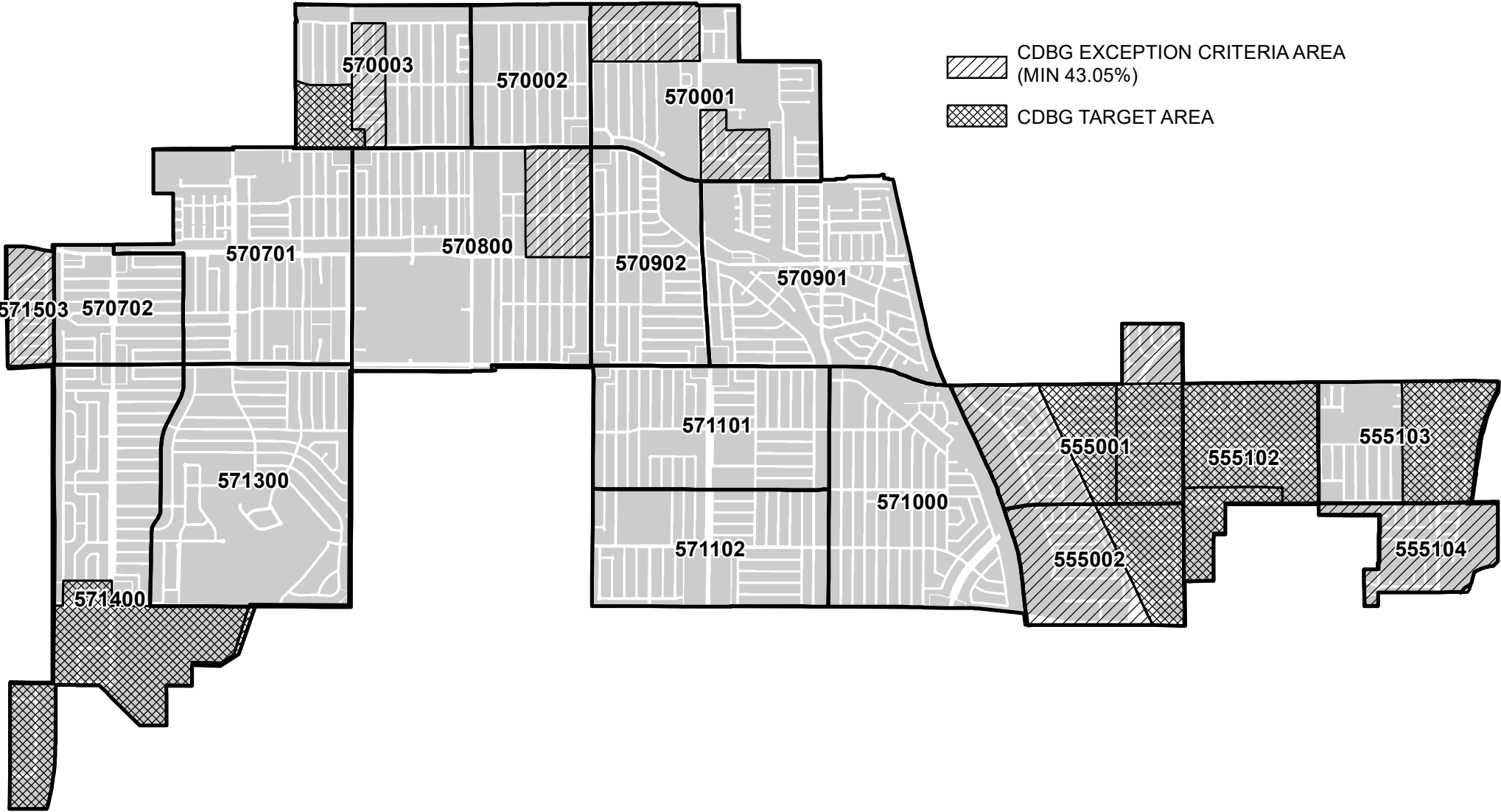
* Email:

* Signature of Authorized Representative:

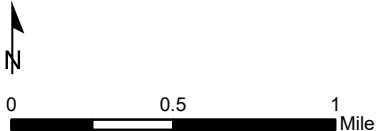
* Date Signed:

SITE LOCATION MAPS

CDBG ELIGIBLE AREAS



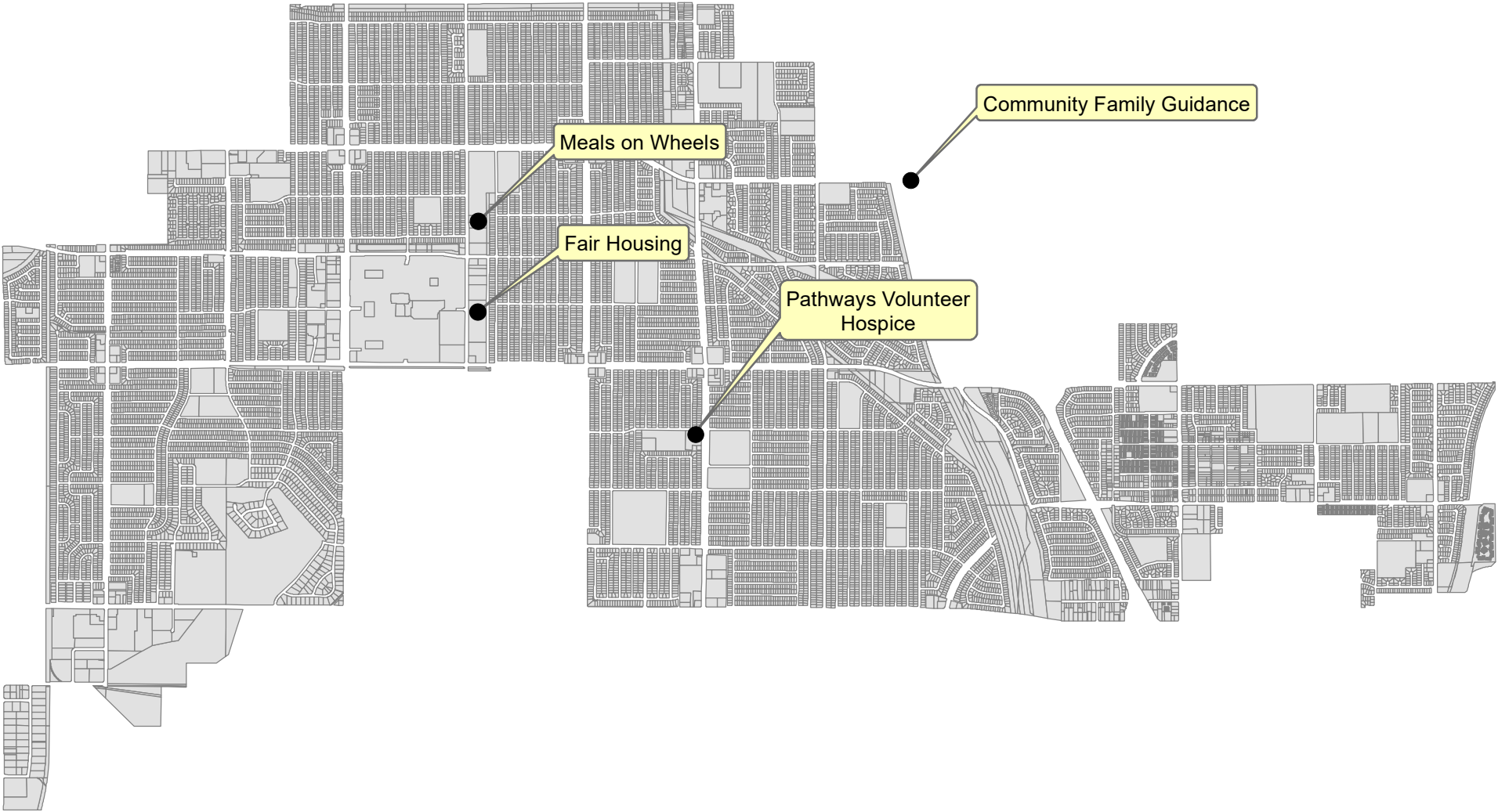
FISCAL YEAR ACTION PLAN 2024-2025



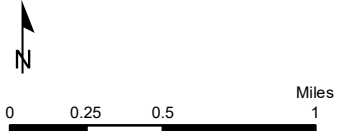
DATA FROM FY 2018 CDBG GRANTEES AND 2010-2015 ACS LMISD, BY HUD OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PUBLIC SERVICE PROGRAMS

Human Services Association
(Bell Gardens, CA)



ACTION PLAN FY 2024-2025



CITIZEN PARTICIPATION PLAN

CITY OF LAKEWOOD
CITIZEN PARTICIPATION PLAN
(For all Federally Funded Grant Programs)

A. INTRODUCTION

Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, the City adopted this Citizen Participation Plan in July 1978 (revised October 1981, June 1988, June 1995, May 2001, May 2005, and April 2020.) By doing so, the City acknowledges the integral role of citizen participation in the process of planning and development and the execution of the Community Development Block Grant Program (CDBG) and all other Federally funded grant programs.

The plan outlines basic tenets of the citizen participation process and regulations. The citizen participation regulations remain in effect throughout the implementation of the City's entitlement award from the federal government, or until the funds are completely exhausted.

The Lakewood's Citizen Participation Plan is composed of the following parts:

- A. Lakewood Citizen Participation Plan (Purpose)
- B. Definitions
- C. Role of Citizens
- D. Guidelines for Citizen Participation
 - 1. Consolidated Plan and Action Plan
 - 2. Consolidated Annual Performance and Evaluation Report (CAPER)
 - 3. Public Hearings
 - 4. Information Access
 - 5. Non-English Speaking Residents
 - 6. Persons with Disabilities
 - 7. Program Amendments
 - 8. Technical Assistance
- E. Citizen Service Requests and Grievance Procedure

B. LAKEWOOD CITIZEN PARTICIPATION PLAN

The Citizen Participation Plan is designed to facilitate two-way communication between the City and its residents on matters pertaining to the use of all Federal Grant funding from the US Department of Housing and Urban Development (HUD). Under this plan, citizens are encouraged to participate in application development, program implementation, assessment of performance, submission of views and proposals, consideration of objections to applications,

complaints, technical assistance, public hearings, bilingual dissemination, when appropriate, and program amendments. The Lakewood Citizen Participation Plan:

- Provides greater visibility of the City of Lakewood Community Development Department's improvement programs;
- Encourages citizen involvement in neighborhood improvement activities;
- Ensures equitable representation of all segments of the population; and
- Describes the process to enlist citizen participation in the development of the City's Five-year Consolidated Plan, the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), and any Substantial Amendments to the Consolidated Plan or Action Plan.

DEFINITIONS

Five-Year Consolidated Plan: This document is submitted to HUD every five years and serves as the 5-year planning document of the City and application for funding for CDBG, HOME, and other federally funded programs. The Consolidated Plan consists of the following primary components: a needs assessment and an analysis which identifies priorities and a strategy which establishes goals and objectives for addressing priority needs and time frames for achievements.

One-Year Action Plan: This document is submitted to HUD every year and updates the Consolidated Plan and allocates one year's CDBG funding, including any program income generated from CDBG. The Action Plan is developed to identify the actions that will be taken and projects that will be funded to meet the strategy's goals and objectives.

Consolidated Annual Performance and Evaluation Report (CAPER): This document reports on the progress made in carrying out the Consolidated Plan and Action Plan.

Public Hearing: A public hearing is a public meeting that has been publicly noticed in a local newspaper of general circulation, or noticed in a fashion which otherwise follows local procedures for formal noticing of public hearings. Public hearings are required prior to the adoption of the Consolidated Plan, Action Plan, and Substantial Amendments to either plan.

Urgency Needs: A Federal, State or Local declared Emergency or Crisis.

C. *ROLE OF CITIZENS*

Citizen involvement is vital to assure that neighborhood improvement policies, procedures, programs and activities are well suited to local needs. Individual neighborhoods possess unique qualities that are more fully understood at the community level among those who reside, own property, or work within these areas. This knowledge is invaluable to the successful revitalization of communities.

Residents' concerns and ideas may be articulated to the City's Planning and Environment Commission (PEC). The PEC is an advisory body to the City Council regarding community

development improvement issues. The PEC addresses itself to the development, review, and adoption of the following ideas:

- The City's Consolidated Plan and Action Plan (includes all Federal Grant Applications);
- The submission of the City's Performance Report (CAPER);
- Community development strategies, programs, policies, and procedures;
- The Citizen Participation Plan

Regular meetings of the PEC are conducted on a monthly basis, and special meetings may also be held during any month at the order the Commission Chairperson, should the need arise. A current schedule of PEC meetings can be obtained from the City Clerk's office located at City Hall, 5050 North Clark Avenue, Lakewood, California 90712, or by calling (562) 866-9771.

All meetings take place in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California 90712 unless another location is publicized in advance. In the event of Urgency Needs, specific procedural changes such as conducting virtual meetings or via tele/video conferencing may be implemented. The agenda for each PEC meeting is posted at the Council Chambers and on the City's website at www.lakewoodcity.org at least 72 hours prior to the meeting. Public hearing notices for PEC meetings are posted at the following locations at least 72 hours prior to any hearing:

Lakewood City Hall
City Clerk's Office
5050 Clark Avenue
Lakewood, CA 90712

Bloomfield Park
21420 Pioneer Blvd.
Lakewood, CA 90715

Mayfair Park
5720 N. Clark Avenue
Lakewood, CA 90712

D. GUIDELINES FOR CITIZEN PARTICIPATION

The Citizen Participation Plan process provides residents of the City the formal opportunity to take part in the development of community development programs and amendments to adopted plans, at the community wide-level in a public forum, before the PEC. The specific guidelines governing information access, public notices, and technical assistance, among others, that the City will follow to encourage citizen participation in the preparation of the Consolidated Plan and submission of the Performance Report are listed below:

Consolidated Plan and Action Plan:

Following the preparation of the Consolidated Plan/Action Plan, the following steps will be taken to afford the public an adequate opportunity to review and comment on the document:

1. Summary describing the contents of the purpose of the proposed Consolidated Plan/Action Plan will be public in at least one local City newspaper of general circulation. The summary will also include a list of locations where a complete draft of the Consolidated Plan/Action Plan can be obtained.
2. The publication of the summary will commence a 30-day public review period during which citizens will have the opportunity to examine the proposed Consolidated Plan/Action Plan and submit comments regarding the draft document. Complete copies of the draft Consolidated Plan/Action Plan will be available for review at the City's website at www.lakewoodcity.org and at the following locations:

Lakewood City Hall
Community Development Department
5050 Clark Avenue
Lakewood, CA 90712

Lakewood City Hall
City Clerk's Office
5050 Clark Avenue
Lakewood, CA 90712

Iacoboni Library
4990 N. Clark Avenue
Lakewood, CA 90712

3. A public hearing before the PEC will be held to further provide citizens an opportunity to comment on the draft Consolidated Plan/Action Plan. All guidelines set forth under the Public Hearing section of this document will be followed to ensure and encourage citizen participation.

Consolidated Plan Amendments

The City shall complete a substantial amendment to the Consolidated Plan when a Priority Need is added or removed from the Consolidated Plan.

Action Plan Amendments

The City shall follow the following procedure to complete substantial and minor amendments to the Action Plan, as needed.

The City shall substantially amend the Action Plan if a substantial change is proposed by City staff or the City Council. For the purpose of the Action Plan, a "substantial change" is defined as:

- Addition of a new activity not previously identified in the Action Plan, without regard to funding source;
- Cancellation of an existing activity identified in the Action Plan, without regard to funding source;
- A change in the purpose, scope, location or beneficiaries of an activity; or
- Changes in the use of CDBG funds from one eligible activity to another eligible activity meeting the following thresholds:

Net Increase or Decrease	Trigger of Substantial Amendment*	Minor Amendment*
Net Increase	≥ 30% of the most recent grant allocation	<30% of the most recent grant allocation
Net Decrease	≥ 30% of the most recent grant allocation	<30% of the most recent grant allocation

* (Amended amounts will not be cumulative, that is, each amendment will stand on its own for purposes of determining the 30 percent threshold.)

The City may make minor changes to the Action Plan, including any changes not included in the definition of a "substantial change" above, as needed, so long as the changes do not constitute a substantial amendment as described above. Such minor changes to the Action Plan do not require a public review and comment period or a public hearing. However, City Council approval of activity funding changes may be required based on the amount and City policy.

Urgency Needs:

Upon the Declaration of a Federal, State, or Local Emergency, the public participation process may be modified as determined by the HUD.

Performance Report

Upon completion of the Performance Report, and prior to its submission to HUD, a public notice will be published in at least one local newspaper servicing the residents of Lakewood announcing the availability of the report for review and comment. Publication of this notice will commence a 15-day period during which citizens will have the opportunity to examine the Performance Report and submit comments regarding the document.

Analysis of Impediments or Assessment of Fair Housing (AI or AFH)

The Analysis of Impediments to Fair Housing Choice (AI) or Assessment of Fair Housing (AFH) is a five-year plan completed by the City individually or as part of a local consortium of other HUD grantees pursuant to HUD guidance for the evaluation of local housing conditions, economics, policies and practices and the extent to which these factors impact the range of housing choices and opportunities available to all residents in an environment free from discrimination. As of April 2019, HUD has suspended the AFH planning framework. HUD currently requires the submission of an AI for grantees submitting Consolidated Plans for FY 2020-2024. If HUD renews the AFH planning framework, the AFH will replace the AI in the context and implementation of this section.

Public Hearings:

Public hearings shall provide the major source of citizen input on the proposed community development program, activities, policies, and procedures. At a minimum, the City will conduct two separate public hearings—one for the purpose of reviewing the draft Consolidated Plan and the second for the purpose of reviewing program performance and progress through the submission of the Performance Report. All public hearings will be made accessible to persons with disabilities upon request.

To ensure that all City residents have ample opportunity to take notice of all scheduled public hearings, all notices regarding such hearings, including the date, time, and location shall be published in at least one local City newspaper of general circulation a minimum of 14 days prior to the date of the public hearing.

Information Access

Included in the Consolidated Plan will be the estimated amount of federal funding available to the City, and the range of eligible activities, programs, and projects designed to utilize these available funds. Copies of the Consolidated Plan, Action Plan, Citizen Participation Plan, CAPER, and documents regarding other important program requirements, including contracting procedures, environmental policies, fair housing/equal opportunity requirements, and relocation provisions will be available to the public at the City's website at www.lakewoodcity.org and during the regular business hours of 7:30 a.m. to 5:30 p.m., Monday through Thursday and alternative Fridays from 7:30 a.m. to 5:00 p.m. City Hall is closed every other Friday.

The City's Community Development Department is located at 5050 N. Clark Avenue, Lakewood, CA 90712. Additional information and assistance may be obtained by calling 562-866-9771.

Non-English Speaking Residents

It is the intent of the City to also allow for input by all non-English speaking persons, as well as English speaking residents, in the public hearing process. The City will provide bilingual assistance whenever it has been determined necessary to adequately allow persons to express

their views regarding the planning, implementation, monitoring, and evaluation of community development improvement activities. All advertisement for public hearing will note that arrangements for an interpreter can be made by contacting the City's Community Development Department.

E. CITIZEN SERVICES REQUESTS AND GRIEVANCE PROCEDURE

Citizens should be aware that any questions or grievances, regarding any facet of City operations, can be submitted to the Community Development Department located at 5050 N. Clark Ave., Lakewood, CA 90712. During the development of the Consolidated Plan submission, written concerns or complaints regarding the Plan shall initiate a written response indicating assessment of the complaint and/or proposals and actions taken to address the complaints and/or proposals before the final submission of the Consolidated Plan to HUD. The City shall ensure that reasonable attempts are made to respond to questions or complaints in a timely manner, usually within 15 working days after receipt of the inquiry. If the content of the complaint is based on a probable misunderstanding (i.e., scope of block grant activities), the response communication will so state and give the complaining party the opportunity of alternative forms of redress.

Although HUD will consider objections submitted at any time, such objections should be submitted within 30 days of the submission of the Consolidated Plan, Action Plan, or CAPER to HUD. Any written inquiries submitted to HUD should be addressed as follows:

US DEPT. OF HOUSING AND URBAN DEVELOPMENT
Los Angeles Area Office
Community Planning and Development Division
300 North Los Angeles Street, Suite 4045
Los Angeles, CA 90012

Objections submitted to HUD must meet one or more of the following criteria:

- The description of the needs and objectives are plainly inconsistent with available facts and data.
- The activities to be undertaken are plainly inappropriate to meeting the needs and objectives defined by jurisdiction.
- The submission does not comply with specific requirements or law.
- The submission proposed the undertaking of ineligible activities.

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION PLAN

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN – CITY OF LAKEWOOD FISCAL YEAR 2016-2017

I. INTRODUCTION

Section 509 of the Housing and Community Development Act of 1987 amended Section 104 of the Housing and Community Development Act of 1974 by adding a new subsection.

The new Section 104(d) of the Act became effective October 1, 1988, and provides that a grant under Section 106, Community Development Block Grant (CDBG) Programs may be made only if the grantee certifies that it is following a residential anti-displacement and relocation assistance plan. The residential anti-displacement and relocation assistance plan under Section 104(d) must contain two components: (1) A requirement to replace all low and moderate income dwelling units that are demolished or converted to a use other than low and moderate income housing as a direct result of the use of CDBG assistance and, (2) a relocation assistance component.

A certification and plan is required even if the grant will not result in demolition or in the conversion of a low and moderate income unit to use other than low and moderate income housing.

The document serves as the residential anti-displacement and relocation assistance plan for the 2021-2022 fiscal year. In implementation of the relocation activities related to this plan, Section 104(d) of the Housing and Community Development Act of 1974, as amended and the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970 as amended will be followed. The following details the City of Lakewood's Plan.

II. RESIDENTIAL ANTI DISPLACEMENT AND RELOCATION ASSISTANCE PLAN UNDER SECTION 104 (d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED.

- A. The City of Lakewood will replace all occupied and vacant unoccupied low and moderate income dwelling units demolished or converted to a use other than as low and moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR, 570.606 (b)(1).
- B. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funding that will directly result in such demolition or conversion, the City of Lakewood will make public and submit to the HUD Field Office the following information in writing.
 - 1. A description of the proposed assisted activity;
 - 2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use

other than low and moderate income dwelling units as a result of the assisted activity;

3. A time schedule for the commencement and completion of the demolition or conversion;
 4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
 5. The source of funding and a time schedule for the provision of replacement dwelling units, and
 6. The basis for concluding that each replacement dwelling unit will remain a low and moderate income dwelling unit for at least ten (10) years from the date of initial occupancy.
- C. The City of Lakewood will provide relocation assistance, as described in 24 CFR 570.606 (b)(2), to each low and moderate income household displaced by the demolition of housing or by the conversion of a low and moderate income dwelling unit to another use as a direct result to assisted activities.
- D. Consistent with the goals and objectives of activities assisted under the Act, the City of Lakewood will take the following steps to minimize the displacement of persons from their homes:
1. Provide replacement housing as described in 24 CFR 570.606 (b)(1) and outlined as follows:

One for One replacement units – all occupied and vacant low and moderate income dwelling units (units that could be occupied) that are demolished or converted to a use other than low and moderate income dwelling units as a direct result of CDBG activities will be replaced by the City by private developers with low and moderate income dwelling units.

The replacement of low and moderate income dwelling units may include public housing or existing housing receiving Section 8 project-based assistance.

The replacement of low and moderate income dwelling units will be provided within three years of the commencement of the demolition or rehabilitation related to the conversion and will meet the following requirements;

 - a. The unit will be located within the City's jurisdiction.
 - b. The units will be sufficient in number and size to house the number of occupants that could have been housed in the units that are demolished or converted. The number of occupants that may be housed shall be determined in accordance with local housing occupancy codes.

- c. The units will be provided in standard condition and may include units which have been raised from substandard to standard.

III. RELOCATION ADVISORY ASSISTANCE

- A. The City will administer its relocation program, including providing relocation assistance and the preparation of claims for processing by the Community Development Department, City of Lakewood.
- B. The Relocation Program will provide maximum assistance to minimize the hardship of displacement to all persons displaced from their dwellings and to displaced businesses to assure their re-establishment with a minimum of delay.
- C. Personal and continuing contact will be maintained with those to be displaced until they are satisfactorily relocated, and where hardship is evident, a follow-up call will be made to ease the transition of the move.
 - 1. The following specific services will be provided;
 - a. Each person or business required to move will be personally interviewed, and a detailed and clear explanation of benefits will be made. The interview will be conducted in the language most easily understood by the displaced person.
 - b. The U.S. Department of Housing Development informational brochures will be delivered to residential and commercial owners and tenants in a timely manner.
 - c. A member of the staff will continuously make field surveys to locate housing resources and business vacancies for referrals. Referrals will be made to standard housing comparable to the occupied housing and in close proximity to employment, medical, shopping, transportation and eating facilities. Additionally, real estate brokers will be informed of the displacement, and their cooperation will be solicited in making referrals. Referrals to commercial sites will be made relative to commercial operators' needs in location, square footage requirements, trade area, and other business location criteria. Inspection of housing resources will be undertaken prior to referral and after the move of the displaced person.
 - d. If transportation is needed to field check referrals, the staff member or consultant will provide such transportation.
 - e. Assistance will be given by explaining procedures to purchase a home, including the purpose of and charges made through escrow.
 - f. If social service agencies in the community could provide a needed service, referrals will be made and follow-up programs will be instituted. The referral services could be Social Security Administration, Department

of Public Social Services, Veteran's Administration, Lakewood Housing Authority, and other local service agencies.

- g. Where necessary, efforts will be made to trace self-relocatees.
- h. Assistance will be given in filing relocation claims, and these claims will be submitted to the Community Development Department, City of Lakewood.
- i. Delivery of benefit check will be made promptly and follow-up claims will be made.

IV. RELOCATION ASSISTANCE

Each low and moderate income household that is displaced as a direct result of CDBG assisted activities shall be provided with relocation assistance. The low and moderate income household may elect to receive assistance described in 24 CFR Part 49 (HUD's regulations implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970) or assistance as described under Section 104 (d) of the Housing and Community Development Act of 1974, as amended by Section 509 of the 1987 HCD Act provisions.

Displaced low and moderate income households will receive relocation assistance provided to displaced persons required under 24 CFR 49, Subpart C (General Relocation Requirements) and Subpart D (Payment for Moving and Related Expenses) whether the households receive assistance under the CFR or Section 104 (d) of the Act. Briefly, those benefits are as follows:

Residential Benefits:

1. Actual moving and related expenses, as the Agency determines to be reasonable and necessary, including expenses outlined in 49 CFR 24.301.
2. Fixed payment for moving expenses as described in 49 CFR 24.302.

Non Residential Benefits:

1. Payment for actual reasonable moving and related expenses as described in 49 CFR 24.303.
2. Reestablishment expense as described in 49 CFR 24.304.
3. Ineligible moving and related expenses as described in 49 CFR 24.304 (b) and 49 CFR 24.305 will not be provided.
4. Fixed payments for moving expenses as described in 49 CFR.306.

V. COST ESTIMATE OF RELOCATION BENEFITS

Since no relocation activity is contemplated, it is not possible to provide a cost estimate of relocating payment at this time. However, should it become necessary to make relocation payments, these payments will be funded with CDBG funds.

VI. PLAN FOR DISBURSEMENTS OF RELOCATION BENEFITS

The disbursement of relocation benefits will be made in an orderly and readily available manner.

All claims for relocation payments must be submitted within 18 months after the displacement of the claimant. Relocation claim forms will be prepared by the relocation staff; the forms will be explained in detail to the claimant. Once the signature of the displacee has been obtained, the prepared forms, accompanied by a memorandum explaining the particular need, etc., of the claimant will be promptly delivered to the Community Development Department, City of Lakewood, for review, approval and preparation of warrants. Upon verification of vacating the acquired property, the relocation benefits will be delivered.

Advanced payments will be processed when it is evident that there is a hardship. These payments will be delivered in a timely way to assure ease in securing relocated housing commitments.

A claim must be supported by the necessary documentation which may include itemized receipted moving bills, income tax returns, opening/closing escrow statements, verification of rental data and any other information deemed appropriate and necessary to support the claim.

Payments will be processed in All claim papers and related evidence will become permanent records of the Community Development Department, City of Lakewood, as part of the individual files maintained for each displaced person or business.

If a business does not file a claim for any of the above benefits, it may file for In-Lieu of Moving and Related Expenses Payment. No payment of this kind shall be made unless the Community Development Department, City of Lakewood, is satisfied that the business cannot be relocated without substantial loss of patronage and is not part of a commercial enterprise having at least one other establishment not being acquired, which is engaged in the same or similar business.

This payment represents the average annual net income for the two years prior to displacement, except that the payment may not be less than \$1,000 or more than \$20,000 (49 FR 24.306 {a}).

Payments will be processed in a timely manner to minimize hardship.

VII. LAST RESORT HOUSING

Last resort housing is not contemplated as it has been determined comparable replacement housing will be available for project residents within a reasonable period prior to displacement. However, if it is necessary, procedures as referenced in the Uniform Act will be followed.

Legal Notice

Legal Notice

Legal Notice

Legal Notice

**NOTICE OF PUBLIC HEARING FOR PROPOSED ALLOCATION
OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
FOR THE FISCAL YEAR 2024-2025**

NOTICE IS HEREBY GIVEN that Thursday, June 6, 2024, a public hearing will be held before the City of Lakewood's Planning and Environment Commission at 7:00 p.m. concerning the FY 2024-2025 Action Plan for the proposed allocation of CDBG funds for the upcoming 2024-2025 fiscal year in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California 90712. All persons interested may be present and heard at the date, time and place of the meeting. In keeping with our citizen participation plan, staff is requesting that the Planning and Environment Commission take public testimony at this hearing and review the suggested budget submitted by staff.

A copy of the Action Plan will be available for public review on Thursday, June 6, 2024 through Tuesday, July 9, 2024. The Action Plan will include the proposed activities, resources and expenditures for the CDBG program. The City of Lakewood welcomes any written recommendations, suggestions, or other input on the Action Plan. The Action Plan must be prepared according to the U.S. Department of Housing and Urban Development (HUD) regulations.

During FY 2024-2025, the City will receive \$442,613 in CDBG Entitlement funds. The City also anticipates receiving approximately \$18,000 in program income funds. At least 70% or more of the FY 2024-2025 entitlement total must be used for activities benefiting low and moderate-income residents of Lakewood.

Proposed Projects

Program Administration
Code Enforcement

Meals on Wheels
Human Services
Association

Rehabilitation Delivery Costs

Pathways Volunteer
Hospice

Fair Housing Program

Community Family
Guidance

Weingart Senior Center
Improvements

This publication will commence a 30-day comment period for the Action Plan in compliance with the City's approved Citizen Participation Plan. A copy of the Action Plan will be available for public review on Thursday, June 6, 2024 through Tuesday, July 9, 2024 in the City Clerk's office and Community Development Department at Lakewood City Hall, 5050 Clark Avenue, Lakewood, California, and at the Angelo M. Iacoboni Library, 4990 Clark Avenue, Lakewood, California.

The City will provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990 and to individuals who are non-English speaking and, if special accommodations are required, please call Carolyn Lehouillier, Housing Specialist, at 562-866-9771, ext. 2320 at least 48 hours prior to the public hearing.

Citizens wishing to comment on the FY 2024-2025 Action Plan after the Public Hearing of the Planning and Environment Commission meeting on June 6, 2024 must do so in writing by Monday, July 8, 2024. Written comments must be addressed to:

City of Lakewood
Community Development Department
5050 N. Clark Avenue
Lakewood, California 90712
Attention: Abel Avalos
Director of Community Development

NOTICE IS FURTHER GIVEN that on Tuesday, July 9, 2024, at 7:30 p.m., members of the City Council and staff of the City of Lakewood will hold a public hearing for the solicitation of public comment on the proposed FY 2024-2025 Action Plan. It is anticipated that at this public hearing, the Mayor and City Council will take final action on the FY 2024-2025 Action Plan.

Dated this 17th day of May, 2024.
Thaddeus McCormack
City Manager
City of Lakewood

Long Beach Press-Telegram
Published: 5/17/24

**D
I
V
I
D
E
R
S
H
E
E
T**

Legislation

ORDINANCE NO. 2024-4

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE LAKEWOOD MUNICIPAL CODE TO AUTHORIZE BACKYARD BEEKEEPING FOR HONEYBEES ON NO MORE THAN TEN LOTS AT ANYTIME CITYWIDE WITHIN BOTH THE R-1 (SINGLE FAMILY RESIDENTIAL) AND R-A (RESIDENTIAL AGRICULTURE) ZONING DISTRICTS SUBJECT TO DEVELOPMENT STANDARDS

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. PURPOSE. The purpose of this ordinance is to allow no more than ten single-addressed residential lots at any time citywide to establish, operate and properly maintain backyard beekeeping operations for honeybees. Such operations shall be subject to restrictions as listed for lots within the R-1 (Single Family Residential) and R-A (Residential Agricultural) zoning districts and for such lots also have a portion zoned as OS (Open Space). Areas zoned as A (Agriculture) shall continue to have apiaries, as an allowed use. Currently, the Lakewood Municipal Code ("LMC") only allows beekeeping within apiaries established as an approved land use on properties within the A (Agricultural) zoning district, subject to the regulations of that district that limit the location of apiaries to be more than fifty (50) feet from the property boundary of any public park, school, street, or highway upon which the property fronts.

SECTION 2. INTENT. The City of Lakewood wants to enable resident hobbyists to have an opportunity to pursue backyard beekeeping safely and successfully in a manner that does not impact surrounding properties, and in such a manner that it promotes a pleasurable, economically, culturally, and agriculturally beneficial activity within the City of Lakewood. The City finds that the addition of a maximum of ten apiaries as an allowed use on lots within R-1 and R-A zone districts is a reasonable accommodation to allow such backyard beekeeping activities.

Honeybees are critical to humankind by providing agriculture, fruit, and garden pollination services, and by furnishing honey and other useful apicultural products. California is among the leading states in honey production and the use of honeybee pollination services. The city recognizes that the occasional swarming of honeybees is a normal, natural, and non-threatening occurrence within the lifecycle of a honeybee population. Such events reduce overpopulation of individual hives and allow healthy expansion of the honeybee population through the creation of new hives. However, the city still remains concerned about the public nuisance created by swarms of other flying insects and the colonization of all flying insects, including honeybees, when they are not in an approved, properly maintained, inspected, and annually permitted beehive.

Furthermore, the City Council wants to monitor the implementation of this ordinance for two full calendar years of operation. Therefore, the Community Development Director is instructed to prepare and present a report to the Council regarding any experiences implementing this ordinance both positive and negative, including the number of backyard beekeeping operations issued permits annually by the Los Angeles County Agricultural in January of both 2026 and 2027. City Council may choose to either continue, modify or terminate the ordinance as adopted.

SECTION 3. Subsection 4323. P. of the Lakewood Municipal Code regarding property nuisances being defined as public nuisances per se is hereby amended to read as follows:

P. BEES, WASPS, HORNETS, AND YELLOW JACKETS.

It is unlawful for any property owner to have, allow to remain, or maintain on any lot for more than 48 consecutive hours any group of the flying insects listed below in a cluster that exceeds a 12-inch circumference or 4-inch diameter (*e.g. softball size*) or collectively has more than 500 of such flying insects on a lot. This shall include any hive, comb, nest, swarm, colony, breeding ground or a group of flying insects commonly known as bees, wasps, hornets, or yellow jackets, except as allowed by this code for honeybees (*Apis mellifera*) within the R-1, R-A, A, and O-S zoning districts. Such unlawful activity is hereby declared to be a public nuisance per se.

Furthermore, except as authorized by this code, it is unlawful to maintain or fail to maintain such property in such a manner that it allows and encourages such insects to remain and thrive on the property in any life stage and/or to return to the property once removed or eliminated. The removal, collection, extraction, and relocation of honeybees to an approved location is an allowed and encouraged activity to be done by a professional beekeeper or beekeeping service. The following applies:

1. Regulated Species. Specifically regulated are those flying insects that are within the biological order of Hymenoptera and suborder *Apocrita* (bees, wasps, and ants) but shall not include any ant species and shall include the following and any similar types of insects, as determined appropriate by the Community Development Director:

- a) **Bees.** All *Apoidea* super family species including, but not limited to, Honeybees (*Apis mellifera*), except as allowed in the R-1, R-A, A, and O-S zoning districts.
- b) **Wasps, Hornets, and Yellow Jackets.** All *Vespula* family species, including but not limited to, *Vespula pensylvanica* (Western Yellowjacket) and *V. Mischocyttaru flavitarsus* (Common Paper Wasps.)

2. Prohibited Actions. Except as allowed by this code on properties zoned R-1, R-A, A, or O-S this prohibition includes:

- a) The intentional possession and maintenance of such insects in any life stage in any comb, hive, swarm, colony, or any structure or device containing therein a group of such insects in any life stage, and any material deposited by such insects.
- b) The unintentional possession of such insects inside a building, other device, or vegetation on the property and/or the failure to remove any such nest, hive, colony or swarm within ten (10) days of notification of such in writing or by email by the City.
- c) Furthermore, this prohibition includes honeybees (*Apis mellifera*) that are located on any lots zoned R-1, R-A, A, or O-S, but that are not located or maintained in compliance with the required development standards for beehive location and operation. All such honeybee colonies shall be housed in an approved properly maintained beehive that is validly permitted annually by the Los Angeles County Agricultural Commissioner in January of every calendar year. This prohibition includes bee colonies that are:
 - 1) Occupying beehives that are not validly permitted,
 - 2) Not complying with development standards for location and operation,
 - 3) Improperly maintained or are abandoned,
 - 4) Interfering with the normal and peaceful use of any residential property,
 - 5) Required to be relocated or exterminated as determined by a professional bee service due to observed colony behaviors that are overly aggressive, hostile or defensive, or

- 6) Required to be destroyed by a bee specialist in order to protect other bee populations from extensive disease or damage caused by pestilences, pests and/or pesticides.

SECTION 4. Subsection 9320 A.8 of the Lakewood Municipal Code, regarding adding apiaries as an allowed land use in the R-1 (Single Family Residential) zoning district is added to read as follows:

9320. USES PERMITTED.

- A. One or two single-family dwelling units of a permanent character placed in permanent locations, including the following accessory uses and buildings:

...

8. Apiaries. An apiary for private backyard beekeeping of honeybees (*Apis mellifera*) with no more than four (4) hives is allowed on a lot at the rate of not more than one hive per 1,500 square feet of lot area, provided the lot has only one addressed dwelling unit. A lot with a beekeeping operation may not also have an ADU, JADU or second primary dwelling unit as otherwise allowed by state law. A site plan approved by the Community Development Director or designee is required to indicate the location and number of hives proposed and to inform a potential residential backyard beekeeper that the proposed beekeeping activities comply with all of the following:

- a) Registration and Identification. The beekeeper shall register each hive with the Los Angeles County Agriculture Commissioner within 30 days of establishing a hive and reregister each hive annually in January of every year thereafter, pursuant to California Food and Agricultural Code Sections 29040-29056. Each beehive shall be identified with the beehive owner's name, phone number, address, and email address that is stenciled or otherwise marked permanently and attached to the hive. There shall not be more than ten (10) such registrations allowed annually citywide in any zone district.

- b) Hive Location. No hive shall be located within fifty (50) feet of any public street or highway, any public park, or any school (public or private). The following beehive locational standards shall apply:

- i) No hive shall be located in the front, side or rear yard setback areas of a lot.
- ii) No hive shall be located within four (4) feet of any property line.
- iii) Hives shall not be readily visible from a public right-of-way.
- iv) Hives shall be located between any residence and the rear property line.
- v) Hives shall be in a secure quiet location that is dark during nighttime hours.
- vi) Hive entrances shall be oriented to the south or west and a minimum ten (10) feet away from any entrance to a structure located on neighboring properties.
- vi) Multiple hives may be located together.

- c) Flight Paths. Honeybees shall be encouraged to fly up and away from the property by locating beehives as follows:

- i) A minimum of eight (8) feet above the adjacent ground level, or
- ii) A minimum four (4) feet away from a minimum six (6) foot tall perimeter solid wall, fence or dense hedge located on or adjacent to the property line.

- d) Water. Beehives shall have an adequate on-site continually clean, fresh, and circulating water source that does not become a breeding ground for mosquitoes.

e) Hive Maintenance. Beekeepers shall maintain apiaries in compliance with the guidelines titled “Best Management Practices for Backyard Beekeeping in Lakewood.” The Community Development Director is hereby authorized to maintain and update the guidelines from time to time, as necessary. The guidelines include recommendations regarding regular inspections, proper record keeping, swarm prevention, overcrowding reduction, disease control, deterrents to bee nectar robbing, and the need for periodic queen replacement.

f) Beehive Design/Storage. Hives shall be painted a light color to assist in keeping hive cooler in the hot sun. Hives shall have removable frames to facilitate maintenance, regular inspections, and transfers and expansions. Hive maintenance materials and equipment shall be stored in a sealed container or placed within an enclosed building.

g) Food Production. Apiary food production (*e.g., honey, etc.*) for sale shall be subject to regulations regarding cottage food enterprises and home-based businesses, and in compliance with Los Angeles County Public Health Department regulations.

SECTION 5. Subsection 9326 A.8. of the Lakewood Municipal Code, regarding beekeeping as an allowed land use in the Residential Agricultural (R-A) zoning district is added to read as follows:

9326. USES PERMITTED.

A. One or two single-family dwelling units of a permanent character placed in permanent locations, including the following accessory uses and buildings:

...

8. Apiaries. An apiary for private backyard beekeeping of honeybees (*Apis mellifera*) with no more than four (4) hives is allowed on a lot at the rate of not more than one hive per 1,500 square feet of lot area, provided the lot has only one addressed dwelling unit. A lot with a beekeeping operation may not also have an ADU, JADU or second primary dwelling unit as otherwise allowed by state law. A site plan approved by the Community Development Director or designee is required to indicate the location and number of hives proposed and to inform a potential residential backyard beekeeper that the proposed beekeeping activities comply with all the R-1 zone provisions listed in Section 9320. A.8., related to the location and operation of beekeeping activities.

SECTION 6. Subsections 9338 A and D.2. of the Lakewood Municipal Code, regarding apiaries as an allowed land use in the Agricultural (A) zoning district is amended to read as follows:

A (AGRICULTURE) ZONE REGULATIONS

9338. USES PERMITTED.

A. Any use permitted in the R-A zone subject to the same conditions except as hereinafter provided. The number of animals that may be maintained in an A zone in connection with agricultural pursuits shall be as follows. However, it shall be unlawful to keep or maintain in any A zone any hog, pig, goat, or sheep, unless otherwise permitted by this code.

...

D. Property in an A zone may be used for the following light agricultural uses in addition to the uses herein specified, provided that any accessory building, outhouse, corral, coop, hatch, pen, beehive, private shop, garage, stable, storage shed, or structure used or to be used in connection therewith be located not closer than 50 feet from any public park or any school (public or private) or any street or highway upon which such property fronts, or any area in any residential zone, unless such residentially zoned property is allowed to have an apiary:

...

2. **Commercial Greenhouses, Aviaries, and Apiaries.** All operated in compliance with state and local laws and any local regulations, standards and administrative procedures including those of the Los Angeles County Agricultural Commissioner regarding the design, operation, location, number, density, and any required annual registration of such commercial agricultural facilities.

SECTION 7. Subsection 9441. J. of the Lakewood Municipal Code, regarding uses permitted in the Open Space (OS) zoning district is hereby added to read as follows:

J. Commercial Greenhouses, Aviaries, and Apiaries. All operated in compliance with state and local laws and any local regulations, standards and administrative procedures including those of the Los Angeles County Agricultural Commissioner regarding the design, operation, location, number, density, and any required annual registration of such commercial agricultural facilities. Apiaries shall only be allowed on a lot with an OS zone district that is split with a R-1 or R-A zoning district and that has a single addressed dwelling unit with an approved backyard beekeeping operation, which complies with all the R-1 zone provisions listed in Section 9320. A.8., related to the location and operation of beekeeping activities.

SECTION 8. CEQA. This Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b) (3). This Ordinance has no impact on the physical environment as it will only modify administrative procedures.

SECTION 9. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent authority, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 10. CONTINUITY. To the extent the provisions of the Lakewood Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this Ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 11. CERTIFICATION. The City Clerk shall certify the adoption of this Ordinance and shall post a certified copy of this Ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause the ordinance within 15 days after its passage to be posted in at least three (3) public places within the City as established by Ordinance.

SECTION 12. EFFECTIVE DATE. This Ordinance shall be posted or published as required by law and shall take effect thirty (30) days after its adoption.

ADOPTED AND APPROVED this ____ day of _____, 2024, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Wood	_____	_____	_____
Council Member Croft	_____	_____	_____
Council Member Arellano	_____	_____	_____
Vice Mayor Chase	_____	_____	_____
Mayor Rogers	_____	_____	_____

Mayor

ATTEST:

City Clerk

**D
I
V
I
D
E
R
S
H
E
E
T**

Reports

COUNCIL AGENDA

July 9, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Appointment of Measure L Citizens Oversight Committee Members

INTRODUCTION

Two vacancies recently became available on the Measure L Citizens Oversight Committee and an appointment needs to be made to fill the vacated seats.

STATEMENT OF FACT

The Measure L Citizens Oversight Committee is composed of 7 total members, with 2 standing members and 5 appointed members that will serve for a two-year term. The 2 standing members are represented by a Chamber of Commerce representative and a non-profit group representative, and the 5 appointed members are composed of a representative appointed by each of the City Council members that represent youth, seniors, Neighborhood Watch, businesses and at-large.

The member representing the business community, Mr. Ron Piazza, has resigned from the committee due to being appointed to another board. Mr. Piazza has served on the committee since its formation four years ago. Replacing him on the Committee will be Ms. Catherine Tolentino. Ms. Tolentino is a long time Lakewood resident and a small business owner. She is an alumni of the 2023 class of the Lakewood Leadership Academy.

Similarly, the member representing the non-profit group representative, Ms. Rose Nelson, has stepped down due to the two-year term limit. Ms. Nelson represented the Lakewood Women's Club and has served on the Committee for two years. Replacing her on the Committee will be Ms. Joy Janes representing Soroptimist International of Lakewood/Long Beach. Ms. Janes is a former president of Soroptimist International of Lakewood/Long Beach and 21-year member, as well as a former chair of the Board of the Greater Lakewood Chamber of Commerce. She has been a resident of Lakewood for 43 years, and previously served 12 years on the Lakewood Planning and Environment Commission.

Other members of the Committee remain the same: Ms. Crystal Jones-Duncan representing the senior community, Mr. Ahmed Rafi representing Neighborhood Watch, Ms. Valerie Youell representing youth, Mr. Hendrick Robertson as the at large appointee, and Ms. Joanie Dixon representing the Greater Lakewood Chamber of Commerce.

Appointment of Measure L COC Members


July 9, 2024

Page 2 of 2

RECOMMENDATION

It is recommended that the City Council approve the appointments of Catherine Tolentino and Joy Janes to the Measure L Citizens Oversight Committee.

Paolo Beltran **PB**
Deputy City Manager



Thaddeus McCormack
City Manager