

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

September 10, 2024

Council Member Steve Croft will be attending these meetings via teleconference, pursuant to the provisions of California Government Code Section 54953(f)(2)(A)(i), for "just cause" as set forth in Section 54953(j)(2).

ADJOURNED MEETING:

5:30 p.m.

FACILITY INFRASTRUCTURE UPGRADES AND FUNDING

EXECUTIVE BOARD ROOM

PROPOSED PUBLIC SAFETY JOINT POWERS AUTHORITY - It is recommended that the City Council approve an agreement to form a public safety Joint Powers Authority with the cities of Bellflower and Paramount, and authorize the Mayor to sign the agreement in a form as approved by the City Attorney.

CALL TO ORDER

7:30 p.m.

INVOCATION: Reverend Andrew Chung, Saint Pancratius Catholic Church

PLEDGE OF ALLEGIANCE: Scout Troop 863

ROLL CALL: Mayor Todd Rogers
Vice Mayor Cassandra Chase
Council Member David Arellano
Council Member Steve Croft
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - It is recommended that the City Council approve Minutes of the Meetings held June 11, July 9, July 23, August 13, and August 27, 2024

RI-2 PERSONNEL TRANSACTIONS - It is recommended that the City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - It is recommended that the City Council approve registers of demands.

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ROUTINE ITEMS: - Continued

- RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - It is recommended that the City Council receive and file the report.
- RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - JULY 2024 - It is recommended that the City Council receive and file the report.
- RI-6 PERMIT FOR STREET CLOSURE FOR BLOCK PARTY ON AUTRY AVENUE - It is recommended that the City Council approve permit to be issued to responsible applicant authorizing temporary closure at the requested location on Saturday, September 28, 2024.
- RI-7 NOTICE OF COMPLETION – FOR PUBLIC WORKS PROJECT NO. 2024-8 ASPHALT IMPROVEMENTS AT MAYFAIR PARK PARKING - It is recommended that the City Council accept the work performed by in a final contract amount of \$209,391, and authorize the City Clerk to file the Notice of Completion.
- RI-8 RESOLUTION NO. 2024-54 AND RESOLUTION NO. 2024-55; PERTAINING TO PARKING RESTRICTIONS AT HOLMES ELEMENTARY SCHOOL - It is recommended that the City Council adopt the proposed resolutions.
- RI-9 RESOLUTION NO. 2024-56; AND RESOLUTION NO. 2024-57; PERTAINING TO REMOVAL OF DISABLED PERSON PARKING SPACES AT VARIOUS LOCATIONS - It is recommended that the City Council adopt the proposed resolutions.
- RI-10 AGREEMENT WITH REGIONAL GOVERNMENT SERVICES AUTHORITY FOR MANAGEMENT AND ADMINISTRATIVE SERVICES - It is recommended that the City Council approve the on-call agreement with Regional Government Services Authority and upon approval of the City Attorney as to form, authorize its execution by the Mayor on behalf of the City.
- RI-11 AUTHORIZE EDISON – LAKEWOOD BOULEVARD RULE 20B TRANSMISSION UNDERGROUNDING DESIGN - It is recommended that the City Council authorize the City Manager to enter into agreements with SCE in an amount not-to-exceed \$1,079,415 for the design of utility undergrounding scope for transmission line relocation on the west side of Lakewood Boulevard from Del Amo Boulevard to the northern city limits under Electric Rule 20B.
- RI-12 EXTENSION OF MEMORANDUM OF UNDERSTANDING FOR USE OF CITY OWNED PARCEL FOR FARMERS MARKET - It is recommended that the City Council approve the extension of the Memorandum of Understanding between the Operators and the City of Lakewood for a weekly farmers market.
- RI-13 SPECIAL EVENT PERMIT FOR PUBLIC DISPLAY OF FIREWORKS - ARTESIA HIGH SCHOOL AND LAKEWOOD HIGH SCHOOL - It is recommended that the City Council grant a special event permit authorizing Artesia High School (September 20, 2024) and Lakewood High School (October 11, 2024) to each hold a public display of fireworks in accordance with Lakewood Municipal Code Section 3106.
- RI-14 INFORMATION TECHNOLOGY SERVICES AGREEMENT - It is recommended that the City Council authorize the City Manager or his designee to extend the current professional services agreement with BreaIT Solutions for Information Technology Services through December 31, 2024.

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PUBLIC HEARINGS:

- 1.1 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) - It is recommended that the City Council hold a public hearing to solicit citizen comments on the City's Consolidated Annual Performance and Evaluation Report for fiscal year July 1, 2023 through June 30, 2024, and direct staff to take into consideration all comments received and submit those comments, if any, along with the CAPER to the local HUD office.
- 1.2 RESOLUTION SETTING FORTH FINDINGS REQUIRED BY GOVERNMENT CODE SECTION 4217.12 REGARDING ANTICIPATED ENERGY COST SAVINGS AND OTHER BENEFITS FROM ENTERING INTO AN ENERGY SERVICE CONTRACT FOR THE DESIGN, PROCUREMENT AND INSTALLATION OF ENERGY EFFICIENT HVAC, LIGHTING RETROFITS, ELECTRIC UPGRADES, ROOF REPLACEMENT AND OTHER INFRASTRUCTURE UPGRADES AT CERTAIN CITY SITES *[Item will be continued to October 8, 2024]*

REPORTS:

- 3.1 AGREEMENT AMENDMENT WITH SOUTHWEST PATROL, INC. EXTENDING DAYTIME DEPLOYMENT OF PRIVATE SECURITY PATROLS - It is recommended that the City Council approve an agreement amendment with Southwest Patrol, Inc. to extend the daytime deployment of private security guards from August 28, 2024 to October 31, 2024, and authorize the City Manager to sign the agreement in a form as approved by the City Attorney.
- 3.2 STATUS REPORT ON SEARCH FOR LONG-TERM LESSEE FOR THE LAKEWOOD EQUESTRIAN CENTER - It is recommended that the City Council receive and file the Status Report on Search for Long-Term Lessee for the Lakewood Equestrian Center and allow staff to return to the council with a secondary status report following staff's advertised process for identifying a long-term lessee for the Lakewood Equestrian Center.

AGENDA

LAKWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - It is recommended that the Housing Successor Agency approve registers of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Adjourned

TO: The Honorable Mayor and City Council

SUBJECT: Facility Infrastructure Upgrades and Funding

INTRODUCTION

Earlier this summer, staff completed an Investment Grade Audit (“audit”) to determine the feasibility of entering into a negotiated contract with Southland Industries for HVAC, electrical, roofing, and lighting upgrades at facilities requiring improvements. The audit focused entirely on critical infrastructure needs.

At the July 29, 2024 CIP Committee meeting, staff and Southland presented the results of the audit, including a selected scope of work totaling approximately \$13.5 million. The presentation also included firm-fixed pricing for project construction contracting (per Government Code 4217). Lastly, staff and Southland reviewed the pay-as-you go (phased) funding vs. financed funding approaches.

The full scope of the project is still a work in progress. While the audit identifies \$13.5 million in projects, staff is refining the components to better identify an appropriate contingency amount. As a result, staff is contemplating a contingency fund that will be determined in the next couple of weeks. At this point, it is estimated that \$2 million would be appropriate, therefore bringing the project total to \$15.5 million. Again, the \$15.5 million may vary in the coming weeks as staff continues to work with Southland in minimizing the unknown components.

STATEMENT OF FACT

One of the fundamental objectives of Measure L was to maintain and upgrade the City’s infrastructure. The projects identified by the audit are not optional as they are fundamental to the day-to-day availability and use of City facilities. Consequently, from staff’s perspective the task is to determine the most suitable funding approach rather than deciding if there is a need to carry out the work. As presented to the CIP Committee, the financed approach is more favorable than the phased method on several levels. While there is an interest cost component to financing, improvements are completed faster (before failure or more costly repairs are needed), the cost is locked in, and pricing is more favorable with a larger volume/scale of work. The phased approach does not incur interest costs, but prolongs the construction period, making it less efficient and subject to significant cost increases. More specifics comparing the two approaches are presented in the latter part of this report.

Financing Approach

Staff has been working with Southland in developing a funding plan that calls for a \$5 million “down payment” contribution from City funds toward the \$15.5 million (\$13.5 million in core projects and \$2 million in contingency funds) of identified projects. This leaves \$10.5 million in costs to be financed over a potential 10-year term, with the debt service on the loan to be made from the annually budgeted CIP set-aside (currently \$3.5 million). The City’s \$5 million down payment would be drawn from three sources:

- Approximately \$3.6 million of the City's \$6 million in General Fund Infrastructure Replacement Reserves, which are separate and in addition to the annual CIP set-aside
- A \$650,000 contribution from the Water Utility Fund to cover half of the approximate \$1.3 million in direct improvements to the Arbor Water Yard
- Approximately \$450,000 in savings from recently completed projects or deferred projects
- Remaining funds available from reducing programmed facility renovations

Request for Proposals (RFP) - Lease Purchase Agreement Financing

On August 2, 2024 staff distributed an RFP to 11 firms/banks experienced in offering financing solutions to public agencies. The RFP asked that bidders provide seven and ten-year payment options on an \$8.5 million loan (note: this was prior to the \$2 million contingency being added). While interest rates are slightly lower for the seven-year option, the ten-year option allows for a lower debt service and more funding flexibility over the longer payment period.

Of the 11 firms/banks contacted, six submitted proposals in mid-August with interest rates ranging between 3.73% and 4.989% for the 10-year term. The two most competitive proposals were for 3.73% and 3.762% for the 10-year term. Since receiving the RFPs, interest rates have dropped slightly based on overall market factors. Staff and Southland are currently working with the two bidders in their quotes for the higher \$10.5 million amount and firming up the timing and procedures.

In addition to the interest rate, another factor in the decision-making process is the loan prepayment option. If the City finds it beneficial to accelerate the repayment of the loan during the 10-year term, each bidder has different conditions. One bidder allows for the prepayment anytime during the term, subject to a prepayment premium of 1% of the outstanding principal balance. The other allows for prepayment starting in year three of the loan and applies a 2% prepayment premium to the outstanding principal balance.

There are other needed components to the financing arrangements, mainly legal and escrow services. In terms of legal services (usually provided by "bond counsel"), firms/banks require a legal opinion regarding the Agency/City's ability to enter into this type of agreement. Under the guidance of the City Attorney, staff is working with an attorney who specializes in these financing arrangements. Escrow services are an intermediary and provide for interest earnings on City deposited funds.

Financing vs. Phased Approach

When comparing the two approaches based on the \$13.5 million original project total, the financing option is less costly by about \$700,000. The attached slide presentation (specifically slide 20 of 27) compares and summarizes the two approaches. Using the figures from the original \$8.5 million financing, the phased approach has an approximate cost of \$16.4 million. This includes increased duration costs, inflation, and necessary repairs. The financed approach would be roughly \$15.7 million (a \$5 million down payment plus approximately \$10.7 million in principal and interest).

This includes \$2.2 million in interest costs. It is important to note that projected energy savings to be realized from the improvements are not included in the analysis above. Nevertheless, they are estimated to provide approximately \$167,000 in annual utility savings.

Next Steps

Staff intends to continue refining the contingency amount to arrive at a total amount for the project. Subsequently, staff would recommend that the City informally communicate with the most favorable financing provider the City's non-binding intent to proceed with the financing. Lastly, staff would proceed in presenting the item for Council consideration and formal action at the October 8th meeting.

STAFF RECOMMENDATION

It is recommended that the City Council receive and file this report.



Jose Gomez
Director of Administrative Services



Thaddeus McCormack
City Manager



Kelli Pickler
Director of Public Works



SOUTHLAND INDUSTRIES



Upgrading Lakewood Facilities using California's Government Code 4217



Agenda

- Lakewood's Challenges
- Government Code 4217 – Possible Solution
- What Did We Do?
- Investment Grade Audit Results
- Funding the Work
- Next Steps



Challenges

- Multiple facilities need critical infrastructure upgrades
- Managing scheduling/equipment lead times/facility shutdowns
- **The Current Process**
- State of/lack of existing designs, drawings, etc.
- Funding



What Have We Done So Far?

- Preliminary Assessment
- Letter of Intent
- Prelim Design/Development/Investment Grade Audit (IGA)
- Finalize Project Scope
- Determine Funding Approach

- ***NEXT STEPS:***
 - **City Council Review and Approval**
 - ***Final Design/Permitting***
 - ***Construction***

Possible Solution – Bundled Approach Using Government Code 4217?

- **Use a design-build approach to develop and implement** capital projects
- Allows **bundling of projects** (ex. HVAC, roofing, electrical, lighting, solar, etc.) into one contract in a turn-key approach
- One prime contractor managing the whole process; transfer risk from the City to the contractor
- Avoid the chaos of multiple contractors working directly for the City on related scopes of work; no finger-pointing
- Finance a project to avoid cost escalation due to inflation, etc.

IGA Findings – Scope Table

Site	HVAC	Controls	Electrical	Roofing	Lighting
City Hall	Replace existing water-cooled chiller, cooling tower, ice storage tanks, pumps, air-handling units (AHUs) and associated piping with one (1) new air-cooled chiller, new AHUs, new pumps, chemical pot feeder, expansion tank, buffer tank, and air separator	Install new direct digital control (DDC) system to control and monitor HVAC equipment	Electrical work in support of HVAC included with HVAC scope	Complete tear off of the existing roof and install of a new roofing system.	Interior/Exterior LED Lighting Upgrades, T24-compliant Lighting Controls, Acoustic Grid Ceiling Tile Replacement
The Centre	Replace (5) existing packaged RTUs, an upgrade of (4) existing split systems serving the CATV Studio and associated areas to a single VRF system, and install (1) new RTU to serve the 2 nd floor event space.	Install new direct digital control (DDC) system to control, monitor HVAC	Electrical work in support of HVAC included with HVAC scope	Complete silicone roof restoration of the existing roofing system.	Interior/Exterior LED Lighting Upgrades, T24-compliant Lighting Controls
Council Chambers	-	-	-	-	Interior LED Lighting Upgrades, T24-compliant Lighting Controls, Acoustic Grid Ceiling Tile Replacement
Bloomfield Park	Replace (3) gas fired furnaces and (2) associated cooling only condensing units with (3) new split system heat pumps. Replace (1) gas fired packaged RTU with (1) new electric packaged heat pump	Install new direct digital control (DDC) system to control, monitor HVAC	Replace main electrical switchboard, subpanels. Install new feeders between the main switchboard and associated subpanels.	Complete silicone roof restoration of the existing roofing system.	Interior/Exterior/Parking Lot/Court LED Lighting Upgrades, T24-compliant Lighting Controls
Monte Verde Park Lodge	Replace (2) gas fired furnaces and (2) associated cooling only condensing units with (2) new split system heat pumps. Replace (2) existing exhaust fans with (2) new exhausts fans of equivalent size and capacity.	Install new direct digital control (DDC) system to control, monitor HVAC	Electrical work in support of HVAC included with HVAC scope	-	Interior/Exterior LED Lighting Upgrades, T24-compliant Lighting Controls

IGA Findings – Scope Table

Site	HVAC	Controls	Electrical	Roofing	Lighting
Arbor Yard	Admin Office – Replace (3) existing end-of-life RTUs. Replace (2) existing roof mounted exhaust fans Print Shop - Replace (3) existing end of life RTUs. Replace (1) existing roof mounted exhaust fan Plumbing Office/Shop – Replace (1) existing split system heat pump and (2) existing exhaust fans	Install new direct digital control (DDC) system to control, monitor HVAC	Electrical work in support of HVAC included with HVAC scope	Admin Office – Tear off and demo of the existing roof at the mechanical well and install of a new roofing system. Print Shop - Complete tear off of the existing roof and install of a new roofing system.	Interior/Exterior LED Lighting Upgrades, T24-compliant Lighting Controls
Biscailuz Park	Replace (1) existing gas fired furnace with (1) new gas-fired furnace.	Install new direct digital control (DDC) system to control, monitor HVAC	Replace main electrical switchboard, subpanels. Install new feeders between the main switchboard and associated subpanels.	Complete tear off of the existing roof and install of a new roofing system.	Interior/Exterior LED Lighting Upgrades, T24-compliant Lighting Controls
San Martin Park Building	Replace (1) existing furnace with (1) new split system heat pump and replace (1) existing through wall A/C unit. Replace existing roof mounted exhaust fans	Install new direct digital control (DDC) system to control, monitor HVAC	Replace main electrical switchboard, subpanels. Install new feeders between the main switchboard and associated subpanels.	Complete tear off of the existing roof and install of a new roofing system.	Interior/Exterior/Parking Lot/Court LED Lighting Upgrades, T24-compliant Lighting Controls
Burns Center	-	Install new direct digital control (DDC) system to control, monitor HVAC	Replace main electrical switchboard, subpanels. Install new feeders between the main switchboard and associated subpanels.	-	Interior/Exterior LED Lighting Upgrades, T24-compliant Lighting Controls
Nye Library/Mae Boyer Park	-	-	Replace main electrical switchboard, subpanels. Install new feeders between the main switchboard and associated subpanels.	-	Exterior/Parking Lot/Court LED Lighting Upgrades, T24-compliant Lighting Controls

IGA Summarized Findings

Improvement Category	Implementation Cost (\$)	Utility Incentive	Annual Utility Savings (Note 1)	Annual M&O Savings (Note 2)	Total Annual Savings	Expected Service Life (Note 3)
HVAC Upgrades	\$5,461,212	\$6,341	\$49,504	\$20,000	\$69,504	Chiller – 20 Furnace – 18 RTU, Heat Pump - 15
HVAC Building Automation/Controls Upgrades	\$976,810	\$5,012	\$30,461	\$0	\$30,461	15
LED Lighting Replacement	\$2,476,442	\$11,139	\$87,278	\$14,092	\$100,370	15 - 20
Electrical Infrastructure Upgrades	\$1,998,583	\$0	\$0	\$0	\$0	30+
Roofing Replacement	\$2,557,036	\$0	\$0	\$0	\$0	20
TOTAL	\$13,470,083	\$22,492	\$167,243	\$34,092	\$200,335	

Note 1: Current annual utility savings calculated with detailed building models and technology analysis as summarized in Investment Grade Audit. Values is based on current SCE electric rates. Utility savings provide the basis for compliance with CGC4217.

Note 2: Estimate of maintenance and operations annual savings from avoided materials and repair/replacement costs from lighting and HVAC equipment.

Note 3: Based on ASHRAE 2024 Expected Life Expectancy Chart and manufacturer data. Equipment supported by Southland 2-year parts and labor warranty, and manufacturer 5+ year warranty.

Resolving Short-Term Needs vs. Long Term Needs/Approach

- Urgent repairs arise, need immediate resolution prior to long term fixes included in the project
- Southland dispatches technicians to identify immediate need
- Southland Service team and Southland Energy team collaborate; identify short-term solution to keep the space comfortable prior to planned replacement
- Priority is low-cost options to keep occupants comfortable

IGA Summary Table Cost & Savings

	Annual Utility Cost Reduction Percentage (Note 1)	Total Utility Cost Savings (Note 2)	Total O&M Cost Savings (Note 2)	Total Combined Savings	Total Implementation Cost
20 Year Savings	33%	\$4,493,909	\$934,931	\$5,428,840	\$13,470,083
30 Year Savings		\$5,260,684	\$1,135,094	\$6,395,779	

Note 1: Annual reduction based on first year annual savings of \$167,243 divided by Lakewood's current baseline cost (SCE and SoCal Gas) of \$507,614.

Note 2: Utility and O&M savings projected to escalated 3% and 3.2%, respectively, annually.

IGA Findings - Turn-key Implementation Cost

Site	HVAC	Controls	Electrical	Roofing	Lighting	Site Total
City Hall	\$2,562,886	\$284,948	-	\$930,001	\$860,004	\$4,637,839
The Centre	\$1,744,888	\$357,947	-	\$600,455	\$411,924	\$3,115,214
Council Chambers	-	-	-	-	\$243,215	\$243,215
Bloomfield Park	\$230,071	\$51,661	\$454,516	\$218,558	\$120,795	\$1,075,601
Monte Verde Park Lodge	\$130,624	\$38,314	-	-	\$112,869	\$281,807
Arbor Yard	\$593,377	\$80,236	-	\$391,211	\$308,069	\$1,372,893
Biscailuz Park	\$48,352	\$20,833	\$450,476	\$214,139	\$86,826	\$820,626
San Martin Park Building	\$151,014	\$14,220	\$479,647	\$202,672	\$117,982	\$965,535
Burns Center	-	\$128,651	\$301,545	-	\$120,499	\$550,695
Nye Library/Mae Boyer Park	-	-	\$312,399	-	\$94,259	\$406,658
Totals	\$5,461,212	\$976,810	\$1,998,583	\$2,557,036	\$2,476,442	\$13,470,083

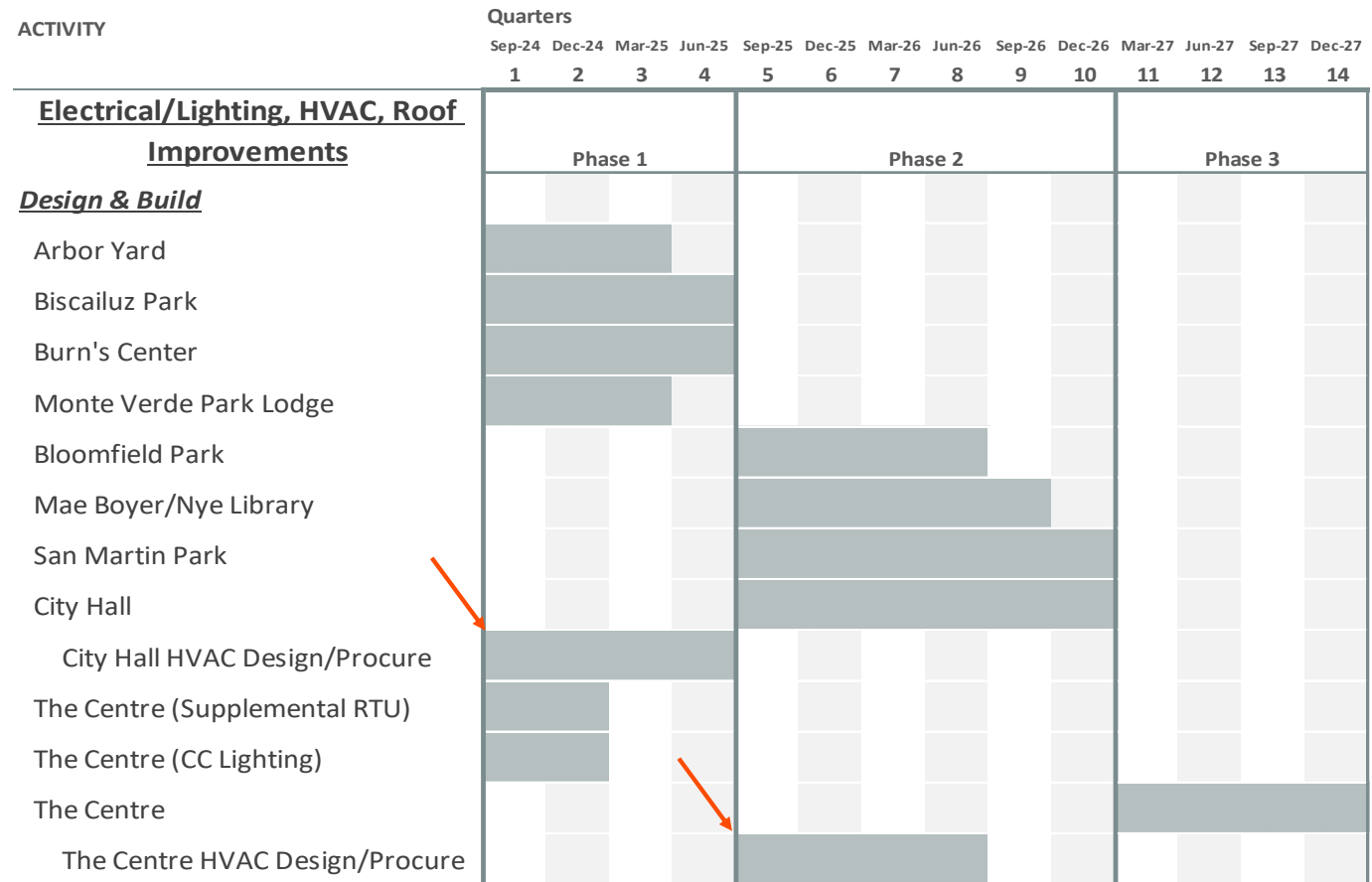
Project Schedule, Phasing, Equipment Lead Times

- Equipment lead times can be managed
- Coordinate six-month HVAC unit lead time by fast-tracking the design of City Hall and Centre mechanical work
- Self-fund and complete project in three phases (each approx. 10 to 14 months), or
- Finance and complete the project in 24 months

Technology	Lead Time
HVAC (chiller, AHU's, large RTU's)	5-6 months
HVAC (heat pumps, split DX units)	2 months
Controls	3 months
Lighting	2 months
Electrical	6-7 months
Roof	1 month
Ceiling Tiles	2 months

3-Phase Project Schedule

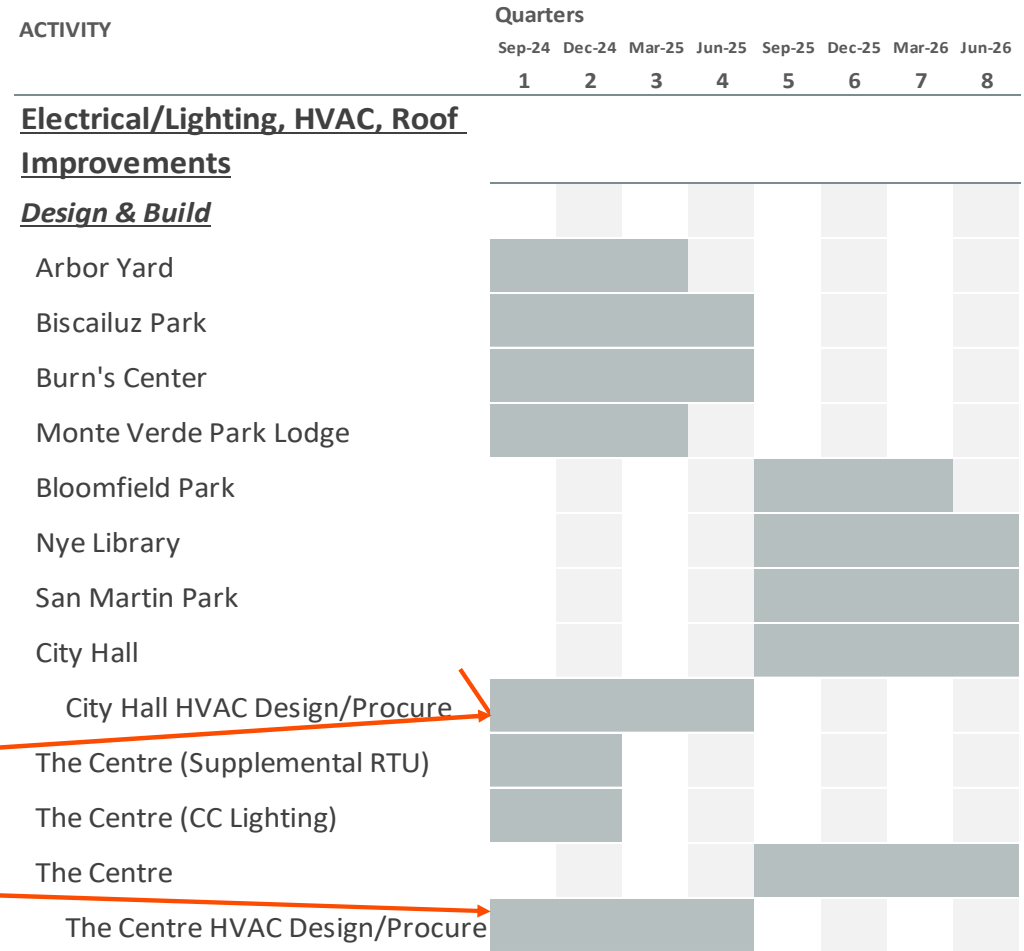
- Mitigate equipment lead times by pre-designing City Hall and Centre
- Complete entire scope in approximately 36-40 months
- Synchronize projects with fiscal calendar and CIP budgeting schedule



24-Month Project Schedule

- Secure equipment, lock down lead times and prices.
- Realize benefits sooner
- Reduced risk/cost from inflation and extended schedule
- Start design of City Hall and Centre right away > mitigate lead times






City and Southland are working to ensure comfortable operations maintained through design and procurements of new equipment.







Phasing

NTP of 9/1/24		NTP of 8/1/2025		NTP of 8/1/2026	
Phase 1	City Hall - Mechanical Engr/Design	Phase 2	City Hall - Mechanical	Phase 3	The Centre - Mechanical
Phase 1	The Centre - Mechanical (Supplemental 10-ton unit)	Phase 2	City Hall - Controls	Phase 3	The Centre - Controls
Phase 1	The Centre (Council Chambers) - Lighting	Phase 2	City Hall - Lighting	Phase 3	The Centre - Lighting
Phase 1	The Centre (Council Chambers) - Ceiling Tiles	Phase 2	City Hall - Ceiling Tiles	Phase 3	The Centre - Roof
Phase 1	Monte Verde Lodge - Mechanical	Phase 2	City Hall - Roof		
Phase 1	Monte Verde Lodge - Controls	Phase 2	The Centre - Mechanical Design		
Phase 1	Monte Verde Lodge - Lighting	Phase 2	Bloomfield Park - Mechanical		
Phase 1	Arbor Yard - Mechanical	Phase 2	Bloomfield Park - Controls		
Phase 1	Arbor Yard - Controls	Phase 2	Bloomfield Park - Electrical		
Phase 1	Arbor Yard - Lighting	Phase 2	Bloomfield Park - Lighting		
Phase 1	Arbor Yard - Roof	Phase 2	Bloomfield Park - Roof		
Phase 1	Biscailuz Park - Mechanical	Phase 2	Mae Boyer (Nye Library) - Electrical		
Phase 1	Biscailuz Park - Controls	Phase 2	Mae Boyer - Lighting		
Phase 1	Biscailuz Park - Electrical	Phase 2	San Martin Park - Mechanical		
Phase 1	Biscailuz Park - Lighting	Phase 2	San Martin Park - Controls		
Phase 1	Biscailuz Park - Roof	Phase 2	San Martin Park - Electrical		
Phase 1	Burns Community Center - Controls	Phase 2	San Martin Park - Lighting		
Phase 1	Burns Community Center - Electrical	Phase 2	San Martin Park - Roof		
Phase 1	Burns Community Center - Lighting				

Funding the Work – To Finance or Phase?

Finance	
	Lock in current pricing, no cost increases or change orders
	Get the work done ASAP
	Replace equipment before it can fail
	Better pricing at volume/scale/current costs
	Cost of interest

Phase	
	No interest cost or fees
	Authorize work as budget allows
	Equipment can fail; emergency repair costs to wait for eventual replacement; emergency replacement cost may increase 2-3x
	Costs will increase due to inflation, rising equipment cost, labor increases, equipment/material shortages, code changes, etc.

Funding the Work – Phasing

Phases	Current Price (as Comprehensive Project)	Increased Duration Costs (Proj Mngt, Job Site, Equip, Storage, GC's)	Additional Annual Increases (Inflation of Labor & Equipment, Emergency Repairs, etc.) Est. @ 15% Annually	Total Cost (3 Phase Approach)
Phase 1	\$3,720,912	\$270,946		\$3,991,858
Phase 2	\$7,041,329	\$492,893	\$1,056,199	\$8,590,421
Phase 3	\$2,707,842	\$270,784	\$873,279	\$3,851,905
Total	\$13,470,083	\$1,034,623	\$1,929,478	\$16,434,185

Finance RFP Results

Company	Principal Amount (\$)	7-Year Rate (%)	7-Year Interest (\$)	10-Year Rate (%)	10-Year Interest (\$)	Prepayment Options
Bank of America	\$8,470,083	3.707%	\$1,650,898	3.762%	\$2,223,548	Years 1-2: N/A Years 3-6: 102% of principal balance (paid in whole)
TD	\$ 8,470,083	3.710%	\$1,652,299	3.730%	\$2,203,356	1% penalty, paid in whole only at any time
Webster	\$ 8,470,083	3.740%	\$1,509,398	3.880%	\$2,130,048	Years 1-2: N/A Years 3-4: 101% of principal balance Year 5: 100%
JP Morgan	\$ 8,470,083	3.834%	\$1,740,514	N/A	N/A	Fixed rate/"make whole" funding charge or 24 months then 15 basis point (1.5%) premium to quoted interest rate
Prime Capital	\$ 8,470,083	4.375%	\$1,985,642	4.375%	\$2,675,317	After first payment, City can pre-pay remaining principal and accrued interest (no penalty)
Holman Capital	\$ 8,470,083	4.899%	\$1,999,056	4.989%	\$2,783,919	3% of remaining principal

Funding the Work – Financing (7 Year Term)

Funding Amount:	\$8,470,083
Rate:	3.70%
Term:	7 Years

Year	Due Date	Payment	Interest	Principal
1	10/1/2026	\$1,445,854	\$627,972	\$817,882
2	10/1/2027	\$1,445,854	\$283,667	\$1,162,187
3	10/1/2028	\$1,445,854	\$240,585	\$1,205,270
4	10/1/2029	\$1,445,854	\$195,905	\$1,249,949
5	10/1/2030	\$1,445,854	\$149,570	\$1,296,285
6	10/1/2031	\$1,445,854	\$101,517	\$1,344,338
7	10/1/2032	\$1,445,854	\$51,682	\$1,394,172
TOTAL		\$10,120,981	\$1,650,898	\$8,470,083

*Financing does not include \$5,000,000 capital contribution/down payment

Funding the Work – Financing (10 Year Term)

Funding Amount:	\$8,470,083
Rate:	3.73%
Term:	10 Years

Year	Due Date	Payment	Interest	Principal
1	10/1/2026	\$1,067,344	\$631,868	\$435,476
2	10/1/2027	\$1,067,344	\$299,691	\$767,653
3	10/1/2028	\$1,067,344	\$271,057	\$796,286
4	10/1/2029	\$1,067,344	\$241,356	\$825,988
5	10/1/2030	\$1,067,344	\$210,547	\$856,797
6	10/1/2031	\$1,067,344	\$178,588	\$888,756
7	10/1/2032	\$1,067,344	\$145,437	\$921,906
8	10/1/2033	\$1,067,344	\$111,050	\$956,294
9	10/1/2034	\$1,067,344	\$75,381	\$991,963
10	10/1/2035	\$1,067,344	\$38,380	\$1,028,964
TOTAL		\$10,673,439	\$2,203,356	\$8,470,083

*Financing does not include \$5,000,000 capital contribution/down payment



Funding the Work – Finance vs. Phasing

	Financed (7 Years @ 3.70%)	Financed (10 Years @ 3.73%)	Phased Approach
Project Cost	\$13,470,083	\$13,470,083	\$13,470,083
Buy Down Amount	\$5,000,000	\$5,000,000	\$0
Financed Amount	\$8,470,083	\$8,470,083	\$0
Interest Cost	\$1,650,898	\$2,203,356	\$0
Increased General Conditions Cost	\$0	\$0	\$1,034,623
Inflation/Etc. Cost	\$0	\$0	\$1,929,478
Total Cost	\$15,120,981	\$15,673,439	\$16,434,185
Percentage Savings Between Finance and Phased Approach	8%	5%	

Next Steps

<u>Task</u>	<u>Date</u>
<u>IGA</u>	
<i>Kickoff Meeting, Analysis, Site Walks, Prelim Design</i>	<i>Feb - Mar, 2024</i>
<i>Workshop 1: Review Project Scope and Preliminary Design</i>	<i>April 30, 2024</i>
EGM Analysis, Final Pricing	Apr - May 2024
Energy Analysis and IGA	Mar - May 2024
<i>Workshop 2: Present IGA</i>	<i>Monday, June 24, 2024</i>
Structure Project Costs & Phasing	Jun - Jul, 2024
<i>Workshop 3: Present to CIP Committee</i>	<i>July 29, 2024</i>
Workshop 4: Council Study Session	Tuesday, September 10, 2024
<u>Design/Build Contract Approval</u>	
Two-week Public Notification of CGC4217 Hearing	Tuesday, August 28, 2024
Project Approval by City	Tuesday, September 10, 2024
Execute Contract (includes proof of bonds, insurance)	Sep 25 - Oct 11, 2024
Notice to Proceed	Monday, October 14, 2024
<u>Finance Contract Approval</u>	
<i>Issue RFP</i>	<i>Friday, August 2, 2024</i>
<i>Receive RFP</i>	<i>Friday, August 16, 2024</i>
Evaluate RFP's, Select Financier, Finalize Contract Doc's	Aug 19 - Sep 13, 2024
Project Approval by City	Tuesday, September 10, 2024
Execute Finance Contract, Open Escrow	Sep 25 - Oct 11, 2024
Fund Escrow Account	Monday, October 14, 2024

IGA Findings: Savings over Time

All Sites Year	HVAC		Lighting		Controls				
	Utility Savings \$	O&M Savings	Utility Savings \$	O&M Savings	Utility Savings \$	O&M Savings	Utility Cost Savings	O&M Savings	Combined Savings
1	\$49,504	\$20,000	\$87,279	\$14,092	\$30,461	\$0			
2	\$50,989	\$20,640	\$89,897	\$14,543	\$31,375	\$0			
3	\$52,519	\$21,300	\$92,594	\$15,008	\$32,316	\$0			
4	\$54,094	\$21,982	\$95,372	\$15,489	\$33,286	\$0			
5	\$55,717	\$22,686	\$98,233	\$15,984	\$34,284	\$0			
6	\$57,389	\$23,411	\$101,180	\$16,496	\$35,313	\$0			
7	\$59,110	\$24,161	\$104,216	\$17,024	\$36,372	\$0			
8	\$60,884	\$24,934	\$107,342	\$17,568	\$37,463	\$0			
9	\$62,710	\$25,732	\$110,562	\$18,131	\$38,587	\$0			
10	\$64,591	\$26,555	\$113,879	\$18,711	\$39,745	\$0			
11	\$66,529	\$27,405	\$117,296	\$19,309	\$40,937	\$0			
12	\$68,525	\$28,282	\$120,815	\$19,927	\$42,165	\$0			
13	\$70,581	\$29,187	\$124,439	\$20,565	\$43,430	\$0			
14	\$72,698	\$30,121	\$128,172	\$21,223	\$44,733	\$0			
15	\$74,879	\$31,085	\$132,017	\$21,902	\$46,075	\$0			
16	\$77,126	\$32,079	\$135,978	\$22,603	\$47,457	\$0			
17	\$79,439	\$33,106	\$140,057	\$23,326	\$48,881	\$0			
18	\$81,823	\$34,165	\$144,259	\$24,073	\$50,347	\$0			
19	\$84,277	\$35,259	\$148,587	\$24,843	\$51,858	\$0			
20	\$86,806	\$36,387	\$153,044	\$25,638	\$53,414	\$0			
Total Years 1-20	\$1,330,191	\$548,475	\$2,345,219	\$386,456	\$818,498	\$0	20 Year Savings		
							\$4,493,909	\$934,931	\$5,428,840
Total Years 21-30	\$474,688	\$200,163	\$0	\$0	\$292,087	\$0	30 Year Savings		
Total	\$1,804,879	\$748,638	\$2,345,219	\$386,456	\$1,110,586	\$0	\$5,260,684	\$1,135,094	\$6,395,779

Note: Utility and O&M savings projected to escalated 3% and 3.2%, respectively, annually.



City Hall Chiller: Preliminary Assessment of Sound Levels



What is Government Code 4217?

GC 4217 is a **procurement pathway**, NOT a program or funding source

- Allows cities to contract with qualified providers to **develop and implement** capital projects **using a design-build approach**
- Allows cities to **bundle different projects** (ex. HVAC, roofing, electrical, lighting, solar, etc.) into one contract
- Allows public agencies to **select their partner based on “Best Value”**
- Was developed in response to the national energy crisis of the 1970s, to allow public agencies the most flexibility possible in contracting and meet energy savings goals
- Can work in conjunction with other cooperative purchasing mechanisms to ensure fair/competitive pricing

What Does Government Code 4217 Actually Say?

- 4217.10 – Public agencies (including cities) can develop energy conservation/generation/infrastructure projects
- 4217.12 – Utility costs after the project must be less than utility costs before the project
- 4217.16 – Districts may use a competitive process to select a contractor based on experience, qualifications, etc.
- 4217.18 – States that the code should be taken to give the greatest flexibility to districts so that “benefits may be maximized”

What Does Government Code 4217 Actually Say?

- 4217.12 – Utility costs after the project must be less than utility costs before the project

“**4217.12** (a) Notwithstanding any other provision of law, a public agency may enter into an energy service contract and any necessarily related facility ground lease on terms that its governing body determines are in the best interests of the public agency if the determination is made at a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, and if the governing body finds:

(1) That the anticipated cost to the public agency for thermal or electrical energy or conservation services provided by the energy conservation facility under the contract will be less than the anticipated marginal cost to the public agency of thermal, electrical, or other energy that would have been consumed by the public agency in the absence of those purchases.”

Financing Request for Proposals

- **Process:**
 - 1. Southland will assist Lakewood help optimize the finance package by issuing a RFQ to competitively select the financier. The process will include request for details of term, rate, pre-payment, escrow details, etc.**
 - 2. City (with Southland support) will pre-qualify 5+ responders, evaluate and summarize the proposals, and assist the City with the evaluation**
 - 3. Southland will assist with contract negotiation and execution**
 - 4. Entire process estimated to take 6 – 8 weeks**

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COUNCIL AGENDA
September 10, 2024

TO: Honorable Mayor and City Council

SUBJECT: Proposed Public Safety Joint Powers Authority

INTRODUCTION

Lakewood is known for being a safe community in which residents feel safe to walk in their neighborhoods, kids can walk to/from school and play at their local park, and people can shop and dine at the city's many shopping centers. Maintaining the city's status as a safe community has always been the top priority of the City Council, past and present. However, this has become increasingly more challenging over the past several years due to many outside factors. As such, Lakewood looks for new and creative ways to enhance safety and quality of life for the community, doing everything we possibly can.

STATEMENT OF FACT

Providing for high quality law enforcement services is an essential core municipal service that residents expect but has become increasingly more challenging. The Sheriff's Department is maintaining a years long moratorium on expanding contracts for additional Deputy personnel due to ongoing shortage of sworn personnel, increased mandatory overtime causing stress and fatigue which leads to reduced performance and service delivery. Additionally, changes in state and local laws and public safety policies have emboldened criminals leading to increased crime rates and reduced quality of life.

Over the past several years, Lakewood, like many other communities throughout LA County and California, has enacted various measures to counter the ill effects of Deputy personnel shortages and fatigue, and bad public safety policies. In 2022 Lakewood enacted the Neighborhood Safety Enhancement Plan which was comprised of various components including deployment of a 2-Deputy crime suppression patrol unit and use of private security patrols to supplement law enforcement with additional visibility and "eyes and ears" on the street, deployment of technology such as license plate reader cameras, and rebates for residents for the purchase of home security cameras and catalytic converter anti-theft measures. The city also joined neighboring Paramount to share the cost of a Community Prosecutor to assist with quality of life issues working alongside the Special Assignment Team. These various measures have had a positive impact and proven to be effective to address crime and quality of life issues.

Staff routinely meet with staff from the cities Bellflower and Paramount to discuss common issues and share ideas. Over the past year, the City Managers and Public Safety Directors of the three cities have been discussing the idea of forming a Joint Powers Authority (JPA) that is focused on public safety. The concept of the JPA is to enhance public safety services through utilization of shared resources, which is seen as a cost effective way to increase and improve services.

The proposed JPA would function to promote collaboration among the three cities to plan, coordinate and provide for a variety of public safety services that would enhance quality of life and improve overall public safety for the communities. Through the JPA, a variety of measures could be enacted that would be supplemental to existing services. Possible measures that can be considered to be enacted by the JPA include:

- A. Develop new or enhance/augment existing contract services for sworn/non-sworn personnel/retirees to supplement existing contract policing services with Los Angeles County Sheriff's;
- B. Develop framework to share existing individual city resources as a supplemental or on an as needed substitute basis;
- C. Homeless and mental health response coordination between the participating cities and neighboring communities and regional service providers;
- D. Develop a public safety focused legislative platform to assess proposed legislation, advocate for policy and legislative changes that promote quality of life/public safety;
- E. Establish a shared traffic and road safety program that supplements existing traffic safety enforcement efforts to include but not limited to minor traffic violations, non-injury collision reports, traffic control, and traffic investigations;
- F. Shared prosecutorial services to more effectively address criminal violations that directly impact quality of life in neighborhoods, business districts;
- G. Plan and coordinate emergency management and preparedness for city staff and community members; and
- H. Other purposes related to improving and enhancing public safety including, without limitation, obtaining federal, state and county funding.

The structure of the JPA would include an Advisory Board, consisting of a Councilmember selected from each of the city's respective Council, to formulate policy of the JPA and approve the budget for delivery of services. An Administrative Entity would carry out the policies set by the Advisory Board. The Administrative Entity would be the City Manager, or a designee, from each city.

An initial financial contribution of \$10,000 per city is recommended, with additional funding needs to be determined through the Advisory Board based on services and measures to be enacted by the JPA. Additionally, the term of the agreement is 5 years and may be extended by mutual consent of the cities.

City Managers and Public Safety Directors recently with a Council representative from each city (Mayor Rogers represented Lakewood) to present and discuss the JPA concept. The representatives were all receptive to the idea and the consensus was to move forward with bringing the draft of the JPA to each city's respective Council for consideration to approve and begin the process to form the JPA.

RECOMMENDATION

Staff recommends the City Council approve an agreement to form a public safety Joint Powers Authority with the cities of Bellflower and Paramount, and authorize the Mayor to sign the agreement in a form as approved by the City Attorney.

KS for JY

Joshua Yordt
Director of Public Safety



Thaddeus McCormack
City Manager

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Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

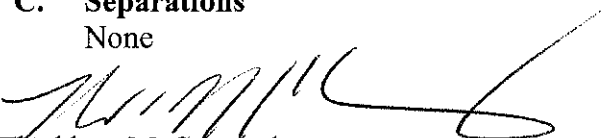
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COUNCIL AGENDA
September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
FULL-TIME EMPLOYEES			
A. Appointments			
Dario Simoes	Assistant Director of Public Works/Civil Engineer	42B	09/03/2024
B. Changes			
None			
C. Separations			
None			
PART-TIME EMPLOYEES			
A. Appointments			
Perla Brito	Parking Enforcement Technician I	B	08/06/2024
Alanecia Hall	Paratransit Vehicle Operator III	B	08/19/2024
B. Changes			
None			
C. Separations			
None			



Thaddeus McCormack
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 8/15/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	373,281.56
1030	CDBG CURRENT YEAR	23.73
1050	COMMUNITY FACILITY	911.73
1090	LAKWOOD EQUESTRIAN CENTER	17,037.43
1621	LA CNTY MEASURE R	1,023.00
1622	LA CNTY MEASURE M	3,460.22
1623	LA CNTY MEASURE W-REGIONAL	863.79
3060	PROPOSITION "A"	257,959.00
3070	PROPOSITION "C"	2,031.20
5010	GRAPHICS AND COPY CENTER	2,196.51
5020	CENTRAL STORES	7,175.47
5030	FLEET MAINTENANCE	24,971.77
7500	WATER UTILITY FUND	215,221.47
8030	TRUST DEPOSIT	100.00
		906,256.88

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/15/2024	4IMPRINT	1,660.29
08/15/2024	ALAN'S LAWN AND GARDEN CENTER INC	1,477.20
08/15/2024	AMAZON CAPITAL SERVICES INC	1,345.48
08/15/2024	AT&T ENTERPRISES LLC	384.22
08/15/2024	BREA, CITY OF	2,533.25
08/15/2024	LAKEWOOD, CITY WATER DEPT	36,862.95
08/15/2024	MOORE IACOFANO GOLTSMAN INC	11,495.99
08/15/2024	US BANCORP ASSET MANAGEMENT INC	3,036.90
08/15/2024	STEARNS CONRAD & SCHMIDT CONSLT ENG	7,650.00
08/15/2024	SOUTHERN CALIFORNIA GAS CO	1,089.67
08/15/2024	WATER SYSTEM SERVICES LLC	195.00
08/15/2024	WATERLINE TECHNOLOGIES INC	5,013.99
08/15/2024	COASTAL OCCUPATIONAL MEDICAL GROUP	230.00
08/15/2024	ALLEN, JOHNNY	386.75
08/15/2024	ALLIED REFRIGERATION INC	262.56
08/15/2024	AMAZON CAPITAL SERVICES INC	3,293.34
08/15/2024	AMERICAN QUARTER HORSE ASSOCIATION	1,500.00
08/15/2024	ANICETO SANDRA	848.25
08/15/2024	ARDURRA GROUP INC	1,750.00
08/15/2024	AT&T ENTERPRISES LLC	358.03
08/15/2024	ROSS AVIATION INVESTMENT LLC	5,727.27
08/15/2024	B.R. BREWER SIGN & GRAPHICS	393.59
08/15/2024	BACKFLOW APPARATUS & VALUE COMPANY	5,358.15
08/15/2024	BEAR COMMUNICATIONS INC	400.21
08/15/2024	BEGINNERS EDGE SPORTS TRAINING LLC	4,773.60
08/15/2024	BIG STUDIO INC	1,361.59
08/15/2024	TWO SHELLS ENTERPRISES INC	188.00
08/15/2024	BRIZUELA XOCHITL	585.00
08/15/2024	BROWN, BONNIE	188.50
08/15/2024	CAL BLEND SOILS INC	1,345.05
08/15/2024	CALIF. STATE DISBURSEMENT UNIT	838.14
08/15/2024	CALIF STATE FRANCHISE TAX BOARD	333.54
08/15/2024	CALIFORNIA CONTRACT CITIES ASN	25.00
08/15/2024	CAMERON WELDING SUPPLY	165.30
08/15/2024	CENTRAL BASIN WATER ASSN	5,048.96
08/15/2024	CHRISTIAN JAMES	702.00
08/15/2024	CINTAS CORPORATION	144.16
08/15/2024	CINTAS CORPORATION	361.07
08/15/2024	CAMERON WELDING SUPPLY	197.33
08/15/2024	COLOR CARD ADMINISTRATOR CORP	37.54
08/15/2024	CORELOGIC INC	71.19
08/15/2024	COUCH, RON JR	240.00
08/15/2024	CVENT INC	3,220.00
08/15/2024	D&J INTERNATIONAL INC	1,593.12

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/15/2024	DE LAGE LANDEN FINANCIAL SERVICES	789.62
08/15/2024	DUNRITE PEST CONTROL INC	695.00
08/15/2024	DURHAM SCHOOL SERVICES LP	17,599.43
08/15/2024	EDCO WASTE SERVICES LLC	13,690.53
08/15/2024	EMPLOYMENT DEVELOPMENT DEPT	40.00
08/15/2024	FERGUSON ENTERPRISES INC	58,350.00
08/15/2024	FONTELA, THAO	2,343.25
08/15/2024	FRONTIER CALIFORNIA INC	2,359.28
08/15/2024	GANAHL LUMBER COMPANY	18.11
08/15/2024	GRAINGER W W INC	842.29
08/15/2024	GREIF INC	1,153.47
08/15/2024	HASS, BARBARA	750.75
08/15/2024	HIRSCH CLOSSON	3,492.50
08/15/2024	HOME DEPOT	2,732.02
08/15/2024	INFOSEND INC	6,184.61
08/15/2024	JHM SUPPLY INC	221.36
08/15/2024	JJS PALOMO'S STEEL INC	57.88
08/15/2024	JONES RICHARD D. A PROF LAW CORP	17,752.50
08/15/2024	KIDSGUIDE INC	525.00
08/15/2024	NORTH AMERICAN YOUTH ACTIVITIES LLC	2,602.60
08/15/2024	KILEY GREGORY THOMAS	3,750.00
08/15/2024	LAGERLOF, LLP	3,420.00
08/15/2024	LAKESWOOD, CITY OF	100.00
08/15/2024	LIEBERT CASSIDY WHITMORE	405.00
08/15/2024	LIFTECH ELEVATOR SERVICES INC	938.00
08/15/2024	LINCOLN EQUIPMENT INC	61.54
08/15/2024	LONG BEACH PUBLIC TRANSPORTATION CO	257,959.00
08/15/2024	LOPEZ VAN METER KARLA	1,478.75
08/15/2024	MAGIC JUMP RENTALS INC	2,217.60
08/15/2024	LEON MANUEL	495.00
08/15/2024	MATHESON TRI-GAS INC	329.55
08/15/2024	MERRIMAC PETROLEUM INC	19,015.96
08/15/2024	MEZA, DAVID	191.61
08/15/2024	NAGY KAREN	300.00
08/15/2024	O'REILLY AUTOMOTIVE STORES INC	223.12
08/15/2024	PACIFIC TRUCK EQUIPMENT INC	890.30
08/15/2024	PULLMAN, GARY	725.00
08/15/2024	QUINN RENTAL SERVICES	2,722.50
08/15/2024	CERRITOS FORD INC	109,999.99
08/15/2024	S.T.E.A.M.	142,300.72
08/15/2024	SANCHEZ, EUGENE	285.00
08/15/2024	SCELZI ENTERPRISES INC	2,249.00
08/15/2024	SECTRAN SECURITY INC	225.07
08/15/2024	SERVICWEAR APPAREL INC	2,347.33

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/15/2024	SHARP ELECTRONICS CORPORATION	119.01
08/15/2024	SIEGEL, THEODORE	150.00
08/15/2024	SITEONE LANDSCAPE SUPPLY LLC	310.05
08/15/2024	SMART & FINAL INC	983.44
08/15/2024	SO CALIF SECURITY CENTERS INC	283.80
08/15/2024	MWB COPY PRODUCTS INC	115.76
08/15/2024	SOUTHERN CALIFORNIA EDISON CO	47,193.05
08/15/2024	SOUTHERN CALIFORNIA EDISON CO	440.04
08/15/2024	SOUTHERN CALIFORNIA GAS CO	4,249.04
08/15/2024	SPASEFF TED C	240.00
08/15/2024	SPICERS PAPER INC	1,406.89
08/15/2024	STEIN, ANDREW T	1,223.33
08/15/2024	STOVER SEED COMPANY	2,761.76
08/15/2024	SUNSTONE MANAGEMENT INC	6,000.00
08/15/2024	T2 SYSTEMS INC	95.00
08/15/2024	TENG, WHEA-FUN	164.86
08/15/2024	TUMBLE-N-KIDS INC	13,289.25
08/15/2024	TURF STAR	427.74
08/15/2024	WAMBA, DIANE B	339.30
08/15/2024	WATER SYSTEM SERVICES LLC	195.00
08/15/2024	WATERLINE TECHNOLOGIES INC	15,826.28
08/15/2024	WAXIE ENTERPRISES INC	1,673.68
08/15/2024	WILLDAN ASSOCIATES	4,437.00
08/15/2024	SYKAHUA TEMUJIN	331.50
08/15/2024	ZUMAR INDUSTRIES INC	3,460.22
08/15/2024	FOSTER, D R	64.57
08/15/2024	GODOY, MARIBEL	250.00
08/15/2024	SALGUERO, NAILA	250.00
08/15/2024	TAYLOR, PAUL	433.89
08/15/2024	WACKER, VOICEL	40.00
	Total:	906,256.88

**CITY OF LAKEWOOD
FUND SUMMARY 8/22/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,303,381.12
1030	CDBG CURRENT YEAR	583.33
1070	RETIREE BENEFITS	7,900.00
1090	LAKWOOD EQUESTRIAN CENTER	30,095.86
1336	STATE COPS GRANT	16,666.74
1500	MISC-SPECIAL REVENUE FUND	91.65
1622	LA CNTY MEASURE M	75,198.25
1623	LA CNTY MEASURE W-REGIONAL	2,751.25
1630	USED OIL GRANT	582.43
3001	CAPITAL IMPROV PROJECT FUND	13,384.51
3070	PROPOSITION "C"	134.98
5010	GRAPHICS AND COPY CENTER	1,558.70
5020	CENTRAL STORES	3,049.98
7500	WATER UTILITY FUND	40,849.01
8020	LOCAL REHAB LOAN	208.00
8030	TRUST DEPOSIT	42,033.69
		1,538,469.50

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/19/2024	HACIENDA SOSEGADO LLC	10,836.50
08/22/2024	CANYON SPRINGS ENTERPRISES	12,599.94
08/22/2024	CUOMO, BIAGIO	41.90
08/22/2024	KDC INC	5,805.00
08/22/2024	LOS ANGELES CO DEPT OF HEALTH SVCS	2,988.00
08/22/2024	LOS ANGELES CO FIRE DEPT	4,506.72
08/22/2024	LOS ANGELES CO SHERIFFS DEPT	1,146,412.33
08/22/2024	LA COUNTY DEPT OF PUBLIC WORKS	8,294.47
08/22/2024	OC VACUUM INC	2,751.25
08/22/2024	PHASE II SYSTEMS INC	7,900.00
08/22/2024	LONG BEACH PUBLISHING CO	375.52
08/22/2024	LONG BEACH PUBLISHING CO	850.58
08/22/2024	SIERRA INSTALLATIONS INC	7,892.50
08/22/2024	TETRA TECH INC	13,384.51
08/22/2024	U S BANK	5,100.00
08/22/2024	PERRIS FENCE & SUPPLY	45.11
08/22/2024	ALEX MACIAS DOG TRAINING LLC	1,170.00
08/22/2024	AMAZON CAPITAL SERVICES INC	1,159.51
08/22/2024	AOUANUITY INC	14,000.00
08/22/2024	BACKFLOW APPARATUS & VALUE COMPANY	587.63
08/22/2024	BERG, APRIL	773.50
08/22/2024	BRIZUELA XOCHITL	1,023.75
08/22/2024	CALIF. STATE DISBURSEMENT UNIT	838.14
08/22/2024	CALIF STATE FRANCHISE TAX BOARD	333.54
08/22/2024	CALIFORNIA CONTRACT CITIES ASN	750.00
08/22/2024	CALIFORNIA MUNICIPAL STATISTICS INC	550.00
08/22/2024	SEMA INC	1,558.70
08/22/2024	CHICAGO TITLE CO	208.00
08/22/2024	CAMERON WELDING SUPPLY	127.52
08/22/2024	COMMUNITY FAMILY GUIDANCE CTR	583.33
08/22/2024	COMPLETE FIRE SERVICE INC	7,740.92
08/22/2024	DATA TICKET INC	205.04
08/22/2024	ELLISON CHRISTINE NICOLE	1,200.00
08/22/2024	EMPLOYMENT DEVELOPMENT DEPT	40.00
08/22/2024	GARIBALDO'S NURSERY	244.75
08/22/2024	HACIENDA SOSEGADO LLC	10,836.50
08/22/2024	HARA M LAWNMOWER CENTER	810.34
08/22/2024	HINDERLITER DE LLAMAS & ASSOC	2,969.76
08/22/2024	HOME DEPOT	3,121.46
08/22/2024	HOUSTON ENGINEERING INC	2,200.00
08/22/2024	ISES CORPORATION	4,975.00
08/22/2024	JHM SUPPLY INC	620.98
08/22/2024	JONES RICHARD D. A PROF LAW CORP	5,517.77
08/22/2024	KICK IT UP KIDZ LLC	1,154.40
08/22/2024	KLASSEN WOOD COMPANY	8,091.20

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/22/2024	KOSMONT & ASSOCIATES INC	12,090.38
08/22/2024	LAKWOOD CHAMBER OF COMMERCE	2,500.00
08/22/2024	LAKWOOD, CITY OF	100.00
08/22/2024	LONG BEACH, CITY OF	487.09
08/22/2024	LOS ANGELES CO DEPT OF HEALTH SVCS	747.00
08/22/2024	MALLORY SAFETY AND SUPPLY LLC	403.38
08/22/2024	MARIN, COUNTY OF/CAL-SLA	2,520.00
08/22/2024	MENDEZ, JAVIER	557.08
08/22/2024	MOSES-CALDERA, ISABEL	464.10
08/22/2024	MUNOZ, DAVID	228.81
08/22/2024	NICHOLLS CONSULTING INC	1,257.43
08/22/2024	ODP BUSINESS SOLUTIONS LLC	884.01
08/22/2024	OPENGOV INC	4,246.41
08/22/2024	DY-JO CORPORATION	790.00
08/22/2024	READWRITE EDUCATIONAL SOLUTIONS INC	1,390.35
08/22/2024	REGIONAL GOVERNMENT SERVICES AUTHORITY	2,500.00
08/22/2024	SAN JUAN, CLYDE J	312.00
08/22/2024	SHARP ELECTRONICS CORPORATION	12,651.08
08/22/2024	SKYHAWKS SPORTS ACADEMY LLC	1,131.00
08/22/2024	SO CALIF SECURITY CENTERS INC	60.00
08/22/2024	SOMERS ENTERPRISES INC	7,480.00
08/22/2024	SOUTHWEST PATROL INC	29,602.00
08/22/2024	CHARTER COMMUNICATIONS HOLDINGS LLC	6,951.63
08/22/2024	SULLY MILLER	599.24
08/22/2024	SUPERIOR COURT OF CALIFORNIA	8,152.50
08/22/2024	SUPERIOR COURT OF CALIFORNIA	10,890.00
08/22/2024	T-MOBILE USA INC	432.60
08/22/2024	T2 SYSTEMS INC	3,472.88
08/22/2024	THE ARTCRAFT GROUP INC	2,605.43
08/22/2024	THE SALVATION ARMY	14,508.00
08/22/2024	TOVAR, ROBERT	430.42
08/22/2024	TUMBLE-N-KIDS INC	4,452.50
08/22/2024	U S BANK	2,350.00
08/22/2024	CELLCO PARTNERSHIP	1,363.44
08/22/2024	WALTERS WHOLESALE ELECTRIC CO	2,361.30
08/22/2024	WATERLINE TECHNOLOGIES INC	3,686.76
08/22/2024	WAXIE ENTERPRISES INC	922.41
08/22/2024	WILLDAN ASSOCIATES	79,658.25
08/22/2024	WOOD RODGERS INC	7,928.75
08/22/2024	SYKAHUA TEMUJIN	1,435.20
08/22/2024	MOODY, SANDRA	40.00
08/22/2024	RABARA, MANOLITO	365.00
08/22/2024	STEED, NICOLE	250.00
08/22/2024	WYANT, TERESA	35.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

**CHECK
DATE**

VENDOR NAME

**CHECK
AMOUNT**

Total:

1,538,469.50

**CITY OF LAKEWOOD
FUND SUMMARY 8/29/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	380,513.44
1015	SPECIAL OLYMPICS	177.88
1020	CABLE TV	1,274.26
1030	CDBG CURRENT YEAR	1,291.66
1050	COMMUNITY FACILITY	28,657.05
1070	RETIREE BENEFITS	714.00
1090	LAKWOOD EQUESTRIAN CENTER	6,568.70
1500	MISC-SPECIAL REVENUE FUND	176.40
1623	LA CNTY MEASURE W-REGIONAL	2,654.50
1640	BEV CONTAINER REC GRANT	24,474.66
3070	PROPOSITION "C"	896.68
5010	GRAPHICS AND COPY CENTER	803.28
5020	CENTRAL STORES	7,699.04
5030	FLEET MAINTENANCE	4,933.31
7500	WATER UTILITY FUND	2,391,033.52
8030	TRUST DEPOSIT	6,866.41
		2,858,734.79

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/29/2024	ASSOCIATED PRODUCTION MUSIC LLC	1,250.00
08/29/2024	ASSOCIATED SOILS ENGINEERING INC	5,810.00
08/29/2024	CERRITOS, CITY OF	41,751.27
08/29/2024	CONSOR NORTH AMERICA INC	23,808.90
08/29/2024	CORODATA SHREDDING INC	39.00
08/29/2024	DR OFFICE WORKS INC	28,041.60
08/29/2024	GARIBALDO'S NURSERY	4,348.11
08/29/2024	HUNTER, JOHN L & ASSOCIATES	3,173.25
08/29/2024	LAGERLOF, LLP	660.00
08/29/2024	LAKEWOOD, CITY WATER DEPT	140,217.80
08/29/2024	LONG BEACH CITY	1,359.43
08/29/2024	LOS ANGELES CO SHERIFFS DEPT	4,381.69
08/29/2024	LA COUNTY DEPT OF PUBLIC WORKS	2,202.56
08/29/2024	LA COUNTY DEPT OF PUBLIC WORKS	505.00
08/29/2024	MACRO AUTOMATICS	8,855.35
08/29/2024	MIDAMERICA ADMIN & RETIREMENT	714.00
08/29/2024	MIDWEST MOTOR SUPPLY CO INC	87.54
08/29/2024	OCEAN BLUE ENVIRONMENTAL SERVICES	7,091.28
08/29/2024	PETTY CASH/ ANDREW CAMACHO	275.02
08/29/2024	RAYVERN LIGHTING SUPPLY CO INC	462.32
08/29/2024	SECURITAS TECHNOLOGY CORPORATION	1,220.07
08/29/2024	SHARP ELECTRONICS CORPORATION	9,089.12
08/29/2024	SNAP-ON INDUSTRIAL	392.18
08/29/2024	SOUTHLAND INDUSTRIES	3,540.00
08/29/2024	WATER REPLENISHMENT DISTRICT OF	1,899,172.71
08/29/2024	WILLDAN ASSOCIATES	446.00
08/29/2024	SHAKER NERMINE	1,925.00
08/29/2024	ADVANTAGE MAILING LLC	15,642.33
08/29/2024	ALESHIRE & WYNDER LLP	423.50
08/29/2024	ALLEN, JOHNNY	305.50
08/29/2024	ALLIED REFRIGERATION INC	445.88
08/29/2024	AMAZON CAPITAL SERVICES INC	2,057.13
08/29/2024	AMERICAN SOCCER COMPANY INC	1,652.11
08/29/2024	BIG STUDIO INC	3,522.16
08/29/2024	CAL STATE AUTO PARTS INC	781.93
08/29/2024	CALIFORNIA STATE DEPT OF JUSTICE	594.00
08/29/2024	CERRITOS, CITY OF	53,927.14
08/29/2024	CINTAS CORPORATION	342.58
08/29/2024	CAMERON WELDING SUPPLY	151.33
08/29/2024	COLOR CARD ADMINISTRATOR CORP	37.54
08/29/2024	DANIEL'S TIRE SERVICE INC	37.60
08/29/2024	DIAMOND ENVIRONMENTAL SERVICES LP	557.49
08/29/2024	DIGITRON ELECTRONICS INC	1,956.16
08/29/2024	EAST LONG BEACH POOL SUPPLY	221.34

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/29/2024	PLAYCORE WISCONSIN INC	2,765.27
08/29/2024	GARIBALDO'S NURSERY	1,724.26
08/29/2024	GOLDEN STATE WATER COMPANY	30,366.93
08/29/2024	GONSALVES JOE A & SON	4,752.00
08/29/2024	H & H NURSERY	22.33
08/29/2024	HARA M LAWNMOWER CENTER	521.46
08/29/2024	HOME DEPOT	1,638.53
08/29/2024	HUMAN SERVICES ASSOCIATION	708.33
08/29/2024	IWATER INC	7,300.00
08/29/2024	JHM SUPPLY INC	687.13
08/29/2024	JONES RICHARD D. A PROF LAW CORP	72.62
08/29/2024	KICK IT UP KIDZ LLC	748.80
08/29/2024	LAKEWOOD. CITY OF	100.00
08/29/2024	LAKEWOOD. CITY WATER DEPT	33,126.26
08/29/2024	LEON MANUEL	400.00
08/29/2024	MATHESON TRI-GAS INC	208.59
08/29/2024	MC ENROE. BARBARA	421.20
08/29/2024	MMASC	125.00
08/29/2024	NADA BUS INC	1,480.00
08/29/2024	NESTLE WATERS NORTH AMERICA	341.57
08/29/2024	O'REILLY AUTOMOTIVE STORES INC	1,553.87
08/29/2024	ODP BUSINESS SOLUTIONS LLC	455.72
08/29/2024	DY-JO CORPORATION	1,735.00
08/29/2024	PATHWAYS VOLUNTEER HOSPICE	583.33
08/29/2024	JOYCE LOU INC	555.75
08/29/2024	PAYMENTUS CORPORATION	10,636.37
08/29/2024	PETTY CASH/ ANDREW CAMACHO	954.66
08/29/2024	SCMAF OFFICE	268.79
08/29/2024	SERVICWEAR APPAREL INC	3,877.81
08/29/2024	SIGNAL HILL AUTO ENTERPRISES INC	308.26
08/29/2024	SITEONE LANDSCAPE SUPPLY LLC	69.82
08/29/2024	SMART & FINAL INC	309.07
08/29/2024	SO CALIF SECURITY CENTERS INC	63.06
08/29/2024	SOUTHERN CALIFORNIA EDISON CO	87,047.71
08/29/2024	SOUTHLAND INDUSTRIES	6,431.42
08/29/2024	SOUTHWEST PATROL INC	27,060.00
08/29/2024	SPICERS PAPER INC	803.28
08/29/2024	WESTERN EXTERMINATOR COMPANY	963.94
08/29/2024	THE RINKS-LAKEWOOD ICE	382.20
08/29/2024	TNT FIREWORKS	3,750.00
08/29/2024	U S BANK NATIONAL ASSOCIATION	44,027.34
08/29/2024	U S POSTAL SERVICE	8,000.00
08/29/2024	FUSION METALWORKS INC	24,474.66
08/29/2024	HD SUPPLY INC	1,438.48

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/29/2024	WALTERS WHOLESALE ELECTRIC CO	2,117.51
08/29/2024	WATER REPLENISHMENT DISTRICT OF	254,033.92
08/29/2024	WATERLINE TECHNOLOGIES INC	8,029.31
08/29/2024	WAXIE ENTERPRISES INC	1,251.17
08/29/2024	WILLIAMS, MICHELLE	435.89
08/29/2024	SYKAHUA TEMUJIN	61.75
08/29/2024	BOWEN, KENNETH	250.00
08/29/2024	MCADAMS, TERRY	32.24
08/29/2024	ROSCATALUNA, RATHANA AND ROS. CHANTHEARY	5,445.39
08/29/2024	SAMUEL, BINOY	37.20
08/29/2024	STOLTZMAN, MYRA	304.67
	Total:	2,858,734.79

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER AUGUST 2024**

ACH date	Amount	Recipient	Purpose	Period
8/1/24	\$140,915.46	CalPERS	Payroll - Retirement Plan	Jun 23-Jul 6, 2024
8/1/24	\$141,579.25	CalPERS	Payroll - Retirement Plan	Jul 7-20, 2024
8/1/24	\$131,589.03	CalPERS	Employee Medical Premiums	August 2024
8/2/24	\$2,625.00	LCEA	Employee Paid Dues	July 2024
8/7/24	\$776,159.40	Various	Employee Payroll	Jul 21-Aug 3, 2024
8/7/24	\$132,885.23	IRS via F&M	Payroll - Federal Taxes	Jul 21-Aug 3, 2024
8/8/24	\$36,106.38	EDD	Payroll - State Taxes	Jul 21-Aug 3, 2024
8/9/24	\$14,873.38	VOYA	Payroll -Deferred Compensation	Jul 21-Aug 3, 2024
8/9/24	\$41,676.50	VOYA	Payroll - Deferred Compensation	Jul 21-Aug 3, 2024
8/9/24	\$10,386.02	MidAmerica	Retiree Medical Benefit	Jul 21-Aug 3, 2024
8/9/24	\$3,425.00	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 2	Jul 21-Aug 3, 2024
8/9/24	\$4,883.13	PARS via U.S. Bank	Payroll - Retirement Plan 2 of 2	Jul 21-Aug 3, 2024
8/9/24	\$564,360.25	Edco Waste	Residential Waste Pick Up	July 2024
8/9/24	\$1,809.89	The Technology Depot	Communications Services 1 of 2	August 2024
8/9/24	\$2,500.00	LEF	Sponsorship	August 2024
8/16/24	\$26,002.63	MidAmerica	Retiree Medical Benefit	August 2024
8/16/24	\$142,368.75	CalPERS	Payroll - Retirement Plan	Jul 21-Aug 3, 2024
8/21/24	\$768,213.41	Various	Employee Payroll	Aug 4-17, 2024
8/21/24	\$133,322.62	IRS via F&M	Payroll - Federal Taxes	Aug 4-17, 2024
8/22/24	\$36,478.37	EDD	Payroll - State Taxes	Aug 4-17, 2024
8/22/24	\$14,771.81	VOYA	Payroll -Deferred Compensation	Aug 4-17, 2024
8/22/24	\$42,130.77	VOYA	Payroll - Deferred Compensation	Aug 4-17, 2024
8/22/24	\$8,308.51	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 1	Aug 4-17, 2024
8/22/24	\$9,674.14	MidAmerica	Retiree Medical Benefit	Aug 4-17, 2024
8/23/24	\$2,625.00	LCEA	Employee Paid Dues	August 2024
8/23/24	\$564,360.25	Edco Waste	Residential Waste Pick Up	August 2024
8/23/24	\$383.82	The Technology Depot	Communications Services 2 of 2	August 2024
8/23/24	\$696.66	LB Meals on Wheels	Monthly Contribution	July 2024
8/27/24	\$304,018.00	CalPERS	Payroll-UAL	August 2024
8/29/24	\$142,843.53	CalPERS	Payroll - Retirement Plan	Aug 4-17, 2024
8/29/24	\$129,852.90	CalPERS	Employee Medical Premiums	September 2024

Council Approval

Date

City Manager

Attest:

City Clerk

Director of Finance & Administrative Services

**CITY OF LAKEWOOD
FUND SUMMARY 9/5/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	380,894.20
1030	CDBG CURRENT YEAR	63,639.25
1090	LAKEWOOD EQUESTRIAN CENTER	10,836.50
5010	GRAPHICS AND COPY CENTER	394.81
5020	CENTRAL STORES	118.26
5030	FLEET MAINTENANCE	8,566.88
7500	WATER UTILITY FUND	9,411.40
		<hr/>
		473,861.30

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
09/05/2024	AEF SYSTEMS CONSULTING INC	2,787.50
09/05/2024	HEALTH AND HUMAN RESOURCES CENTER INC	293.22
09/05/2024	AMAZON CAPITAL SERVICES INC	47.25
09/05/2024	AMERICAN PLANNING ASSOC	505.50
09/05/2024	ARDURRA GROUP INC	17,371.80
09/05/2024	ATALLA, IBRAHIM	175.50
09/05/2024	AVALON TRANSPORTATION LLC	4,885.00
09/05/2024	B&M LAWN AND GARDEN INC	790.20
09/05/2024	BAY AREA DRIVING SCHOOL INC	130.00
09/05/2024	BIOMETRICS4ALL INC	30.75
09/05/2024	BROEKER, CANDACE	22.75
09/05/2024	CALIFORNIANS ORGANIZED FOR POLICE SUPPORT	100.00
09/05/2024	CAMACHO, ANDREW	344.67
09/05/2024	CEPEDA, HOLLY	663.00
09/05/2024	CINTAS CORPORATION	320.20
09/05/2024	CINTAS CORPORATION	183.17
09/05/2024	CLAVERIE, COURTNEY DAY	52.00
09/05/2024	CORE & MAIN LP	1,209.23
09/05/2024	CORODATA SHREDDING INC	39.00
09/05/2024	COUCH, RON JR	240.00
09/05/2024	DAHLIN GROUP INC	70,560.50
09/05/2024	DANIEL'S TIRE SERVICE INC	1,014.53
09/05/2024	DE LAGE LANDEN FINANCIAL SERVICES	394.81
09/05/2024	DELTA DENTAL INSURANCE COMPANY	826.05
09/05/2024	DELTA DENTAL OF CALIFORNIA	8,325.87
09/05/2024	DIRECTV INC	46.25
09/05/2024	EMPIRE DESIGN & BUILD LLC	167,874.26
09/05/2024	GARIBALDO'S NURSERY	769.55
09/05/2024	GRAINGER W W INC	346.24
09/05/2024	HACH COMPANY	2,342.28
09/05/2024	HACIENDA SOSEGADO LLC	10,836.50
09/05/2024	HARA M LAWNMOWER CENTER	343.98
09/05/2024	HERMAN, LINDA	300.00
09/05/2024	HINDERLITER DE LLAMAS & ASSOC	835.67
09/05/2024	HOME DEPOT	1,050.50
09/05/2024	JHM SUPPLY INC	252.41
09/05/2024	KICK IT UP KIDZ LLC	2,629.58
09/05/2024	LANDCARE HOLDINGS INC	16,630.00
09/05/2024	LONG BEACH, CITY OF	803.96
09/05/2024	MACAULAY CHRISTINA	275.00
09/05/2024	LEON MANUEL	305.00
09/05/2024	MARKLEY, ELIZABETH	292.50
09/05/2024	MERRIMAC PETROLEUM INC	3,811.59
09/05/2024	MIEIR-KING RICHARD	260.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
09/05/2024	NATIONAL UNION FIRE INSURANCE CO	426.15
09/05/2024	O'REILLY AUTOMOTIVE STORES INC	232.24
09/05/2024	ODP BUSINESS SOLUTIONS LLC	118.76
09/05/2024	ORKIN SERVICES OF CALIFORNIA INC	112.50
09/05/2024	OWENS, TIM	4,000.00
09/05/2024	S & J SUPPLY CO	1,737.88
09/05/2024	SITEONE LANDSCAPE SUPPLY LLC	1,517.58
09/05/2024	SMART & FINAL INC	513.55
09/05/2024	SO CALIF SECURITY CENTERS INC	88.20
09/05/2024	SOMERS ENTERPRISES INC	5,940.00
09/05/2024	SOUTH COAST AOMD	1,573.92
09/05/2024	SOUTHERN CALIFORNIA EDISON CO	701.82
09/05/2024	SOUTHLAND INDUSTRIES	29,081.11
09/05/2024	SPASEFF TED C	240.00
09/05/2024	STANDARD INSURANCE CO UNIT 22	2,125.10
09/05/2024	STANDARD INSURANCE CO UNIT 22	11,448.10
09/05/2024	MANCE, MIKE J	28.33
09/05/2024	ARIZONA MACHINERY LLC	176.89
09/05/2024	WESTERN EXTERMINATOR COMPANY	217.19
09/05/2024	TRANSAMERICA LIFE INSURANCE COMPANY	1,038.19
09/05/2024	U S BANK PARS ACCT #6746022500	78,750.00
09/05/2024	HD SUPPLY INC	1,247.13
09/05/2024	VISION SERVICE PLAN	4,433.34
09/05/2024	WALTERS WHOLESALE ELECTRIC CO	1,299.39
09/05/2024	WATANABE, BRYCE	1,241.50
09/05/2024	WATERLINE TECHNOLOGIES INC	2,010.96
09/05/2024	WESTERN EXTERMINATOR CO	78.70
09/05/2024	YBARRA, ALBERT JR	1,025.00
09/05/2024	CALVARY CHAPEL NORTH LONG BEACH	250.00
09/05/2024	CHAMBLISS, TASHA	250.00
09/05/2024	JENNINGS, SHEILA	100.00
09/05/2024	LOGAN, TRACY	250.00
09/05/2024	PIRSAHELI, BIJAN	40.00
09/05/2024	POUGH-HENDERSON, VANNETTA	250.00
	Total:	473,861.30

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committee: Public Safety committee.

STATEMENT OF FACT

On July 16, 2024, the Public Safety Committee met and discussed:

Permit Activity Update

Staff inquired about the possibility of revising the fee structure and responsibility for permit holders for future block party applications due to the growing number of non-4th of July block parties where city costs cannot be spread out.

Illegal Firework Enforcement Operation After-Action Report

There were two nights of illegal firework enforcement efforts. Public Safety Officers worked alongside LASD Deputies through the evenings and into the night issuing citations to violators. Private Security Patrols were also utilized. Staff shared details about citation results with committee. Chairman Rogers suggested to explore technology resources as a basis for issuing future citations.

Crime Prevention Rebate Program Update

Staff shared details of the re-introduction, expansion plans and new incentives of the Crime Prevention Rebate program to spark an interest in residents once again. The Committee provided feedback and suggestions.

Crime Trends and Statistics

Overall, Part 1 Crimes within the city were higher when compared to last year. Analysis and discussion on contributing factors ensued. Patrols have been increased in active areas.

At Lakewood Mall, Part 1 Crimes have increased as well. More deputy patrols will be conducted on mall property as a deterrent. A newly assigned Mall Public Safety Officer will begin soon.

Homeless Services and Programs Update

Updates were provided on several locations. Encampments were cleared. Outreach services were offered alongside Homeless Services Liaison who has been collaborating with several agencies to provide continuous services to individuals. All dedicated beds at Bell Shelter are being utilized.

Staff proposed to increase shelter beds to 15. The Committee was supportive of staff's proposal and recommended bringing an agreement to the full City Council accordingly.

Community Prosecutor Program Update

Updates were provided on various locations that are causing disturbances within the city.

Public Safety Department Update

Community outreach and education events were well received by the community. Public Safety Officers (PSOs) have been proactive with patrols and enforcement regarding unlicensed street vendors and scavenger abatement. They will be deployed to targeted areas during back to school season for traffic control as well.

Public Outreach

Details for reporting incidents online to LASD will be promoted for awareness. Staff will publicize LASD's reporting system for household with residents with special needs to aid in responses to future service calls. Homeless assistance efforts and upcoming Public Safety events will be shared with residents.

Follow-Up Items

Traffic enforcement patrols will be assigned to areas based from service requests received. ShotSpotter gun detection software services are live. Automated License Plate Reader (ALPR) Camera project at Lakewood Center Mall has begun.

Miscellaneous

Member Wood suggested that the City look at requiring shopping cart locking devices for certain establishments.

On July 29, 2024, the Capital Improvement Plan Committee met and discussed:

Investment Grade Audit Update with Southland Industries – GC 4217

On January 23, 2024 City Council authorized staff to issue Southland Industries with a Letter of Intent (LOI), to proceed with the Investment Grade Audit ("audit"). This audit is to determine the feasibility of entering into a negotiated contract with Southland utilizing GC 4217, for energy conservation, air quality improvements, and infrastructure upgrades at the facilities requiring improvements. Southland has been working with the City to identify the facilities in most need for improvements. Staff has asked our on-call consultant Ardurra to independently audit the findings which will verify costs and necessary scope for the project. In order to fund the project, the City could consider financing opportunities. If the CIP Committee concurs with this route, staff, with the assistance of Southland, would issue an RFP to firms in order to receive the best possible financing options. The Committee approved Staff's recommendation to proceed with project with Southland, and to continue exploring financial options.

Update on Approved CIP Project

- *Weingart Sr. Center Improvements* - The community project earmark funding for this project will be administered through HUD. Staff is waiting on more information from HUD on the

Council Committees' Activities

September 10, 2024

Page 3

process to receive the community earmark funding for this project, as well as what restrictions are placed on expenditure of the funding.

- *Palms Community Center Improvements* - City on-call architect Dahlin Group are working on corrections required from LA County Plan Check. Similar to Weingart, the community project earmark funding for this project will be administered through HUD. Staff is waiting on more information from HUD on the process to receive the community earmark funding for this project, as well as what restrictions are placed on expenditure of the funding.
- *Mayfair Water Capture Project* - Staff, Willdan, and Sukut continue to meet weekly to discuss the project. Staff continues to work on a resolution with the Sanitation District due to concerns over the SCADA operations and control. Staff is hoping to have these issues resolved soon. City staff has been trained on the system.
- *City Hall Office Improvements* - Work commenced the week of July 22 with abatement and demolition in the RCS, HR, and City Clerk departments at City Hall. Demolition work is expected to last several weeks.
- *City Hall and The Centre Generator Modernization* - Ardurra is working on the structural portions of the plans, and to compile the bid package. As part of this work, and the Corner Lot, Ardurra commenced with survey of the civic center.
- *Corner Lot* - Dahlin Group has commenced with programing and conceptual design for the corner lot. In this phase, they will also be commencing geotechnical work, and work for CEQA. Staff's intention is to bring preliminary concept plans to the CIP Committee and the Park Development Committee, and subsequently to a future study session for review.
- *Council Chambers* - Following receipt of the ten (10) proposals, a team consisting of four City staff members and one Ardurra staff member reviewed each proposal individually and separately from each other. Four firms were selected and the interviews have been scheduled for Wednesday July 31st. Staff intends to provide recommendation of consultant award at the next CIPC meeting and the following council meeting.
- *HLC Monument Sign at Mayfair Park* - The city issued a contract to Trader Signs for the fabrication of the monument sign and is awaiting the shop drawings, which are anticipated to be received next week. There will be several weeks for fabrication after approval of shop drawings.
- *Biscailuz and Boyar Playgrounds Improvements* - Construction commenced on July 8 for this project at Biscailuz Park. On July 29, work will commence at Boyar Park. Work is expected to last at Biscailuz Park through the end of August, and at Boyar Park through the end of September. At Biscailuz Park, the contractors have been working on demolition, grading, installation of sump drains, installation of aggregate base, and compaction.

On July 30, 2024, the Economic Development Committee met and discussed:

Economic Development Strategic Plan

The Economic Development Strategic Plan was introduced to the group. The Economic Trends Report was provided and reviewed.

Lakewood Community Survey

The survey for one additional week to allow more participants. Initial results from the Lakewood Community Survey were presented. It was reported that the respondents had an overall positive response to the community and the potential business opportunities in Lakewood.

Development and Business Updates

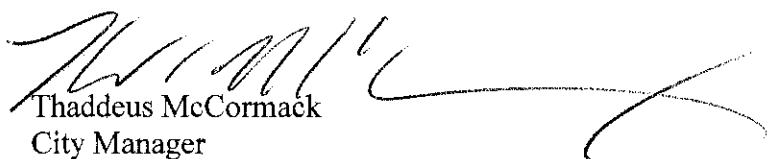
Abel Avalos, Director of Community Development, presented an update of development and businesses. He started by showing statistics of issued building permits. Director Avalos relayed information on the recent completion and opening of several businesses. He continued with brief information on projects currently in development stages including several auto dealerships upgrading their service and showroom buildings. Possible future development sites were also discussed.

On August 5, 2024, the Water Resources Committee met and discussed:

- Updates were provided on CIP & maintenance projects, water supply, water billing and customer service.
- Chair Croft congratulated Water Resources Director Derek Nguyen for being appointed to the State Water Board's Water Advisory Committee.
- Staff updated the Committee on the current PFAS litigation. To date, four settlements have been court approved. In early June, the American Water Works Association, Association of Metropolitan Water Agencies and major chemical companies put forth a lawsuit to sue the EPA alleging the MCL they established may not have followed the correct check list. The results of this lawsuit will impact the approved settlements. The money will be divvied up by the settlement amount and may impact future defendants.

RECOMMENDATION

It is recommended that the City Council receive and file this report.


Thaddeus McCormack
City Manager

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COUNCIL AGENDA
September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Monthly Report of Investment Transactions – July 2024

INTRODUCTION

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

Date	Amount at Cost	Investment	Transaction	Rate*
01-Jul-24	\$ 2,700,000.00	CAMP POOL	Purchase	5.430%
01-Jul-24	234,257.11	CAMP POOL	Interest	5.430%
02-Jul-24	1,960.38	MMF	Interest	4.630%
02-Jul-24	195,445.65	TREAS	Sell	1.125%
03-Jul-24	10,000,000.00	CAMP POOL	Sell	5.430%
03-Jul-24	234,257.11	CAMP POOL	Interest	5.680%
03-Jul-24	10,000,000.00	CAMP TERM	Purchase	5.070%
03-Jul-24	10,000,000.00	CAMP TERM	Sell	5.160%
03-Jul-24	10,564,896.17	CAMP POOL	Purchase	5.430%
03-Jul-24	2,300,000.00	CAMP POOL	Purchase	5.430%
05-Jul-24	194,849.26	FNMA	Purchase	3.303%
05-Jul-24	8,511.35	ABS	Paydown	0.550%
09-Jul-24	9,240.00	CORP	Interest	4.800%
09-Jul-24	96,534.14	CORP	Sell	4.900%
09-Jul-24	3,000,000.00	CAMP POOL	Sell	5.430%
10-Jul-24	109,858.10	CORP	Purchase	4.900%
10-Jul-24	117,014.03	CORP	Purchase	5.150%
10-Jul-24	117,355.42	CORP	Sell	4.850%
14-Jul-24	7,262.93	CORP	Interest	4.952%
15-Jul-24	862.00	ABS	Interest	4.310%

Monthly Investment Transactions
September 10, 2024
Page 2

Date	Amount at Cost	Investment	Transaction	Rate*
15-Jul-24	\$ 1,583.33	ABS	Interest	5.000%
15-Jul-24	1.31	ABS	Interest	0.340%
15-Jul-24	804.42	ABS	Interest	3.970%
15-Jul-24	9.16	ABS	Interest	0.520%
15-Jul-24	1,605.50	ABS	Interest	4.940%
15-Jul-24	375.83	ABS	Interest	4.510%
15-Jul-24	365.33	ABS	Interest	5.480%
15-Jul-24	902.42	ABS	Interest	4.420%
15-Jul-24	1,372.88	ABS	Interest	5.230%
15-Jul-24	5,746.47	ABS	Interest	4.811%
15-Jul-24	446.42	ABS	Interest	4.870%
15-Jul-24	387.50	ABS	Interest	4.650%
15-Jul-24	501.21	ABS	Interest	5.230%
15-Jul-24	518.92	ABS	Interest	4.790%
15-Jul-24	1,311.50	ABS	Interest	5.160%
15-Jul-24	39.07	ABS	Interest	0.550%
15-Jul-24	1,130.83	ABS	Interest	5.900%
15-Jul-24	0.82	ABS	Interest	0.380%
15-Jul-24	366.00	ABS	Interest	3.660%
15-Jul-24	1,683.29	ABS	Interest	5.690%
15-Jul-24	1,284.17	ABS	Interest	4.600%
15-Jul-24	550.38	ABS	Interest	5.100%
15-Jul-24	1,221.21	ABS	Interest	5.530%
15-Jul-24	637.00	ABS	Interest	5.460%
15-Jul-24	5,812.50	TREAS	Interest	3.875%
15-Jul-24	1,806.40	ABS	Paydown	0.340%
15-Jul-24	2,573.74	ABS	Paydown	0.380%
15-Jul-24	13,638.61	ABS	Paydown	3.970%
15-Jul-24	4,295.37	ABS	Paydown	3.660%
15-Jul-24	4,451.63	ABS	Paydown	0.520%
16-Jul-24	363.33	ABS	Interest	5.450%
17-Jul-24	14,351.00	CORP	Interest	5.080%
17-Jul-24	168,156.54	CORP	Sell	0.850%
17-Jul-24	64,687.46	CORP	Sell	2.100%
18-Jul-24	379,676.67	CORP	Purchase	3.250%
18-Jul-24	166.32	ABS	Interest	3.730%

Monthly Investment Transactions
September 10, 2024
Page 3

Date	Amount at Cost	Investment	Transaction	Rate*
18-Jul-24	\$ 1,104.54	ABS	Interest	5.410%
18-Jul-24	3,818.70	ABS	Paydown	3.730%
18-Jul-24	196,325.04	TREAS	Sell	0.875%
18-Jul-24	381,421.88	TREAS	Sell	2.875%
18-Jul-24	2,200,000.00	CAMP POOL	Sell	5.430%
19-Jul-24	240,112.29	CORP	Purchase	3.250%
19-Jul-24	238,148.33	CORP	Sell	3.100%
22-Jul-24	4,062.50	CORP	Interest	3.250%
23-Jul-24	4,032.00	CORP	Interest	5.040%
24-Jul-24	662.10	CORP	Interest	4.414%
25-Jul-24	322,972.05	FNMA	Purchase	4.720%
25-Jul-24	1,094.51	FNMA	Interest	3.243%
25-Jul-24	1,131.67	FNMA	Interest	4.850%
25-Jul-24	756.92	FNMA	Interest	3.347%
25-Jul-24	1,390.77	FNMA	Interest	4.377%
25-Jul-24	1,524.00	FNMA	Interest	4.572%
25-Jul-24	862.23	FNMA	Interest	2.653%
25-Jul-24	514.69	FNMA	Interest	2.745%
25-Jul-24	1,501.00	FNMA	Interest	4.740%
25-Jul-24	1,309.38	FNMA	Interest	4.190%
25-Jul-24	296.29	ABS	Interest	5.470%
25-Jul-24	315.10	FNMA	Paydown	4.377%
25-Jul-24	196.52	FNMA	Paydown	4.777%
25-Jul-24	552.78	FNMA	Paydown	3.347%
26-Jul-24	199,994.00	CORP	Purchase	4.600%
28-Jul-24	2,662.50	CORP	Interest	4.260%
30-Jul-24	303,600.00	CORP	Maturity	2.400%
31-Jul-24	2625.00	TREAS	Interest	3.500%
31-Jul-24	8,937.50	TREAS	Interest	2.750%
31-Jul-24	3,910.00	CORP	Interest	4.600%
31-Jul-24	1,406.25	TREAS	Interest	0.375%
31-Jul-24	1,875.00	TREAS	Interest	1.500%
31-Jul-24	1,484.38	TREAS	Interest	0.625%
24-Jul-25	1,505.94	FNMA	Interest	4.819%
24-Jul-25	791.67	FNMA	Interest	5.000%
24-Jul-25	591.38	FNMA	Interest	5.069%

Date	Amount at Cost	Investment	Transaction	Rate*
24-Jul-25	\$ 1,206.68	FNMA	Interest	4.777%
24-Jul-25	850.50	FNMA	Interest	4.860%
24-Jul-25	1,074.67	FNMA	Interest	3.224%
24-Jul-25	1,171.92	FNMA	Interest	3.430%
24-Jul-25	1,472.50	FNMA	Interest	4.650%

* Rates shown for MMF, LAIF, and CAMP are distribution yields. All others are coupon rates.

INVESTMENT GLOSSARY

ABS (Asset-Backed Securities)

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

AGENCY (U.S. Government Agency Issues)

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

BOND (Municipal Bonds or Note)

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

CAMP (California Asset Management Program) Pool and Term

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment tool at a reasonable cost. Participation is limited to California public agencies. The Pool option offers daily liquidity with a variable rate of return. In recent years, the Term option was added offering an investment tool for a fixed period (up to one year) and a fixed rate of return.

CD (Certificate of Deposit)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

COM (Commercial Paper)

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

CORP (Corporate Notes)

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

FNMA (Federal National Mortgage Association)

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

LAIF (Local Agency Investment Fund, State of California)

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

MMF (Money Market Fund)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUPRA (Supra-National Agency Bonds or Notes)

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

TREAS (U.S. Treasury Notes)

A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of July 2024.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Application for Street Closure (Block Party)

INTRODUCTION

The City Council adopted Resolution No. 2008-5, establishing rules and regulations pertaining to the temporary closing of local City streets. The resolution was adopted pursuant to provisions of the Vehicle Code authorizing the City Council to adopt rules and regulations for the temporary closing of a portion of the street for celebrations or special events when the City Council finds such closing necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

STATEMENT OF FACT

The City Clerk's Office was contacted by a resident, Tammy Herzog, with a request to hold a block party at 6042-6165 Autry Avenue, from 11:00 a.m. to 10:00 p.m. on Saturday, September 28. A copy of the resolution outlining the rules and regulations pertaining to the temporary closure of local City streets was given to the applicant, together with the forms for obtaining signatures of all residents within the area to be closed (map attached).

The staff of the Public Works Department has reviewed the map and canvassed the area of proposed closure for traffic safety conditions. They will provide a determination regarding the appropriate types and placement of barricades and warning devices to be utilized at the location.


Should the Council approve the request for temporary street closure, the Public Works Department will arrange for the placement and removal of the barricades for the event. Notification of said closure will be provided to the Sheriff's Station and the appropriate Fire Station.

SUMMARY

A resident has complied with all the necessary requirements to obtain a street closure permit for a block party to be held on September 28, 2024. Such closing would provide a measure of safety and protection for persons who are to use a portion of the street during the temporary closure.

RECOMMENDATION

Staff recommends that a permit be issued to the responsible applicant, Tammy Herzog, authorizing temporary closure at 6042-6165 Autry Avenue, from 11:00 a.m. to 10:00 p.m. on Saturday, September 28.

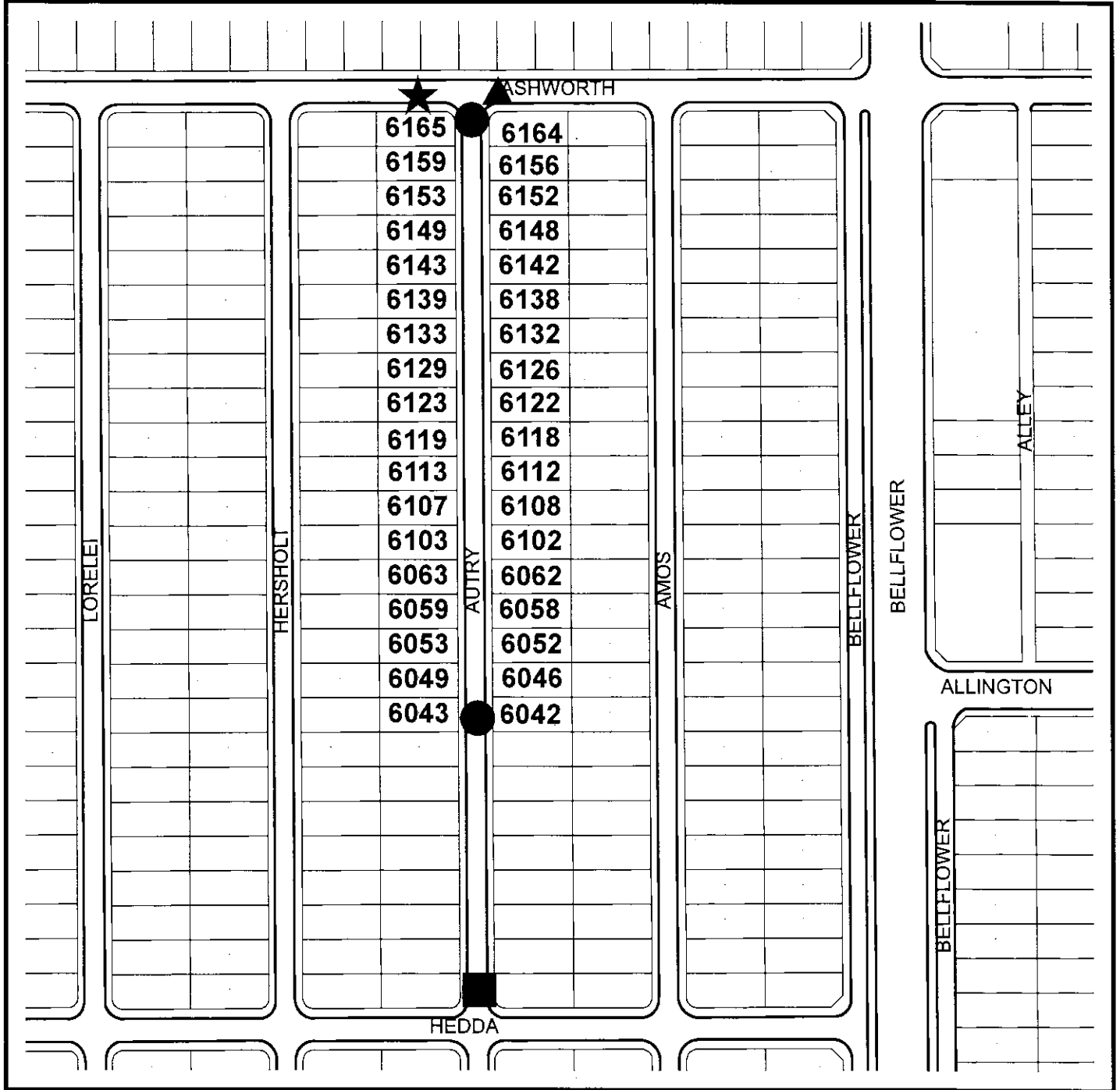

Thaddeus McCormack
City Manager

BLOCK PARTY

SEPTEMBER 28, 2024

11AM - 10PM

6042-6165 AUTRY AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
 - 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGN
 - ★ 1 "NO RIGHT TURN" SIGN
 - ▲ 1 "NO LEFT TURN" SIGN
- 6 BARRICADES
8 DELINEATORS



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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Notice of Completion – for Public Works Project No. 2024-08
Asphalt Improvements at Mayfair Park Parking

INTRODUCTION

R.J. Noble, the Contractor on Public Works Contract 2024-08, has completed work which consisted of asphalt paving improvements at the Mayfair Park parking lot.


STATEMENT OF FACT

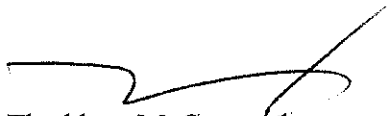
On June 25, 2024, City Council awarded Public Works Contract 2024-08 to R.J. Noble in the amount of \$209,391. No change orders (COs) were issued throughout the construction period resulting in no change to the final contract amount.

The contract was substantially completed in August 2024. R.J. Noble's staff has addressed all items on the project punch list. Staff recommends issuing the NOC.

RECOMMENDATION

It is the recommendation of Staff that the City Council accept the work performed by in a final contract amount of \$209,391, and authorize the City Clerk to file the Notice of Completion for Public Works Contract.

Kelli Pickler 
Director of Public Works


Thaddeus McCormack
City Manager

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Holmes Elementary School Parking Restrictions Updates

INTRODUCTION

The Community Safety Commission met on August 5 to consider various community safety matters that included the consideration of a request to make changes to the existing parking restrictions at Holmes Elementary School.


STATEMENT OF FACT

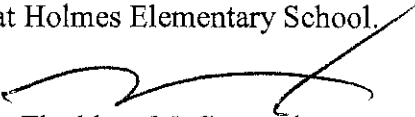
The Public Works Department received a request from the Transportation Director at Long Beach Unified School District to make changes to the existing parking restrictions at Holmes Elementary School. The request includes removal of the 20 minute parking zone on Barlin Avenue and changing the times for the 3 minute passenger loading zone; and shortening both the 20 minute parking zone and the bus loading zone on Hardwick Street. Staff observed the location, confirmed that there are no safety concerns with the changes, and recommended approving the requested changes.

The Community Safety Commission, at their regular meeting on August 5, approved recommending the changes.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolutions authorizing the changes to parking restrictions at Holmes Elementary School.

Kelli Pickler 
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2024-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING NO PARKING, STANDING, OR STOPPING, BUS LOADING, PASSENGER LOADING, TIME LIMITED PARKING, AND HANDICAPPED PARKING ZONES AT VARIOUS LOCATIONS ON THE EAST SIDE OF BARLIN AVENUE AND THE SOUTH SIDE OF HARDWICK STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to the provisions of Section 22507 of the Vehicle Code of the State of California and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. The City Council finds and determines that at various locations the parking standing, or stopping of vehicles in said red zones, bus loading zones, limited parking zones, and handicapped parking zones on the east side of Barlin Avenue, south of Hardwick Street, and the south side of Hardwick Street, east of Barlin Avenue adjacent to Holmes Elementary School shall be prohibited or limited, and that said parking regulations should be adopted as hereinafter set forth. The location of each parking restriction shall be set forth by the Director of Public Works within the City of Lakewood, who shall maintain maps indicating the location of each parking restriction.

SECTION 3. No parking restriction zone hereby established shall be effective until said curb shall be painted or signs posted indicating such red or limited parking zone, and each handicapped parking zone painted and posted in accordance with the requirement of Vehicle Code Section 22511.7 of the California Vehicle Code as herein authorized.

ADOPTED AND APPROVED this 10th day of September, 2024.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2024-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RESCINDING RESOLUTIONS ESTABLISHING 20 MINUTE PARKING ZONES, BUS LOADING ZONES, AND 3 MINUTE PASSENGER LOADING ZONES ON THE SOUTH SIDE OF HARDWICK STREET AND ON THE EAST SIDE OF BARLIN AVENUE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 93-107 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A 20 MINUTE LIMITED PARKING ZONE ON THE SOUTH SIDE OF HARDWICK STREET BETWEEN BARLIN AVENUE AND HAYTER AVENUE WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 2. Resolution No. 93-108 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A 20 MINUTE LIMITED PARKING ZONE ON THE EAST SIDE OF BARLIN AVENUE BETWEEN DEL AMO BOULEVARD AND HARDWICK STREET WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 3. Resolution No. 93-111 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD PROHIBITING THE PARKING OR STANDING OF VEHICLES ON THE EAST SIDE OF BARLIN AVENUE BETWEEN HARDWICK STREET AND DEL AMO BOULEVARD WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 4. Resolution No. 2002-78 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A "NO PARKING, MONDAY TO FRIDAY, 7 A.M. TO 4 P.M., BUS LOADING" ZONE ON THE EAST SIDE OF BARLIN AVENUE WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 5. Resolution No. 2002-79 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A "THREE-MINUTE PASSENGER LOADING, MONDAY TO FRIDAY, 7 A.M. TO 4 P.M." ZONE ON THE EAST SIDE OF BARLIN AVENUE WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 6. Resolution No. 2002-80 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A "NO PARKING, MONDAY TO FRIDAY, 7 A.M. TO 4 P.M., BUS LOADING" ZONE ON THE SOUTH SIDE OF HARDWICK STREET WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 10th day of September, 2024.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Removal of Disabled Person Parking

INTRODUCTION

The Community Safety Commission met on August 5 to consider various community safety matters that included the consideration of a request to remove the disabled person parking space at 11810 207th Street.

STATEMENT OF FACT

The Public Works Department received a request to remove disabled person parking space at 11810 207th Street. The original resident for whom the space was installed no longer lives at the location. Staff observed the location, confirmed that the original requestor no longer lives there, and recommended removal of the space.

The Community Safety Commission, at their regular meeting on August 5, approved recommending removal.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing removal of the disabled person designated parking space at 11810 207th Street.

Kelli Pickler
Director of Public Works



Thaddeus McCormack
City Manager



RESOLUTION NO. 2024-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING A DISABLED PERSON DESIGNATED PARKING SPACE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2022-87 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE SOUTH SIDE OF 207TH STREET WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 2. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 10th day of September, 2024.

Mayor

ATTEST:

City Clerk

COUNCIL AGENDA
September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Removal of Disabled Person Parking

INTRODUCTION


The Public Works Department keeps a list of disabled person parking spaces that have been installed throughout the city. In a recent survey, three addresses were found to have had the spaces previously removed, but the Resolutions were not yet rescinded.

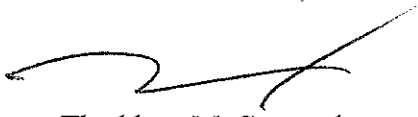
STATEMENT OF FACT

The Public Works Department recently conducted an inventory and survey of existing disabled person parking spaces, and found three addresses where spaces had previously been approved for removal, but the Resolutions were not rescinded. To correct the oversight, staff is rescinding Resolutions for disabled person parking spaces at those three addresses: 2702 Denmead Street, 4848 Bellflower Boulevard, and 5614 Hayter Avenue. Staff observed the locations and confirmed that the spaces were removed.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution rescinding disabled person designated parking spaces at 2702 Denmead Street, 4848 Bellflower Boulevard, and 5614 Hayter Avenue.


Kelli Pickler
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2024-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING A PHYSICALLY HANDICAPPED PERSONS DESIGNATED PARKING SPACE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2009-56 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A PHYSICALLY HANDICAPPED PERSONS DESIGNATED PARKING SPACE ON THE SOUTH SIDE OF DENMEAD STREET WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 2. Resolution No. 2012-18 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE EAST SIDE OF BELLFLOWER BOULEVARD EAST SERVICE ROAD WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 3. Resolution No. 2021-40 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE EAST SIDE OF HAYTER AVENUE WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 10th day of September, 2024.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Approve Agreement with Regional Government Services Authority for Management and Administrative Services

INTRODUCTION

The current workload assigned to the Public Works and Administrative Services Departments merits an extension of staff through the use of a consulting contract for management and administrative services. Regional Government Services Authority (RGS) has the expertise to assist the City with these on-call professional services.

STATEMENT OF FACT

Over the past several years, the Public Works Department has been faced with a significant work load of Capital Improvement Projects, studies, development projects, operational issues, numerous requests for service from the public and new regulations from State and Federal agencies. The staff is small and challenged with meeting the requirements of the workload. On April 17th 2023, the CIP Committee directed staff to immediately increase resources to expedite the delivery of CIP Projects.

After development of the seven-year CIP plan, and in order to make the city operations more efficient, the CIP Committee determined the need for project accounting software and a new work order system, however the task of implementing this software was beyond the expertise for either the Administrative Services Department or the Public Works Department to complete. Staff reached out to RGS for a solution.


Regional Government Services Authority (RGS) was founded in 2001 as a Joint Powers Authority (JPA), formed under Section 6500 of the California Government Code, which authorizes public agencies to contract with each other jointly to exercise a common power. RGS was created to serve the consulting, administrative and project management needs of cities, counties, special districts, joint powers authorities, and other governmental entities. They are a public agency and have served over 300 public agencies providing support and consulting services to meet the needs of its partner agencies in a broad range of disciplines.

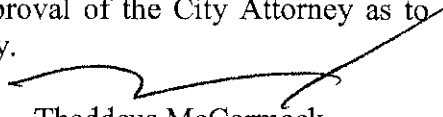
Staff recommends approving an on-call agreement with RGS for management and administrative services. Their first task order will be an assessment of the implementation of the Tyler Munis project tracking module and Tyler Munis work order module. These modules would work with our current Tyler Munis accounting system. RGS would then make a recommendation to staff based on the assessment. The proposed fee for this scope of work is not-to-exceed \$20,000 and

could be authorized by the City Manager under his signature authority. Their on-call agreement allows for subsequent task orders when requested by the City. In line with our purchasing policy, for those budgeted projects where the fee is less than \$50,000, the proposal may be authorized by the City Manager. For budgeted projects where the fee exceeds \$50,000, staff would return to the City Council for authorization prior to the start of any work.

RECOMMENDATION

It is the recommendation of staff that the City Council approve the on-call agreement with Regional Government Services Authority and upon approval of the City Attorney as to form, authorize its execution by the Mayor on behalf of the City.

Kelli Pickler 
Director of Public Works


Thaddeus McCormack
City Manager

AGREEMENT FOR SERVICES

BETWEEN

CITY OF LAKEWOOD AND

REGIONAL GOVERNMENT SERVICES AUTHORITY

THIS AGREEMENT, made and entered into this 10th day of September 2024, by and between the CITY OF LAKEWOOD, a municipal corporation, sometimes hereinafter referred to as CITY, and REGIONAL GOVERNMENT SERVICES AUTHORITY, sometimes hereinafter referred to as SERVICE PROVIDER,

WITNESSETH:

WHEREAS, the CITY is in need of the on-call services for MANAGEMENT AND ADMINISTRATIVE SERVICES, and said REGIONAL GOVERNMENT SERVICES AUTHORITY is desirous of providing said services;

NOW, THEREFORE, in consideration of the foregoing recitals, the parties hereto do mutually agree as follows:

1. Scope of Services.

SERVICE PROVIDER agrees to provide to CITY at his own cost and expense when requested by CITY those services set forth on Exhibit A attached hereto and made a part hereof, with scope of work and fee based on project-specific written proposals. Budgeted projects where the fee is less than \$50,000 may be authorized by the City Manager. Budgeted projects where the fee exceeds \$50,000 will require written approval by the City Council. If there is a conflict between Exhibit A, Agreement for Professional Services, and the provisions of this contract, this contract supersedes.

2. Compensation for Services.

The CITY agrees to pay SERVICE PROVIDER for all services rendered under the Scope of Services. For and in consideration of the services performed by SERVICE PROVIDER and when approved by the City, the City agrees to pay to SERVICE PROVIDER on a time and material basis, at a rate determined by the Schedule attached, for services actually rendered. SERVICE PROVIDER shall submit invoices to the Director of Public Works for approval prior to authorization of payment.

3. Independent Contractor.

It is expressly understood and agreed that SERVICE PROVIDER has been retained, at his request, as an independent contractor, as distinguished from an employee or agent of the CITY to perform the aforementioned services. SERVICE PROVIDER acknowledges the independent contractor relationship and releases the CITY from any liability or obligation to make deductions or withholding from his compensation in respect to unemployment, income taxes, disability, social security, health or pension matters.

SERVICE PROVIDER acknowledges his independent contractor's status in performing said services, and agrees to bear the risk of property damage or loss to any property arising out of the work site, the place to work, or the duties bestowed upon SERVICE PROVIDER pursuant to this Agreement, and does hereby release the CITY, its officers and personnel from any liability to SERVICE PROVIDER for any loss or damage thereby incurred, except where said loss or damage was caused by the CITY.

4. Termination.

Either party to this Agreement may terminate the same at any time by giving the other at least thirty (30) days' written prior notice thereof. In the event of termination, the CITY shall pay to SERVICE PROVIDER the total value of the services of SERVICE PROVIDER to the final date of termination computed in accordance with the terms and provisions of this Agreement.

5. Term

This Agreement shall be for a term commencing September 10, 2024 and terminating June 30, 2025, and may be renewed by the CITY with the concurrence of SERVICE PROVIDER for any successive one-year term, unless sooner terminated as hereinbefore provided.

6. Assignment.

SERVICE PROVIDER shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without the prior written consent of the CITY.

7. Ownership of Documents.

It is understood and agreed the CITY has full and complete and absolute title to all plans, drawings, reports, and other documents supplied by the CITY to SERVICE PROVIDER during the course of this Agreement, or prepared by SERVICE PROVIDER for the CITY during the course of this Agreement.

8. Insurance.

During the term of this Agreement, SERVICE PROVIDER shall maintain in full force and effect, and deposit with the CITY, insurance or certificate of insurance, which shall evidence the fact that SERVICE PROVIDER has in full force and effect a comprehensive personal injury and property damage policy protecting SERVICE PROVIDER and the CITY from liability for personal injury and property damage arising from the performance of duties under this Agreement, including the operation of any vehicle, in the amounts of two million dollars (\$2,000,000), combined single limits. Said policy shall contain a provision that the same cannot be canceled without at least thirty (30) days notice to the CITY thereof and shall name the CITY as additional insured.

9. Indemnity.

SERVICE PROVIDER shall indemnify and save the CITY harmless from any suits, claims or actions brought by any person or persons, including his agents or employees, for or on account of any injuries or damages or other loss, cost or expense caused by the negligent or wrongful act or omission of SERVICE PROVIDER, his agents and employees, or his subcontractors and the agents and employees thereof, arising out of the services to be performed by SERVICE PROVIDER pursuant to this Agreement.

10. Assumption of Risk.

SERVICE PROVIDER does hereby assume all risks to himself, his personnel, subcontractors and agents, and any employees thereof, of personal injury or death, and all risk of property damage or loss to any property, wares, vehicles, or materials owned or possessed by SERVICE PROVIDER and said SERVICE PROVIDER further releases the CITY, its officers and employees, from any liability therefor.

12. Reservation of Rights.

Nothing in this Agreement shall be deemed to bind the CITY to any course of conduct other than its obligation hereunder to pay SERVICE PROVIDER for said services rendered. It is understood the CITY reserves complete right within its discretion to reject all or any part of any design, plan, specification or recommendation made to it, or submitted by said SERVICE PROVIDER. It is further understood that acceptance herein by the CITY of any design, plan, specification or recommendation of SERVICE PROVIDER shall be for the purpose of compensating SERVICE PROVIDER only, and shall not be binding on the CITY as to any other further course of action. The CITY reserves the complete right to authorize additional, other or independent SERVICE PROVIDER services or studies, and it is agreed that SERVICE PROVIDER does not have any exclusive rights to said services from the CITY.

13. Notice.

Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail in an envelope with postage prepaid thereon, addressed as follows:

To the CITY: CITY CLERK
CITY OF LAKEWOOD
5050 N. CLARK AVE.
LAKEWOOD, CA 90712

To the SERVICE PROVIDER: REGIONAL GOVERNMENT SERVICES AUTHORITY
P.O. BOX 1350
CARMEL VALLEY, 93924

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as follows:

SERVICE PROVIDER

CITY OF LAKEWOOD

Signed by:

Sophia Selivanoff Executive Director 9/2/2024
3825EF3025FC4BC...

REGIONAL GOVERNMENT SERVICES AUTHORITY

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY

CITY CLERK

DocuSigned by:

Camilla Getz for 9/2/2024
Sky Woodruff, Authority Counsel
655086CE219A45A...

RGS Is Committed to Reducing Paper Waste by Use of Electronic Processes

RGS requests your assistance with meeting these waste reduction goals by joining us in the use of digital signature and electronic payment methods during our collaboration to reduce mailing and paper expenses.

As a convenience, RGS offers DocuSign to digitally sign our Agreements, providing a secure and legally binding digital signature process that eliminates the need for printing and distribution of documents.

Preamble: The agreement for services described below is also an agreement to engage in a relationship between organizations – Agency partners. In order to establish a mutually respectful relationship as well as a productive one, RGS has adopted the following values and business methods.

Our Values

- **Expert Services:** RGS serves exclusively public sector agencies with its team of public-sector experts.
- **Innovation:** RGS encourages and develops innovative and sustainable services to help each Agency meet its challenges through new modes of service provision.
- **Customer Driven:** RGS customizes solutions to achieve the right level and right kind of service at the right time for each Agency's unique organizational needs.
- **Perseverance:** Sometimes the best solutions are not immediately apparent. RGS listens, works with you, and sticks with it until a good fit with your needs is found.
- **Open Source Sharing:** RGS tracks emerging best practices and shares them, learning openly from each other's hard-won experience.
- **Commitment:** Government agencies are the public's only choice for many services. Public trust is earned and must be used wisely. And RGS will do its part. Each Agency should and will know how RGS sets its rates. RGS' pledge to you is that we will act with honesty, openness, and full transparency.

How RGS Does Business

When you work with RGS you can expect:

- RGS will strive to be explicit up front and put our understandings in writing. Before making assumptions, we hope to talk directly to prevent any misunderstandings.
- Ongoing interaction throughout our relationship to ensure that your needs are being met, and that projects progress appropriately and agreed-upon timelines are met.
- RGS is committed to honest interaction.
- When RGS employees are on your site, we expect them to treat people respectfully and be treated respectfully. If problems arise, we want to communicate early, accurately, and thoroughly to ensure that we find mutually acceptable solutions.
- As a public Agency, partnering is valued. We look out for each Agency's interests consistent with maintaining the public trust.
- To keep expectations realistic, it is important to understand that RGS is a governmental, joint powers authority evolving to meet changing local government needs. RGS has carefully constructed policies and procedures to allow maximum flexibility to meet your needs.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement for Professional Services (“Agreement”) is made and entered into as of the 10th day of September 2024, by and between the **CITY OF LAKEWOOD**, a municipal agency (“Agency”), and **Regional Government Services Authority** (RGS), a joint powers authority, (each individually a “Party” and, collectively, the “Parties”).

RECITALS

THIS AGREEMENT is entered into with reference to the following facts and circumstances:

- A. That Agency desires to engage RGS to render certain services to it;
- B. That RGS is a consulting and administrative services provider and is qualified to provide such services to the Agency; and
- C. That Agency has elected to engage the services of RGS upon the terms and conditions as hereinafter set forth.

TERMS AND CONDITIONS

Section 1. Services. The services to be performed by RGS under this Agreement shall be performed following the execution of Task Orders specifying specific services, budget and time of performance requested by the Agency, which such Task Orders are incorporated by this reference herein and made a part hereof as though it were fully set forth herein.

Where in conflict, the terms of this Agreement supersede and prevail over any terms set forth in the **Exhibits**.

- 1.1 Standard of Performance.** RGS shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the types of services that RGS agrees to provide in the geographical area in which RGS operates.
- 1.2 Service Advisor.** To ensure quality and consistency for the services provided, RGS also assigns a service advisor to Agency. The service advisor is available to assigned RGS staff and to Agency management and will check in regularly with both to address program/project directives. Typically service advisor time is not billed to Agency, with some exceptions where significant programmatic direction is provided.
- 1.3 Reassignment of Personnel.** Assignment of personnel to provide the services described in the **Exhibits** is at the sole discretion of RGS. In the event that Agency or RGS, at any time during the term of this Agreement, desires the reassignment of personnel, Agency and RGS shall meet and discuss in good faith to address the issue of concern, including but not limited to reassigning such person or persons. For the avoidance of doubt, however, RGS retains sole control as to assignment of its personnel.

- 1.4** **Time.** RGS shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance described above and to provide the services described in the **Exhibits.**

Section 2. Term of Agreement and Termination.

- 2.1** Services shall commence on or about the Effective Date, and this Agreement is anticipated to remain in force to June 30, 2025, at which time services may continue on a month-to-month basis until one party terminates the Agreement or if Section 3 contains a “not to exceed” amount, until RGS charges for services reach the not-to-exceed amount at which point the Agreement will automatically terminate unless amended. Services provided under the month-to-month provision are subject to current RGS staff rates in effect at the time of service. Once this Agreement has converted to a month-to month basis, it shall automatically terminate upon the ninety-first (91st) continuous day with no billable service hours. After the ninety-first (91st) day with no billable service hours, RGS shall provide Agency with written notice of the automatic termination of the Agreement.
- 2.2** This Agreement may be terminated by either Party, with or without cause, upon 30 days’ written notice. Agency has the sole discretion to determine if the services performed by RGS are satisfactory to the Agency which determination shall be made in good faith. If Agency determines that the services performed by RGS are not satisfactory and/or RGS has not resolved the performance issues to the satisfaction of the Agency, Agency may terminate this Agreement by giving written notice to RGS. Upon receipt of notice of termination by either Party, RGS shall cease performing duties on behalf of the Agency on the termination date specified and the compensation payable to RGS shall include only the period for which services have been performed by RGS.

Section 3. Compensation. Payment for services under this Agreement shall be as provided in the **Exhibits.**

Section 4. Effective Date. This Agreement shall become effective on the date first herein above written.

Section 5. Relationship of Parties.

- 5.1** It is understood that the relationship of RGS to the Agency is that of an independent contractor and all persons working for or under the direction of RGS are its agents or employees and not agents or employees of Agency. The Agency and RGS shall, at all times, treat all persons working for or under the direction of RGS as agents and employees of RGS, and not as agents or employees of the Agency. Agency shall have the right to control RGS employees only insofar as the results of RGS’ services rendered pursuant to this Agreement. In furtherance of this Section 5.1, the Parties agree as follows:

- 5.1.1** Agency shall not request from RGS or from an RGS employee providing services pursuant to this Agreement an RGS employee’s Social Security Number or other similar personally identifying information.

- 5.1.2** Agency shall not report an RGS employee to a third party as an employee of Agency. For the purposes of this Section 5.1, “third party” means another government agency, private company, or individual.
- 5.1.3** In the event that a third-party requests information about an RGS employee—including but not limited to personally identifying information, hours or locations worked, tasks performed, or compensation—Agency shall inform RGS of the request prior to responding. If Agency possesses such information about an RGS employee, the Parties shall confer in good faith about an appropriate and legally compliant response to the request.
- 5.2** RGS shall provide services under this Agreement through one or more employees of RGS qualified to perform services contracted for by Agency. The positions of RGS staff that will coordinate services to the Agency are indicated in the **Exhibits**. The Executive Director or assigned supervising RGS staff will consult with Agency on an as-needed basis to assure that the services to be performed are meeting Agency’s objectives. At any time the RGS employee may be providing services to one or more RGS clients concurrent with the services being provided under this Agreement.
- 5.3** Agency shall not have the ability to direct how services are to be performed, specify the location where services are to be performed, or establish set hours or days for performance of services, except as set forth in the **Exhibits**. Agency confirms that RGS employees are not assuming and are not expected to assume any Agency staff position(s).
- 5.4** RGS employees may require access to Agency’s computer systems and networks to complete the assigned services. RGS requires its employees to agree to appropriate system usage policies, which include a pledge not to use partner agency electronic equipment for anything other than partner agency work. (These policies can be provided to Agency upon request.)
- 5.5** Agency shall not have any right to discharge any employee of RGS from RGS employment.
- 5.6** The provisions of this Agreement are not intended to create, nor shall they in way be interpreted or construed to create a joint venture, partnership, or any other similar relationship between the parties.
- 5.7** RGS shall, at its sole expense, supply for its employees providing services to Agency pursuant to this Agreement any and all benefits, such as worker’s compensation, disability insurance, vacation pay, sick pay, or retirement benefits; obtain and maintain all licenses and permits usual or necessary for performing the services; pay any and all taxes incurred as a result of the employee(s) compensation, including employment or other taxes; and provide Agency with proof of payment of taxes on demand.

Section 6. General Liability Coverage. RGS, pursuant to California Government Code Section 990, may satisfy its contractual liabilities with self-insurance and/or participate in a pooled risk purchasing program. RGS has and will continue to maintain a program of liability coverage against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by RGS and its agents, representatives, employees, and subcontractors.

6.1 Workers' Compensation Coverage.

6.1.1 General requirements. RGS shall, at its sole cost and expense, maintain Workers' Compensation coverage and Employer's Liability coverage with limits of not less than \$1,000,000.00 per occurrence.

6.1.2 Waiver of subrogation. The Workers' Compensation coverage shall be endorsed with or include a waiver of subrogation in favor of Agency for all work performed by RGS, its employees, agents, and subcontractors.

6.2 Commercial General, Automobile, and Professional Liability Coverages.

6.2.1 General requirements. RGS, at its own cost and expense, shall maintain commercial general and automobile liability coverage for the term of this Agreement in an amount not less than \$2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. RGS shall additionally maintain commercial general liability coverage in an amount not less than \$2,000,000 aggregated for bodily injury, personal injury, and property damage.

6.2.2 Minimum scope of coverage. RGS coverage may not be written on ISO forms but will always provide coverage at least as broad as the latest version of the following: (A) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); and (B) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 001, code 1 (any auto).

6.3 Professional Liability Insurance. RGS, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability coverage for licensed professionals performing work pursuant to this Agreement in an amount not less than \$2,000,000 covering the licensed professionals' errors and omissions.

6.4 All Policies Requirements.

6.4.1 Coverage requirements. Each of the following shall be included in the coverage or added as an endorsement:

- a. Agency and its officers, employees, and agents, shall be covered as additional covered parties with respect to RGS' general commercial, and automobile coverage for claims, demands, and causes of action arising out of or relating to RGS' performance of this Agreement and to the extent caused by RGS' negligent act, error, or omission.

- b. An endorsement to RGS' general commercial and automobile coverages must state that coverage is primary with respect to Agency and its officers, officials, employees and agents.
- c. All coverages shall be on an occurrence or an accident basis, and not on a claims-made basis.

6.4.2 Acceptability of coverage providers. All coverages required by this section shall be acquired through providers with a Bests' rating of no less than A: VII or through sources that provide an equivalent level of reliability.

6.4.3 Verification of coverage. Prior to beginning any work under this Agreement, RGS shall furnish Agency with notifications of coverage and with original endorsements effecting coverage required herein. The notifications and endorsements are to be signed by a person authorized to bind coverage on its behalf. Agency reserves the right to require complete, certified copies coverage at any time.

6.4.4 Subcontractors. RGS shall include all subcontractors as insureds under its coverage or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

6.4.5 Variation. During the term of this Agreement, RGS may change the insurance program in which it participates. RGS will provide reasonable notice of any such change to Agency and replacement copies of Certificates of Coverage and endorsements.

6.4.6 Deductibles and Self-Insured Retentions. RGS shall disclose any self-insured retention if Agency so requests prior to performing services under this Agreement or within a reasonable period of time of a request by Agency during the term of this Agreement.

6.4.7 Maintenance of Coverages. The coverages stated herein shall be maintained throughout the term of this Agreement and proof of coverage shall be available for inspection by Agency upon request.

6.4.8 Notice of Cancellation or Reduction in Coverage. In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, RGS shall provide written notice to Agency at RGS earliest possible opportunity and in no case later than five business days after RGS is notified of the change in coverage.

Section 7. Legal Requirements.

7.1 Governing Law. The laws of the State of California shall govern this Agreement.

7.2 Compliance with Applicable Laws. RGS and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

- 7.3 Reporting Requirements.** If there is a statutory or other legal requirement for RGS to report information to another government entity, RGS shall be responsible for complying with such requirements.
- 7.4 Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, RGS and any subcontractors shall comply with all applicable rules and regulations to which Agency is bound by the terms of such fiscal assistance program.
- 7.5 Licenses and Permits.** RGS represents and warrants to Agency that RGS and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to provide the services contemplated by this Agreement. RGS represents and warrants to Agency that RGS and its employees, agents, and subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions.
- 7.6 Nondiscrimination and Equal Opportunity.** RGS shall not discriminate on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided under this Agreement. RGS shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement.

Section 8. Keeping and Status of Records.

- 8.1 Records Created as Part of RGS' Performance.** All final versions of reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that RGS prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of Agency. RGS hereby agrees to deliver those documents to Agency upon termination of the Agreement, if requested. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for Agency and are not necessarily suitable for any future or other use.
- 8.2 Confidential Information.** RGS shall hold any confidential information received from Agency in the course of performing this Agreement in trust and confidence and will not reveal such confidential information to any person or entity, either during the term of the Agreement or at any time thereafter. Upon expiration of this Agreement, or termination as provided herein, RGS shall return materials which contain any confidential information to Agency. For purposes of this paragraph, confidential information is defined as all information disclosed to RGS which relates to Agency past, present, and future activities, as well as activities under this Agreement, which information is not otherwise of public record under California law. Agency shall notify RGS what information and

documents are confidential and thus subject to this section 8.2.

8.3 RGS Books and Records. RGS shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to Agency under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment under this Agreement.

8.4 Inspection and Audit of Records. Any records or documents that Section 8.3 of this Agreement requires RGS to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of Agency. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds \$10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of Agency or as part of any audit of Agency, for a period of three years after final payment under the Agreement.

Section 9. Non-assignment. This Agreement is not assignable either in whole or in part without the written consent of the other party.

Section 10. Amendments. This Agreement may only be amended or modified by written Amendment signed by both Parties.

Section 11. Validity. The invalidity, in whole or in part, of any provisions of this Agreement shall not void or affect the validity of any other provisions of this Agreement.

Section 12. Disputes. Should any dispute arise out of this Agreement, Agency agrees that it shall only file a legal action against RGS, and shall not file any legal action against any of the public entities that are members of RGS.

Section 13. Venue/Attorneys' Fees. Any suit or action initiated by either party shall be brought in Alameda County, California. In the event of litigation between the Parties hereto to enforce any provision of the Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs of litigation.

Section 14. Mediation. Should any dispute arise out of this Agreement, the Parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. Neither Party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution. The costs of the mediator, if any, shall be paid equally by the Parties. If a mediated settlement is reached, neither Party shall be deemed the prevailing party for purposes of the settlement and each Party shall bear its own legal costs.

Section 15. Employment Offers to RGS Staff. Should Agency desire to offer permanent or temporary employment to an RGS employee who is either currently providing RGS services to Agency or has provided RGS services to Agency within the previous six months, said Agency will be charged a fee equal to the full-time cost of the RGS employee for one month, using the most recent RGS bill rate for the RGS employee's services to Agency. This fee is to recover RGS' expenses in recruiting the former and replacement RGS staff.

Section 16. Entire Agreement. This Agreement, including the **Exhibits**, comprises the entire Agreement.

Section 17. Indemnification.

17.1 RGS' indemnity obligations.

RGS shall indemnify, defend, and hold harmless Agency and its legislative body, boards and commissions, officers, and employees ("Indemnitees") from and against all claims, demands, and causes of action by third parties, including but not limited to reasonable attorneys' fees, arising out of RGS' performance of this Agreement, to the extent caused by RGS' negligent act, error, or omission. Nothing herein shall be interpreted as obligating RGS to indemnify Agency against its own negligence or willful misconduct.

Training disclaimer

Agency understands and acknowledges that RGS advisors may, as part of the scope of services under this Agreement, provide training on various matters including human resources, accounting, or management practices. The advice and guidance included in such training does not, and is not intended to, constitute legal advice; instead, all information, content, and materials provided are based on industry best practices, but may not be applicable in all situations. Agency staff should not act or refrain from acting on the basis of the information provided as part of a training without first seeking legal advice from counsel in its relevant jurisdiction and/or appropriate Agency approval. RGS' obligation to indemnify, defend, and hold harmless indemnities pursuant to this section 17.1 for professional errors and omissions shall not exceed \$500,000.

17.2 Agency's indemnity obligations. Agency shall indemnify, defend and hold harmless RGS and its officers, directors, employees and agents from any and all claims and lawsuits where such persons are named in the lawsuit solely because of a duty any of them performs in accordance with the services outlined in Exhibit B.

It is the intent of the parties here to define indemnity obligations that are related to or arise out of Agency's actions as a governmental entity. Thus, Agency shall be required to indemnify and defend only under circumstances where a cause of action is stated against RGS, its employees or agents:

- a. which is unrelated to the skill they have used in the performance of the duties delegated to them under this Agreement;
- b. when the allegations in such cause of action do not suggest the active fraud or other misconduct of RGS, its employees, or agents; or
- c. where an Agency employee, if he had been acting in a like capacity, otherwise would be acting within the scope of that employment.

Whenever Agency owes a duty hereunder to indemnify RGS, its employees or agents, Agency further agrees to pay RGS a reasonable fee for all time spent by any RGS employee, or spent by any person who has performed work pursuant to this Agreement, for the purpose of preparing for or testifying in any suit, action, or legal proceeding in connection with the services the assigned employee has provided under this Agreement.

17.3 Obligations and indemnity related to defined benefit retirement plan participation.

- a. RGS and Agency acknowledge and agree that, if Agency participates in a defined benefit plan (such as CalPERS, a pension plan, or Social Security) (“Retirement Program”), it is possible that the Retirement Program may find that RGS employees providing services pursuant to this Agreement are employees of Agency and should be registered with the Retirement Program as employees of Agency, which possibility is the same as if Agency were contracting with a private consulting firm. Pursuant to Section 5.1 of this Agreement, Agency has an obligation to treat all persons working for or under the direction of RGS as agents and employees of RGS, and not as agents or employees of Agency. Agency agrees not to ask RGS employees for personally identifying information.
- b. In the event that the Agency’s Retirement Program initiates an inquiry that includes examination of whether individuals providing services under this Agreement to Agency are Agency’s employees, Agency shall inform RGS within five business days and share all communications and documents from the Retirement Program that it may legally share. In the event that either RGS or Agency files an appeal or court challenge, RGS and Agency each agree to cooperate with each other in responding to the inquiry and any subsequent administrative appeal or court challenge of an adverse determination. Notwithstanding Section 17.1 of this Agreement, RGS and Agency shall each bear their own costs in responding to an inquiry by a Retirement Program, including but not limited to costs of an administrative appeal or court challenge.
- c. In the event that any RGS employee or subconsultant providing services under this Agreement is determined by a court of competent jurisdiction or the Agency’s Retirement Program to be eligible for enrollment in the Retirement Program as an employee of the Agency, to the fullest extent of the law, Agency shall indemnify, defend, and hold harmless RGS for any Retirement Program contribution payment that Agency is required as a result to make to the Retirement Program as well as for the payment of any penalties and interest on such payments, if any.

Section 18. Notices. All notices required by this Agreement shall be given to Agency and RGS in writing, by first class mail, postage prepaid, or by email transmission addressed as follows:

Agency: CITY OF LAKEWOOD
5050 Clark Avenue
Lakewood, CA 90712

RGS: Regional Government Services Authority
P. O. Box 1350
Carmel Valley, CA 93924
Email: contracts@rgs.ca.gov

Notice by email transmission shall be deemed given upon verification of receipt if received before 5:00p.m. on a regular business day or else on the next business day.

This Agreement may be executed in counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. In accordance with California Government Code Section 16.5 and California Civil Code Section 1633.7, the Parties agree that this Agreement may be transmitted and signed by electronic or digital means by either or both Parties and that such signatures shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on the date first written by their respective officers duly authorized on their behalf.

DATED: _____

Agency

By: _____
AGENCY

DATED: _____

Regional Government Services Authority

By: _____
Sophia Selivanoff, Executive Director

Exhibit A

Compensation.

1. **Fees.** Agency agrees to pay to RGS the hourly rates set forth in the tables below for each RGS employee providing services to Agency, which are based in part on RGS' full cost of compensation and support for the RGS employee(s) providing the services herein described.

RGS and Agency acknowledge and agree that compensation paid by Agency to RGS under this Agreement is based upon RGS' costs of providing the services required hereunder. The Parties further agree adjustments to the hourly bill rate shown below for "RGS Staff" will be made on July 1 of each year, when RGS' hourly bill rates will be adjusted by the percentage change in the Consumer Price Index (Bureau of Labor Statistics, CPI for urban wage earners and clerical workers in the San Francisco-Oakland-San Jose area) ("CPI") for the twelve months through the end of December of the prior year. Irrespective of the movement of the CPI, RGS will not adjust its hourly rates downward; nor will RGS adjust its hourly rates upward in excess of a five percentage (5%) change, excepting instances where there was no increase in the prior year's hourly rates. In that event, RGS will adjust its hourly rates by the full percentage change in the CPI for the twelve months through the end of December of the prior year.

2. **Reimbursement of RGS' Direct Costs.** Agency shall reimburse RGS for direct external costs. Direct external costs, including such expenses as travel or other costs incurred for the exclusive benefit of the Agency are not included in the hourly bill rate and, will be invoiced to Agency when received and without mark-up. These external costs will be due upon receipt.
3. **Terms of Payment.** RGS shall submit invoices monthly for the prior month's services. Invoices shall be sent approximately 10 days after the end of the month for which services were performed and are due and shall be delinquent if not paid within 30 days of receipt. Delinquent payments will be subject to a late payment carrying charge computed at a periodic rate of one-half of one percent per month, which is an annual percentage rate of six percent, which will be applied to any unpaid balance owed commencing 7 days after the payment due date. Additionally, in the event the Agency fails to pay any undisputed amounts due to RGS within 15 days after payment due date, then Agency agrees that RGS shall have the right to consider said default a total breach of this Agreement and the duties of RGS under this Agreement may be terminated by RGS upon 5 working days' advance written notice.

Payment Process/Address. RGS prefers invoices be paid electronically.

RGS will reach out to your invoicing contact to establish and provide electronic payment instructions.

However, should you have questions or need other payment options, please contact:

Lindsay Rice, RGS Accounting Manager
(650) 587-7300X12 | lrice@rgs.ca.gov

[EXHIBIT A CONTINUES ON FOLLOWING PAGE]

AGENCY CONTACTS

Agency Billing Contact. Invoices are sent electronically only. Please provide the contact person to whom invoices should be sent:

NAME	EMAIL
Sam Chambers, Project Manager	SChambers@lakewoodcity.org

Agency Insurance Contact. Please provide the contact person to whom the certificate of coverage should be sent:

NAME	EMAIL
Sam Chambers, Project Manager	SChambers@lakewoodcity.org

RGS STAFF RATES

TITLE	HOURLY RATE*
Strategic Services Consultant	\$186
Senior Advisor	\$157
Advisor	\$135
Technical Specialist	\$119
Administrative Specialist	\$106

**The Hourly Rate does not include direct external costs which will be invoiced to Agency with no markup and will fall outside of the not-to-exceed (if established) for services provided.*

NOTE: Advisor travel for worksite services —

The Agency will only be invoiced for the actual hours worked, which shall include RGS staff travel time to and from the service delivery location, billed at the indicated hourly rate.

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Authorize Edison – Lakewood Boulevard Rule 20B Transmission Undergrounding Design

INTRODUCTION

On April 22, 2016, the City of Lakewood (City) entered into an agreement with Los Angeles County Metropolitan Transportation Authority (Metro) for the design of the Lakewood Boulevard Regional Corridor Capacity Enhancement Project. The agreement allowed for both the civil design and the underground design of both the transmission lines and the distribution lines. Staff is seeking authorization to utilize the remainder of the Metro grant funds, in an amount not-to-exceed \$1,079,415, to complete the design of the underground transmission lines, which will result in a completion of the design portion of the project.

STATEMENT OF FACT

Metro, at its May 28, 2015, meeting, programmed \$3,600,000 in Measure R Funds for the City to use for design, plans, specifications and estimates and project development for improvements to Lakewood Boulevard from Del Amo Boulevard to the northern city limits north of Ashworth Street. These funds came from Metro share of Measure R and are not the local return that is allocated to the City of Lakewood. The City Council approved the Agreement on August 9, 2016. On October 25, 2016, the City contracted with Willdan to complete the civil design plans, utilizing a portion of the Metro grant funds. Willdan has completed the design of the civil portion of project which necessitates the relocation and undergrounding of both the distribution and transmission lines along the corridor.

On June 25, 2020, Metro increased Measure R programmed funds under this Agreement from \$3,600,000 to \$3,900,000. The increase of \$300,000 was for design and construction of dual left-turn lanes on northbound Lakewood Boulevard at Hardwick Street. This work was completed and accepted by the City Council on March 22, 2022.

To date, the design for all project scope elements, excluding the utility relocations, is substantially complete and the remaining, available Measure R grant fund balance is \$1,079,415 which expire June 30, 2025.

On December 13, 2023 City Council adopted Resolution 2022-89 establishing Underground Utility District 14, which enabled the use of previously accrued Electric Rule 20A work credits for the undergrounding of overhead facilities on the east side of Lakewood Boulevard between South Street and the northern city limits. SCE - Distribution is currently in-progress for the design of the Rule 20A utility relocations.


The remaining portion of the utility undergrounding scope for transmission line relocation on the west side of Lakewood Boulevard from Del Amo Boulevard to the northern city limits is subject to an alternate program, Electric Rule 20B. Unlike Rule 20A which is funded through work credits through SCE, Rule 20B requires the City to pay for design and construction. Staff has been coordinating with SCE over the course of the last year to begin the design of the transmission line relocation portion of the project. In order to begin the design, SCE has requested a \$200,000 engineering advance to pothole and determine an appropriate path for the relocation. The City will only pay the actual cost incurred during the design. SCE estimates they will return to the City in May to request the remaining funds to complete the design. Once the design is complete and the overall project construction can be estimated, the City will be able to pursue and program additional funding sources accordingly.

RECOMMENDATION

That the City Council authorize the City Manager to enter into agreements with SCE in an amount not-to-exceed \$1,079,415 for the design of utility undergrounding scope for transmission line relocation on the west side of Lakewood Boulevard from Del Amo Boulevard to the northern city limits under Electric Rule 20B.



Kelli Pickler
Director of Public Works



Thaddeus McCormack
City Manager



Evie Rangel
Project Manager
Construction & Technical
Support - Project Management

August 20, 2024

Kelli Pickler
City of Lakewood
5050 Clark Ave
Lakewood, CA 90712

Subject: Request for Engineering Advance
Project Location: Entire length of Lakewood Blvd from City Limit to City Limit.
Project ID # 3119

Dear Kelli Pickler:

Southern California Edison Company ("SCE") requires an engineering advance in the amount of \$200,000.00 to proceed with the following activities: designing a relocation plan for SCE's Transmission, Distribution, and Telecommunication facilities affected by your project, preparing a cost estimate for the proposed relocation plan, and related activities (hereinafter, "Design and Estimation").

You agree to pay to SCE the actual costs incurred in the course of Design and Estimation, recognizing that the actual costs may differ from the amount above. If this project is cancelled, SCE will calculate the actual costs SCE has incurred through the date of cancellation and provide you with a final invoice. If the actual costs exceed the amount of the engineering advance, you agree to pay SCE the difference. If the actual costs are less than the engineering advance, SCE will deduct the actual costs from the engineering advance, and will refund the difference to you. If the project is not cancelled, any unused funds from the engineering advance will be applied to the total actual cost of the project.

Please issue your payment in the above-described amount payable to Southern California Edison, and forward it to the Accounts Receivable address indicated on the enclosed Invoice, or follow the instructions on the Invoice for making a wire or ACH payment.

Please return a countersigned copy of this letter agreement to my office at the following address: 3 Innovation Way, Pomona, CA 91768.

3 Innovation Way
Pomona, CA 91768
909-360-6786
evie.rangel@sce.com

Evie Rangel
Project Manager
Construction & Technical
Support - Project Management

I will be managing your project; therefore, if I may be of assistance to you, please do not hesitate to telephone me at 909-360-6786. Please notify me immediately if the project is delayed, cancelled, or if there are changes in building plans, work schedules or completion dates.

Sincerely,



Evie Rangel
Project Manager
Construction & Technical Support - Project Management

I have read and understood the above letter agreement, and acknowledge and agree to the terms herein as an authorized representative of City of Lakewood.

By:

Date:

Applicant Signature

Title:

Print Name

CC: Project File
Kendall Peters

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Extension of Memorandum of Understanding for Use of City Owned Parcel for Farmers Market

INTRODUCTION

The current memorandum of understanding is set to expire on September 12, 2023. The agreement allows the city to extend the term at its discretion additional one year terms.

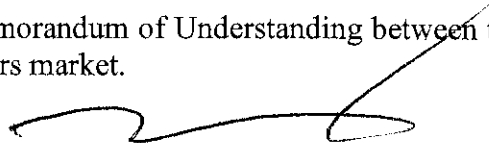
STATEMENT OF FACTS

Staff is recommending that the agreement be extended for another year under the same terms. The farmers market operator (Farmers Marketplace of Lakewood) is also desirous of the extension. Staff have been mindful of minimizing the City-borne cost for the market, and they have been very minimal after two years of operation. The operator has been diligent in maintaining the parcel each week, including cleaning up afterwards. Throughout the course of the agreement's term, city staff assisted in publicizing the farmers market to the broader Lakewood community and has partnered with promotions to increase visits to the market.

RECOMMENDATION

That the City Council approve the extension of the Memorandum of Understanding between the Operators and the City of Lakewood for a weekly farmers market.

Paolo Beltran **PB**
Deputy City Manager


Thaddeus McCormack
City Manager

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LAKEWOOD AND
FARMERS MARKETPLACE OF LAKEWOOD REGARDING THE USE OF CITY
PROPERTY, IDENTIFIED AS ASSESSOR'S PARCEL NUMBER 7172-002-905,
LAKEWOOD, CALIFORNIA

This Memorandum of Understanding ("Agreement") is entered into on this 10th day of September 2024, by and between the City of Lakewood ("City"), a municipal corporation located at 5050 Clark Avenue, Lakewood California, and Farmers Marketplace of Lakewood ("Operator"). City and Operator may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City owns a property identified as Assessor's Parcel Number 7172-002-905 (the "City Parcel") which is depicted on Exhibit "A", attached hereto.

B. Operator desires to operate and manage a Farmer's Market (the "Authorized Event") on the City Parcel. In order to manage the Authorized Event, Operator will need to temporarily use driveway and parking spaces on the City Parcel.

C. City desires to allow Operator to manage the Authorized Event.

NOW, THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. City declares, covenants and agrees, by and for itself, its heirs, executors and assigns, and all persons claiming under or through it that the City Parcel may be used and occupied by Operator's officers, visitors, staff, and vendors ("Operator's Parties") subject to the restrictions hereinafter set forth, which restrictions are established for the benefit of for the use of visitors to the Authorized Event.

2. Scope of Services. In compliance with all of the terms and conditions of this Agreement, Operator shall perform the work or services set forth below in Section 2. Operator warrants that it has the experience and ability to perform all work and services required hereunder and that it shall diligently perform such work and services in a professional and satisfactory manner.

3. Roles and Responsibilities.

A. Operator will perform and/or oversee the following tasks to ensure compliance as follows:

(1) provide 20-30 Vendor/Farmers/Crafters for each Saturday (exceptions: when a City sponsored event falls on a Saturday); (2) ensure vendors/farmers/crafters will arrive and setup between 6:00 a.m. and 8:00 a.m.; (3) ensure vendors/farmers/crafters will breakdown and depart between 1:00 p.m. and 3:00 p.m.; (4) ensure vendors/farmers/crafters will begin event at 8:00 p.m.; (5) provide oversight of vendors/farmers/crafters; (5) make available portable restrooms to patrons (with restrooms being serviced and maintained regularly); (6) at the end of the day, properly secure portable restrooms and storage container and cleanup of site; (7) placement of signage at the site, at the entrance driveway adjacent to Iacoboni Library and other designated areas as agreed upon by the City and Operator; (8) empty portable trash/recycling/organic waste receptacles into designated bins located adjacent to The Centre and ensure that the items being dumped into the designated bins are not cross-contaminated; (9) apply for all applicable licenses, permits, and insurances necessary to operate a certified Farmers Market.

B. City will perform the following tasks: (1) provide the space at said location; (2) provide 3 portable trash/recycling/organic waste receptacles and designated bins to dispose the trash, recycling and organic waste in; (3) closure of driveways; (4) provide designated parking for vendors and patrons; (5) allow placement of signage at the site, at the driveway entrance adjacent to the Iacoboni Library and other mutually agreed upon sites.

4. Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of City and any Federal, State, County, or local governmental agency of competent jurisdiction.

5. Licenses, Permits, Fees and Assessments. Operator shall obtain at its sole cost and expense such licenses (including resale licenses), permits (including sellers permit), and approvals as may be required by law for the performance of the services required by this Agreement. Operator shall ensure that all vendors have been certified, licensed, permitted, and approved by the requisite Federal, State, County, City, or local governmental agency of competent jurisdiction. Operator must submit vendors' authorizations, licenses, permits, and any associated documentation to City.

6. Compensation.

A. Rental Amount. For the services rendered pursuant to this Agreement and for the first six months commencing on the executed date of this Agreement, City shall be compensated by Operator in the monthly amount of EIGHT HUNDRED DOLLARS (\$800.00) (the "Rental Sum"). Compensation will be remitted by Operator to City in a monthly payment by the 15th of each month. City will provide Operator a monthly invoice.

B. Invoices. Each month, City will furnish Operator an original invoice for the Rental Sum for the following month in a form approved by City's Director of Finance and Administrative Services. Operator agrees to pay City within thirty (30) days of receipt of City's invoice.

7. Term.

A. This Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date of this Agreement. City may, in its sole discretion, extend the Term for two (2) additional one (1) year terms.

B. Termination Prior to Expiration of Term. City may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to Operator, except that where termination is for material cause, the period of notice may be such shorter time as may be determined by City in its sole discretion. Operator may terminate this Agreement at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is for material cause, the period of notice may be such shorter time as may be determined by Operator in its sole discretion. Upon receipt of any notice of termination, Operator shall cease all services hereunder in accordance with said notice and except such as may be specifically approved by City.

8. Non-Exclusive Use.

A. The right to use the driveway and parking lot is non-exclusive, and City hereby reserves and retains the right to make any permitted use of the area, to the extent that the permitted use does not interfere with the rights granted to Operator under this agreement.

B. Notwithstanding the forgoing, City will not enter into other agreements for the right to use any portion of the City Parcel in conflict with the Operator's use, so long as Operator abides by the

Terms set forth in this Agreement and this Agreement remains in full force and effect. However, Operator agrees to cease use of the site for City-sponsored events that occur during the same hours of operation of the farmers market.

9. Hours of Operation. The Authorized Event may be operated from 8:00 a.m. to 1:00 p.m. on Saturdays during the Term of this Agreement. Additionally, Operator may access and use the City Property, for set up from 6:00 a.m. to 8:00 a.m., and clean up from 1:00 p.m. to 3:00 p.m., respectively. City may, in its sole discretion, revise the hours of operation and the hours for setup and cleanup of the Authorized Event by delivering written notice of such change, and the effective date thereof, to Operator. At the conclusion of each period of use, Operator shall tear down and clean up all items brought to the City Parcel, or a designated alternative site, by any person in connection with the Authorized Event. The failure to tear down or clean up the City Parcel may result in termination of this Agreement for material cause at the sole discretion of City.

10. Damage to Property. Operator, vendors and their agents, whether or not in actual possession of the City Parcel or any designated alternative site, shall be liable for all damages to the City Property or any designated alternative site occurring during the Term of this Agreement.

11. Permitted Use. City and any successor, tenant, or assignee of City shall use or permit the use of the City Parcel by Operator and Operator Parties for the purposes stated in Section 1 hereof. Such permitted use shall be subject to the restriction that Operator's use of the City Parcel will not conflict with City's principal operating hours and uses, including city events that use the parcel at designated times throughout the year. City's principal operating hours for the City Parcel are 7:00 a.m. to 3:00 p.m. The parking areas within the Parking Area shall at all times be maintained and kept clear, unobstructed and overnight parking (with the exception of any organizationally owned Operator vehicles or prearranged Operator overnight programming parking) shall be prohibited.

12. General Insurance Requirement.

A. Insurance Generally. Proper coverage is required for all vendors, as set forth below. Further, all vendors shall be required to execute an indemnity agreement in the form attached hereto.

B. Proof of insurance. Operator shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

C. General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than \$2,000,000.00 with an aggregate of \$4,000,000.00 against liability for damages due to injury, including death, and against liability for damages to property.

D. Automobile Liability. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than a combined single limit of \$1,000,000.00.

E. Workers' Compensation. A policy of worker's compensation insurance in such amount as will fully comply with the statutory laws of the State of California and which shall indemnify, insure and provide legal defense for the Operator and the City against any loss, claim or damage arising

from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Operator in the course of carrying out the work or services contemplated in this Agreement.

F. Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Operator or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Operator hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

G. Enforcement of agreement provisions (non-estoppel). Operator acknowledges and agrees that any actual or alleged failure on the part of City to inform Operator of non-compliance with any requirement imposes no additional obligations on City nor does it waive any rights hereunder.

H. Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If Operator maintains higher limits than the minimums shown above, City requires and shall be entitled to coverage for the higher limits maintained by Operator. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

I. Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

13. Indemnification.

To the full extent permitted by law, Operator agrees to indemnify, defend and hold harmless City, its officers, employees and agents and volunteers (“Indemnified Parties”) against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, fines, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein “claims or liabilities”) that may be asserted or claimed by any person, firm or entity (including but not limited to the County of Los Angeles or any vendors) arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Operator, its officers, employees, agents, subcontractors, invitees, or any individual or entity for which Operator is legally liable (“indemnitors”), or arising from Operator’s or indemnitors’ reckless or willful misconduct, or arising from Operator’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, except claims or liabilities occurring as a result of City’s sole negligence or willful acts or omissions. The indemnity obligation shall be binding on successors and assigns of Operator and shall survive termination or expiration of this Agreement.

14. Miscellaneous Provisions.

A. No change, amendment, alteration, or revision of this Agreement shall be valid unless evidenced by a written agreement approved and executed by both City and Operator.

B. City represents that as of the effective date hereof, it is the sole owner of the City Parcel and that it has the authority to enter into this Agreement and that, once authorized and in effect, this Agreement is a valid and binding obligation of City.

C. Operator represents the person signing on this Agreement has the authority to bind Operator to the same.

D. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement.

E. In construing the provisions of this Agreement, neither Party shall be presumed to have been the drafter hereof.

15. Notices.

All notices and other communications given pursuant to this Agreement shall be in writing and shall be deemed properly served if delivered in person to the Party to whom it is addressed or three (3) days after mailing, if mailed by first class mail. For purposes of notice, the address of the Parties shall be as follows:

City: City of Lakewood, Attn: City Manager, 5050 Clark Avenue, Lakewood, California 90712

Operator: _____

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first written above.

“City”: CITY OF LAKEWOOD”

Operator:” Farmers Marketplace of Lakewood

By: _____

Title: Todd Rogers, Mayor

By: _____

Title: Farmers Market Manager

APPROVED AS TO FORM:

Office of the City Attorney

ATTEST:

Jo Mayberry, City Clerk

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Special Event Permit for Public Display of Fireworks - Artesia High School

INTRODUCTION

The Lakewood Municipal Code Section 3106 requires that all public displays of fireworks be approved by the City Council.

STATEMENT OF FACT

Artesia High School is requesting to have a fireworks display on September 20, 2024, in celebration of their annual football game and Homecoming events. The fireworks display is proposed for approximately 8:00 pm.

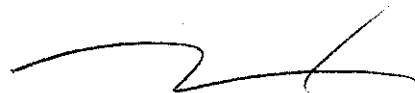
The show is being presented by Fireworks & Stage FX America who has obtained all required documentation and approvals from the Los Angeles County Fire Department. If approved, Artesia High School will be sending notifications to neighboring homes one week prior to the event.

STAFF RECOMMENDATION

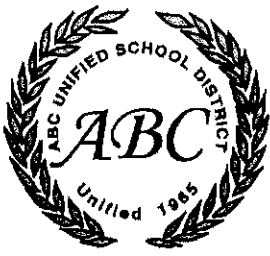
It is recommended that the City Council grant a special event permit authorizing Artesia High School to hold a public display of fireworks in accordance with Lakewood Municipal Code Section 3106.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager



ABC Unified School District

16700 Norwalk Boulevard, Cerritos, CA 90703 (562) 926-5566

BOARD OF EDUCATION

Brad Beach • Dr. Michael Eugenio
Ernie Nishii • Francisco Noyola • Dr. Olga Ríos
Sophia Tse • Soo Yoo

**Superintendent
Dr. Gina Zietlow**



**Lakewood City Council
5050 Clark Avenue
Lakewood, CA 90712**

Dear Members of the Lakewood City Council,

I hope this letter finds you well. I am writing to request permission for a fireworks display during the halftime of our Homecoming Football Game on September 20th, 2024, at Artesia High School.

This year marks a significant milestone for our school, as we celebrate our 70th Reunion Homecoming Game. To commemorate this special occasion, we would like to host a brief fireworks show during halftime. The fireworks display will last approximately three minutes and will be organized by Fireworks & Stage FX America, the same reputable company that successfully provided the fireworks for Artesia High's graduation ceremony this past May.

We are committed to ensuring that this event is enjoyable and safe for all involved. To minimize any potential disruption, we will notify the surrounding neighbors of the upcoming fireworks display by distributing flyers one week prior to the event. Additionally, all necessary safety precautions will be strictly adhered to, and the event will be managed by experienced professionals from Fireworks & Stage FX America.

We kindly ask for your consideration and approval of this request. If there are any additional steps we need to take or further information required, please do not hesitate to contact me at (562)926-5566x21601 or sergio.garcia@abcusd.us.

Additionally, we would like to ask permission to use the same company, Fireworks & Stage FX America to provide a fireworks show at the conclusion of our graduation ceremony on May 29, 2025.

Thank you for your time and attention to this matter. We look forward to your positive response.

Sincerely,

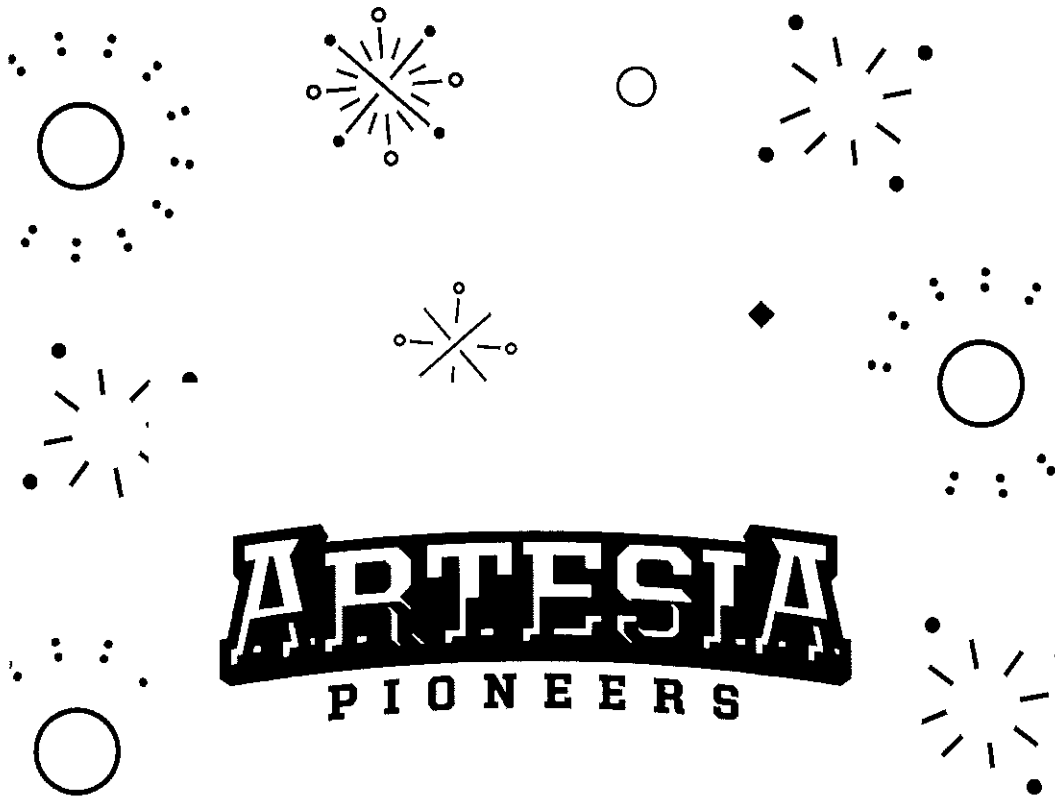
A handwritten signature in black ink, appearing to read "Sergio Garcia".

Sergio Garcia
Principal
Artesia High School

ARTESIA HIGH SCHOOL

Sergio Garcia, Principal

Roselia Gomez, Assistant Principal • Joseph Veach, Assistant Principal • Wendy Chaves, Assistant Principal
12108 E. Del Amo Blvd, Lakewood, CA 90715 • (562) 229-7700

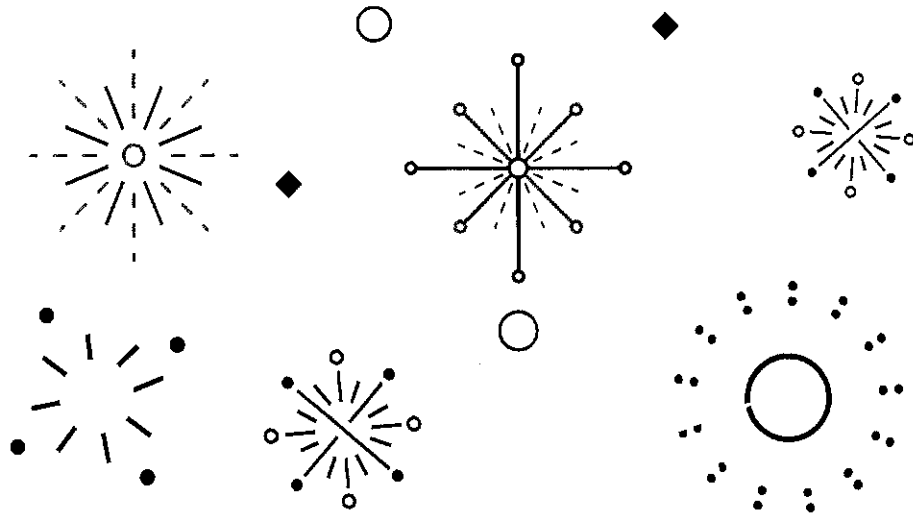


ARTESTA

PIONEERS

HOMECOMING FIREWORKS SHOW
FRIDAY SEPTEMBER 20TH, 2024

Pyrotechnics will be used to celebrate our
2024 homecoming at approximately 8pm



COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Special Event Permit for Public Display of Fireworks - Lakewood High School

INTRODUCTION

The Lakewood Municipal Code Section 3106 requires that all public displays of fireworks be approved by the City Council.

STATEMENT OF FACT

Lakewood High School is requesting to have a fireworks display on October 11, 2024, in celebration of their annual football game and Homecoming events. The fireworks display is proposed for approximately 8:00 pm.

The show is being presented by Fireworks & Stage FX America who has obtained all required documentation and approvals from the Los Angeles County Fire Department. If approved, Lakewood High School will be sending notifications to neighboring homes one week prior to the event.

STAFF RECOMMENDATION

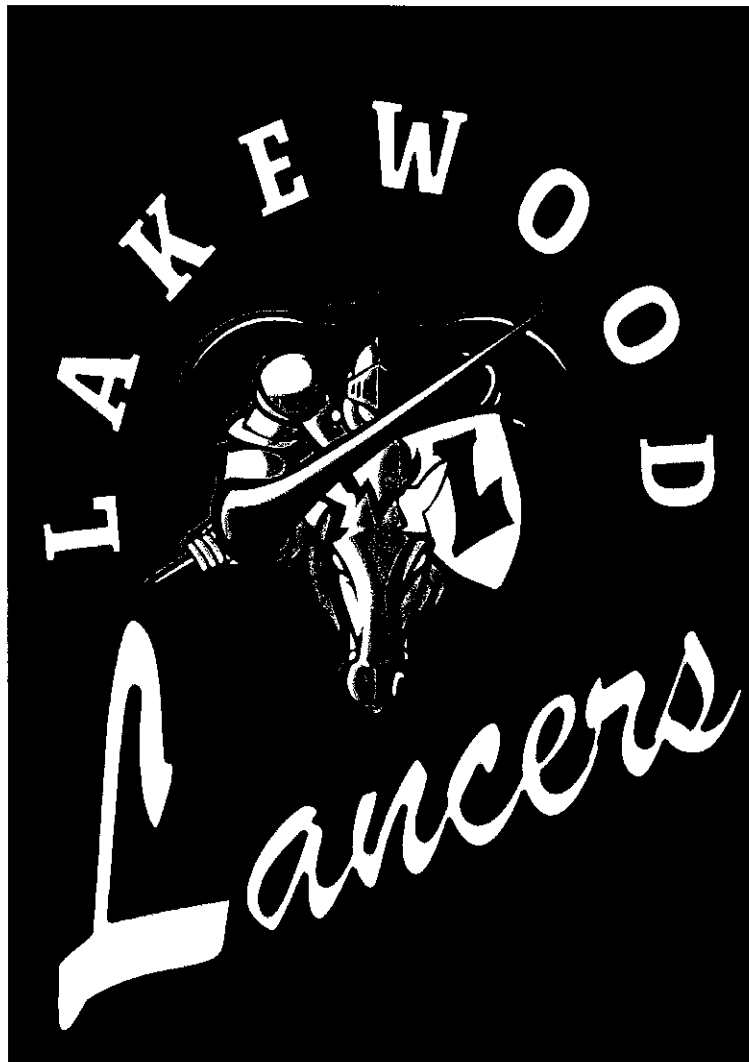
It is recommended that the City Council grant a special event permit authorizing Lakewood High School to hold a public display of fireworks in accordance with Lakewood Municipal Code Section 3106.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager



Lakewood High School Homecoming
4400 Briercrest Ave
Lakewood CA, 90713
Friday, October 11, 2024
12 P.M – 11 P.M

*Pyrotechnics will be used
during the halftime show off of the baseball field (the
corner of Harvey and Lomina) around 8 P.M.*

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Information Technology Services Agreement

INTRODUCTION

Over the last 17 years the City has contracted with the City of Brea, specifically branded as BreaIT Solutions (BreaIT). They provide full information technology (IT) management services, supporting the city's wide area network encompassing 14 city facilities and approximately 230 users. In many cases, these IT resources must operate on a 24/7 basis with the quality and reliability of the services being critical to the city's ability to function.

STATEMENT OF FACT

BreaIT currently provides two full-time on-site Senior IT Specialists, a 24/7 emergency hotline, and access to after-hours support. They offer a breadth of additional IT services and on occasion provide Geographic Information System (GIS) implementation and support, web development, and special project services.

As discussed during the budget study session in June, BreaIT's recent evaluation of their cost model prompted a proposed 17% rate increase. After much discussion with BreaIT management staff, it was determined that it would be more cost-effective for the City of Lakewood to create two full-time positions and offer them to the two staff members currently assigned by BreaIT. Both employees are long-term members of the BreaIT team and highly valued contractors solely assigned to the City of Lakewood for over a decade. This resulted in staff's recommendation and Council action in June 2024 extending the current professional services agreement with BreaIT Solutions for up to two months, while the personnel formally transitioned as employees of the City of Lakewood.

In discussions with both BreaIT members after the adoption of the budget, they informed staff of their decision to retire from the City of Brea at the end of December 2024. While they appreciated the City's offer of employment, the transition was an opportunity for them to weigh their options with the prospect of retirement outweighing other opportunities.

As a result, staff has assembled a new plan. Short-term, continuing to contract with BreaIT through the end of December makes the most sense. Concurrently, staff has issued an IT services request for proposals (RFP) with an expected October 8 award of contract date. That should allow for about a two-month overlap between the new provider and BreaIT that will be greatly beneficial in the transfer of knowledge.

The full budgetary impact of the transition will not be known until after the selection of a new service provider. That said, there is no need to modify the funding level for the IT Division at this time. Currently, there are enough budgeted funds in the salaries & benefits category of the division that can be shifted to cover the cost of BreaIT's services through the end of the contract.

STAFF RECOMMENDATION

It is recommended that the City Council authorize the City Manager or his designee to extend the current professional services agreement with BreaIT Solutions for Information Technology Services through December 31, 2024.



Jose Gomez
Director of Administrative Services



Thaddeus McCormack
City Manager

INFORMATION TECHNOLOGY
SUPPORT SERVICES AGREEMENT

This Information Technology Support Services Agreement (Agreement") is effective on the 1st day of July, 2024 ("Effective Date"), by and between the CITY OF BREA, a municipal corporation, hereinafter referred to as "BreaIT," and the CITY OF LAKEWOOD a municipal corporation, hereinafter referred to as "City."

A. Recitals.

1. BreaIT is an established Information Technology (IT) Division of the City of Brea.
2. BreaIT provides IT Services, which include support of personal computers (PC), LAN, hardware, software, and general integration ("IT Services").
3. BreaIT has heretofore obtained all the necessary technical staff and equipment, and is experienced in the provision of IT Services.
4. City desires to utilize BreaIT as an independent contractor for the purpose of providing IT Services to City, subject to the terms and conditions set forth in this Agreement.

B. Agreement.

NOW, THEREFORE, in consideration of the promises set forth herein, BreaIT and City agree as follows:

1. Term. The term of this Agreement shall commence July 1, 2024, and shall expire December 31, 2024 unless terminated earlier, as provided herein, or extended by written agreement of the parties.
2. Scope of Services. The scope of services is described in the Information Technology Services Scope of Services attachment hereto as **Exhibit A**.
3. Compensation. As consideration for the services provided by BreaIT; City shall pay to BreaIT a fee of \$140 per hour for each hour worked by a Senior Information Technology Specialist. Compensation shall be payable upon receipt of invoice for said services from City. Brea IT shall provide the following services:
 - a. The contracted hours per month represents two (2) Full Time Equivalent (FTE) Senior Information Technology Specialists (technicians) at the City's site to perform duties remotely as described in **Exhibit A**. Brea IT will assign William Pan, Senior IT Specialist, and Andrew Cator, Senior IT Specialist, as the two

on-site technicians at the City. Changes in assigned technicians during the course of this Agreement may be made, subject to approval by City.

- b. BreaIT will assign an IT Account Manager at no additional cost to administer this Agreement and schedule work. IT Account Manager work is more fully described in **Exhibit A**. Additional Specialist hours, which may be required during BreaIT's standard hours of operation, will also be billed at \$140, hour per Senior Information Technology Specialist.
 - c. BreaIT will provide a 24-hour emergency phone support at no additional charge. Emergency call-out, holidays and afterhours work will be billed at \$150 per hour, with a two hour minimum. BreaIT will, in its sole reasonable discretion, determine which support level shall be assigned to task/service requests.
 - d. City agrees to pay all undisputed invoice amounts within forty-five (45) days of the invoice date. City agrees to notify BreaIT of any disputed invoice amounts within ten (10) days of the invoice date.
4. Independent Contractor. BreaIT is an independent contractor and not an employee of City. Neither City nor any of its employees shall have any control over the conduct of BreaIT or any of their employees, except as herein set forth. BreaIT expressly warrants not to, at any time or in any manner, represent that they, or any of their officers, employees or agents, are in any manner officers, employees, or agents of City. It is expressly understood that BreaIT is and shall at all times remain an independent contractor to City, and that BreaIT's obligations to City are solely such as are prescribed by this Agreement.
5. Indemnity.
- a. All officers, agents, employees, subcontractors, their agents, officers and employees who are hired by or engaged by BreaIT in the performance of this Agreement shall be deemed officers, agents and employees and subcontractors of BreaIT, and City shall not be liable or responsible to them, except as provided herein.
 - b. BreaIT agrees to indemnify, defend and hold harmless City and all of its officers and employees from all claims, damages, costs or expenses in law and in equity, including costs of suit and reasonable expenses for legal services, that are received or suffered by reason of any wrongful or negligent act or omission on the part of BreaIT or any of its agents, officers and employees and subcontractors in the performance of this Agreement.

- c. BrealT shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and subcontractors, and City shall defend and hold BrealT harmless against any such claims.
 - d. BrealT agrees to defend and hold harmless City from all claims, demands, liability fines and penalties made by BrealT's employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.
 - e. City agrees to indemnify, defend and hold harmless BrealT, the City of Brea, its elected officials, officers, agents, employees and volunteers, as to any and all claims, liability or loss, damage or injury to persons or property, which arise in connection with this Agreement.
 - f. City shall not be deemed to assume any liability for wrongful or negligent acts of BrealT or its officers, agents, employees and subcontractors, and BrealT shall defend and hold City harmless against any such claims.
6. Familiarity with Work. By execution of this Agreement, BrealT warrants that:
- a. It has thoroughly investigated and considered the work to be performed.
 - b. It has expertise in the area of information technology.
 - c. It has carefully considered how the work should be performed, and
 - d. It fully understands the difficulties and restrictions attending the performance of the work under this Agreement.
7. Exclusions. BrealT shall not be responsible for providing support for any software that has been obtained illegally, is unlicensed or for which City does not have proper certifications to run on City's IT system.
8. Obligations of City. City shall be responsible for providing the following:
- a. City will provide all necessary work space, equipment, system documentation, City Network access, and Internet access necessary for BrealT to support City's IT environment.
 - b. City acknowledges that the use of the PCs, operating systems and

software programs are and shall be subject to the City's exclusive management and control and City shall at all times be solely responsible for assuring their proper use by City's officers, officials, employees, agents, consultants, guests or any other third parties.

9. Coordination of Work

- a. The IT Account Manager is hereby designated as the principal and representative of BreaIT authorized to act in its behalf with respect to the work specified in this Agreement and to make all decisions in connection therewith.
- b. The City Representative shall be the Director of Administrative Services, or such other person as designated by City's City Manager. It shall be BreaIT's responsibility to assure that the City Representative is kept informed of the progress of the performance of the services, and BreaIT shall refer any decision that must be made by City to the City Representative. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the City Representative.

10. Insurance. BreaIT shall procure and maintain insurance for the duration of this Agreement against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by BreaIT, its agents, representatives, or employees. All such insurances shall serve as primary to any insurance coverage carried by City.

- a. Minimum Scope of Insurance coverage shall be at least as broad as:
 - i. Insurance Services Office Commercial General Liability coverage.
 - ii. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
 - iii. Workers' compensation insurance as required by the State of California and employer's liability insurance.

b. Minimum Limits of Insurance

Consultant shall maintain limits no less than:

- i. General Liability: \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage.
- ii. Automobile Liability: \$1,000,000 per accident for

bodily injury and property damage.

iii. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

c. BreaIT may satisfy all insurance requirements through self-insurance.

d. Other Requirements

i. BreaIT shall provide, at City's request, an endorsement establishing that City has been added as an additional insured to the General and Automobile liability insurance policies required under this Agreement. The above policy/policies shall not terminate, nor shall they be canceled, nor the coverage reduced, until after thirty (30) days written notice is given to City.

11. Governing Law and Venue. This Agreement shall be construed and interpreted as to both validity, and performance of the parties, in accordance with the Laws of the State of California. Venue for any legal action arising out of this Agreement shall be the Superior Court of the County of Orange or Los Angeles.
12. Notices. Any notices required or permitted to be given by the terms of this Agreement, or by any law or statute, may be given by a party by depositing said notice in the U.S. mail, postage prepaid, addressed to the other party at the address of the party's respective City Hall. Service of said notice shall be deemed complete five (5) days after deposit of said notice in the mail.
13. Entire Agreement. This Agreement, together with all Exhibits, each of which are incorporated by reference herein, shall constitute the entire agreement between BreaIT and City with respect to matters herein, and the same shall be deemed to supersede any and all other oral or written representations or agreements which may have been made by or entered into between BreaIT and City.
14. Modifications and Amendments. No modification or amendment to this Agreement shall be deemed effective unless the same is in writing and executed by BreaIT and City subject to all requirements of law.
15. Execution of Agreement. This Agreement may be executed in two (2) counterparts, each of which shall, for all purposes, be deemed an original, and all of which shall constitute one and the same agreement of BreaIT and City.
16. Prohibition Against Transfer or Assignment. City shall not assign or attempt to transfer any rights which it might have which arise from this agreement, without the prior written consent of BreaIT, any action in furtherance

of any transfer or assignment.

17. Termination. BreaIT may terminate this Agreement for any or no reason by providing City not less than thirty (30) days' prior written notice. City may only terminate this Agreement for cause should Brea IT's fail to cure any default following City's service of a demand to cure such default within ten (10) business days. Should this Agreement be extended by agreement of the parties, City may terminate for any or no reason during such term extension. Provided Brea IT is not then in breach, BreaIT shall be compensated for services satisfactorily rendered as of the date of termination.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be effective as of the day and year first set forth above.

CITY OF BREA

By: _____
Kristin Griffith, Administrative Services Director

Date

CITY OF LAKEWOOD

By: _____
[CITY AUTHORIZED SIGNED NAME AND TITLE]

Date

Exhibit A

SCOPE OF SERVICES PROVIDED

SPECIALIST

BrealT's support includes, but is not limited to, the following services to be provided by a Specialist:

- Communicate effectively with non-technical users to respond to support tickets and resolve computer program or network issues.
- Coordinate with software vendors to assist in the resolution of problems that arise for any supported computer systems.
- Assist in researching and recommending new software and hardware, and in the integration of new software and hardware.
- Monitor, track, and provide quotes for software license renewals, new software and hardware, and provide recommendations.
- Provide the scheduling flexibility to work "off-hours" to implement system upgrades and perform maintenance as needed.
- Diagnose and resolve hardware problems and replace any malfunctioning components of the computers, servers or any other supported devices.
- Install and configure printers on PC's and in a simple local area network (LAN) environment.
- Diagnose and resolve all LAN infrastructure problems.
- Diagnose and resolve Windows workstation operating system problems.
- Assist end-users and provide answers to questions or resolve problems with software used by the City, such as Microsoft Word, Excel, PowerPoint, internet Browsers and Outlook.
- Perform any research needed in order to resolve technical problems.
- Provide day-to-day user management support functions, such as; adding, deleting or changing user passwords in Microsoft's network operating system.
- Perform systems backups and maintain backup data.
- Diagnose and resolve advanced LAN problems that may involve network switches, firewalls, routers, DNS servers and any other protocols or services.

- Perform advanced procedures with the Microsoft network operating systems e.g. install and configure PDC/BDC's.
- Monitor and ensure the performance of servers and networking systems.
- Test new equipment and software programs to determine compatibility with current equipment and adherence to recommended standards. Detect errors and suggest possible improvements and alternatives.
- Analyze and assess current computing environment and if possible, provide recommendations for process improvement and enhanced efficiency.
- Assist end-users in identifying and evaluating technology needs, and work to develop and implement feasible solutions.
- Establish, coordinate and implement long-range information systems planning.
- Monitor and analyze the efficiency and effectiveness of information systems and recommend changes for possible enhancements.

ACCOUNT MANAGER

BrealT's remote level support includes, but is not limited to, the following services to be provided by an Account Manager:

- The Account Manager, working primarily off-site, will be responsible for coordinating all IT operations with Lakewood City's designated contact, based on the City's specific needs and objectives.
- Act as after-hours contact and can be contacted at any time to ensure the City's complete satisfaction.
- Oversee all projects and maintain all personnel and work schedules for Contractors Staff.
- Monitor and analyze the efficiency and effectiveness of information systems and recommend changes for possible enhancement.

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Public Hearings

COUNCIL AGENDA

September 10, 2024

TO: Honorable Mayor and Members of the City Council

SUBJECT: CDBG Program Public Hearing on the Consolidated Annual Performance and Evaluation Report (CAPER) Fiscal Year 2023-2024

INTRODUCTION

Community Development Block Grant (CDBG) regulations require grantees to prepare an annual performance report. The Consolidated Annual Performance and Evaluation Report (CAPER) summarizes a grantee's programmatic and financial accomplishments during the previous program year (July 1, 2023 to June 30, 2024). The CAPER is used by the U.S. Department of Housing and Urban Development (HUD) to: 1) Assess each grantee's ability to carry out its programs in compliance with applicable regulations and requirements; 2) Provide information necessary for HUD to report to Congress; and 3) Provide the grantee with an opportunity to describe its program achievements with its citizens. The CAPER is required to be submitted to HUD no later than 90 days after the close of the grantee's program year.

STATEMENT OF FACTS

The CAPER includes a summary of the City of Lakewood's ("City") overall progress in meeting local priorities and goals during the program year. The City's CAPER discusses annual and cumulative performance in the context of the strategic goals of the five-year Consolidated Plan and the annual goals of the Annual Action Plan, including the following areas: decent housing, continuum of care, and citizen participation. The CAPER summarizes the City's accomplishments in furthering fair housing and other program requirements such as subrecipient monitoring, displacement and/or relocation activities, anti-poverty strategies, and an annual financial summary. It also includes a self-evaluation, which describes the City's accomplishments and identifies any changes necessary to meet the listed goals and strategies.

The total amount of CDBG funding during FY 2023-2024 was \$1,086,932, which consisted of newly awarded CDBG funds of \$445,734; carry-over CDBG funds of \$602,222 and \$38,976 in program income.

The CDBG accomplishments for FY 2023-2024 are summarized as follows:

1. Community Conservation – During FY 2023-2024 Code Enforcement responded to 1,680 service requests of which, 414 were located within CDBG eligible areas.
2. Public Services - unduplicated participants served:

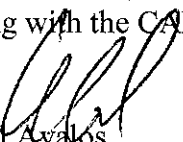
- Meals on Wheels - 68 individuals
 - Community Family Guidance - 39 individuals
 - Pathways Volunteer Hospice - 38 individuals
 - Human Services Association – 204 individuals
 - Su Casa Ending Domestic Violence – 38 individuals
3. Fair Housing Program – During FY 2023-2024, a total of 192 households were assisted.
 4. Single Family Rehabilitation Loan Program – During FY 2023-2024, a total of ten loans were approved and funded with Lakewood Housing Successor Agency funds.
 5. Fix-Up Paint-Up Grant Program - During FY 2023-2024, a total of four grants were approved and funded with Lakewood Successor Agency funds.


The total amount expended in FY 2023-2024 was \$494,982. The City will carry over \$591,950 in CDBG to FY 2024-2025 to be used for the Weingart Senior Center improvement project.

As required by Code of Federal Regulations (24 CFR Part 91.105) and the Citizen Participation Plan, a Public Hearing must be held to give Lakewood residents an opportunity to comment on this report. A 15-day comment period began on August 22, 2023 to allow citizens to review the CAPER and submit written comments to the Community Development Director no later than September 9, 2024. The Comment period concludes on September 10, 2024 with a Public Hearing held before the City Council. Any comments received will be submitted in conjunction with the CAPER, which is due to the local HUD office no later than September 27, 2024.

STAFF RECOMMENDATION

It is recommended that the City Council hold a Public Hearing to solicit citizen comments on the City's Consolidated Annual Performance and Evaluation Report for fiscal year July 1, 2023 through June 30, 2024, and direct staff to take into consideration all comments received and submit them along with the CAPER to the local HUD office.


Abel Avalos
Director of Community Development


Thaddeus McCormack
City Manager



**CITY OF LAKEWOOD
CONSOLIDATED ANNUAL
PERFORMANCE AND
EVALUATION REPORT**

FOR THE

**COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

JULY 1, 2023 - JUNE 30, 2024

**Prepared by the City of Lakewood
Community Development Department**

City Lakewood
FY 2023-2024 CAPER

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Lakewood was successful in carrying out its Strategic Plan and its Action Plan during FY 2023-2024. The City expects to serve 1,250 Lakewood households experiencing fair housing issues during the Five-Year 2020-2024 Consolidated Plan years and 250 households during FY 2023-2024. During FY 2023-2024, Lakewood's Fair Housing Consultant assisted 192 households. During the Five-Year 2020-2024 Consolidated Plan Lakewood's Code Enforcement staff is expected to assist 1,250 residents located within CDBG eligible areas and 250 residents in FY 2023-2024. During FY 2023-2024 Code Enforcement responded to 414 residents. During the Five-Year 2020-2024 Consolidated Plan Lakewood's subrecipients providing public service are expected to assist 1,500 residents and 300 during FY 2023-2024. Lakewood's subrecipients assisted 387 Lakewood residents. Services include congregate and delivered meals to Lakewood seniors, counseling for abused children and non-medical hospice care for Lakewood residents facing end of life. Other public service includes support of Continuum of Care by providing emergency shelter and transitional housing for victims of domestic violence. Su Casa Ending Domestic Violence provided service to 11 households and 38 individuals during FY 2023-2024. The City expects to process 50 rehabilitation loans and thirty fix-up, paint-up grants issues during the Five-Year 2020-2024 Consolidated Plan years and ten loans and six grants during FY 2023-2024. During FY 2023-2024, the City processed ten rehabilitation loans and four fix-up, paint-up grants.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

The City fell short of its goal to process six Fix-Up, Paint-Up Grants during FY 2023-2024 because the painting contractor the City partnered with retired prior to the end of the fiscal year. It appears that progress was not made with the construction of 37 affordable units, however, the City has completed its negotiations with an affordable housing developer and the four properties have been successfully transferred to the developer. Construction is expected to begin in 2025.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Equal Housing Opportunity	Non-Homeless Special Needs	CDBG: \$36,974	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1,250	783	62.6%	250	192	76.8%
Housing Development	Affordable Housing	Private: \$18,528,814 HCD: \$760,600	Homeowner Housing Added	Household Housing Unit	37	0	0%	37	0	0%
Housing Preservation and Improvement	Affordable Housing	CDBG: \$99,283	Homeowner Housing Rehabilitated	Household Housing Unit	80	60	75%	16	14	87.5%
Housing Preservation and Improvement	Affordable Housing	CDBG: \$16,879	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1,250	1,497	119.8%	250	414	165.6%
Improve and Provide Community Facilities	Non-Housing Community Development	CDBG: \$23,017	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1,000	601	60.1	200	204	102%
Provide Community Services	Non-Housing Community Development	CDBG: \$26,740 GF: \$2,080	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1,500	1,416	94.4%	250	387	154.8%
Provide Community Services	Non-Housing Community Development	CDBG: \$2,946 GF: \$234	Homelessness Prevention / Continuum of Care	Persons Assisted	150	171	114%	40	38	95%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Lakewood’s Consolidated Plan goals are used as the basis for the budgetary principals that were outlined in the Consolidated Plan. During FY 2023-2024, the City received \$445,734 in CDBG funds, carried over \$602,222 in CDBG funds from the prior program years, and received \$38,976 in program income, for a total of \$1,086,932.

The City spent a total of \$494,982 of the total CDBG allocation on activities that include \$16,880 for Code Enforcement, Lakewood's Fair Housing Consultant received \$36,974, Lakewood's subrecipients providing public services received \$26,740 and Lakewood contributed to the Continuum of Care by providing \$2,946 in CDBG funds to Su Casa Ending Domestic Violence. The City spent \$99,283 on Rehabilitation Delivery Costs, \$89,142 on Program Administration and \$23,017 on plans for the Weingart Senior Center renovation and \$200,000 on replacing curbs with ADA compliant curbs. All CDBG funds were expended on CDBG eligible activities that include assisting low and moderate income households through home delivered and congregate meals to senior citizens, providing counseling services to abused children, providing emergency and transitional housing to victims of domestic violence, providing hospice care to persons experiencing terminal illness and affirmatively furthering fair housing. At the end of FY 2023-2024, the City has \$591,950 to carry over to FY 2024-2025 which is reserved for community facilities improvements at the Weingart Senior Center.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	270
Black or African American	95
Asian	54
American Indian or American Native	11
Native Hawaiian or Other Pacific Islander	9
Other/Multi Racial	98
Total	537
Hispanic	160
Not Hispanic	377

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public - Federal	\$1,086,932	\$494,982

Table 3 - Resources Made Available

Narrative

The CDBG resources available in FY 2023-2024 include CDBG entitlement, program income received, and carryover funds. During FY 2023-2024, the City of Lakewood expended \$494,982 on CDBG eligible programs and administrative activities. The remaining resources will be carried over to FY 2024-2025.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
5550.01 BG 1	10	10	Code Enforcement
5550.01 BG 2	10	10	Code Enforcement
5550.01 BG 3	10	10	Code Enforcement
5550.01 BG 4	10	10	Code Enforcement
5550.02 BG 1	10	10	Code Enforcement
5551.02 BG 2	10	10	Code Enforcement
5551.05 BG 1	10	10	Code Enforcement
5551.05 BG 3	10	10	Code Enforcement
5551.07 BG 2	10	10	Code Enforcement
5551.07 BG 3	10	10	Code Enforcement

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City's CDBG and housing programs were advertised and made available throughout the City during FY 2023-2024 to assist in the reduction of concentration of low income persons. The programs were not directed to one geographical area but to extremely low to low income (0 to 80% of the County MFI) persons and families. The City continues to promote a balanced and integrated community and is committed to providing assistance throughout the City.

The only exception to this policy is that CDBG funded Code Enforcement activities are limited to low to income census tracts, which are known as area benefit activities. An area benefit activity is an activity that meets the identified needs of low income persons residing in an area where at least 51 percent of the residents (or less if the exception criteria are applicable) are low income persons. During FY 2023-2024, an area where at least 43.05 percent of the residents are low income persons is considered an area where the exception criteria is applied. The benefits of the activity are available to everyone in that area despite their income. A map of these low income census tracts is included in the CAPER. The City has traditionally

used 80 percent or more of its CDBG resources to operate programs available exclusively to low income people (whereas HUD regulations only require a minimum 70 percent low and moderate benefit for CDBG activities). To achieve this high ratio of low income benefit for its CDBG resources and the compelling need to assist these areas, the City utilized CDBG resources within low income census tracts areas. The allocation of funds is evenly distributed to the targeted census tracts listed in the table above.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City used CDBG funds to leverage funds from other sources for the Weingart Senior Center Improvement Project, including:

- State funds from the Department of Parks and Recreation
- State funds from the Department of Aging
- Other Federal funds

Additionally, the City offers an annual Neighborhood Clean-Up Program that is operated through the City's Code Enforcement program. The program provides assistance to tenants and property owners in disposing of unsightly and unwanted debris in neighborhoods identified as needing assistance. Each year a total of six clean-up events are scheduled and each event has three or more roll-off bins available to residents in the vicinity of the bin. Neighborhood residents are notified of the event date and community volunteer assistance is provided. A private waste disposal company donated the bins for this FY 2023-2024 event saving the City \$11,111 in rental fees.

Lakewood's City facilities that are used to address the needs identified in the plan includes the Weingart Senior Center and Burns Community Center. Both facilities serve Lakewood's senior population. The Weingart Senior Center hosts a wide variety of services for Lakewood's 50 plus population. Services include educational and social engagement programs, fitness programs, special events, passive recreational programs, case management referrals, food assistance programs such as the congregate meals provided by Human Services Association, tax assistance and volunteer opportunities. Burns Community Center provides many services, including Meals on Wheels, senior exercise programs, Continuum of Care, and Mothers At Work, a day care operation.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	40	13
Number of Non-Homeless households to be provided affordable housing units	281	281
Number of Special-Needs households to be provided affordable housing units	0	0
Total	321	294

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	75	104
Number of households supported through Rehab of Existing Units	16	14
Number of households supported through Acquisition of Existing Units	0	0
Total	31	118

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City offers a Single-Family Rehabilitation Loan and Fix-Up, Paint-Up Grant program to low income residents. The loan is for up to \$18,000 and the grants are accomplished by a painting contractor the City contracts with. The goal is to process ten loans and six grants per fiscal year. The City processed ten loans and but fell short by only processing four grants during FY 2023-2024. The problem encountered in meeting the goal for the Fix-Up, Paint-Up Grant is the City's painting contractor retired prior to the end of the program year without notifying the City.

While the City met its goal of processing 16 loans this program year to 16 unduplicated households, two of the households were duplicates from previous program years. Soaring construction costs coupled with inflation has resulted in limited rehabilitation a homeowner can accomplish. Often homeowners can only complete one project and sometimes the cost of the project, such as a reroof, exceeds the amount of the loan. To make up for this shortfall, the City has made it a policy to process more than one loan or grant

application to a repeating program recipient in order to complete necessary repairs.

The City counts the number of ADUs toward its goal of number of households supported through the production of new units constructed. The City used a conservative 75 new units in its estimate for the anticipated number of ADUs to be constructed. As the table above shows, the number of ADUs that were constructed in FY 2023-2024 was 104.

Discuss how these outcomes will impact future annual action plans.

The City's Housing Fund funds the loan and grant programs while loan paybacks from the former Redevelopment Agency contributes to the Housing Fund. The City is will be increasing the amount of the loan to \$35,000 so loan recipients can efficiently complete needed projects on their property.

Given that 104 ADUs were constructed and received a final inspection, the City will increase its estimate of the number of households supported through the production of new units constructed in future Action Plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	263	0
Low-income	158	0
Moderate-income	99	0
Total	520	0

Table 7 – Number of Households Served

Narrative Information

The activities where information on income by family size is required to determine the eligibility of activity includes Fair Housing, Community Family Guidance, Pathways Volunteer Housing, Human Services Association, Su Casa Ending Domestic Violence, and the City’s Single Family Rehabilitation Loan and Fix-Up, Paint-Up Grant Program. The total number of households served in Lakewood was 537 and 689 individuals. Of those households, 263 were very low income, 158 were low income and 99 were moderate income. There were 17 households and 19 individuals that were high income.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is located within Service Planning Area (SPA) 7, a division within Los Angeles County designated by LAHSA to target the specific needs of the homeless in the community. City staff attends regular monthly SPA meetings to address homeless issues through the Continuum of Care (CoC) Model. The City along with LAHSA conduct an annual Point-In-Time Homeless Count (count). The official numbers from the count in January 2024 are 86 persons experiencing homelessness within the City of Lakewood.

Services are provided to people experiencing homelessness in Lakewood by multiple non-profit agencies, which include PATH, LAHSA Jovenes, Salvation Army, Bell Shelter and Pacific Clinic. Lakewood contracts with the Los Angeles County Sheriff's Department providing Lakewood with a Homeless Services Deputy and also contracts a Homeless Services Liaison. Services begin with outreach and continue until a person is permanently housed and supportive services are in place. The Homeless Services Deputy and Homeless Services Liaison refer and connect homeless individuals to the agency that best suits their housing and health needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

LAHSA's 2023 Los Angeles CoC Housing Inventory Count includes a total of 46,470 county wide units with 59,112 beds available within emergency shelters, transitional housing, safe havens, rapid re-housing, permanent supportive housing and other forms of permanent housing and 4,303 beds for chronically homeless. SPA 7 has a total of 2,765 units with 3,893 beds available.

Another form of transitional housing in the City is Adult Residential Facilities, Residential Care Facilities for the Elderly, Group Homes and Small Family Homes and is described as follows:

- The City has 16 Adult Residential Facilities that each house up to six adults aged 18-59. The facilities provide 24-hour non-medical care to individuals who may be physically, mentally or developmentally disabled.
- The City has 10 Residential Care Facilities for the Elderly, which each house up to six persons aged 60 or older. These facilities were accepted as transitional housing by the State Department of Housing and Community Development during the FY 2013-2021 Housing Element update.
- The City has one Small Family Home that provides 24-hour care for families with less than six children who are in need of assistance because of a physical, mental or developmental disability.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The short-term emergency housing location allows a maximum stay of 30 days providing supportive services to battered women and their children. At this facility, Su Casa Ending Domestic Violence has 20 beds and a shelter capacity of 24 persons. Their support services include food, shower facilities, laundry facilities, mail drop (the site is used as a mailing address), clothing, childcare, transportation, and intensive individual and group counseling for children.

At the second location, Su Casa provides transitional housing for up to one year in an apartment complex, which facilitates residents' ability to adapt to independent living and break the cycle of abuse. The maximum capacity at this facility is 16 persons and the residents are provided counseling, assistance in seeking jobs, schooling, and assistance with the location of permanent housing. Those persons who are employed while residing in the shelter are charged a small percentage of their income, which is saved in an escrow account and used for the costs associated with securing permanent housing.

Admittance to the program is strictly on a referral basis. The City provided funding for the purchase of the Transitional Housing Facility and has secured the transitional shelter with affordable housing covenants, which will expire in December 2063.

In addition to the City's partnership with Su Casa Ending Domestic Violence, the City uses CDBG funds to benefit low-income persons who are likely to become homeless under the City's Fair Housing Program which is administered by the City's Fair Housing consultant. During FY 2023-2024, 192 low and moderated income families were served under the Fair Housing Program, 53 families of the Fair Housing clients were referred to Section 8 assistance to help avoid becoming homeless. The City also partners with PATH (People Assisting the Homeless) and LAHSA for homeless prevention services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Chronically homeless persons require rehabilitation services, employment training and placement, health services, and case management services to move from homelessness to transitional housing, and then to supportive/permanent housing. The CoC Strategy coordinated by LAHSA offers a full range of services and facilities. The City supports LAHSA's strategy for constructing housing facilities that help transition chronically homeless persons to a stable housing situation and receive supportive services that would improve their employment skills. LAHSA's main goals include Housing First (permanent supportive

housing), Housing Plus (wraparound services and support), Homeless Prevention, Enhanced Data Collection, and Securing Mainstream Resources. The Homeless Services Deputy and Homeless Services Liaison refer and connect homeless individuals to the agency that best suits their housing and health needs. Agencies focus on decreasing the barriers to housing and include:

- Providing **Basic Needs** such as: clothing, hygiene products and showers and transportation.
- Assistance **obtaining documents** necessary for housing i.e. social security card, picture identification, DD214, proof of income, disability verification etc.
- **Emergency and temporary housing** via SPA 7 facilities and motel placements.
- **Liaison and referral** to subsidy providers that include: Los Angeles Homeless Services Authority, Veteran's Administration, Department of Mental Health and non-profit providers like PATH Ventures.
- **Access** to medical and mental health, substance addiction treatment services, and primary care home establishment i.e. Department of Mental Health, Veterans Administration, and federally qualified health centers located in the SPA.
- **Benefit establishment assistance** for General Relief, Social Security programs, Temporary Assistance to Needy Families, and Veteran's Administration.
- **Referral** to employment and education services i.e. Goodwill Industries and local centers of the Workforce Investment Board.
- **Housing** location and re-location and rapid re-housing assistance.

Once a person is permanently housed, support services can continue until the individual can successfully maintain housing:

- **Household** set up assistance
- **Case management**, including prevention assistance to maintain housing
- **Home** visits
- **Linkage** to mainstream support services

The City of Lakewood has secured 28 shelter beds for Lakewood residents experiencing homelessness, provided seven hotel vouchers and secured permanent housing for two Lakewood residents.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no public housing developments in the City; therefore, funding for FY 2023-2024 does not apply to this section.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no public housing developments in the City; therefore, funding for FY 2023-2024 does not apply to this section.

Actions taken to provide assistance to troubled PHAs

There are no public housing developments in the City; therefore, funding for FY 2023-2024 does not apply to this section.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City is committed to addressing the negative effects of public policies over which it has control. In order to promote integration and prevent low income concentrations, the City has designed its affordable housing programs to be available Citywide. This priority also serves to make sure that the City does not have any policies, rules, or regulations that would lead to minority or racial concentrations.

Since 1989, Lakewood has demonstrated a willingness to encourage housing development of all types. It has approved several zone changes to allow the construction of housing including General Commercial (C-4) to Multiple Family Residential (M-F-R) to allow for the building of a 201-unit senior citizen apartment complex in 1989, Light Manufacturing (M-1) to Planned Development Single Family (PDSF), to allow for the building of 184 single family residences in 1994, Open Space (O-S) to MFR, to allow for the building of a 85-unit senior citizen apartment complex in 1996, C-4 to MFR, to allow for the conversion of the Cloud Motel into apartments in 1999, Intermediate Commercial (C-3) to PDSF to allow a 20 unit single-family residential project in 2003, C-4 to M-F-R in 2014 to allow an existing apartment complex to expand by adding 22 additional apartments, O-S to M-F-R to allow a three-unit condominium project in 2015, and Code amendments to allow for development of a variety of housing types, including those that benefit low and moderate income people.

The City has worked cooperatively within existing legislatively mandated constraints to develop and encourage public policies that foster affordable housing development and assistance. During FY 2018-2019, the City amended its zoning ordinance to allow the construction of Accessory Dwelling Units (ADU) on Single-Family Residentially (R-1) zoned properties as mandated by the State of California. During FY 2023-2024 the City approved the construction and finalized the building permits of 104 ADUs within the City of Lakewood.

The City makes an effort to fast track projects and process permits in a timely manner. Review policies have been modified to streamline the planing approval process, such as review for ADUs and other single-family addition projects. The City intends to maintain its current posture of openness and willingness to consider new ideas and eliminate any regulatory barriers under its control in the provision of a variety of housing to meet the needs of all income groups.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City promoted its housing and community service programs in all areas of the City to ensure all low and moderate income households received notifications of services provided by the City and to address the continuing needs of the underserved population. The City used the Chamber of Commerce, local newspaper, City newsletter, and community events to promote these services. The City, in conjunction with, the Los Angeles County Housing Authority and the Los Angeles County Community Development Department, provided the following services for low and moderate income Renter Households and

Owner-occupied Households:

- Referrals for mortgage assistance programs
- Coordination with neighborhood networks to elaborate on the needs of the community
- Code enforcement
- Home Improvement Programs
- Infrastructure improvements
- Provision of Fair Housing Services

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

No specific actions concerning lead-based paint was taken for FY 2023-2024. To reduce lead-base paint hazards in Lakewood, the City disseminates information and monitors the lead-poisoning data provided by Los Angeles County. In addition, the City's Residential Rehabilitation Program provides funding to low and moderate income households in making necessary improvements and correct code violations.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the 2012-2016 American Community Survey (ACS) 5-Year Estimates, it is estimated that approximately 12.48% of the City's population were living below the poverty level. This includes 5.2% in families and 12.1% in female head of household. Lakewood's rate of poverty is significantly lower, when compared to the 17.8% in Los Angeles County and 15.4% in the nation overall.

The County's Department of Public and Social Services administers various programs that provide cash aid and other benefits and services to individuals and families in need. These programs are designed to alleviate hardship and promote family health, personal responsibility, and economic independence. According to the County, the majority of persons who seek these programs are primarily in need of medical assistance and in-home support services.

A fundamental way to reduce poverty is through job creation and enhancement. There are a number of local, state, and federal programs that focus on job creation and retention. The most notable is the State of California's welfare reform plan, known as CalWORKS. CalWORKS is designed to move welfare recipients from dependency to self-sufficiency through employment, and to divert potential recipients from dependency. Job related education and training are provided through the County of Los Angeles, Department of Public and Social Services, as well as the State of California.

During FY 2023-2024, the City's Recreation and Community Services Department referred persons to the County anti-poverty programs described above. In addition, the City coordinated efforts with public and private organizations providing economic development and job training opportunities. Some of these are summarized as follows:

- Southeast Los Angeles County Workforce Investment Board
- California Trade and Commerce Agency-Team California

- California Employment Development Department
- Los Angeles County ROP

The City fostered employment growth through the expansion and rehabilitation of commercial centers located throughout the City. The new and improved commercial centers enhance the economic vitality of the City and work to attract and retain employment opportunities for Lakewood’s residents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The institutions involved in carrying out the aforesaid Priority actions include the Lakewood Community Development Department, the Housing Authority of the County of Los Angeles, Successor Agency, and private sector owners of rental property. The City, for its part, will promote and encourage fair housing, housing assistance and single-family home rehabilitation through:

- Continued utilization of the services of a Fair Housing Consultant or organization to promote, educate and enforce fair housing in the community.
- Continued use of the Los Angeles County Housing Authority to refer residents who are interested in receiving affordable housing assistance.

Continued use of Successor Agency funds to assist low income homeowners in rehabilitating their homes and in eliminating substandard conditions. The City will continue to encourage the Single Family Residential Rehabilitation Loan and Grant Programs by advertising the programs in a variety of ways.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In FY 2023-2024, the City’s housing programs are limited by resources to Housing Rehabilitation and Fair Housing.

The Single Family Residential Rehabilitation Loan and Fix-Up Paint-Up Grant Program are funded with Housing Successor Agency Loan Payback funds. The Section 8 Housing Program is federally funded and is administered entirely by HACOLA. Lakewood’s Fair Housing Consultant referred 53 residents who are interested in affordable housing to contact HACOLA.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

For the fiscal year FY 2023-2024, the City, along with the Fair Housing Consultant, affirmatively furthered fair housing and addressed impediments to fair housing by:

1. Provided Public Education publications in both English and Spanish outlining the objectives and services of the Fair Housing Program. Information was made available at City Hall and was distributed to community organizations.
2. Provided referral assistance to 53 low and moderate income housing consumers, especially those who

are disabled, members of minority groups, the senior population, and those who have been unable to find decent, safe, and sanitary housing.

3. Attended monthly SPA 7 meetings to discuss homeless services and resources.

4. Attended quarterly PATH meetings held by the City of Long Beach Homeless Services coordinator.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Consolidated Plan provides the City with a number of benchmarks for measuring its progress toward the five-year goals. The FY 2023-2024 Action Plan is developed with this progress in mind, with quantifiable objectives and measurable outcomes for each of the proposed activities to adequately assess the City's Housing and Community Development accomplishments.

The City follows the monitoring requirements for the use of federal funds as established by HUD. The Community Development Department tracks the City's progress in implementing all of the strategies outlined in the Consolidated Plan. The lead person responsible for the Consolidated Plan preparation and yearly reporting is the Housing Specialist, under the supervision of the Neighborhood Preservation Manager and Director of Community Development.

Careful evaluation of the housing and public service delivery system can be the most effective tool in detecting gaps and making appropriate modifications. The City notifies all subrecipients that annual monitoring of their agency's day-to-day operations will take place to ensure compliance with all CDBG rules and regulations. The City also coordinates with the Fair Housing Organization in the administration of the Fair Housing Program.

The Department's loan portfolio, including loan administration and servicing functions, is managed and tracked by the Community Development Department. Loans are monitored for compliance and regulatory requirements such as affordability restrictions, occupancy and rent requirements, maintenance requirements, and loan repayments.

In addition to this monitoring, the Community Development Department tracks housing unit production through a housing database, which identifies housing projects from concept to completion. This database provides opportunity for staff to respond to City Council and public inquiries regarding the City's progress toward its Regional Housing Needs Goals.

In September 2003, HUD issued a notice to all entitlement grantees encouraging the development and use of a local performance measurement system. This performance measurement system has two critical components - productivity and program impact. Productivity reflects the level of efficiency (quantity, quality, and pace) and program impact reflects the desired outcomes in the community or in the lives of persons assisted.

The City's performance measurement system, as requested by HUD, is modeled from the City of Los Angeles' Matrix of Goals versus Accomplishments by Priority. The matrix collects an array of data, including priority, activity, funding source and amount spent, strategy, goals, and annual and long-term accomplishments. In addition, a performance indicator for each activity is defined. These performance indicators help the City identify if goals are being met and/or if outcomes are being produced. Generally,

the performance indicators relate to people, housing units, public facilities, and jobs.

The required tracking matrix is attached to the City's Consolidated Annual Performance Evaluation Report (CAPER). The matrix yields the following outcomes over a five-year period:

- Improved quality of life for CDBG program participants and low and moderate income persons
- Maintained current property values
- Increased percentage of housing units that are standard
- Increased business sales volume

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

On August 22, 2024, a notice was published in the Press Telegram announcing the public hearing before the Lakewood City Council on September 10, 2024 and announced a 15-day public comment period that will conclude on September 10, 2024. Public hearing notices were also posted in three locations within the City.

The Draft CAPER was available for public review at the following locations:

- Lakewood City Hall, Community Development Department, 5050 Clark Avenue, Lakewood, CA 90712
- Lakewood City Hall, City Clerk's Office, 5050 Clark Avenue, Lakewood, CA 90712
- Angelo M. Iacoboni Library, 4990 N. Clark Avenue, Lakewood, CA 90712

The City welcomed any written recommendations, suggestions, or other input. Any opinions or comments related to the CAPER were to be addressed to the following person:

Abel Avalos
Director of Community Development
City of Lakewood
5050 North Clark Avenue
Lakewood, CA 90712
(562) 866-9771 extension 2301

All comments received during the 15-day comment period will be submitted to City Council for consideration and recommendation prior to being submitted to HUD.

No comments were received during the 15-day comment period to City Council for consideration and recommendation.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Lakewood will not be changing any of the program objectives as a result of its experiences during FY 2023-2024.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

The City of Lakewood does not have any open Brownfields Economic Development Initiative grants.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

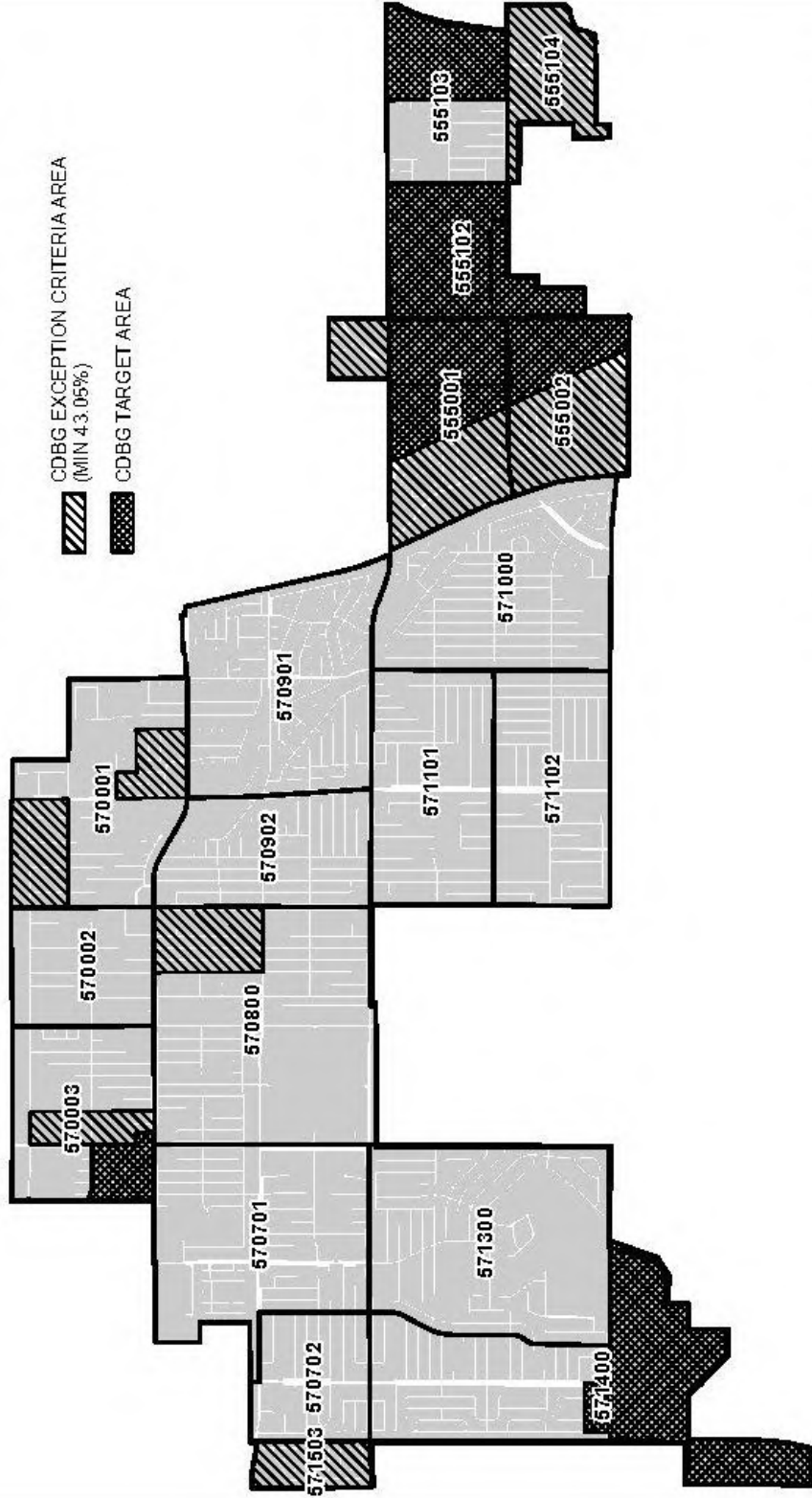
Narrative

The City did not fund any activities using CDBG funds requiring Section 3 reporting.

APPENDIX

- Map of CDBG Eligible Areas
- Map of Public Service Providers
- Homeless Services and Shelters,
Transitional and Permanent Housing
within Lakewood Nearby Cities
- Code Enforcement Summary Report
- PR26 Report
- Published Notice

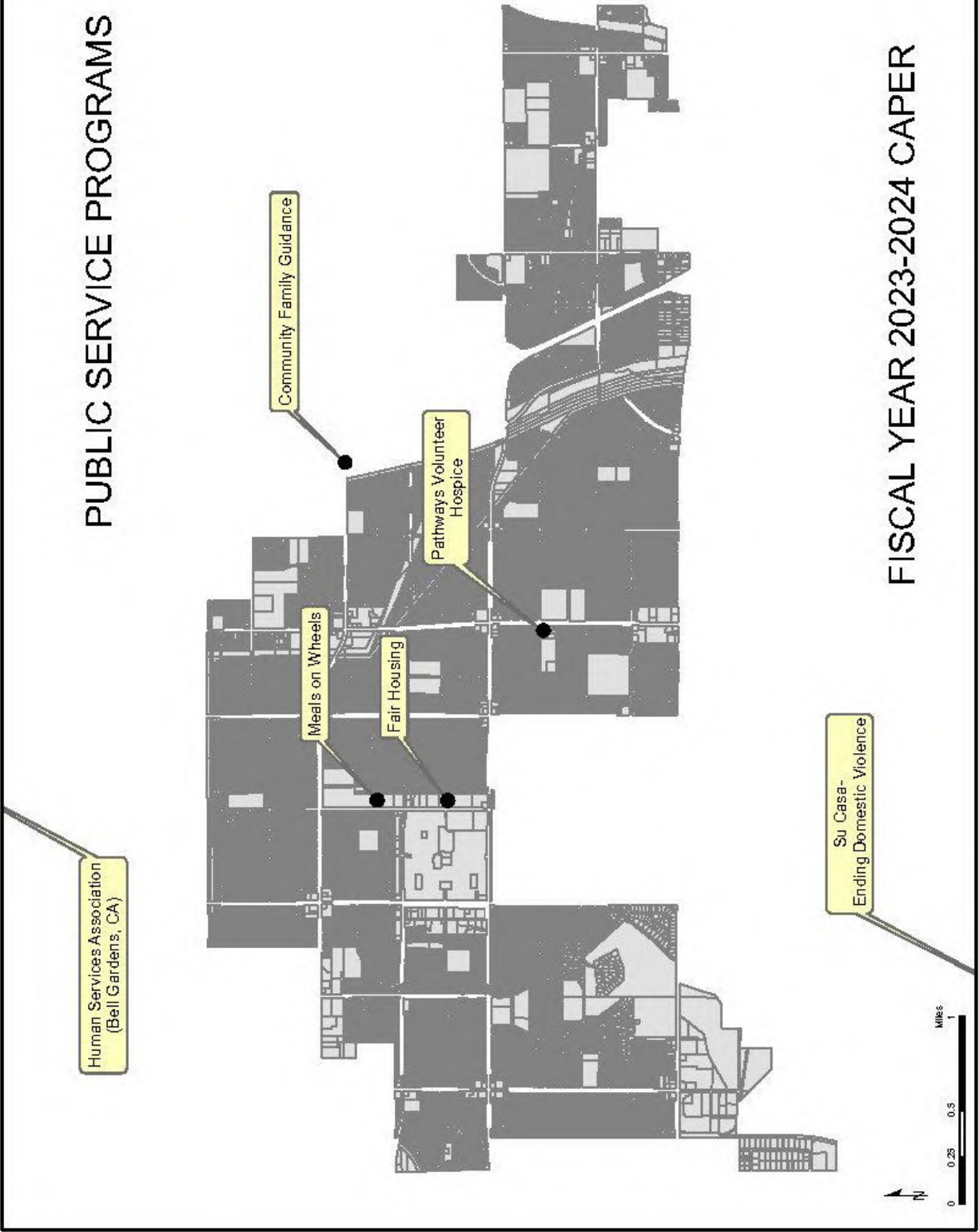
CDBG ELIGIBLE AREAS



FISCAL YEAR 2023-2024 CAPER

DATA FROM FY 2018 CDBG GRANTEES AND 2010-2015 ACS LMI SD, BY HUD OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PUBLIC SERVICE PROGRAMS



FISCAL YEAR 2023-2024 CAPER

HOMELESS SERVICES AND SHELTERS, TRANSITIONAL AND PERMANENT HOUSING WITHIN LAKEWOOD AND NEARBY CITIES

<p>Long Beach Rescue Mission Long Beach 90813 562-591-1292 Men</p>	<p>Multi-Service Center Long Beach 90813 562-570-4500 Homeless Outreach Services</p>	<p>Omni Recovery Residence Long Beach 90805 714-296-4289 Boarding Rooms for Men</p>
<p>Granada Gardens Long Beach 90815 562-257-5100 Housing Assistance</p>	<p>Salvation Army Long Beach 90802 562-491-8755 Housing Assistance</p>	<p>Christian Outreach Long Beach 90813 562-432-1440 Homeless Shelter</p>
<p>Samaritan House Long Beach 90813 562-591-1292 Transitional Housing</p>	<p>Bakersfield Senior Housing Long Beach 90815 562-257-5100 Housing Assistance</p>	
<p>Tranquility Transitional Living The Place Between 1372 Gaviota Avenue Long Beach 90813 Transitional Housing</p>	<p>Women Shelter Long Beach 90807 562-437-7233 Domestic Violence Shelter for Women</p>	<p>Mentoring – A Touch From Above Long Beach 5536 Linden Avenue Long Beach 90805 Housing Assistance</p>
<p>Rescue Mission – Lydia House Long Beach 90813 562-570-4500 Services for Women and Children</p>	<p>Catholic Charities Century Villages At Cabrillo Long Beach 90810 Multi Service Center – Homeless Housing services</p>	<p>Su Casa Family Crisis and Support Center Long Beach 90808 562-402-4888 Transitional Housing</p>
<p>Substance Abuse Foundation Long Beach 90804 562-987-5722 Halfway House, Substance Abuse Treatment</p>	<p>Helping Hands Outreach 5150 Candlewood St, Ste 24A Lakewood 90712 800-935-6085 Emergency Housing Vouchers, Section 8</p>	<p>Housing Authority Long Beach 9082 562-570-6985 Housing Authority, Low Income Affordable Housing, Public Housing</p>
<p>TLM Properties Shared Homes 1411 E Broadway Long Beach 90802 562-612-2050 Affordable Housing, shared living space</p>	<p>Horizon Recuperative Care 10510 S Vermont Avenue Los Angeles 90044 323-676-1000 Post-hospital care for homeless and displaced individuals</p>	<p>New Image 4201 Long Beach Blvd Suite 218 Long Beach 90802 323-846-8307 Supportive Services, emergency shelter individuals and families</p>
<p>The Good Seed Long Beach Long Beach 90813 323-758-5433 Supportive Housing, service, street outreach youth drop-in, case management</p>	<p>Choices Recovery Services Halfway House 1601 E 10th Street Long Beach 90813 562-218-3639 Substance Abuse Treatment</p>	

FY 2023-2024 Code Enforcement Cases Within CDBG Eligible Areas

ID	ADDRESS	ID	ADDRESS	ID	ADDRESS
1	11719 Centralia Street	45	20427 Clarkdale Avenue	89	5959 South Street
2	5903 Pepperwood Avenue	46	20718 Pioneer Boulevard	90	5973 Lakewood Boulevard
3	20833 Horst Avenue	47	20727 Roseton Avenue	91	11438 214th Street
4	11627 Centralia Street	48	20811 Roseton Avenue	92	11918 207th Street
5	20643 Longworth Avenue	49	5702 Fanwood Avenue	93	12403 Gradwell Street
6	20643 Longworth Avenue	50	5702 Fanwood Avenue	94	5829 Hayter Avenue
7	21022 Hawaiian Avenue	51	2708 Fanwood Avenue	95	5909 Pepperwood Avenue
8	11707 Gloria Court	52	5947 Edgefield Street	96	1151 215th Street
9	5336 Pearce Avenue	53	5947 Edgefield Street	97	20842 Arline Avenue
10	5407 Bellflower Boulevard	54	5947 Edgefield Street	98	5909 Pepperwood Avenue
11	12052 208th Street	55	5959 South Street	99	11840 Centralia Street
12	11859 209th Street	56	20819 Elaine Avenue	100	5809 Lakewood Boulevard
13	20703 Norwalk Boulevard	57	5937 Castana Avenue	101	12141 Centralia Street
14	11558 Del Amo Boulevard	58	5971 Hayter Avenue	102	12141 Centralia Street
15	11748 205th Street	59	11517 Gradwell Street	103	12141 Centralia Street
16	11924 207th Street	60	208th St & Pioneer Blvd	104	20611 Arline Avenue
17	5903 Pepperwood Avenue	61	20937 Bloomfield Avenue	105	20803 Roseton Avenue
18	5949 South Street	62	5809 Lakewood Boulevard	106	5139 Elderhall Avenue
19	11606 206th Street	63	5809 Lakewood Boulevard	107	5139 Elderhall Avenue
20	11924 207th Street	64	11534 207th Street	108	5729 Autry Avenue
21	11925 207th Street	65	11534 207th Street	109	6060 Pepperwood Avenue
22	2005 Bixby Road	66	11534 207th Street	110	12625 Lemming Street
23	20534 Harvest Avenue	67	11620 Walcroft Avenue	111	20453 Sylvanwood Avenue
24	11441 Carson Street	68	11936 206th Street	112	12360 Centralia Street
25	11925 207th Street	69	20726 Ibox Avenue	113	11444 Renville Street
26	12023 Lemming Street	70	11607 209th Street	114	12614 206th Street
27	12534 215th Street	71	11722 Walcroft Avenue	115	5949 Castana Avenue
28	12614 206th Street	72	11756 214th Street	116	Seine Ave & Centralia St
29	21447 Dartmoor Avenue	73	19913 Rossford Avenue	117	12543 Chadwell Street
30	11503 Gradwell Street	74	5971 Hayter Avenue	118	20433 Sylvanwood Avenue
31	11404 Carson Street	75	5403 Montair Avenue	119	12606 Lemming Street
32	11759 Carson Street	76	5909 Pepperwood Avenue	120	12625 Lemming Street
33	20922 Pioneer Boulevard	77	20412 Pioneer Boulevard	121	20833 Roseton Avenue
34	11426 211th Street	78	11742 209th Street	122	20949 Wilder Avenue
35	20724 Gridley Road	79	11745 Centralia Street	123	21017 Alburdis Avenue
36	20806 Gridley Road	80	12218 Centralia Street	124	21017 Alburdis Avenue
37	20833 Horst Avenue	81	6166 Eastbrook Avenue	125	21017 Alburdis Avenue
38	21005 Longworth Avenue	82	12017 Lemming Street	126	21117 Longworth Avenue
39	12017 Lemming Street	83	12403 Gradwell Street	127	5613 Bellflower Boulevard
40	20308 Pioneer Boulevard	84	20328 Jersey Avenue	128	21529 Pioneer Boulevard
41	5819 Faust Avenue	85	20408 Clarkdale Avenue	129	5139 Elderhall Avenue
42	20009 Jersey Avenue	86	20413 Clarkdale Avenue	130	12625 Lemming Street
43	11628 206th Street	87	20418 Clarkdale Avenue	131	20453 Sylvanwood Avenue
44	11709 216th Street	88	5909 Pepperwood Avenue	132	20603 Elaine Avenue

ID	ADDRESS	ID	ADDRESS	ID	ADDRESS
133	21529 Pioneer Boulevard	179	20719 Elaine Avenue	225	21003 Bloomfield Avenue
134	5839 Bonfair Avenue	180	5739 Autry Avenue	226	20643 Longworth Avenue
135	12218 Renville Street	181	5809 Lakewood Boulevard	227	21002 Longworth Avenue
136	5403 Montair Avenue	182	5818 Bonfair Avenue	228	11300 Tangent Lane
137	5412 Lorelei Avenue	183	20702 Nectar Avenue	229	11747 Carson street
138	5743 Lorelei Avenue	184	20704 Nectar Avenue	230	11755 Carson Street
139	5825 Fanwood Avenue	185	20919 Norwalk Boulevard	231	11759 Carson Street
140	5832 Lakewood Boulevard	186	20927 Pioneer Boulevard	232	20927 Norwalk Boulevard
141	11755 Carson Street	187	5823 Oliva Avenue	233	Studebaker Rd & Gordan Pl
142	209th St & Pioneer Bl	188	5635 Montair Avenue	234	20643 Longworth Avenue
143	21319 Haston Place	189	5823 Oliva Avenue	235	11614 208th Street
144	6022 Bonfair Avenue	190	6162 Eastbrook Avenue	236	11938 207th Street
145	6024 Edgefield Street	191	20307 Jersey Avenue	237	12660 206th Street
146	20301 Arline Avenue	192	20699 Pioneer Boulevard	238	20802 Alburis Avenue
147	5336 Pearce Avenue	193	12052 208th Street	239	20804 Arline Avenue
148	11657 207th Street	194	11767 Carson Street	240	21002 Longworth Avenue
149	11840 Centralia Street	195	21619 Pioneer Boulevard	241	21017 Alburis Avenue
150	20412 Clarkdale Avenue	196	2770 Carson Street	242	6100 Bellflower Boulevard
151	20735 Elaine Avenue	197	5726 Lorelei Avenue	243	5450 South Street
152	20938 Hawaiian Avenue	198	11620 Walcroft Avenue	244	11439 205th Street
153	20938 Hawaiian Avenue	199	11439 205th Street	245	11455 Carson Street
154	5917 Castana Avenue	200	11615 206th Street	246	11938 207th Street
155	11400 215th Street	201	11748 205th Street	247	11943 207th Street
156	11706 Walcroft Street	202	11759 Carson Street	248	20534 Harvest Avenue
157	11738 209th Street	203	11802 Centralia Street	249	4115 Paramount Boulevard
158	11856 209th Street	204	20209 Los Coyotes Boulevard	250	4122 Deeboyar Avenue
159	21416 Rossford avenue	205	11943 207th Street	251	11434 206th Street
160	11644 206th Street	206	11703 209th Street	252	11644 206th Street
161	11871 207th Street	207	11713 209th Street	253	11943 207th Street
162	11637 207th Street	208	11934 207th Street	254	5733 Autry Avenue
163	11644 207th Street	209	5743 Lorelei Avenue	255	21002 Longworth Avenue
164	11815 Centralia Street	210	6166 Adenmoor Avenue	256	21010 Hawaiian Avenue
165	20909 Pioneer Boulevard	211	11605 Carson Street	257	11747 Carson Street
166	21324 Rossford Avenue	212	11637 207th Street	258	12656 Stillman Street
167	11936 206th Street	213	11643 207th Street	259	20702 Ibex Avenue
168	11534 207th Street	214	11702 209th Street	260	20817 Norwalk Boulevard
169	20919 Norwalk Boulevard	215	20300 Norwalk Street	261	21002 Longworth Avenue
170	11875 Centralia Street	216	20529 Pioneer Boulevard	262	21002 Longworth Avenue
171	12613 214th Street	217	20529 Pioneer Boulevard	263	11426 211th Street
172	5629 Montair Avenue	218	20922 Pionner Boulevard	264	11635 Centralia Street
173	6236 Bellflower Boulevard	219	20922 Pionner Boulevard	265	11629 Centralia Street
174	20938 Hawaiian Avenue	220	20529 Pioneer Boulevard	266	11635 Centralia Street
175	20938 Hawaiian Avenue	221	20529 Pioneer Boulevard	267	20811 Seine Avenue
176	11640 205th Street	222	5809 Lakewood Boulevard	268	12603 Renville Street
177	11715 Centralia Street	223	5809 Lakewood Boulevard	269	12664 Renville Street
178	12355 Tilbury Street	224	12102 208th Street	270	12686 Stillman Street

ID	ADDRESS	ID	ADDRESS	ID	ADDRESS
271	12660 206th Street	317	20723 Elaine Avenue	363	6178 Ibbetson Avenue
272	21023 Alburtis Avenue	318	21416 Rossford Avenue	364	11610 206th Street
273	20920 Roseton Avenue	319	21447 Dartmoor Avenue	365	11924 207th Street
274	11715 Centralia Street	320	21449 Verne Avenue	366	12613 213th Street
275	4102 South Street	321	21449 Verne Avenue	367	11318 214th Street
276	11302 212th Street	322	5251 Meadow Wood Avenue	368	11708 216th Street
277	21022 Hawaiian Avenue	323	5322 Pearce Avenue	369	11924 207th Street
278	21107 Haston Place	324	5809 Lakewood Boulevard	370	12014 208th Street
279	11959 207th Street	325	5923 Pepperwood Avenue	371	12056 208th Street
280	12542 Centralia Street	326	6200 Ibbetson Avenue	372	12502 Renville Street
281	20718 Pioneer Boulevard	327	11743 Centralia Street	373	12542 Chadwell Street
282	20718 Pioneer Boulevard	328	5809 Lakewood Boulevard	374	12613 213th Street
283	5825 Blackthorne Avenue	329	5949 Hayter Avenue	375	12625 Lemming Street
284	5939 Pepperwood Avenue	330	20643 Longworth Avenue	376	20605 Sylvanwood Avenue
285	11727 Carson Street	331	11426 211th Street	377	20702 Elaine Avenue
286	20823 Pioneer Boulevard	332	11606 206th Street	378	20743 Elaine Avenue
287	12235 211th Street	333	12534 215th Street	379	11526 216th Street
288	2770 Carson Street	334	20643 Longworth Avenue	380	12348 Farlow Street
289	20806 Gridley Road	335	6174 Bellflower Boulevard	381	12613 213th Street
290	20513 Devlin Avenue	336	12613 213th Street	382	5309 Hersholt Avenue
291	20001 Village Green Drive	337	12613 213th Street	383	Bloomfield Ave/Centralia St
292	2770 Carson Street	338	12613 213th Street	384	20821 Arline Avenue
293	5321 Meadow Wood Avenue	339	12613 213th Street	385	20821 Arline Avenue
294	5450 South Street	340	12613 213th Street	386	6236 Bellflower Boulevard
295	5944 Pepperwood Avenue	341	12613 213th Street	387	6013 Blackthorne Avenue
296	11319 214th Street	342	20718 Wardham Avenue	388	12524 Walcroft Street
297	11608 206th Street	343	20718 Wardham Avenue	389	11754 Walcroft Street
298	11620 206th Street	344	20413 Seine Avenue	390	20835 Alburtis Avenue
299	11622 206th Street	345	3937 Paramount Boulevard	391	21412 Rossford Avenue
300	11718 1/2 215th Street	346	12614 213th Street	392	20412 Pioneer Boulevard
301	20408 Clarkdale Avenue	347	21002 Longworth Avenue	393	11601 209th Street
302	20701 Roseton Avenue	348	12614 213th Street	394	2650 Carson Street
303	20702 Elaine Avenue	349	11556 216th Street	395	11711 209th Street
304	20913 Calaway Avenue	350	11644 206th Street	396	11725 209th Street
305	20933 Callaway Avenue	351	11767 Carson Street	397	11725 Walcroft Street
306	21109 Haston Place	352	12141 Centralia Street	398	12355 Tilbury Street
307	5720 Autry Avenue	353	19900 Rossford Avenue	399	21125 Dalaman Avenue
308	11555 216th Street	354	20712 Gridley Road	400	5809 Lakewood Boulevard
309	6223 Woodruff Avenue	355	21109 Haston Place	401	5809 Lakewood Boulevard
310	11608 206th Street	356	21243 Wilder Avenue	402	6159 Adenmoor Avenue
311	11620 206th Street	357	21243 Wilder Avenue	403	11703 209th Street
312	11622 206th Street	358	20643 Longworth Avenue	404	11703 209th Street
313	11750 214th Street	359	21011 Wardham Avenue	405	11747 Carson Street
314	11903 Centralia Street	360	21017 Alburtis Avenue	406	19938 Corby Avenue
315	11918 207th Street	361	21022 Hawaiian Avenue	407	11337 214th Street
316	11925 207th Street	362	5949 Hayter Avenue	408	11754 Walcroft Street

ID	ADDRESS
409	20841 Pioneer Boulevard
410	4140 Pixie Avenue
411	6012 Bonfair Avenue
412	6012 Bonfair Avenue
413	6012 Bonfair Avenue
414	20841 Pioneer Boulevard



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	445,734.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	38,975.87
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	484,709.87

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	405,840.60
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	405,840.60
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	89,141.28
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	494,981.88
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(10,272.01)

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	405,840.60
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	405,840.60
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	FY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	66,660.46
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	66,660.46
32 ENTITLEMENT GRANT	445,734.00
33 PRIOR YEAR PROGRAM INCOME	10,189.81
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	455,923.81
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.62%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	89,141.28
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	89,141.28
42 ENTITLEMENT GRANT	445,734.00
43 CURRENT YEAR PROGRAM INCOME	38,975.87
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	484,709.87
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.39%



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	8	391	6822358	Rehabilitation Delivery Costs	05N	Matrix Code	\$6,093.96
2023	8	391	6848482	Rehabilitation Delivery Costs	14A	LMH	\$4,586.25
2023	8	391	6864080	Rehabilitation Delivery Costs	14A	LMH	\$26,266.17
2023	8	391	6884877	Rehabilitation Delivery Costs	14A	LMH	\$31,468.47
2023	8	391	6891283	Rehabilitation Delivery Costs	14A	LMH	\$4,158.34
2023	8	391	6906441	Rehabilitation Delivery Costs	14A	LMH	\$13,293.12
2023	8	391	6926269	Rehabilitation Delivery Costs	14A	LMH	\$13,406.77
					14A	LMH	\$6,104.11
					14A	Matrix Code	\$99,283.23
2023	1	384	6822358	Code Enforcement	15	LMA	\$3,662.67
2023	1	384	6848482	Code Enforcement	15	LMA	\$6,787.67
2023	1	384	6864080	Code Enforcement	15	LMA	\$3,292.26
2023	1	384	6884877	Code Enforcement	15	LMA	\$3,137.03
					15	Matrix Code	\$16,879.63
Total							\$403,840.60

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2023	4	387	6822358	No	Meals on Wheels	E23MC080521	EN	05A	LMC	\$708.88
2023	4	387	6848482	No	Meals on Wheels	E23MC080521	EN	05A	LMC	\$2,828.84
2023	4	387	6864080	No	Meals on Wheels	E23MC080521	EN	05A	LMC	\$38.88
2023	4	387	6884877	No	Meals on Wheels	E23MC080521	EN	05A	LMC	\$1,413.32
2023	4	387	6906441	No	Meals on Wheels	E23MC080521	EN	05A	LMC	\$1,413.32
2023	4	387	6926269	No	Meals on Wheels	E23MC080521	EN	05A	LMC	\$1,413.32
2023	5	388	6822358	No	Pathways Volunteer Hospice	E23MC080521	EN	05A	LMC	\$548.33
2023	5	388	6848482	No	Pathways Volunteer Hospice	E23MC080521	EN	05A	LMC	\$2,193.32
2023	5	388	6864080	No	Pathways Volunteer Hospice	E23MC080521	EN	05A	LMC	\$88.33
2023	5	388	6884877	No	Pathways Volunteer Hospice	E23MC080521	EN	05A	LMC	\$1,098.88
2023	5	388	6906441	No	Pathways Volunteer Hospice	E23MC080521	EN	05A	LMC	\$1,098.88
2023	5	388	6926269	No	Pathways Volunteer Hospice	E23MC080521	EN	05A	LMC	\$1,098.70
2023	6	389	6822358	No	Human Services Association	E23MC080521	EN	05A	LMC	\$598.33
2023	6	389	6848482	No	Human Services Association	E23MC080521	EN	05A	LMC	\$1,794.99
2023	6	389	6864080	No	Human Services Association	E23MC080521	EN	05A	LMC	\$734.88
2023	6	389	6884877	No	Human Services Association	E23MC080521	EN	05A	LMC	\$1,198.88
2023	6	389	6906441	No	Human Services Association	E23MC080521	EN	05A	LMC	\$598.33
2023	6	389	6926269	No	Human Services Association	E23MC080521	EN	05A	LMC	\$1,795.03
								05A	Matrix Code	\$20,645.92
2023	7	390	6822358	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$330.00
2023	7	390	6848482	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$795.00
2023	7	390	6864080	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$285.00
2023	7	390	6884877	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$296.00
2023	7	390	6891283	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$285.00
2023	7	390	6906441	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$285.00
2023	7	390	6926269	No	Su Casa Ending Domestic Violence	E23MC080521	EN	05G	LMC	\$330.00
								05G	Matrix Code	\$2,946.00
2023	2	385	6822358	No	Fair Housing	E23MC080521	EN	05J	LMC	\$8,424.58
2023	2	385	6848482	No	Fair Housing	E23MC080521	EN	05J	LMC	\$8,450.00
2023	2	385	6864080	No	Fair Housing	E23MC080521	EN	05J	LMC	\$8,450.00
2023	2	385	6884877	No	Fair Housing	E23MC080521	EN	05J	LMC	\$8,450.00
2023	2	385	6891283	No	Fair Housing	E23MC080521	EN	05J	LMC	\$1,825.00
2023	2	385	6906441	No	Fair Housing	E23MC080521	EN	05J	LMC	\$3,225.00
2023	2	385	6926269	No	Fair Housing	E23MC080521	EN	05J	LMC	\$8,450.00
								05J	Matrix Code	\$36,974.58
2023	3	386	6822358	No	Community Family Guidance	E23MC080521	EN	05N	LMC	\$548.33
2023	3	386	6848482	No	Community Family Guidance	E23MC080521	EN	05N	LMC	\$2,193.32
2023	3	386	6864080	No	Community Family Guidance	E23MC080521	EN	05N	LMC	\$548.33
2023	3	386	6884877	No	Community Family Guidance	E23MC080521	EN	05N	LMC	\$810.48
2023	3	386	6906441	No	Community Family Guidance	E23MC080521	EN	05N	LMC	\$1,098.88
2023	3	386	6926269	No	Community Family Guidance	E23MC080521	EN	05N	LMC	\$1,098.88
								05N	Matrix Code	\$6,093.96
Total				No	Activity to prevent, prepare for, and respond to Coronavirus					\$66,660.46
										\$66,660.46

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2023	9	392	6822358	Program Administration	21A		\$34,940.88	
2023	9	392	6848482	Program Administration	21A		\$34,477.09	
2023	9	392	6864080	Program Administration	21A		\$11,483.51	
2023	9	392	6884877	Program Administration	21A		\$8,240.00	
Total						21A	Matrix Code	\$89,141.28

Legal Notice	Legal Notice	Legal Notice
NOTICE OF PUBLIC HEARING FOR FY 2023-2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT AND 15-DAY COMMENT PERIOD		
<p>NOTICE IS HEREBY GIVEN that on Tuesday, September 10, 2024, a Public Hearing will be held before the City of Lakewood's City Council for citizen comments on the City's Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year (FY) July 1, 2023 - June 30, 2024. The CAPER is an assessment of the effectiveness of the City of Lakewood's performance during the reporting period of FY 2023 - 2024, and the achievement of its five-year strategy objectives and priorities as described in the Consolidated Plan.</p> <p>The CAPER will be available for public review during the 15-day comment period beginning Thursday, August 22, 2024. The City of Lakewood welcomes any written recommendations, suggestions, or other input on the CAPER.</p> <p>The City of Lakewood intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodations are required, please call Carolyn Lehouillier, Housing Specialist, at (562) 866-9771, extension 2320, at least 48 hours prior to the Public Hearing.</p> <p>Citizens wishing to comment on the FY 2023 - 2024 CAPER may be heard at the September 10, 2024 Public Hearing or may do so in writing and be received by September 9, 2024 to:</p> <p>City of Lakewood Community Development Department 5050 Clark Avenue Lakewood, CA 90712 Attention: Carolyn Lehouillier Housing Specialist</p> <p>NOTICE IS FURTHER GIVEN that said Public Hearing will be held Tuesday, September 10, 2024, at 7:30 p.m. in the Council Chambers at the Civic Centre, 5000 Clark Avenue, Lakewood, California 90712. All interested persons may attend at said time and testify in this matter. The current proposed CAPER is available for review online at www.lakewoodcity.org, in the City Clerk's office and Community Development Department at Lakewood City Hall, 5050 Clark Avenue, Lakewood, California, and at Iacoboni Library, 4990 Clark Avenue, Lakewood California.</p> <p>NOTICE IS FURTHER GIVEN that if you challenge the aforementioned action in court, you may be limited to raise only those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City, at or prior to the Public Hearing.</p> <p>Thaddeus McCormack Dated this 22nd day of August, 2024 City Manager, City of Lakewood</p> <p>Long Beach Press-Telegram Published: 8/22/24</p>		

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Item 1.2 - Resolution Regarding Anticipated Energy Cost Savings and Other Benefits
will be continued to October 8, 2024

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Reports

COUNCIL AGENDA
September 10, 2024

TO: Honorable Mayor and City Council

SUBJECT: Approval of Agreement Amendment with Southwest Patrol, Inc. Extending Daytime Deployment of Private Security Patrols

INTRODUCTION

Since April 2022, overnight private security patrol service have been component of Lakewood’s overall public safety model to increase our capacity to deter criminal activity and improve the safety and security of our community. In response to an uptick of daytime residential burglaries and other crime in June, additional private security patrols were deployed during daytime hours on a trial basis.

STATEMENT OF FACT

In June, we noticed an uptick of daytime residential burglaries and other crime. In response, Council approved an agreement amendment with Southwest Patrol to deploy two unarmed security guards during the hours of 9 a.m. to 3 p.m., seven days a weeks. The guards were assigned to patrol one-half of the city each, covering the entire city. Their focus has been to patrol within residential neighborhoods, being highly visible. The daytime deployment was approved for a 60-day trial basis through August 27.

Staff monitored daytime burglaries closely and created a heat map to show where the crimes were occurring and any “hot spots”. Information from the heat map indicted that the majority of daytime residential burglaries were occurring near or just off major thoroughfares that provided easy access into and out of neighborhoods, and just short distances into neighborhoods. In early August the private security patrols were directed to concentrate their patrols around these “hot spots” spending time along the major thoroughfares, on service roads and main entrances area into neighborhoods. Additionally, they made their presence known around postal vehicles and other delivery vehicles, shadowing them as they drove their delivery route.

While we have seen daytime residential burglaries decrease from a high of 5 in June to 2 through August 20, staff recommends continuing the daytime deployment of private security through October 31, continuing to use a data driven strategy and maintaining highly visible patrols around and in neighborhoods. The estimated cost for the extended daytime patrols is \$32,000. Funds are available in the approved FY 2024-2025 budget.

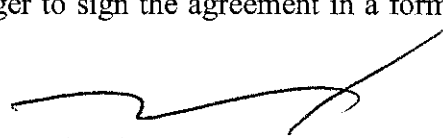
Staff presented the proposal to extend the daytime private security patrols through October 31 to the Public Safety Committee at their August 20, 2024 meeting. The Committee supported the proposal and recommended the City Council approve the extended deployment.

RECOMMENDATION

Staff recommends the City Council approve an agreement amendment with Southwest Patrol, Inc. to extend the daytime deployment of private security guards from August 28, 2024 to October 31, 2024, and authorize the City Manager to sign the agreement in a form as approved by the City Attorney.

KS for JY

Joshua Yordt
Director of Public Safety



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

September 10, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Status Report on Search for Long-Term Lessee for the Lakewood Equestrian Center

INTRODUCTION

At a special, publicly noticed meeting on June 25, the Lakewood City Council studied the operational and long-term needs of the LEC. Staff presented a comprehensive report on the LEC's revenues and expenses, the necessity for numerous repairs and capital improvement projects to keep the facility functional, as well as the number of city personnel required to continue managing and operating the facility.

After hearing from individuals during public comments and weighing all factors, the City Council's direction included ultimately removing city staff from the maintenance and operations of the Lakewood Equestrian Center. Staff was further directed to conduct a nationwide search for a well-capitalized and experienced individual or group that could operate and manage the LEC on the city-owned property of the existing facility footprint and to return to the council with a status report within 60 days.

In the intervening time period, city staff (in conjunction with a working group that also comprised members of the LEC community) have been working in earnest to find a viable option for the long term management of the LEC, which included the solicitation and evaluation of several proposals and has led to the identification of four proposals that will be interviewed by the LEC Ad Hoc Committee in the next week. The city remains open to securing a qualified entity to take over operations and this report outlines those efforts.

BACKGROUND

From July 1987 to October 2020, a private operator ran the Lakewood Equestrian Center (LEC) under a lease agreement with the city. When that operator retired, the city assessed the condition of the property and facilities and determined that it was in need of significant capital investment in order to address long-deferred maintenance issues on the part of the operator. At that time, the city looked for a new operator but was unable to find a willing or able party to invest in the facility and operate it in line with city, state and federal regulations. To keep the LEC operating, the city contracted with an interim facility caretaker who managed the LEC under a contractual agreement with the city from November 1, 2020 to October 31, 2023.

On November 1, 2023, following the cessation of the contract with interim caretaker, city staff, in the absence of any viable alternative, assumed the maintenance and operations of all activities and services offered at the LEC. From November 2023 until present, city staff have been directly responsible for administrative oversight, facility and grounds maintenance, office administration,

facility supervision, operational expenses and revenues, and internal and external communications. Horse care of boarded horses is provided under a contractual agreement by Hacienda Sosegado LLC.

Even prior to the City assuming full responsibility for the LEC's operations (i.e., during the period when the interim facility caretaker ran the LEC), the city has dedicated an increasing amount of funds the operations and maintenance of the facility, and city staff have been pulled from work on other city projects and facilities to keep the LEC open and functional./

STATEMENT OF FACT

As mentioned, the City Council gave staff direction at its June 25 meeting to conduct a search for a viable operator for the LEC and to report back to the City Council. Through a working group comprising both senior city staff and members of the LEC community, a request for qualifying information (RFQI) was developed and released on July 16 to solicit interest for an experienced and capitalized operator to successfully improve and manage the LEC as its new long-term lessee.

To reach as many equestrian operators, trainers and service providers as possible, staff marketed the RFQI via social media, email, direct mail and at regional equestrian events. Paid advertising of the RFQI was also conducted by the United States Equestrian Federation, The American Quarter Horse Journal, HorseClicks and SoCalEquine.com. To enhance marketing efforts, a promotional video was produced by Lakewood CityTV to showcase the facility and provide a visual depiction of the grounds and current programs and activities.

An important component of the RFQI process was a facility site visit, which was held on August 7. This opportunity provided a full tour of the LEC so that proposers could get a first-hand assessment of existing conditions, traditional activities on the grounds and the equestrian culture at the facility. The tour was led by city staff and accompanied by the operator of the petting zoo and pony ride concession and a current boarder at the LEC. Nineteen attendees, representing approximately 11 different entities, participated in the site walk.

To assist in the development of their response to the RFQI, attendees at the site visit also received copies of:

- LEC promotional flyer which identifies the facility's current amenities and activities and current rates for boarding and other services
- Current boarding application and agreement
- Current trainer application and agreement
- Current vendor agreement and monthly reporting form
- Current facility statistics
- Expenses for all current utilities

In response to the RFQI, five timely responses were received by the August 23 due date from:

- Community Sports Institute
- Friends of Lakewood Equestrian Center
- Lakewood Equestrian Association
- Pilmore Equestrian LLC
- Urban Equestrians, Inc.

Four proposers (Community Sports Institute; Friends of Lakewood Equestrian Center; Pilmore Equestrian LLC; and Urban Equestrians) were invited to move forward in the process and meet with city staff and the City Council's LEC Ad Hoc Committee to present their desired contractual terms, operational model and facility improvement plan, as well as answer questions from city representatives.

Following the interviews, the next step will be to analyze and determine if the city's principal objectives for the management, operation, and maintenance of the LEC can be achieved by one of the proposers. Those objectives, as noted in the RFQI are:

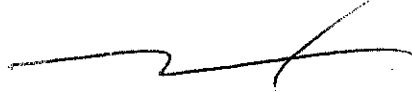
- Organizational mission congruent with city's mission of offering recreational opportunities to Lakewood residents and those from surrounding cities.
- Ability to foster and maintain positive relationships with the city and facility patrons.
- Fiscal solvency and financial ability to successfully improve and run the facility operations.
- Adherence to environmental and regulatory compliance with the regulations and laws of all levels of government.

To be clear, the City Council's direction has been and remains for the city to attempt to develop a fiscally responsible and sustainable model for the LEC, and to identify and secure a qualified and capitalized entity to take over the maintenance and operations of the LEC. Efforts in that regard continue with interviews of the four responses to the RFQI, after which we will have a better understanding of a potential viable operational model. Further analysis will then be needed to determine the cost of transitioning to a potential new operator. Staff does not expect to complete that analysis until mid-to-late October.

RECOMMENDATION

Staff recommends that the City Council receive and file the Status Report on Search for Long-Term Lessee for the Lakewood Equestrian Center and allow staff to return to the council with a secondary status report following staff's advertised process for identifying a long-term lessee for the Lakewood Equestrian Center.

Valarie Frost, Director ^{10/3 FOR VF}
Recreation and Community Services



Thaddeus McCormack
City Manager

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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 8/29/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	70,000.00
		<hr/>
		70,000.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
08/29/2024	LEGERE, TRACY AND	35,000.00
08/29/2024	OZEN, DAVID AND VERONICA	35,000.00
	Totals:	70,000.00